



# EL DORADO TRANSIT

## EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

### AGENDA

Thursday, May 2, 2024; 1:00 PM

Regular Meeting

Chairperson: George Turnboo, County of El Dorado Supervisor, District II

Vice Chairperson: David Yarbrough, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brooke Laine, County of El Dorado Supervisor, District V  
Jackie Neau, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Lori Parlin, Alternate for County of El Dorado Supervisor, District IV

Executive Director: Brian James

#### **In-Person**

County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Placerville, CA 95667

#### **Teleconference**

South Lake Tahoe Office  
3368 Lake Tahoe Blvd #102  
South Lake Tahoe, CA 96150

#### **Remotely**

##### **By Computer:**

<https://edcgov-us.zoom.us/j/86134567267>

##### **By Phone:**

669-219-2599

##### **Meeting ID:**

861 3456 7267

Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda. Please state your name for the record. Action will not be taken on any item that is not on the agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

<b>1.</b>	<b><u>CONSENT CALENDAR</u></b>	<b><u>PAGE</u></b>
	A. Approve Conformed Minutes of Regular Meeting March 7, 2024 ( <i>Wilcher</i> ) Approve Conformed Minutes of Regular Meeting April 4, 2024	4
	B. Receive and File March 2024 Check Registers ( <i>Petersen</i> )	12
	C. Receive and File March 2024 Ridership Reports ( <i>Bergren</i> )	15
	D. Receive and file Quarterly Investment Report for Quarter Ending 03/31/2024 ( <i>Petersen</i> )	18
	E. Adopt Resolution No. 24-12 to Establish Fuel as Exempt from Competitive Bidding and Fuel Purchase Orders for Fiscal Year 2024/25 ( <i>Petersen</i> )	20
	F. Approval of Purchase Orders above \$25,000 for Fiscal Year 2024/25 ( <i>Petersen</i> )	25
	G. Approve the Donation of one (1) Surplus Vehicle to Local Non-Profit Organization ( <i>James</i> )	51
<b>2.</b>	<b><u>ACTION ITEMS</u></b>	
	A. Authorize the El Dorado County Transit Authority and the Executive Director to execute contracts for Payment Acceptance Device Hardware and Transit Processor Services with Kuba, Inc. and Littlepay, Inc., through State of California leveraged procurement agreements ( <i>Bergren</i> )	52

**3. INFORMATION ITEMS**

**PAGE**

A. 2023 Safe Driving Award Recipients (*Parker*)

54

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Brian James and Legal Counsel Michael Tucker

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**ADJOURNMENT**

\* Verbal Report

NEXT REGULARLY SCHEDULED  
EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING  
Thursday, June 6, 2024 1:00 P.M.  
County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg A, Placerville, CA 95667

*The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

*The Agenda is also available on the website [www.eldoradotransit.com](http://www.eldoradotransit.com)*



# EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
CONFORMED MINUTES  
Thursday, March 7, 2024; 1:00 PM  
Regular Meeting**

Chairperson: George Turnboo, County of El Dorado Supervisor, District II  
Vice Chairperson: David Yarbrough, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brooke Laine, County of El Dorado Supervisor, District V  
Jackie Neau, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Lori Parlin, Alternate for County of El Dorado Supervisor, District IV

Executive Director: Brian James

<b>In-Person</b>	
County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667	<u><b>Teleconference</b></u> South Lake Tahoe Office 3368 Lake Tahoe Blvd #102 South Lake Tahoe, CA 96150
<b>Remotely</b>	
<b>By Computer:</b>	
<a href="https://edcgov-us.zoom.us/j/86134567267">https://edcgov-us.zoom.us/j/86134567267</a>	
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669-219-2599	
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By participating in this meeting, you acknowledge that you are being recorded.

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Turnboo called the meeting to order at 1:00 PM and the Pledge of Allegiance was recited.

## **ROLL CALL**

**Directors Present:** Brooke Laine, Jackie Neau, George Turnboo, David Yarbrough  
**Directors Absent:** John Hidahl

A quorum was present.

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

### **Adoption of the Agenda and Approval of Consent Calendar**

**M/S:** Neau/Laine  
**Ayes:** Laine, Neau, Turnboo, Yarbrough  
**Absent:** Hidahl

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting February 1, 2024
- B. Receive and File January 2024 Check Registers
- C. Receive and File January 2024 Ridership Reports
- D. **1.** Adopt Resolution No. 24-04 Authorizing Financial Transactions for locally held accounts by Elected Officers and Executive Director
- 2.** Adopt Resolution No. 24-05 Authorizing Financial Transactions for Local Agency Investment Fund (LAIF) by Elected Officers and Executive Director
- 3.** Authorize the Executive Director to process Electronic Funds Transfer (EFT) payments above the \$5,000 single signer threshold

- E. Approve Proposed Allocation Table and Proposed Organizational Chart Fiscal Year 2024/25
- F. Receive and File the **Fiscal Year 2023/24 6-Month Administrative Operations Report**
- G. 1. Authorize Amendment of the Professional Services Agreement between the El Dorado County Transit Authority and Feild & Associates
  - 2. Approve Purchase Order No. B29165 issued to Feild & Associates in the amount of \$50,000 for Capital Improvement Project Management
- H. Adopt Resolution No. 24-06 Authorizing the Executive Director to file a revised Transportation Development Act (TDA) Claim for Fiscal Year 2023/24

2. **ACTION ITEMS**

- A. Receive and File the proposed Fiscal Year 2024/25 Preliminary Operating Budget
 

**Receive and File only. No action taken.**
- B. Receive and File the proposed Fiscal Year 2024/25 Preliminary Capital Plan and Budget
 

**Receive and File only. No action taken.**

3. **INFORMATION ITEMS**

None

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Brian James and Legal Counsel Michael Tucker

**Recessed to closed session at 1:15 PM**

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to Open Session at 1:21 PM. No report out.**

**ADJOURNMENT**

**Chair Turnboo adjourned the meeting at 1:22 PM. The next regularly scheduled meeting is Thursday, April 4, 2024.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

\* Verbal Report



# EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
CONFORMED MINUTES  
Thursday, April 4, 2024; 1:00 PM  
Regular Meeting**

Chairperson: George Turnboo, County of El Dorado Supervisor, District II  
Vice Chairperson: David Yarbrough, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brooke Laine, County of El Dorado Supervisor, District V  
Jackie Neau, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
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## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Turnboo called the meeting to order at 1:00 PM and the Pledge of Allegiance was recited.

## **ROLL CALL**

**Directors Present:** Brooke Laine, John Hidahl, Jackie Neau, George Turnboo, David Yarbrough

A quorum was present.

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

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### **Adoption of the Agenda and Approval of Consent Calendar**

**M/S:** Neau/Yarbrough

**Ayes:** Laine, Hidahl, Neau, Turnboo, Yarbrough

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting February 1, 2024 (*Wilcher*)
- B. Receive and File January 2024 Check Registers (*Petersen*)
- C. Receive and File January 2024 Ridership Reports (*Bergren*)
- D. Memorandum of Understanding Update for South Lake Tahoe Express Commuter Service (*Bergren*)
- E. Adopt Resolution No. 24-09 Authorizing the Executive Director to file a Transportation Development Act (TDA) Claim for Fiscal Year 2024/25 (*Petersen*)

### **2. ACTION ITEMS**

#### **TIMED ITEM 1:00 PM**

- A. Public Hearing to Adopt Resolution No. 24-07 Approving Fare Changes (*Bergren*)

**Action: Chair Turnboo opened the Public Hearing to accept public comment on the adoption of Resolution No. 24-07 Approving Fare Changers. There was no public comment on this item.**

**M/S: Hidahl/Yarbrough**  
**Ayes: Laine, Hidahl, Neau, Turnboo, Yarbrough**

- B. 1. Adopt Resolution No. 24-10 Approving the Fiscal Year 2024/25 Preliminary Operating Budget including revisions (*Petersen*)**
- 2. Adopt Resolution No. 24-11 Approving the Fiscal Year 2024/25 Preliminary Capital Budget**
- 3. Form an Ad Hoc Committee to review the proposed Final Fiscal Year 2024/25 Operating and Capital Budgets**
- 4. Appoint the Chair and Vice-Chair to the Ad Hoc Budget Review Committee**

**Action: Item approved unanimously as requested by staff**

**M/S: Hidahl/Neau**  
**Ayes: Laine, Hidahl, Neau, Turnboo, Yarbrough**

- C. Adopt Resolution No. 24-08 Authorizing the El Dorado County Transit Authority and the Executive Director to execute all documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2023/24 (*Bergren*)**

**Action: Item approved unanimously as requested by staff**

**M/S: Neau/Hidahl**  
**Ayes: Laine, Hidahl, Neau, Turnboo, Yarbrough**

**3. INFORMATION ITEMS**

- A. Newsletter (*Bergren*)**

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the

El Dorado County Transit Authority are Executive Director Brian James and Legal Counsel Michael Tucker

**Recessed to closed session at 1:30 PM**

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to Open Session at 1:50 PM. No report out.**

**ADJOURNMENT**

**Chair Turnboo adjourned the meeting at 1:50 PM. The next regularly scheduled meeting is Thursday, May 2, 2024.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

\* Verbal Report

AGENDA ITEM 1 B  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Receive and File March 2024 Check Register

**REQUESTED ACTION:**

**BY MOTION,**  
Receive and File March 2024 Check Register

**BACKGROUND**

The following check register includes routine transactions for the month of March 2024. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

**DISCUSSION**

There are no items that would warrant further discussion or are outside of what is considered regular business.

