

AGENDA ITEM 1 E  
Consent Item

**MEMORANDUM**

**DATE:** December 1, 2022

**TO:** El Dorado County Transit Authority

**FROM:** Megan Wilcher, Administrative Coordinator

**SUBJECT:** El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for 2023

**REQUESTED ACTION:**  
**BY MOTION,**

**Approve the El Dorado County Transit Authority Board of Directors  
Meeting Schedule for 2023**

**BACKGROUND**

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, “The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board.”

El Dorado Transit typically meets the first Thursday of every month at 1:00 P.M. at the County of El Dorado, Board of Supervisor’s Meeting Room, 330 Fair Lane, Building A in Placerville. Due to COVID-19, meetings were held virtually from April 2, 2020, to September 1, 2022. Starting with the October 2022 meeting, El Dorado Transit has adopted a hybrid model of remote and in-person meetings.

**DISCUSSION**

The proposed 2023 meeting schedule is attached for discussion and direction.

Due to the New Year’s and July 4<sup>th</sup> holidays, staff recommends cancelling the regular meeting in January and July 2023, respectively.

**EL DORADO COUNTY TRANSIT AUTHORITY  
PROPOSED MEETING SCHEDULE FOR 2023**

<b>Proposed Meeting Dates 2023</b>	<b>Comments</b>
<del>Thursday, January 5, 2023</del>	<i>Meeting typically cancelled due to the New Year's holiday</i>
Thursday, February 2, 2023	
Thursday, March 2, 2023	
Thursday, April 6, 2023	
Thursday, May 4, 2023	
Thursday, June 1, 2023	
<del>Thursday, July 6, 2023</del>	<i>Meeting typically cancelled due to the July 4<sup>th</sup> holiday</i>
Thursday, August 3, 2023	
Thursday, September 7, 2023	<i>Monday September 4<sup>th</sup> is Labor Day</i>
Thursday, October 5, 2023	
Thursday, November 2, 2023	
Thursday, December 7, 2023	

El Dorado County Transit Authority Board of Director's meetings are held at 1:00 P.M. at County of El Dorado, Board of Supervisor's Meeting Room, 330 Fair Lane, Building A in Placerville.

**Note:** Dates are tentative pending final meeting calendar approval for City of Placerville City Council and El Dorado County Board of Supervisors.