



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, April 6, 2023; 1:00 PM
Regular Meeting**

Chairperson: Jackie Neau, City of Placerville Councilmember
Vice Chairperson: George Turnboo, County of El Dorado Supervisor, District II
John Hidahl, County of El Dorado Supervisor, District I
Lori Parlin, County of El Dorado Supervisor, District IV
David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Matthew Mauk

<p style="text-align: center;">In-Person</p> <p style="text-align: center;">County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667</p>	<p style="text-align: center;">Remotely</p> <p style="text-align: center;">By Computer: https://edcgov-us.zoom.us/j/86134567267</p> <p style="text-align: center;">By Phone: 669-219-2599</p> <p style="text-align: center;">Meeting ID: 861 3456 7267</p>
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Neau called the meeting to order at 1:00 PM and the pledge of allegiance was recited.

ROLL CALL

Directors Present: John Hidahl, Jackie Neau, Lori Parlin, David Yarbrough

Directors Absent: George Turnboo

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Staff noted a correction to item 1F.

M/S: Parlin/Hidahl

Ayes: Hidahl, Neau, Parlin, Yarbrough

Absent: Turnboo

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting March 2, 2023
- B. Receive and File February 2023 Check Registers
- C. Receive and File February 2023 Ridership Report
- D. Adopt Resolution No. 23-08 Authorizing the El Dorado County Transit Authority and the Executive Director to execute all documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2022/23
- E. Adopt Resolution No. 23-09 Authorizing the Executive Director to file a Transportation Development Act (TDA) Claim for Fiscal Year 2023/24
- F. 1. Adopt Revised Capital Improvement Plan Project #21-02

2. Approve Purchase Order No. 28210 issued to Elk Grove Auto/Winner Chevrolet for the acquisition of one (1) Replacement Maintenance Truck

3. Authorize Executive Director to execute all documents related to these purchases within the scope of the Revised Capital Improvement Plan Project #21-02

Item 1F staff report identifies the replacement vehicle as a Ford F250 truck, this is incorrect, the replacement vehicle is a Dodge Ram.

2. **ACTION ITEMS**

A. Adopt Resolution No. 23-12 Approving a Fiscal Year 2023/24 Salary Schedule and implementing salary adjustments for Transit Operators, Unrepresented and Management Personnel

Action: Item approved unanimously as requested by staff

M/S: Parlin/Hidahl

Ayes: Hidahl, Neau, Parlin, Yarbrough

Absent: Turnboo

B. 1. Adopt Resolution No. 23-10 Approving the Fiscal Year 2023/24 Preliminary Operating Budget including Revisions

2. Adopt Resolution No. 23-11 Approving the Fiscal Year 2023/24 Preliminary Capital Budget

3. Form an Ad Hoc Committee to review the proposed final Fiscal Year 2023/24 Operating and Capital Budgets

4. Appoint the Chair and Vice-Chair to the Ad Hoc Budget Review Committee

Action: Item approved unanimously as requested by staff

M/S: Hidahl/Yarbrough

Ayes: Hidahl, Neau, Parlin, Yarbrough

Absent: Turnboo

C. Adopt Resolution No. 23-13 designating an Operating Reserve Fund target of \$250,000 for Fiscal Year 2023/24

Action: Item approved unanimously as requested by staff

M/S: Hidahl/Yarbrough

Ayes: Hidahl, Neau, Parlin, Yarbrough

Absent: Turnboo

D. 1. Approval to schedule a Board Workshop on the Short-Range Transit Plan Update for the regular public meeting of the El Dorado County Transit Authority on May 4, 2023

2. Approval to move the starting time of the regular May 4, 2023, Board meeting up one (1) hour to 12:00 PM to allow time to accommodate the Board Workshop

Action: Item approved unanimously as requested by staff

M/S: Hidahl/Parlin

Ayes: Hidahl, Neau, Parlin, Yarbrough

Absent: Turnboo

3. INFORMATION ITEMS

A. 2022 Safe Driving Award Recipients

B. 2023 Quarter 2 Newsletter

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54954.5 – PUBLIC EMPLOYMENT Title: Executive Director

Recessed to Closed Session at 1:43 PM

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvened to Open Session at 2:17 PM

The Board has completed the Executive Director’s performance evaluation which will be included in the Executive Director’s personnel file.

The Board is continuing to negotiate a contract with the Executive Director, which upon completion, will be subject to board approval in an open and agendaized future board meeting.

ADJOURNMENT

Chair Neau adjourned the meeting at 2:18 PM. The next regularly scheduled meeting is Thursday, May 4, 2023 at 12:00 PM, the time approved in item 2D.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

* Verbal Report