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**Check Register**  
**March 2024**

bu	Date	Num	Name	Memo	Amount
	03/01/2024	EFT TRANS	CaIPERS - HEALTH BENEFIT SERVICE DIVISION	Health Premium - March 2024	47,415.62
	03/04/2024	EFT TRANS	CaIPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE MARCH 1, 2024	3,966.65
	03/04/2024	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #5 CLASSIC	7,171.68
	03/04/2024	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #5 PEPRA	12,195.19
	03/06/2024	39039	4IMPRINT INC	Sunglasses, Pencils, swag	1,932.55
	03/06/2024	39040	AMERICAN HERITAGE LIFE INSURANCE CO	Employee Paid Premiums - March 2024	29.10
	03/06/2024	39041	ARI PHOENIX INC	Interconnect Cables For Bus Kifts	3,675.54
	03/06/2024	39042	ARNOLDS FOR AWARDS INC	March EOM Award, name plates	33.45
	03/06/2024	39043	AUTOZONE INC	Parts and Supplies	366.17
	03/06/2024	39044	BURKE, WILLIAMS, & SORENSEN, LLP	Claim Number E-CAL TIP	1,479.50
	03/06/2024	39045	BUS & EQUIPMENT REPAIR OF CA	Parts and Supplies	1,737.96
	03/06/2024	39046	C & H MOTOR PARTS	Parts and Supplies	146.08
	03/06/2024	39047	CAL.NET	Monthly Utility Expenses	176.92
	03/06/2024	39048	CAPITOL CLUTCH & BRAKE INC	Parts and Supplies	1,021.22
	03/06/2024	39049	AC TOWING AND TRANSPORT LLC	VOID:	0.00
	03/06/2024	39050	D&K AUTO GLASS	Fleet Vehicle Window Repairs	480.00
	03/06/2024	39051	DAWSON OIL	Fuel Purchases -February 2024	46,375.24
	03/06/2024	39052	EDC HHS-A-PUBLIC HEALTH DIVISION	TB Evaluation	174.00
	03/06/2024	39053	EL DOB ENTERPRISES LLC	Fleet Vehicle Tires	3,007.77
	03/06/2024	39054	EL DORADO DISPOSAL SERVICE	Disposal Service 02/24	418.27
	03/06/2024	39055	EL DORADO IRRIGATION DISTRICT	Water Service 02/24	97.17
	03/06/2024	39056	EMP. MISC. REIMBURSEMENT	VOID:	0.00
	03/06/2024	39057	EMP. MISC. REIMBURSEMENT	Snacks For DAR Focus Group Meeting	49.43
	03/06/2024	39058	EMP. MISC. REIMBURSEMENT	Pant Reimbursement	50.00
	03/06/2024	39059	EMP. MISC. REIMBURSEMENT	DMV Permit and Endorsements	98.00
	03/06/2024	39060	FASTENAL	10.1 oz Black Seam Sealer - Shop	160.23
	03/06/2024	39061	FLEMING DISTRIBUTING CO.	Advanced Formula MOA, 44K - Shop	230.70
	03/06/2024	39062	GILLIG LLC	Parts and Supplies	9,739.79
	03/06/2024	39063	GLOBAL DATA VAULT LLC	Monthly Recovery Back Up Service February 2023	330.00
	03/06/2024	39064	GWP HOLDINGS LLC	VOID:	0.00
	03/06/2024	39065	J.C. NELSON SUPPLY CO	Hand Soap	46.25
	03/06/2024	39066	KIMBALL MIDWEST	O-Rings, R134A Retro-Fit -Stock	105.45
	03/06/2024	39067	MISSION UNIFORM SERVICE	Uniforms, Towels, & Mat Service	793.96
	03/06/2024	39068	MOTIVE ENERGY LLC	Batteries For Solar Bus Shelter	5,073.05
	03/06/2024	39069	MOUNTAIN DEMOCRAT INC	Local Paper Subscription 03/05/24 - 03/05/24	235.95
	03/06/2024	39070	NAPA AUTO PARTS	Fuel Retain Clip #1704	11.49
	03/06/2024	39071	NORCAL SPIT SHINE LLC	Bus Cleaning Service	4,075.00
	03/06/2024	39072	O'REILLY AUTO PARTS	Parts and Supplies	331.51
	03/06/2024	39073	PACIFIC GAS & ELECTRIC	Electric Service 02/24	1,253.94
	03/06/2024	39074	PACIFIC MATERIAL HANDLING SOLUTIONS	Squeegie For Floor Scrubber	269.97
	03/06/2024	39075	PATRIDGE TIRES AND SERVICE LLC	VOID:	0.00
	03/06/2024	39076	QUILL LLC	Misc. Office Supplies	174.40
	03/06/2024	39077	ROMAINE ELECTRIC	VOID:	0.00
	03/06/2024	39078	RON DUPRATT FORD	Parts and Supplies	801.59
	03/06/2024	39079	RTS IT INC	IT Care Gold Service Plan	5,176.18
	03/06/2024	39080	SAFETY-KLEEN SYSTEMS INC	Oil Service/Used Oil Recycle	1,122.08
	03/06/2024	39081	SPECIAL DISTRICT RISK MANAGEMENT AUTH	Employee Assistance Program Benefits April 2024	172.64
	03/06/2024	39082	SQUARERIGGER SOFTWARE	SQ.7 Equipment License Upgrade, 75 to 85	120.00
	03/06/2024	39083	STRATUS BUILDING SOLUTIONS	Janitorial Services March 2024	795.00
	03/06/2024	39084	SUN LIFE FINANCIAL	March 2024 Group Life & LTD Benefits	2,153.18
	03/06/2024	39085	THE AFTERMARKET PARTS CO LLC	Parts and Supplies	5,025.85
	03/06/2024	39086	TRUE VALUE HARDWARE	Parts and Supplies	49.48
	03/06/2024	39087	TURBO IMAGES INC	Prod. and Install of Decals & Removal	3,024.46
	03/06/2024	39088	VISUAL EDGE IT, INC.	Contract Base Rate: 02/22/24-03/21/24	463.97
	03/06/2024	39089	XEROX FINANCIAL SERVICES	Lease Payment, Property Tax	509.44
	03/06/2024	39090	GWP HOLDINGS LLC	Parts and Supplies	6,388.29
	03/06/2024	39091	ROMAINE ELECTRIC	Alternator -Stock	965.25
	03/18/2024	EFT TRANS	CaIPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE MARCH 15, 2024	4,132.88
	03/18/2024	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #6 CLASSIC	6,820.50
	03/18/2024	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #6 PEPRA	12,380.69
	03/20/2024	39092	.BRACKETT, MICHELLE	MY RIDE - February 2024	234.50
	03/20/2024	39093	.BURNS, ROBERTA	MY RIDE - February 2024	234.50
	03/20/2024	39094	.CAMP, BETTY J	MY RIDE - February 2024	234.50
	03/20/2024	39095	.CHRONISTER, RODNEY E	MY RIDE - February 2024	234.50
	03/20/2024	39096	.CONLEY-WIDING, SEAN	MY RIDE - February 2024	50.65
	03/20/2024	39097	.COOK, VAUGHAN	MY RIDE - February 2024	234.50
	03/20/2024	39098	.COOK, VERONICA	MY RIDE - February 2024	469.00
	03/20/2024	39099	.COOK, VICKI	MY RIDE - February 2024	35.91
	03/20/2024	39100	.COOPER, DEBBIE	MY RIDE - February 2024	144.59
	03/20/2024	39101	.DA COSTA, MONICA	MY RIDE - February 2024	225.12
	03/20/2024	39102	.DAVIS, JANET	MY RIDE - February 2024	469.00
	03/20/2024	39103	.DRACHMAN, JENNIFER	MY RIDE - February 2024	40.54
	03/20/2024	39104	.EPPS, JOHNNA	MY RIDE - February 2024	666.52
	03/20/2024	39105	.FARRINGTON, PAMELA	MY RIDE - February 2024	100.57
	03/20/2024	39106	.FICKLIN, LINDA	MY RIDE - February 2024	98.96
	03/20/2024	39107	.FILIPPELLI, JEREMY	MY RIDE - February 2024	14.74

