



EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING CONFORMED MINUTES

Thursday, February 2, 2023; 1:00 PM
Regular Meeting

Chairperson: John Hidahl, County of El Dorado Supervisor, District I
Vice Chairperson: Jackie Neau, City of Placerville Councilmember
Lori Parlin, County of El Dorado Supervisor, District IV
George Turnboo, County of El Dorado Supervisor, District II
David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Matthew Mauk

In-Person	Remotely
County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667	By Computer: https://edcgov-us.zoom.us/j/86134567267 By Phone: 669-219-2599 Meeting ID: 861 3456 7267

These meetings will be conducted pursuant to the provisions of Assembly Bill 361 which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing public participation telephonically. These measures are in effect when a state of emergency is issued or remains active.

Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Hidahl called the meeting to order at 1:00 PM and the pledge of allegiance was recited.

ELECTION OF OFFICERS

A. Election of Chairperson and Vice-Chairperson for Calendar Year 2023

It was moved by Director Hidahl and seconded by Director Parlin to elect Director Neau as Chairperson, Director Turnboo as Vice-Chairperson.

B. Oath of Office

The Oath of Office was completed and signed by each of the Board Members.

CEREMONIAL ITEMS

A. Newly elected Chairperson plaque presentation to outgoing Chairperson John Hidahl

Chair Neau presented outgoing Chairperson Hidahl with a plaque.

ROLL CALL

**Directors Present: John Hidahl, Jackie Neau, Lori Parlin, George Turnboo,
David Yarbrough**

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

M/S: Parlin/Turnboo

Ayes: Hidahl, Neau, Parlin, Turnboo, Yarbrough

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Adopt Resolution No. 23-01 regarding the Remote and Hybrid Public Meeting Provisions of Assembly Bill 361
- B. Approve Conformed Minutes of Regular Meeting December 1, 2022
- C. Receive and File November and December 2022 Check Registers
- D. Receive and File November and December 2022 Ridership Reports
- E. Authorizing the Adoption of Resolutions 23-02, 23-03 and 23-04 for Federal Transit Administration Funding Programs
- F.
 - 1. Adopt Resolution No. 23-05 Revising the Personnel Allocation for Fiscal Year (FY) 2022/23
 - 2. Approve Revised Organizational Chart for FY 2022/23
- G. Approve Revised Blanket Purchase Orders above \$25,000 for Fiscal Year 2022/23
- H. Approve funding Operating Reserve utilizing Advertising and Miscellaneous revenue accounts for Fiscal Year 2022/23
- I. Receive and file Quarterly Investment Reports for Quarters Ending 09/30/22 and 12/31/22
- J.
 - 1. Direct staff to facilitate a student bus art contest in partnership with the El Dorado County Office of Education
 - 2. Authorize the Executive Director to install the winning art on one (1) bus
- K.
 - 1. Approve updated Purchase Order No. 27194 issued to A-Z Bus Sales in the amount of \$95,337 for the purchase of one (1) Ford Transit van
 - 2. Approve the updated Capital Improvement Plan Project #20-06
 - 3. Authorize the Executive Director to execute the purchase contract and related documents necessary to complete the Capital Improvement Plan Project #20-06 provided that the contract costs do not exceed the approved Capital Improvement Plan project budget

2. ACTION ITEMS

- A.
 - 1. Adopt Proposed Fiscal Year 2022/23 Mid-Year Operating Budget Adjustments
 - 2. Approve line-item increase of \$208,164 to Contingency

Action: Board adopted Proposed Fiscal Year 2022/23 Mid-Year Operating Budget Adjustments and approved line-item increase to Contingency by the following vote

M/S: Turnboo/Parlin

Ayes: Hidahl, Neau, Parlin, Turnboo, Yarbrough

B. 1. Authorize the Executive Director to negotiate terms of a professional services agreement with a qualified, responsive consultant firm for development of a Local Short-Range Transit Plan Update per Request for Qualifications #22-01

2. Approve a contract budget amount not to exceed \$125,000 for said professional services agreement

Item approved unanimously as requested by staff.

3. INFORMATION ITEMS

A. Quarterly Newsletter

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chair Neau adjourned the meeting at 1:40 PM. The next regularly scheduled meeting is Thursday, March 2, 2023.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

*** Verbal Report**