

AGENDA ITEM 1 G  
Consent Item

**MEMORANDUM**

**DATE:** June 1, 2023  
**TO:** El Dorado County Transit Authority  
**FROM:** Maria Harris, Human Resources Manager  
**SUBJECT:** Executive Director Employment Contract Extension

**REQUESTED ACTION:**  
**BY MOTION,**

**Ratification of an amendment to the current Executive Director  
Employment Agreement, extending the term through July 14, 2023.**

**BACKGROUND**

May 2, 2019           The El Dorado County Transit Authority Board (Board) negotiated the employment contract with the current Executive Director. The term of the employment contract will end on June 30, 2023.

May 18, 2023        The current Executive Director notified the Board of his intent to resign the position, effective July 14, 2023.

**DISCUSSION**

The matter before the Board today is ratification of an employment contract extension for the current Executive Director and public comment. The amendment extends the end of the contract term for two (2) weeks from June 30, 2023, to July 14, 2023. The contract extension will maximize the time for current staff to support the transitioning of duties to an interim Executive Director and the recruitment of a permanent replacement for the position.

All other terms of the agreement, including compensation, are unchanged. The proposed employment contract amendment is attached as Exhibit A.

**FISCAL IMPACT**

The estimated salary and benefit related costs for the recommended two (2) week term extension of the Executive Director employment contract is \$8,198.47.

**EMPLOYMENT AGREEMENT AMENDMENT BETWEEN THE  
EL DORADO COUNTY TRANSIT AUTHORITY AND  
THE EXECUTIVE DIRECTOR**

This Amendment, effective June 30, 2023, is entered into by and between the El Dorado County Transit Authority located at 6565 Commerce Way, Diamond Springs, California (hereinafter referred to as “EDCTA”), and Matthew Mauk (hereinafter referred to as the “Executive Director,” collectively referred to as the “Parties”) hereby amends the Employment Agreement dated July 1, 2020, as detailed below. The remaining Agreement shall remain in full force and effect.

**VII. Term of Agreement.**

This Agreement shall be for the period beginning on July 1, 2020, and ending July 14, 2023.

**El Dorado County Transit Authority**

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Matthew Mauk  
Executive Director

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Jackie Neau  
Chairperson, EDCTA