**EL DORADO COUNTY TRANSIT AUTHORITY**

**Check Register**

March 2024

bu	Date	Num	Name	Memo	Amount
	03/20/2024	39108	.GULARTE, LARA L	MY RIDE - February 2024	234.50
	03/20/2024	39109	.HEDGE, SAMANTHA	MY RIDE - February 2024	234.50
	03/20/2024	39110	.HENDRIX, SUSAN L.	MY RIDE - February 2024	136.68
	03/20/2024	39111	.KAMENA, DENISE	MY RIDE - February 2024	267.67
	03/20/2024	39112	.KURTZ, STORM	MY RIDE - February 2024	234.50
	03/20/2024	39113	.LAWSON, CATHERINE	MY RIDE - February 2024	213.73
	03/20/2024	39114	.LAWSON, GLENN	MY RIDE - February 2024	275.76
	03/20/2024	39115	.LEONARD, DONALD CHRISTOPHER	MY RIDE - February 2024	153.10
	03/20/2024	39116	.LUSK, DEBRA SUE	MY RIDE - February 2024	117.18
	03/20/2024	39117	.MARTIN, LINA	MY RIDE - February 2024	227.80
	03/20/2024	39118	.MILLER, DOREENE ELIZABETH	MY RIDE - February 2024	203.68
	03/20/2024	39119	.MILLER, ERIN	MY RIDE - February 2024	227.80
	03/20/2024	39120	.NUNEZ, FERNANDO	MY RIDE - February 2024	234.50
	03/20/2024	39121	.OLSON, NANCY	MY RIDE - February 2024	195.04
	03/20/2024	39122	.PREMOCK, SHONNA	MY RIDE - February 2024	232.42
	03/20/2024	39123	.QUASNE, JANELLE	MY RIDE - February 2024	120.73
	03/20/2024	39124	.RASLEAR, BARBARA	MY RIDE - February 2024	98.89
	03/20/2024	39125	.ROGERS, TIMOTHY ALTON	MY RIDE - February 2024	12.60
	03/20/2024	39126	.SHAWHAN, CHARLES	MY RIDE - February 2024	85.76
	03/20/2024	39127	.SMITH, KAREN	MY RIDE - February 2024	214.07
	03/20/2024	39128	.STOCKEL, ROBERT	MY RIDE - February 2024	117.32
	03/20/2024	39129	.TODD, JANET C	MY RIDE - February 2024	546.25
	03/20/2024	39130	.VAN CLEAVE, MICHA	MY RIDE - February 2024	169.88
	03/20/2024	39131	.WAHLGREN, ANNETTE	MY RIDE - February 2024	45.56
	03/20/2024	39132	.WANG, YING	MY RIDE - February 2024	70.75
	03/20/2024	39133	.WARMAN, SHIELA	MY RIDE - February 2024	234.50
	03/20/2024	39134	.WEST, JASON	MY RIDE - February 2024	152.76
	03/20/2024	39135	.WOJAN, CYNTHIA	MY RIDE - February 2024	22.91
	03/20/2024	39136	.WOODS, ELIZABETH	MY RIDE - February 2024	222.44
	03/20/2024	39137	.WORTHEN, DALE	MY RIDE - February 2024	205.69
	03/20/2024	39138	49ER LIVE SCAN	Live Scan Fingerprinting	84.00
	03/20/2024	39139	4IMPRINT INC	Clear Vinyl Badge Holder and Lanyard	1,356.10
	03/20/2024	39140	ABC AUTO GLASS INC.	Installation of Window (Teller)	1,246.57
	03/20/2024	39141	ACC BUSINESS	Fiber Internet -March 2024	85.87
	03/20/2024	39142	ADM SCREENING	Random DOT Drug Screen and Random BAT	350.00
	03/20/2024	39143	AFLAC	Employee Paid Premiums - March 2024	965.64
	03/20/2024	39144	ALPHA ANALYTICAL LABORATORIES INC	Stormwater Labs	356.00
	03/20/2024	39145	AT&T MOBILITY	Wireless Service for Surveillance Cameras	194.52
	03/20/2024	39146	CUSTOM EMBROIDERY CONCEPTS	Staff Uniforms	643.50
	03/20/2024	39147	EDC RISK MANAGEMENT	Health Insurance - March 2024	7,030.94
	03/20/2024	39148	EDWARDS, STEVENS & TUCKER LLP	General Legal Service - February 2024	1,567.50
	03/20/2024	39149	J.C. NELSON SUPPLY CO	Hand Towels	425.30
	03/20/2024	39150	KINETICO WATER OF PLACERVILLE	Drinking Water Service March 2024	42.90
	03/20/2024	39151	LANGUAGE LINE SERVICES INC	Over-the-phone Interpretation	3.75
	03/20/2024	39152	MAG LANDSCAPING INC	Landscape Maintenance - 02/24	1,290.00
	03/20/2024	39153	MOUNTAIN DEMOCRAT INC	Public Notice: Public Hearing Fare Structure	42.00
	03/20/2024	39154	OPERATING ENGINEERS LOCAL UNION #3	Union Dues March 2024	928.00
	03/20/2024	39155	PACIFIC GAS & ELECTRIC	Electric Service 02/24	4,032.55
	03/20/2024	39156	PATRIDGE TIRES AND SERVICE LLC	3 Axle Alignment #1004	780.00
	03/20/2024	39157	PROTELESIS	Phone System Elevate Subscription March 2024	713.42
	03/20/2024	39158	QUILL LLC	Misc. Office Supplies	221.22
	03/20/2024	39159	SHRED CITY	Document Destruction 10 Bins	850.00
	03/20/2024	39160	SMALL BUSINESS BENEFIT PLAN TRUST	Dental And Vision Coverage April 2024	3,864.60
	03/20/2024	39161	SPOT-ON SIGNS & GRAPHICS	Full Color Laminated Prints on Vinyl -Capitol Corridor Bus Signs	286.94
	03/20/2024	39162	STATE OF CA - DEPT OF JUSTICE	State and FBI Criminal Background Checks	49.00
	03/20/2024	39163	UNIVERSAL SECURITY & FIRE INC	Alarm Monitoring 4/1-6/30	135.00
	03/20/2024	39164	UPS	Ground Shipping - Repair Kits	39.38
	03/20/2024	39165	VERIZON WIRELESS	Cellular Service - February 2024	1,932.17
	03/21/2024	39166	UMPQUA BANK COMMERCIAL CARD OPS	VOID:	0.00
	03/21/2024	39167	UMPQUA BANK COMMERCIAL CARD OPS	Reconciled Visa Charges	6,617.54
	03/29/2024	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #7 CLASSIC	6,829.16
	03/29/2024	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #7 PEPRA	12,648.06
					<u>269,639.38</u>
				<b>Total</b>	<b><u>269,639.38</u></b>

AGENDA ITEM 1 C  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Erik Bergren, Planning and Marketing Manager  
**SUBJECT:** March 2024 Ridership Report

**REQUESTED ACTION:**

**BY MOTION,**

**Receive and file the March 2024 Ridership Report**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) staff typically reports monthly and fiscal year-to-date ridership at each Board meeting.

**DISCUSSION**

For the month of March 2024, ridership across all three (3) modes of service continued to trend up. Fiscal Year-to-date ridership was up 21.9% overall.

The attached March 2024 Ridership Report compares systemwide monthly passenger trips to the same period in the previous fiscal year. Overall ridership increased by 15.9% compared to the previous year. Demand Response ridership increased by 35.1%, Local Fixed Route ridership increased by 15.3%, and Commuter ridership increased 2.4%.

The attached Fiscal Year-to-Date Ridership Report compares the current fiscal year to the same period in the previous four (4) fiscal years to analyze pre-Covid and current ridership trends.

