



EL DORADO TRANSIT

Brian Veerkamp,
Chair
Board of Supervisors
District III

Ron Mikulaco
Board of Supervisors,
District I

Patty Borelli, Vice Chair
Councilmember
City of Placerville

Trisha Wilkins,
Councilmember
City of Placerville

Mindy Jackson,
Executive Director

Shiva Frentzen
Board of Supervisors
District II

**County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg A
Placerville, CA 95667
Monday, June 27, 2016 10:00 AM**

EL DORADO COUNTY TRANSIT AUTHORITY SPECIAL MEETING AGENDA

Chair: Brian Veerkamp, County of El Dorado Supervisor, District III
Vice Chair: Patty Borelli, City of Placerville Councilmember
Directors: Ron Mikulaco, County of El Dorado Supervisor, District I
Shiva Frentzen, County of El Dorado Supervisor, District II
Trisha Wilkins, City of Placerville Councilmember

- Wendy Thomas, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

ADOPTION OF AGENDA

The Board may make any necessary additions, deletions or corrections to the agenda and adopt the agenda with one single vote.

At this time, any person may comment on any item that is not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORDS. Action will not be taken on any item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next meeting agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

2. ACTION ITEM

- A. Dispensation of Bids Submitted for the Purchase and Installation of Surveillance Equipment at Various Park & Ride Locations and, Contract Award for Park and Ride Surveillance Project – Request for Proposal (RFP) 17-01 - Purchase, Installation and Maintenance of Dedicated High-Speed Data and Internet Connectivity and Remote Video Surveillance Camera Systems at Multiple Park & Ride’s and Transit Transfer Centers 3

BOARD MEMBER COMMENTS *

ADJOURNMENT

* Verbal Report

NEXT REGULARLY SCHEDULED
 EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING
 Thursday, August 4, 2016 1:00 P.M.
 County of El Dorado
 Planning Commission Hearing Room
 2850 Fairlane, Bldg. C
 Placerville, CA 95667

The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting.

***The Agenda is also available on the website
www.eldoradotransit.com***

AGENDA ITEM 2A
Action Item

MEMORANDUM

DATE: June 27, 2016

TO: El Dorado County Transit Authority

FROM: Scott Ousley, Operations Manager

SUBJECT: Dispensation of Bids Submitted for the Purchase and Installation of Surveillance Equipment at Various Park & Ride Locations and, Contract Award for Park and Ride Surveillance Project – Request for Proposal (RFP) 17-01 - Purchase, Installation and Maintenance of Dedicated High-Speed Data and Internet Connectivity and Remote Video Surveillance Camera Systems at Multiple Park & Ride’s and Transit Transfer Centers

REQUESTED ACTION:
BY MOTION,

1. **Reject all bids for Acquisition and Installation of Surveillance Equipment Capital Improvement Projects 12-04 and #16-01, Request for Proposals (RFP) #16-02**
2. **Authorize the Executive Director to negotiate and award a contract with legal review and within approved budget amount or reject bids for RFP 17-01**
3. **Authorize the Executive Director to execute all documents related to RFP 17-01**

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) has submitted various Investment Justification funding requests as allowed under the California State Proposition 1 b California Transit Security Grants Program-California Transit Assistance Fund CSTGP-CTAF). These grant applications were submitted with Board adoption of resolutions and corresponding Capital Improvement Plans.

The El Dorado County Transit Authority (El Dorado Transit) Board adopted Capital Improvement Plans (CIP) #12-04 and #16-01 for Passenger Security Surveillance & Lighting – Bus Stops. El Dorado Transit combined the two (2) projects from different fiscal years to take advantage of cost efficiencies. To comply with grant reporting requirements, the projects were kept separate in the CIP.

- Phase I CIP #12-04 is partially complete with the installation of Security Improvements at the Missouri Flat Transit Center.
- Phase II Project Schedule for CIP #12-04 and CIP #16-01 – Security Improvements at Various Park and Ride Locations
- 04/08/16 Request for Proposals published
- 04/21/16 Non-Mandatory Job walk for Potential Bidders
- 05/04/16 Public bid opening.
- 06/27/16 Staff Recommendation to Board for the Rejection of All Bids

DISCUSSION

Following review of all bids, staff recommends that the El Dorado Transit Board Reject all Bids submitted for RFP #16-02.

The submission deadline for RFP 17-01 is July 22, 2016. Staff is requesting that the Executive Director be authorized to award the contract or reject the bids within approved funding level and legal review. The next regularly scheduled El Dorado Transit Board meeting is August 4, 2016. El Dorado Transit has until September 30, 2016 to expend the remaining funds from CIP #12-04 or the funds will revert back to the funding agency.

RECOMMENDATION

Due to the limited timeline of expending RFP #17-01 funds, staff recommends Board action authorizing the Executive Director to negotiate and execute the contract with legal counsel review within the project budget or reject bids.

El Dorado Transit staff will present the final contract at the regular board meeting on August 4, 2016 as an informational item.

FISCAL IMPACT

COST SUMMARY

Purchase, Installation and Maintenance of Dedicated High-Speed Data and Internet Connectivity and Remote Video Surveillance Camera Systems at Multiple Park & Ride's and Transit Transfer Centers	<u>Budget</u> \$266,854
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Project Contingency	<u>\$26,685</u>
<i>Total Project Cost</i>	<i>\$293,539</i>

FUNDING SOURCES

California Transit Security Grant Program – California Transit Assistance Funds (CTSGP-CTAF) FY 12/13	<i>\$124,854</i>
California Transit Security Grant Program – California Transit Assistance Funds (CTSGP-CTAF) FY 11/12	<i>\$52,000</i>
Public Transportation Modernization, Improvement and Service Enhancements Account (PTMISEA) funds	<u><i>\$116,685</i></u>
<i>Total Revenue</i>	<i>\$293,539</i>