



# EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
CONFORMED MINUTES  
Thursday, March 7, 2024; 1:00 PM  
Regular Meeting**

Chairperson: George Turnboo, County of El Dorado Supervisor, District II  
Vice Chairperson: David Yarbrough, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brooke Laine, County of El Dorado Supervisor, District V  
Jackie Neau, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Lori Parlin, Alternate for County of El Dorado Supervisor, District IV

Executive Director: Brian James

**In-Person**

County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Placerville, CA 95667

**Teleconference**

South Lake Tahoe Office  
3368 Lake Tahoe Blvd #102  
South Lake Tahoe, CA 96150

**Remotely**

**By Computer:**

<https://edcgov-us.zoom.us/j/86134567267>

**By Phone:**

669-219-2599

**Meeting ID:**

861 3456 7267

Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Turnboo called the meeting to order at 1:00 PM and the Pledge of Allegiance was recited.

## **ROLL CALL**

**Directors Present:** Brooke Laine, Jackie Neau, George Turnboo, David Yarbrough  
**Directors Absent:** John Hidahl

A quorum was present.

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

### **Adoption of the Agenda and Approval of Consent Calendar**

**M/S:** Neau/Laine  
**Ayes:** Laine, Neau, Turnboo, Yarbrough  
**Absent:** Hidahl

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting February 1, 2024
- B. Receive and File January 2024 Check Registers
- C. Receive and File January 2024 Ridership Reports
- D.
  1. Adopt Resolution No. 24-04 Authorizing Financial Transactions for locally held accounts by Elected Officers and Executive Director
  2. Adopt Resolution No. 24-05 Authorizing Financial Transactions for Local Agency Investment Fund (LAIF) by Elected Officers and Executive Director
  3. Authorize the Executive Director to process Electronic Funds Transfer (EFT) payments above the \$5,000 single signer threshold

- E. Approve Proposed Allocation Table and Proposed Organizational Chart Fiscal Year 2024/25
- F. Receive and File the **Fiscal Year 2023/24 6-Month Administrative Operations Report**
- G.
  - 1. Authorize Amendment of the Professional Services Agreement between the El Dorado County Transit Authority and Feild & Associates
  - 2. Approve Purchase Order No. B29165 issued to Feild & Associates in the amount of \$50,000 for Capital Improvement Project Management
- H. Adopt Resolution No. 24-06 Authorizing the Executive Director to file a revised Transportation Development Act (TDA) Claim for Fiscal Year 2023/24

2. **ACTION ITEMS**

- A. Receive and File the proposed Fiscal Year 2024/25 Preliminary Operating Budget  
**Receive and File only. No action taken.**
- B. Receive and File the proposed Fiscal Year 2024/25 Preliminary Capital Plan and Budget  
**Receive and File only. No action taken.**

3. **INFORMATION ITEMS**

None

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Brian James and Legal Counsel Michael Tucker

**Recessed to closed session at 1:15 PM**

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to Open Session at 1:21 PM. No report out.**

**ADJOURNMENT**

**Chair Turnboo adjourned the meeting at 1:22 PM. The next regularly scheduled meeting is Thursday, April 4, 2024.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

\* Verbal Report