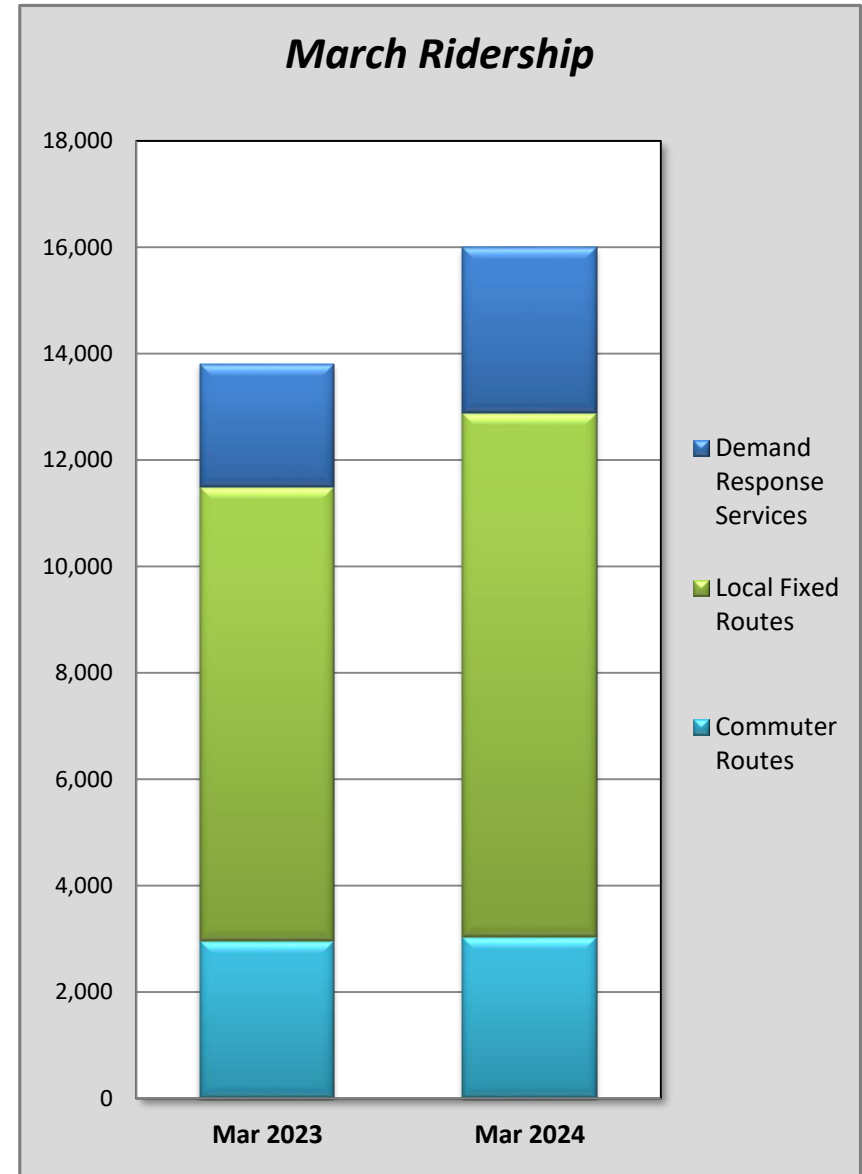
# March 2024 Ridership Report

Demand Response Services	Mar 2023	Mar 2024	% Change
Dial-a-Ride	753	1,000	32.8%
Sac-Med	26	31	19.2%
ADA Paratransit	259	225	-13.1%
M.O.R.E.*	667	757	13.5%
Senior Day Care*	0	0	0.0%
My Ride	608	1,113	83.1%
<b>Total Demand Response</b>	<b>2,313</b>	<b>3,126</b>	<b>35.1%</b>

Local Fixed Routes	Mar 2023	Mar 2024	% Change
20 - Placerville	1,195	1,297	8.5%
25 - Saturday Express	0	366	100.0%
30 - Diamond Springs	1,240	1,066	-14.0%
35 - Diamond Springs Saturday	0	83	100.0%
40 - Cameron Park	1,094	1,082	-1.1%
50x - 50 Express	3,858	4,614	19.6%
60 - Pollock Pines	1,150	1,337	16.3%
<b>Total Local Fixed Routes</b>	<b>8,537</b>	<b>9,845</b>	<b>15.3%</b>

Commuter Routes	Mar 2023	Mar 2024	% Change
Sacramento Commuter	2,093	2,165	3.4%
Reverse Commuter	34	94	176.5%
Sacramento/Tahoe Connector	834	774	-7.2%
<b>Total Commuter Routes</b>	<b>2,961</b>	<b>3,033</b>	<b>2.4%</b>

	Mar 2023	Mar 2024	% Change
<b>Systemwide</b>	<b>13,811</b>	<b>16,004</b>	<b>15.9%</b>
Passengers per Revenue Hour	4.3	4.3	-0.4%



\*Contracted Services - Ridership Determined by Client Enrollment



# Fiscal Year-to-Date Ridership Report

## July - March

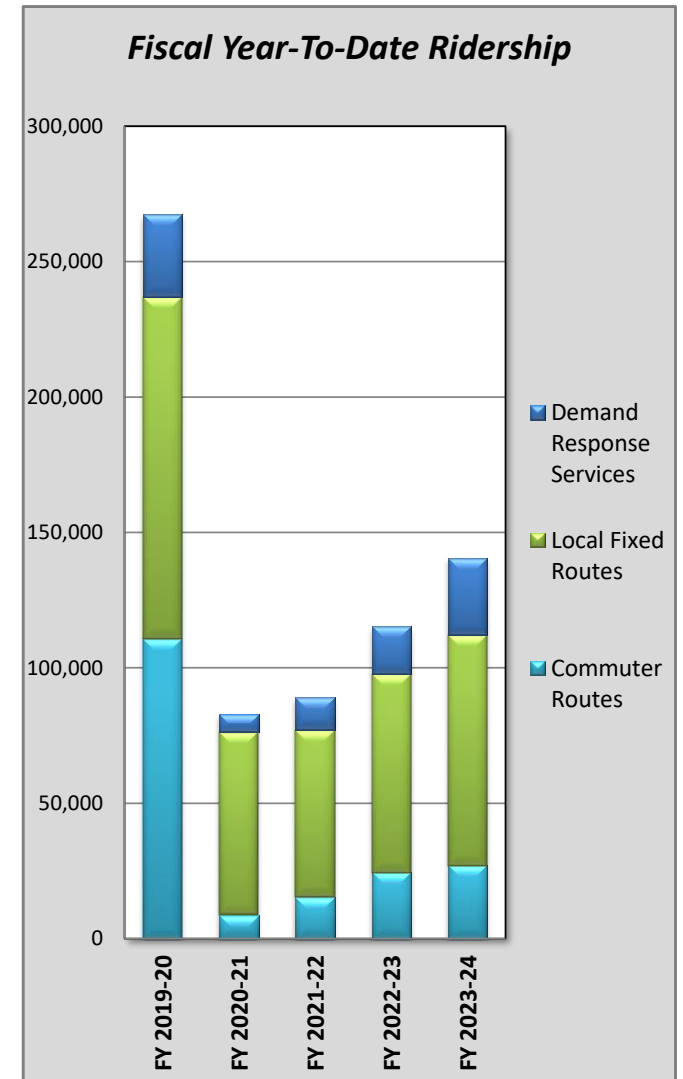


Demand Response Services	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	% Year Change
Dial-a-Ride	11,237	4,418	2,023	6,504	9,417	44.8%
Sac-Med	231	172	299	206	327	58.7%
ADA Paratransit	514	1,248	5,081	2,082	2,071	-0.5%
M.O.R.E.*	15,244	964	4,424	5,234	6,528	24.7%
Senior Day Care*	3,291	0	0	0	0	0.0%
My Ride	0	0	0	3,626	9,931	173.9%
<b>Total Demand Response</b>	<b>30,517</b>	<b>6,802</b>	<b>11,827</b>	<b>17,652</b>	<b>28,274</b>	<b>60.2%</b>

Local Fixed Routes	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	% Year Change
20 - Placerville	30,966	9,485	9,055	11,789	11,678	-0.9%
25 - Saturday Express	3,699	2,632	2,192	0	1,794	100.0%
30 - Diamond Springs	19,922	7,193	7,016	9,755	9,810	0.6%
35 - Diamond Springs Saturday	1,094	766	682	0	532	100.0%
40 - Cameron Park	11,607	7,960	7,518	9,191	9,353	1.8%
50x - 50 Express	31,341	26,959	24,946	30,849	39,559	28.2%
60 - Pollock Pines	27,532	12,544	10,375	11,625	12,438	7.0%
<b>Total Local Fixed Routes</b>	<b>126,161</b>	<b>67,539</b>	<b>61,784</b>	<b>73,209</b>	<b>85,164</b>	<b>16.3%</b>

Commuter Routes	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	% Year Change
Sacramento Commuter	110,063	8,595	10,575	16,857	18,754	11.3%
Reverse Commuter	633	70	150	188	543	188.8%
Sacramento/Tahoe Connector	0	0	4,600	7,345	7,717	5.1%
<b>Total Commuter Routes</b>	<b>110,696</b>	<b>8,665</b>	<b>15,325</b>	<b>24,390</b>	<b>27,014</b>	<b>10.8%</b>

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	% Year Change
<b>Systemwide</b>	<b>267,374</b>	<b>83,006</b>	<b>88,936</b>	<b>115,251</b>	<b>140,452</b>	<b>21.9%</b>
Passengers per Revenue Hour	7.1	3.4	3.5	4.4	4.2	-3.8%



\*Contracted Services - Ridership Determined by Client Enrollment

AGENDA ITEM 1 D  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Quarterly Investment Interest Reports for Operating

**REQUESTED ACTION:**

**BY MOTION,**

**Receive and file Quarterly Investment Report for Quarter Ending  
03/31/2024**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) adopted an investment policy on November 7, 1999, allowing investments in the State of California Local Agency Investment Fund (LAIF) and money market accounts.

