

AGENDA ITEM 2 B
Action Item

MEMORANDUM

DATE: April 20, 2016

TO: El Dorado County Transit Authority
Transit Advisory Committee

FROM: Julie Petersen, Fiscal Administration Manager

SUBJECT: Fiscal Year 2016/17 Preliminary Capital Improvement Plan
and 2016/17 Preliminary Capital Budget

REQUESTED ACTION:
BY MOTION,

- 1. Review Preliminary Capital Improvement Plan for Fiscal Year 2016/17**
- 2. Review Preliminary Capital Budget for Fiscal Year 2016/17**

BACKGROUND

The Bylaws of the El Dorado County Transit Authority (El Dorado Transit) require submission of a preliminary capital budget on or before the March meeting of each year. The Board shall adopt a preliminary capital budget by April 15 of each year. Final budgets are to be submitted to the Board on or before June 15 of each year. Final capital budget shall be adopted by the Board on or before July 15 of each year.

DISCUSSION

The Preliminary El Dorado County Transit Authority Capital Improvement Plan Fiscal Year 2016/17 (CIP) recommends capital projects and identifies funding. Projects include, but are not limited to: facility improvements; equipment purchase and replacement, vehicle purchase and replacement, software and hardware upgrades and replacement, safety and security systems and bus stop/park and ride improvements.

New fiscal year projects proposed in the CIP are numbered as 17-xx (e.g. 17-01; 17-02 etc.)

Recommended changes to prior year projects are designated with strikethrough and bold fonts. Staff is recommending for inclusion in the FY 2016/17 CIP;

- 12-06 Western Placerville Interchange
- 13-01 Vehicle Replacement
- 16-04 Upgrade of Zonar® Systems Ground Traffic Control™

Projects completed during the first six months of FY 2015/16 include;

- 12-03 Maintenance – Replace Middle Bay Lift
- 12-08 Upgrade On-Board Video Surveillance System
- 14-12 Maintenance Parts Wash Cabinet
- 14-05 Office Furniture and Equipment
- 14-06 Integrated Notification Technology
- 14-07 Traveler Information System
- 14-08 Automated Stop Announcements
- 14-09 Website Development
- 15-10 Upgrade of Zonar® Systems Ground Traffic Control™
- 16-02 Installation of Roof Crickets
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Projects projected to be completed at end of FY 2015/16 include;

- 12-02 Maintenance Facility – Exhaust Extraction System
- 15-02 Internal Combustion Cushion Tire Lift Truck
- 15-03 Mobile Data Computer Replacement
- 15-09 Branding Update
- 16-06 Vehicle Replacement
- 16-07 Administration / Maintenance Facility Equipment
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As of February 25, 2016; there are several additional projects that staff is working on for preliminary costs. These plans are conceptual in nature and involve park & ride, bus stop planning and maintenance/facility needs. It is anticipated these items will be presented as a part of the final CIP FY 2016/17 on or before the June meeting.

This item was Board approved during its regularly scheduled meeting on February 4, 2016.

FISCAL IMPACT

For an overall view of the CIP, a summary with budget figures is included as the final page of the document.

Adoption of the preliminary CIP and budget allow transit staff to proceed with projects to ensure timely completion. Individual projects are submitted for final Board approval/adoption.