

AGENDA ITEM 1 F
Consent Item

MEMORANDUM

DATE: April 4, 2019
TO: El Dorado County Transit Authority
FROM: Scott A. Ousley, Operation Manager
SUBJECT: Approve Repair of Bus #1703

REQUESTED ACTION:
BY MOTION,

1. Approve Purchase Order No. 24270 issued to Gillig LLC for Acquisition of replacement parts
2. Approve Purchase Order No. 24271 issued to Steve Stymeist Collision Center for repair
3. Authorize Executive Director to execute all documents including but not limited to purchase orders and requisitions up to 1% of initial purchase order to facilitate project completion.

BACKGROUND

On January 2, 2019 bus #1703 was involved in a major accident on Pony Express Trail in Pollock Pines, California while operating the Pollock Pines west route. Damage to the bus estimated at \$150,000-\$200,000.

DISCUSSION

The El Dorado County Transit Authority (El Dorado Transit) is a member of the California Transit Indemnity Pool (CalTIP). CalTIP is a Joint Powers Authority and is the result of the cooperative efforts of public transit operators acting collectively to meet El Dorado Transit's vehicle physical damage and liability insurance needs. CalTIP contracts with York Insurance Group (York) to manage all liability claims. Currently, York is in the process of recovering monies from the other party's insurance however, the other party passed away as a result of the collision and, the recovery process will take time. The repair of vehicle #1703 is an immediate need for El Dorado Transit's operations.

Approval of these Purchase Orders will expedite repairs to bus #1703 which will then be available for operation on transit routes.

FISCAL IMPACT

COST SUMMARY

Purchase Order No. 24270 – Gillig LLC	\$ 100,000
Purchase Order No. 24271 –Steve Stymeist	
Collison Center	<u>\$ 100,000</u>
Total	\$ 200,000

FUNDING SOURCE

State Transit Assistance (STA)	<u>\$ 200,000</u>
	\$ 200,000

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 24270

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 04/04/19

ACCOUNT: 5040

CLASS: 110

TO: GILLIG LLC
 PO BOX 45569
 SAN FRANCISCO, CA 94145-0569

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Lee Petersen

Vendor Phone No: (510) 785-1500

Fax No: (510) 785-6819

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		ACQUISITION OF REPLACEMENT PARTS FOR VEHICLE #1703 TO FACILITATE REPAIR IMMEDIATELY WHILE INSURANCE CLAIM IS PENDING INSURANCE CLAIM REIMBURSEMENT WILL BE MINUS DEDUCTIBLE FOR VEHICLE #1703		\$100,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority. PURCHASING AGENT	SUBTOTAL	\$100,000.00
	SHIPPING	
	SALES TAX	
	TOTAL	\$100,000.00

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

Circle Distributing: Vendor - Accounting - Requestor - Purchasing

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 24271

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 04/04/19

ACCOUNT: 5040.06 CLASS: 110
 ACCOUNT: 5040 CLASS: 110

SHIP & INVOICE TO:

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

TO: STEVE STYMEIST COLLISION CNTRS
 3948 HIGHWAY 49
 PLACERVILLE, CA 95667

Contact: Sue Pardi (Office Manager)
 Vendor Phone No: (530) 622-7588

Fax No: (530) 622-0353

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		AUTO BODY AND PAINT REPAIR FOR VEHICLE #1703 TO FACILITATE REPAIR IMMEDIATELY WHILE INSURANCE CLAIM IS PENDING INSURANCE CLAIM REIMBURSEMENT WILL BE MINUS DEDUCTIBLE FOR VEHICLE #1703		\$100,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.	SUBTOTAL	\$100,000.00
	SHIPPING	
	SALES TAX	
	TOTAL	\$100,000.00

PURCHASING AGENT

PLEASE NOTE CONDITIONS ON REVERSE SIDE

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