El Dorado Transit investment policy requires quarterly investment reports to the Board of Directors.

**DISCUSSION**

Interest earnings for the 3rd quarter from LAIF and the Money Market accounts equal \$40,389.21. This is \$9,912.53 above the current budget. The Investment report for the quarter ending 03/31/2024 is submitted for review and file.

**FISCAL IMPACT**

Line item 4970.00 - Interest Income, will be adjusted in the FY 2023/24 Final Amended Budget Adjustment process.

**EL DORADO COUNTY TRANSIT AUTHORITY**

**QUARTERLY INVESTMENT REPORT**

**PERIOD 01/01/2024 – 03/31/2024**

**LOCAL AGENCY INVESTMENT FUND (L A I F)**

Account Summary

12/31/2023	Balance Forward	\$ 1,340,149.25
	Total Transfers to General Checking Account	\$ -000,000.00
	Total Transfers from General Checking Account	\$ 000,000.00
	Interest Earned @ 4.30%	\$ <u>14,319.16</u>
03/31/2024	Ending Balance 1st Qtr., 2024	\$ 1,354,468.41

**UMPQUA BANK (Money Market Account)**

Account Summary

12/31/2023	Balance Forward	\$ 4,891,541.39
	Total Transfers to General Checking Account	\$ -000,000.00
	Total Transfer from General Checking Account	\$ 2,700,000.00
	Interest Earned @ 1.51%	\$ <u>26,070.05</u>
03/31/2024	Ending Balance 4th Qtr., 2023	\$ 7,617,611.44

AGENDA ITEM 1 E  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Resolution No. 24-12 to Establish Fuel as Exempt from Competitive Bidding and Fuel Purchase Orders for Fiscal Year 2024/25

**REQUESTED ACTION:**  
**BY MOTION,**

1. **Adopt Resolution No. 24-12 Identifying Fuel as Exempt from Competitive Bidding and Authorize the Executive Director to Procure Fuel from Outside Vendors**
2. **Approve Blanket Purchase Order No. B30007 issued to Dawson Oil Company in the amount of \$670,000 for fiscal year 2024/25**
3. **Approve Blanket Purchase Order No. B30013 issued to Hunt & Sons, Inc. in the amount of \$80,000 for fiscal year 2024/25**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) purchasing procedures allow an exemption to competitive bidding per the following section of the approved El Dorado Transit Procurement Policies and Procedures Manual:

“Chapter 3; Section 14 Sole Sources Procurements:

- b) *Sole source procurement may be used only when the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals and at least one of the following circumstances applies:*
5. *The unique nature of the property or service required precludes competitive bidding.”*

El Dorado Transit Purchasing Procedures and the Joint Exercise of Powers Agreement establishing El Dorado Transit require Board approval for Purchase Orders over \$25,000 and Purchase Requisitions over \$5,000.

El Dorado Transit operates a fleet of sixty-one (61) vehicles and the fleet consumes an average of 2,177 gallons of unleaded gasoline and 11,884 gallons of green low sulfur diesel fuel per month under normal, pre-pandemic operating conditions.

El Dorado County Transit Authority  
May 2, 2024

## **DISCUSSION**

El Dorado Transit purchases green low sulfur diesel and unleaded gasoline from two (2) local commercial cardlock fuel vendors daily due to the proximity of the facilities and the availability of differing types of fuel. Transit Operators and maintenance personnel fuel vehicles during the hours of 5:00 AM to 8:00 PM Monday through Friday and from 8:00 AM and 5:00 PM each weekend. Additional fueling is necessary during special shuttle services such as the Fair Shuttle.

Fuel prices at commercial/retail fuel vendors typically fluctuate daily based on the market. As a result, vendors are precluded from providing El Dorado Transit a set contract price for fuel at the pump the way they might if they were delivering fuel to a facility on a regular basis. This daily price fluctuation does not lend itself to formal competitive bidding procedures; therefore, the El Dorado Transit Board has allowed an exemption from competitive bidding on fuel since 2000.

Due to the operational need for daily fuel purchasing at commercial card lock vendors and the nature of daily fuel price fluctuations, it is recommended that fuel procurement be identified as exempt from competitive bidding. With approval, purchase orders will be issued to the two (2) local cardlock vendors that have provided price quotes using a set amount per gallon above their cost. The Executive Director certifies that these purchases are included within the preliminary approved operating budget for Fiscal Year 2024/25.

## **FISCAL IMPACT**

### *Purchase Order B30007 – Dawson Oil Company*

5040.01	Fuel Purchase	\$670,000
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### *Purchase Order B30013 – Hunt & Sons Inc.*

5040.01	Fuel Purchase	\$ 80,000
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Purchase Order amounts are above budget line-item amounts as presented on the Preliminary Operating Budget FY 2024/25 adopted on April 4, 2024; the total budget for fuel is \$750,000. The blanket purchase order amounts allow for flexibility between vendors however, the budget will not be exceeded prior to Board action if needed.

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 24-12**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE EL DORADO COUNTY  
TRANSIT AUTHORITY IDENTIFYING FUEL AS EXEMPT FROM COMPETITIVE  
BIDDING AND AUTHORIZING THE EXECUTIVE DIRECTOR TO PROCURE FUEL

**WHEREAS**, the El Dorado County Transit Authority (El Dorado Transit) purchases ultra-low sulfur diesel and unleaded gasoline for fleet vehicles daily; and

**WHEREAS**, El Dorado Transit currently purchases fuel from two (2) commercial cardlock vendors; and

**WHEREAS**, the purchase of fuel from two (2) local vendors is practical due to the proximity of fuel facilities and the availability of differing types of fuel; and

**WHEREAS**, cardlock type, retail fuel vendor pricing fluctuates daily which does not lend itself to competitive bidding procedures; and

**WHEREAS**, El Dorado Transit has received structured price quotes from all vendors; and

**WHEREAS**, approved El Dorado Transit Procurement Policies and Procedures Manual: Chapter 3; Section 14(b)(5) allows for exemption from competitive bidding by resolution when the unique nature of the property does not lend itself to bidding; and

**NOW THEREFORE, BE IT RESOLVED;** that:

1. The purchase of fuel is considered unique in nature due to the daily fluctuation in price and is hereby declared exempt from competitive bidding.
2. The Executive Director is authorized to purchase fuel from outside vendors.

**PASSED AND ADOPTED**, this 2nd day of May 2024.

AYES:

NOES:

ABSTAIN:

ABSENT:

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George Turnboo, Chairperson

ATTEST:

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Megan Wilcher, Secretary to the Board

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30007**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040.01      CLASS: 110  
 ACCOUNT: 5040.80      CLASS: 100  
 ACCOUNT: VARIOUS      CLASS: VARIOUS

TO: DAWSON OIL COMPANY  
 PO BOX 360  
 ROCKLIN, CA 95677

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Ashley

Vendor Phone No: (530) 642-2681

Fax No:

PROMISED DELIVERY DATE		TERMS: NET 10th OF THE MONTH		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		FUEL PURCHASES AND DIESEL EXHAUST FLUID AND ADDITIVES FOR TRANSIT FLEET VEHICLES FOR FISCAL YEAR 07/01/2024 THROUGH 06/30/2025		NOT TO EXCEED \$670,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$670,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	<b>NTE \$670,000.00</b>
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30013**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040.01 CLASS: 110

ACCOUNT: 5040.80 CLASS: 100

ACCOUNT: VARIOUS CLASS: VARIOUS

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

TO: HUNT & SONS INC  
 PO BOX 101630  
 PASADENA, CA 91189-1630

Contact:

Vendor Phone No: (530) 642-2681

Fax No:

PROMISED DELIVERY DATE		TERMS: NET 10		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		FUEL PURCHASES AND BULK OIL AND ADDITIVES FOR TRANSIT FLEET VEHICLES FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$80,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$80,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE \$80,000.00
<b>PURCHASING AGENT</b>				

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AGENDA ITEM 1 F  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Purchase Orders above \$25,000 for Fiscal Year 2024/25

**REQUESTED ACTION:**  
**BY MOTION,**

**Approval of Purchase Orders above \$25,000 for Fiscal Year  
2024/25**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) Bylaws and the Joint Exercise of Powers Agreement establishing El Dorado Transit require Board approval for Purchase Orders over \$25,000 and Purchase Requisitions over \$5,000.

**DISCUSSION**

The Executive Director certifies that these purchases are processed within approved Purchasing Procedures. All purchase orders are in-line with the adopted preliminary operating budget for Fiscal Year (FY) 2024/25.

