

AGENDA ITEM 1 H  
Consent Item

**MEMORANDUM**

**DATE:** June 6, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP)

**REQUESTED ACTION:**  
**BY MOTION,**

**Adopt Resolution No. 19-18 Authorizing the El Dorado County Transit Authority and the Executive Director to execute all documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2018/19**

**BACKGROUND**

The Low Carbon Transit Operations Program (LCTOP) is a component of the Transit, Affordable Housing and Sustainable Communities Program established by the California Legislature in 2014 under Senate Bill 862. The purpose of this program is to provide operating and capital assistance to transit agencies to reduce greenhouse gas emissions and improve mobility, with a focus on environmentally disadvantaged communities. Funding is available to current Public Utilities Commission (PUC) 99313, and 99314 fund recipients.

**DISCUSSION**

The El Dorado County Transit Authority (El Dorado Transit) is applying for \$331,722 in LCTOP funds to continue to partially fund the service enhancements that were implemented in Cameron Park effective July 6, 2015. As per the Administrative Operations Report, the total expenses for the Cameron Park route in Fiscal Year (FY) 2017/18 were \$421,673.

The project is based on the recommendations of the adopted 2014 Western El Dorado County Short- and Long- Range Transit Plan, June 2014. The project increased the service levels in Cameron Park from 180 minute headways (service every three (3) hours), to 60 minute headways (service every hour) localized to Cameron Park.

This funding request complements currently programmed and approved Local Transportation Funds (LTF) as indicated in the Board approved budget.

Resolution No. 19-10 was adopted by the Board on April 4, 2019 delegating authorization to execute the documents and any amendments to Mindy Jackson, Executive Director. Resolution No. 19-18 will delegate authorization to execute the documents and any amendments to Matthew Mauk, Executive Director.

**FISCAL IMPACT**

The Fiscal Year (FY) 2018/19 Caltrans Division of Rail and Mass Transportation LCTOP grant application represents a total of \$331,722 in revenue for FY 2019/20 transit operations in Cameron Park. This grant amount was included in the Board approved operating budget.

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 19-18**

AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)  
FOR THE FOLLOWING PROJECT:  
CONTINUATION OF THE CAMERON PARK SERVICE ENHANCEMENT PROJECT  
\$331,722 IN LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDS

**WHEREAS**, the El Dorado County Transit Authority (El Dorado Transit) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, El Dorado Transit wishes to delegate authorization to execute these documents and any amendments thereto to Matthew Mauk, Executive Director.

**WHEREAS**, El Dorado Transit wishes to implement the following LCTOP project listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of El Dorado Transit that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that Matthew Mauk, Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of El Dorado Transit that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2018-19 LCTOP funds:

**Project Name:** Continuation of the Cameron Park Service Enhancement Project

**Amount of LCTOP Funds Requested:** \$331,722

**Description of Project:** Fixed route bus service in Cameron Park with 60 minute headways

**Contributing Sponsors:** No contributing sponsors

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of said Board, held on this 6<sup>th</sup> day of June 2019, by the following vote of said Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Mark Acuna, Chairperson

ATTEST:

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Megan Wilcher, Secretary to the Board