- ADM Screening                      Blanket Purchase Order No. B30000  
NTE \$30,000
- CalPERS 457 Deferred              Blanket Purchase Order No. B30001  
Compensation Plan                  NTE \$135,000
- Health Services Division          Blanket Purchase Order No. B30002  
CalPERS                                  NTE \$620,000
- Crash Champions, LLC              Blanket Purchase Order No. B30006  
NTE \$50,000
- El Dorado County Risk              Blanket Purchase Order No. B30008  
Risk Management                      NTE \$135,000
- My Ride Program                    Blanket Purchase Order No. B30009  
NTE \$140,000
- Edwards, Stevens                  Blanket Purchase Order No. B30010  
& Tucker LLP                          NTE \$140,000
- EL DOB Enterprises LLC            Blanket Purchase Order No. B30011  
(Sierra Nevada Tire)                  NTE \$125,000

El Dorado County Transit Authority  
May 2, 2024

- Gillig LLC. Blanket Purchase Order No. B30013  
NTE \$100,000
- GWP Holdings LLC (Western Truck Parts) Blanket Purchase Order No. B30014  
NTE \$115,000
- Operating Engineers #3 Union Dues Blanket Purchase Order No. B30017  
NTE \$30,000
- Operating Engineers Medical Blanket Purchase Order No. B30018  
NTE \$980,000
- Pacific Gas & Electric Blanket Purchase Order No. B30019  
NTE \$68,000
- Public Employees Retirement System Blanket Purchase Order No. B30020  
NTE \$1,200,000
- Resco Printing Blanket Purchase Order No. B30021  
NTE \$35,000
- Ron Dupratt Ford Blanket Purchase Order No. B30022  
NTE \$40,000
- RouteMatch Software Inc. Blanket Purchase Order No. B30023  
NTE \$80,000
- RTS IT Inc Blanket Purchase Order No. B30024  
NTE \$68,000
- Small Business Benefit Plan Trust (Wolfpack Insurance) Blanket Purchase Order No. B30026  
NTE \$67,000
- Sun Life Financial Blanket Purchase Order No. B30028  
NTE \$50,000
- The AfterMarket Parts Co. Blanket Purchase Order No. B30029  
NTE \$85,000
- Transportation Services Inc Blanket Purchase Order No. B30030  
NTE \$40,000
- UMPQUA BANK (VISA) Blanket Purchase Order No. B30031  
NTE \$60,000
- Zonar Systems Inc. Blanket Purchase Order No. B30032  
NTE \$30,000

**FISCAL IMPACT**

Purchase Order amounts are within budget line items in the Preliminary Operating Budget FY 2024/25 as adopted at the Regular Board Meeting of April 4, 2024.

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30000**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5030.10      CLASS: 125

TO: ADM SCREENING  
 279 PLACERVILLE DR., SUITE "C"  
 PLACERVILLE, CA 95667-5506

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (530) 621-4090

Fax No:

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		RANDOM AND PRE-EMPLOYMENT DRUG & ALCOHOL TESTING FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$30,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$30,000.00
			SHIPPING	
			SALES TAX	
			<b>PURCHASING AGENT</b>	<b>TOTAL</b>

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30001**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 2032

CLASS: 125

TO: CalPERS 457 PLAN  
 CALPERS SUPPLEMENTAL INCOME PLAN  
 PO BOX 942713  
 SACRAMENTO, CA 94229-2713

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Lisa Crowell

Vendor Phone No: (617) 657-7366

Fax No: (617) 376-4285

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		OPTIONAL EMPLOYEE PAID SUPPLEMENTAL INCOME PLAN FOR RETIREMENT FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25  PAYROLL DEDUCTIONS SENT TO CalPERS 457 ARE PAID THROUGH AN ELECTRONIC FUNDS TRANSFER TRANSACTION		NOT TO EXCEED \$135,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.  <b>PURCHASING AGENT</b>			SUBTOTAL	\$135,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE \$135,000.00

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30002**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5020.02 CLASS: 125

TO: HEALTH BENEFIT SERVICE DIVISION  
 CALIFORNIA PUBLIC EMPLOYEES  
 RETIREMENT SYSTEM  
 PO BOX 4032  
 SACRAMENTO, CA 95812-4032

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Robert Sharp

Vendor Phone No: (888) 225-7377

Fax No: (916) 795-7901

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		EDCTA SPONSORED HEALTH INSURANCE COVERAGE FOR UNREPRESENTED AND MANAGEMENT EMPLOYEES FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25  PAYROLL DEDUCTIONS SENT TO CalPERS HEALTH BENEFIT SERVICE DIVISION ARE PAID THROUGH AN ELECTRONIC FUNDS TRANSFER TRANSACTION  NOTE: PURCHASE ORDER REFLECTS TOTAL PREMIUM CHARGED. EDCTA ACTUAL COST IS REDUCED BY PAYROLL DEDUCTION OF EMPLOYEE PORTION.		NOT TO EXCEED \$620,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$620,000.00
			SHIPPING	
			SALES TAX	
			<b>PURCHASING AGENT</b>	<b>TOTAL</b>

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30006**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040.06

CLASS: 110

TO: CRASH CHAMPIONS, LLC  
 521 TRUCK STREET  
 PLACERVILLE, CA 95667

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Don Hinshaw

Vendor Phone No: (530) 622-7588

Fax No:

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		COLLISION REPAIR FOR FLEET VEHICLES AS NEEDED FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$50,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$50,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$50,000.0

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30008**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5020.02 CLASS: 125

TO: EL DORADO COUNTY  
 RISK MANAGEMENT  
 330 FAIR LANE  
 PLACERVILLE, CA 95667

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (530) 621-5568

Fax No:

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		<p>EL DORADO COUNTY PROVIDED HEALTH INSURANCE PLAN TO INCLUDE; MEDICAL, DENTAL, CHIROPRACTIC, AND VISION COVERAGE OPTION FOR TRANSIT DRIVERS FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25</p> <p>NOTE: PURCHASE ORDER REFLECTS TOTAL PREMIUM CHARGED. EDCTA ACTUAL COST IS REDUCED BY PAYROLL DEDUCTION OF EMPLOYEE PORTION.</p>		NOT TO EXCEED \$135,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$135,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE \$135,000.0
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30009**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5008.01

CLASS: 125

TO:

EL DORADO TRANSIT  
 MY RIDE PROGRAM  
 6565 COMMERCE WAY  
 DIAMOND SPRINGS, CA 95619-9454

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Brian James

Vendor Phone No: (530) 642-5383, 201 Fax No:

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		MY RIDE REIMBURSEMENT PROGRAM FOR EL DORADO COUNTY SENIOR, VETERNS, AND DISABLED RESIDENTS. PROGRAM BOARD APPROVED IN MAY, 2022. REIMBURSEMENT FOR FISCAL YEAR 2024/2025.		NOT TO EXCEED \$140,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$140,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	<b>NTE \$140,000.00</b>
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

Circle Distributing: Vendor - Accounting - Requestor - Purchasing



**EL DORADO COUNTY TRANSIT AUTHORITY**

**6565 COMMERCE WAY  
DIAMOND SPRINGS, CA 95619-9454  
(530) 642-5383**

**PURCHASE ORDER NO. B30010**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5030 CLASS: 125, 600  
ACCOUNT: VARIOUS

TO: EDWARDS, STEVENS AND TUCKER, LLP  
333 UNIVERSITY AVENUE, STE. 200  
SACRAMENTO, CA 95825

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY  
6565 COMMERCE WAY  
DIAMOND SPRINGS, CA 95619-9454**

Contact: Brooke

Vendor Phone No: (916) 565-7697

Fax No:

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PROFESSIONAL LEGAL SERVICES FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$140,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.	<b>SUBTOTAL</b>	\$140,000.00
	<b>SHIPPING</b>	
	<b>SALES TAX</b>	
	<b>TOTAL</b>	NTE \$140,000.00

**PURCHASING AGENT**

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30011**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040.02      CLASS: 110

TO: EL DOB ENTERPRISES LLC  
 659 MAIN STREET  
 PLACERVILLE, CA 95667

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Geoff Bodle

Vendor Phone No: (530) 622-4714

Fax No: (530) 622-5345

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		TIRES FOR FLEET VEHICLES ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25  ALL PRICING THROUGH THE STATE OF CALIFORNIA (SEE ATTACHED)		NOT TO EXCEED: \$125,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$125,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$125,000.00
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30013**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040

CLASS: 110

TO: GILLIG LLC  
 PO BOX 743244  
 LOS ANGELES, CA 90074-3244

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Lee Petersen

Vendor Phone No: (510) 785-1500

Fax No: (510) 785-6819

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PARTS AND SUPPLIES FOR FLEET VEHICLE MAINTENANCE ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$100,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.  <b>PURCHASING AGENT</b>	SUBTOTAL	\$100,000.00
	SHIPPING	
	SALES TAX	
	<b>TOTAL</b>	NTE \$100,000.00

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30014**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040

CLASS: 110

TO: GWP HOLDINGS LLC  
 PO BOX 35144 #1022  
 SEATTLE, WA 98124-5144

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: John Blazevic

Vendor Phone No: (916) 441-6151

Fax No: (916) 444-9932

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PARTS AND SUPPLIES FOR FLEET VEHICLE MAINTENANCE ON AN AS NEEDED BASIS FOR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$115,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$115,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE \$115,000.00
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30017**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 2035

CLASS: 125

TO: OPERATING ENGINEERS LOCAL  
 UNION NO. 3  
 ROMMELY MACALOLOY (CHECK-OFF)  
 1620 SOUTH LOOP ROAD  
 ALAMEDA, CA 94502

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (510) 748-7400

Fax No: (510) 748-7401

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		REPRESENTED EMPLOYEES MONTHLY UNION DUES FOR FISCAL YEAR 07/01/24 THROUGH 6/30/2025  DUES PAID THROUGH PAYROLL DEDUCTION NO ACTUAL FISCAL COST TO EDCTA		NOT TO EXCEED: \$30,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$30,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	<b>NTE: \$30,000.00</b>
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30018**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5020.02 CLASS: 125

TO: OPERATING ENGINEERS PUBLIC  
 & MISCELLANEOUS EMPLOYEES  
 PO BOX 3157  
 HAYWARD, CA 94540-3157

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (510) 337-3050

Fax No:

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		<p>OPERATING ENGINEERS PUBLIC EMPLOYEES                  HEALTH &amp; WELFARE GROUP MEDICAL                  COVERAGE FOR FISCAL YEAR 07/01/24                  THROUGH 06/30/25</p> <p>NOTE: PURCHASE ORDER REFLECTS TOTAL PREMIUM                  CHARGED. EDCTA ACTUAL COST IS REDUCED BY                  PAYROLL DEDUCTION OF EMPLOYEE PORTION.</p>		NOT TO EXCEED: \$980,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$980,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$980,000.00
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30019**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5050.02

CLASS: 125, 110

ACCOUNT: 5050.03

CLASS: 600, 601, 602

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

TO: PACIFIC GAS & ELECTRIC  
 BOX 997300  
 SACRAMENTO, CA 95899-7300

Contact:

Vendor Phone No: (800) 743-5000

Fax No:

PROMISED DELIVERY DATE	TERMS: NET 15
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PROVIDE ELECTRIC SERVICE FOR THE FOLLOWING LOCATIONS: <ul style="list-style-type: none"> <li>• ADMINISTRATION BUILDING</li> <li>• MAINTENANCE BUILDING</li> <li>• CAMBRIDGE PARK &amp; RIDE</li> <li>• CENTRAL PARK &amp; RIDE</li> <li>• EL DORADO HILLS PARK &amp; RIDE</li> <li>• PONDEROSA PARK &amp; RIDE</li> <li>• RAY LAWYER DRIVE PARK &amp; RIDE</li> </ul> FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$68,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.	<b>SUBTOTAL</b>	\$68,000.00
	<b>SHIPPING</b>	
	<b>SALES TAX</b>	
	<b>TOTAL</b>	\$68,000.00

**PURCHASING AGENT**

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30020**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5020.01

CLASS: 125

TO: PUBLIC EMPLOYEES RETIREMENT  
 SYSTEM  
 400 P STREET  
 PO BOX 1982  
 SACRAMENTO, CA 95809-1982

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No:

Fax No:

PROMISED DELIVERY DATE	TERMS: NET DUE
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		EMPLOYER PAID RETIREMENT BENEFITS: CLASSIC: EMPLOYEE PORTION 7% EMPLOYER PORTION 11.61% NEW HIRES HIRED AFTER 12/31/12 PEPRA: EMPLOYEE PORTION 8.25% EMPLOYER PORTION 7.76% OF ELIGIBLE GROSS PAYROLL FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25  CalPERS RETIREMENT BENEFITS ARE PAID THROUGH AN ELECTRONIC FUNDS TRANSFER TRANSACTION		NOT TO EXCEED: \$1,200,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.  <b>PURCHASING AGENT</b>	SUBTOTAL	\$1,200,000.00
	SHIPPING	
	SALES TAX	
	<b>TOTAL</b>	NTE: \$1,200,000.00

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30021**  
 THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**  
 ACCOUNT: 5090.75 CLASS: 125

TO: RESCO PRINTING  
 PO BOX 454  
 EL DORADO, CA 95623-0454

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Mike  
 Vendor Phone No: (530) 642-2842

Fax No: (530) 642-9285

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PRINTING OF BROCHURES, PASSES, SCRIP AND RELATED MATERIALS ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/24 THROUGH 6/30/2025		NOT TO EXCEED: \$35,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$35,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$35,000.00
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30022**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040

CLASS: 110

TO: RON DUPRATT FORD  
 1320 N. FIRST ST  
 DIXON, CA 95620

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Bruce Fetrow

Vendor Phone No: (877) 466-9742

Fax No: (707) 678-2824

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PARTS AND SUPPLIES FOR FLEET VEHICLE MAINTENANCE ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$40,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$40,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$40,000.00
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30023**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: VARIOUS CLASS: 125

TO: ROUTEMATCH SOFTWARE LLC  
 PO BOX 743038  
 LOS ANGELES, CA 90074-3038

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Teague Kirkpatrick

Vendor Phone No: (404) 876-5160

Fax No: (404) 898-1145

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		ALL ANNUAL FEES MAINTENANCE AND LICENSE FEES ASSOCIATED WITH SOFTWARE FOR DISPATCH FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$80,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$80,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$80,000.00
<b>PURCHASING AGENT</b>				

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30024**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/2024**

ACCOUNT: 5090.06 CLASS: 125  
 ACCOUNT: VARIOUS CLASS: VARIOUS

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

TO: RTS IT INC  
 1037 SUNCAST LANE SUITE 102  
 EL DORADO HILLS, CA 95762

Contact: Tony Snider

Vendor Phone No: (530) 676-2020

Fax No:

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		INFORMATION TECHNOLOGY SUPPORT PER SCOPE OF WORK OF RFP #21-01 PERIOD 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$62,652.60
		CONTINGENCY		\$5,347.40
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$68,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$68,000.00
<b>PURCHASING AGENT</b>				

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30026**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5020.02 CLASS: 125

TO: SMALL BUSINESS BENEFIT PLAN TRUST  
 PO BOX 156  
 425 HARBOR BLVD STE 2C  
 BELMONT, CA 94002-0156

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Debbie Barr / VRB

Vendor Phone No: (800) 296-0192

Fax No: (650) 591-4022

PROMISED DELIVERY DATE		TERMS: NET 10		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		EDCTA SPONSORED HEALTH INSURANCE FOR DENTAL AND VISION CARE FOR UNREPRESENTED AND MANAGEMENT EMPLOYEES FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25  NOTE: PURCHASE ORDER REFLECTS TOTAL PREMIUM CHARGED. EDCTA ACTUAL COST IS REDUCED BY PAYROLL DEDUCTION OF EMPLOYEE PORTION.		NOT TO EXCEED: \$67,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$67,000.00
			SHIPPING	
			SALES TAX	
			<b>PURCHASING AGENT</b>	<b>TOTAL</b>

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30028**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5020.04 CLASS: 125

TO: SUN LIFE FINANCIAL  
 PO BOX 843201  
 KANSAS CITY, MO 64184-3201

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (800) 733-7879

Fax No: (816) 881-6005

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		GROUP LIFE, ACCIDENTAL DEATH & DISMEMBERMENT, AND LONG TERM DISABILITY INSURANCE FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25  POLICY # 907727 & #946066		NOT TO EXCEED: \$50,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$50,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	NTE: \$50,000.00
<b>PURCHASING AGENT</b>				

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30029**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040

CLASS: 110

TO: THE AFTERMARKET PARTS COMPANY LLC  
 DBA NFI PARTS  
 PO BOX 857758  
 MINNEAPOLIS, MN 55485-7758

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (800) 278-4124

Fax No: (502) 318-3021

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PARTS AND SUPPLIES FOR FLEET VEHICLE MAINTENANCE ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$85,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.	<b>SUBTOTAL</b>	\$85,000.00
	<b>SHIPPING</b>	
	<b>SALES TAX</b>	
	<b>TOTAL</b>	NTE \$85,000.00

**PURCHASING AGENT**

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30030**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040.06 CLASS: 110  
 ACCOUNT: 5040 CLASS: 110

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

TO: TRANSPORTATION SERVICES INC  
 P.O. Box 279620  
 SACRAMENTO, CA 95827-9620

Contact: Shawn Pruett

Vendor Phone No: (916) 737-5720

Fax No: (916) 737-5755

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		COLLISION REPAIR FOR COMMUTER BUSES FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$40,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.	SUBTOTAL	\$40,000.00
	SHIPPING	
	SALES TAX	
	<b>PURCHASING AGENT</b>	<b>TOTAL</b>

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30031**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: TO BE DESIGNATED

TO: UMPQUA BANK  
 PO BOX 2310  
 SPOKANE, WA 99210-2310

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact:

Vendor Phone No: (530) 622-4242

Fax No:

PROMISED DELIVERY DATE		TERMS: NET DUE		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		AGENCY CREDIT CARDS FOR:  EXECUTIVE DIRECTOR OPERATIONS MANAGER HUMAN RESOURCES MANAGER PLANNING AND MARKETING MANAGER ADMINISTRATIVE COORDINATOR  MISC. VISA PURCHASES  FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED \$60,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$60,000.00
			SHIPPING	
			SALES TAX	
			<b>TOTAL</b>	<b>NTE: \$60,000.00</b>
<b>PURCHASING AGENT</b>				

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**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. B30032**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 07/01/24**

ACCOUNT: 5040 CLASS: 110  
 ACCOUNT: 5090.06 CLASS: 125

SHIP & INVOICE TO:

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

TO: ZONAR SYSTEMS INC  
 P.O. BOX 841580  
 DALLAS, TX 75284-1580

Contact: Michelle Shockes

Vendor Phone No: (206) 878-2459

Fax No: (206) 878-3082

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		ANNUAL MAINTENANCE CONTRACT, REPLACEMENT AND OR ADDITIONAL PARTS AND SERVICES FOR FISCAL YEAR 07/01/24 THROUGH 06/30/25		NOT TO EXCEED: \$30,000.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$30,000.00
			SHIPPING	
			SALES TAX	
			<b>PURCHASING AGENT</b>	<b>TOTAL</b>

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

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AGENDA ITEM 1 G  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Brian James, Executive Director  
**SUBJECT:** Surplus Vehicle Donation

**REQUESTED ACTION:**  
**BY MOTION,**

**Approve the Donation of one (1) Surplus Vehicle to Local Non-Profit Organization**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) replaces transit vehicles on a regular basis according to an adopted Vehicle Replacement Policy. Those vehicles designated as surplus are typically sold at a public venue, parted out, or donated to local non-profit organizations or governmental agencies.

El Dorado Transit fleet vehicles used in the delivery of public transportation are sought-after by various non-profit agencies because they are well-maintained and wheelchair accessible. The approved Board Policy G-4 allows for the donation of vehicles designated as surplus to local non-profit organizations that provide services to El Dorado County residents. The policy further authorizes the Executive Director to develop and implement a competitive process for potential applicants to apply for the transfer of a surplus vehicle.

**DISCUSSION**

El Dorado Transit published a public notice and contacted local non-profits directly soliciting applications for the donation of one (1) wheelchair-accessible minivan. The application period ran from March 25, 2024 to April 12, 2024 and a public notice was published in the Mountain Democrat.

El Dorado Transit received one (1) application. Staff is recommending the Board award the donation of Vehicle #1304 to Mother Lode Rehabilitation.

**FISCAL IMPACT**

The vehicles were depreciated to zero value, insurance coverage will be terminated, and title and ownership will be transferred to the recipient.

El Dorado County Transit Authority  
May 2, 2024

AGENDA ITEM 2 A  
Action Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Erik Bergren, Planning and Marketing Manager  
**SUBJECT:** Kuba Inc. and Littlepay Inc. Contracts

**REQUESTED ACTION:**  
**BY MOTION,**

**Authorize the El Dorado County Transit Authority and the Executive Director to execute contracts for Payment Acceptance Device Hardware and Transit Processor Services with Kuba, Inc. and Littlepay, Inc., through State of California leveraged procurement agreements**

**BACKGROUND**

In February 2022, El Dorado Transit applied for Transit and Intercity Rail Capital Program (TIRCP) funds in a partnership with Sacramento Regional Transit, Sacramento Area Council of Governments (SACOG), the Capitol Corridor Joint Powers Authority (CCJPA), and other local transit providers. The region was successful in its application and was awarded nearly \$2.2 million to purchase, install, and implement Cal-ITP supported contactless payment equipment and services on bus fleets throughout the region. The full funding amount was allocated to the region at the California Transportation Commission meeting held in December 2023. The allocation requires El Dorado Transit and its partner agencies to enter into contracts for payment acceptance device hardware, and for transit processor services (fare calculation) by June 7, 2024.

A subrecipient agreement with SACOG directing the flow of funds for El Dorado Transit has been drafted and is in the final stages of review. El Dorado Transit's share of the \$2.2 million is approximately \$600,000 and is expected to provide sufficient funding to purchase and install the necessary equipment from Kuba Inc. to outfit El Dorado Transit's entire vehicle fleet. El Dorado Transit will incur ongoing service charges for the transit processor services to be provided by Littlepay, Inc. that will be paid for through the Operating Budget.

**DISCUSSION**

Transit demand and ridership patterns have changed significantly in recent years. In an effort to increase ridership and make it easier for community members to ride transit, expanding contactless payments should be implemented.

This project will continue the expansion of El Dorado Transit's fare payment options for customers, allowing them to purchase fare at the time of boarding the bus using contactless payment technologies. The convenience of paying a fare with an existing contactless enabled credit card, Google Wallet, Apple Pay, or other digital payment, will simplify the fare payment process, speed up boardings, and therefore improve El Dorado Transit's on-time performance.

Staff is requesting that the Board authorize El Dorado Transit and the Executive Director to execute contracts for Payment Acceptance Device Hardware and Transit Processor Services as presented.

### **FISCAL IMPACT**

The hardware purchasing and system implementation fees associated with this project will be paid for with TIRCP funds that were awarded in 2022, and will be provided to El Dorado Transit through a subrecipient agreement with SACOG.

There will be no fiscal impact to the FY 2023/24 Operating Budget as El Dorado Transit will not incur any operating costs in FY 2023/24. Operating costs beginning in FY 2024/25 have been included in the preliminary FY 2024/25 Operating Budget through Connect Card. The costs for the Littlepay, Inc. services will be based on actual transaction volume at a rate of 2.25% per transaction for fare sales and \$.02 per transaction for free fares if implemented.

AGENDA ITEM 3 A  
Information Item

**MEMORANDUM**

**DATE:** May 2, 2024  
**TO:** El Dorado County Transit Authority  
**FROM:** Christine Parker, Safety Coordinator  
**SUBJECT:** 2023 Safe Driving Award Recipients

**REQUESTED ACTION:**  
**BY MOTION,**

**None. Information Only.**

**BACKGROUND**

Safe driving awards are presented annually to El Dorado County Transit Authority (El Dorado Transit) Operators who meet a minimum work hour criterion for the program and who were not involved in on-the-job moving violations or chargeable accidents.

El Dorado Transit Operators are trained and licensed to operate all the agency’s fleet vehicles including wheelchair accessible mini-vans, medium duty cutaways, low floor transit buses with air brakes, and over-the-road commuter coaches with air brakes. Transit Operators are consistently challenged with varying driving conditions ranging from mountainous roads to congested freeways and downtown streets of the Sacramento urban corridor.

In the calendar year 2023, El Dorado Transit Operators provided a total of 163,334 passenger trips, traveled 937,660 miles in revenue service, and clocked 45,966 in-service driving hours.

**DISCUSSION**

This year’s awardees consistently demonstrated their commitment to providing safe and reliable transportation through all manner of operational challenges and proved their exceptional driving skills by avoiding any moving violations or chargeable accidents.

El Dorado Transit is pleased to present the following twenty (20) Transit Operators, who through their hard work and diligence earned a 2023 Safe Driving Award. Of special note, in 2023 El Dorado Transit recognized operators for their total years of safe driving in addition to those operators who met consecutive milestone years of safe driving. Those individuals whose names are in bold are those who have had consecutive years with no moving violations or chargeable accidents.

<u>1 Year of Safe Driving</u>	Robert Bonsack Jennifer Quinn Tony Romo J. Luis Rubalcaba Michael Stettner Larry Young
<u>2 Years of Safe Driving</u>	Leslie Thomas
<u>3 Years of Safe Driving</u>	Joshua Gamble
<u>4 Years of Safe Driving</u>	Timothy Gobble
<u>5 Years of Safe Driving</u>	Thomas Bluhm <b>Julie Lirette</b> <b>Ryan Robinson</b>
<u>6 Years of Safe Driving</u>	Jerry Bowman
<u>8 Years of Safe Driving</u>	Gabriel Schranz
<u>9 Years of Safe Driving</u>	Arthur Laarveld Stephen Powell Dave Scheuffele
<u>12 Years of Safe Driving</u>	Jean Staples
<u>15 Years of Safe Driving</u>	<b>Robert Nobriga</b> <b>Bradford Goode</b>

El Dorado Transit is proud of the caliber of all Transit Operators and thanks them for their exceptional service to the public.