

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
CONFORMED MINUTES  
Thursday, June 5, 2025; 1:00 PM  
Regular Meeting**

Chairperson: David Yarbrough, City of Placerville Councilmember  
Vice Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III  
Jackie Neau, City of Placerville Councilmember  
Lori Parlin, County of El Dorado Supervisor, District IV  
George Turnboo, County of El Dorado Supervisor, District II

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

In-Person	Remotely
County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667	<b>By Computer:</b> <a href="https://edcgov-us.zoom.us/j/86134567267">https://edcgov-us.zoom.us/j/86134567267</a> <b>By Phone:</b> 669-219-2599 <b>Meeting ID:</b> 861 3456 7267

Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

**PLEASE NOTE:** If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Yarbrough called the meeting to order at 1:00 PM and the pledge of allegiance was recited.

## **ROLL CALL**

**Directors Present:** Jackie Neau, Lori Parlin, George Turnboo, David Yarbrough

**Directors Absent:** Brian Veerkamp

**A quorum was present.**

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**M/S:** Neau/Parlin

**Ayes:** Neau, Parlin, Turnboo, Yarbrough

**Absent:** Veerkamp

## **CEREMONIAL ITEMS**

- A. Adopt Proclamation in recognition and appreciation of Robert “Ken” Umphred’s 11 years of public service (*James*)

**The Board unanimously approved the adoption of the Proclamation.**

**M/S:** Parlin/Turnboo

**Ayes:** Neau, Parlin, Turnboo, Yarbrough

**Absent:** Veerkamp

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting May 1, 2025 (*Wilcher*)

- B. Receive and file April 2025 Check Registers (*Hewett*)

- C. Receive and file April 2025 Ridership Reports (*Bergren*)

- D. Approve Purchase Orders for Insurance Coverage for Fiscal Year 2025/26 (*Hewett*)
- E. Approve Charter Rate of \$270 per hour for Fiscal Year 2025/26 (*Bergren*)
- F. 1. Adopt Resolution No. 25-15 authorizing the Executive Director to execute all documents for the California State of Good Repair Grand Program (*Bergren*)  
  
2. Adopt Resolution No. 25-16 authorizing the California State of Good Repair project list
- G. Adopt Resolution No. 25-17 adopting the Salary Schedule for Fiscal Year 2025/26 and approving the El Dorado County Transit Authority Salary Schedule (*Harris*)
- H. 1. Authorize Professional Services Agreement between the El Dorado County Transit Authority and Feild & Associates (*Bergren*)  
  
2. Approve Purchase Order No. B31010 issued to Feild & Associates in the amount of \$50,000 for Capital Improvement Project Management

2. **ACTION ITEMS**

**TIMED ITEM 1:00 PM**

- A. 1. Public Hearing to Adopt Resolution No. 25-18 finalizing the Operating Budget for Fiscal Year 2025/26 (*Hewett*)  
  
2. Adopt Resolution No. 25-19 finalizing the Fiscal Year 2025/26 Personnel Allocation Table  
  
3. Adopt Fiscal Year 2025/26 Organizational Chart

**Action: Chair Yarbrough opened the Public Hearing to accept public comment on the proposed final Operating Budget for Fiscal Year 2025/26. There was no public comment on this item.**

**M/S: Parlin/Turnboo  
Ayes: Neau, Parlin, Turnboo, Yarbrough  
Absent: Veerkamp**

**TIMED ITEM 1:00 PM**

- B. Public Hearing to Adopt Resolution No. 25-20 finalizing the Fiscal Year 2025/26 Capital Improvement Plan and Capital Budget (*Hewett*)

**Action: Chair Turnboo opened the Public Hearing to accept public comment on the proposed final Capital Improvement Plan and Capital Budget for Fiscal Year 2025/26. There was no public comment on this item.**

**M/S:       Neau/Parlin**  
**Ayes:       Neau, Parlin, Turnboo, Yarbrough**  
**Absent:    Veerkamp**

**C. 1. Authorize El Dorado County Transit Authority Staff to proceed with issuing a Notice to Contractors requesting bids to construct the Bus Parking Lot Improvements (CIP Project # 23-02) in accordance with the Engineers Estimate of the Base Bid with the addition of the first alternate (Total of \$1,298,800) (*Hewett*)**

**2. Authorize El Dorado County Transit Authority Staff to proceed with the addition of the second alternate listed on the Engineers Estimate (Total of \$1,462,732) under CIP Project # 22-03, Zero Emission Vehicles and Infrastructure – Phase I**

**Action: Item approved unanimously as requested by staff.**

**M/S:       Neau/Turnboo**  
**Ayes:       Neau, Parlin, Turnboo, Yarbrough**  
**Absent:    Veerkamp**

**3.     INFORMATIONAL ITEMS**

**A. Implications of the Proposed 2025-26 California State Budget on Transit Operations and Capital Programs (*James*)**

**Information item. No vote taken.**

**B. El Dorado County Fair Free Shuttle Flyer (*Bergren*)**

**Information item. No vote taken.**

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54954.5 –  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

**The board recessed to closed session at 1:34 PM**

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to open session at 2:00 PM. No report out.**

**ADJOURNMENT**

**Chair Yarbrough adjourned the meeting at 2:00 PM. The next regularly scheduled meeting is Thursday, August 7, 2025.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

**\* Verbal Report**

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
CONFORMED MINUTES  
Thursday, July 10, 2025; 10:00 AM  
Special Meeting**

Chairperson: David Yarbrough, City of Placerville Councilmember  
Vice Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III  
Jackie Neau, City of Placerville Councilmember  
Lori Parlin, County of El Dorado Supervisor, District IV  
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## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Yarbrough called the meeting to order at 10:00 AM and the pledge of allegiance was recited.

## **ROLL CALL**

Directors Present: Jackie Neau, Lori Parlin, George Turnboo, Brian Veerkamp, David Yarbrough

A quorum was present.

## **ADOPTION OF AGENDA**

M/S: Veerkamp/Neau

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

## **PUBLIC COMMENT ON CLOSED SESSION**

None

## **RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957 –  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSIAL/RELEASE

The board recessed to closed session at 10:01 AM.

## **RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

The board reconvened to open session at 10:20 AM.

Report out: The board has provided action to staff to address an employee complaint.

## **ADJOURNMENT**

Chair Yarbrough adjourned the meeting at 10:20 AM. The next regularly scheduled meeting is Thursday, August 7, 2025.

Respectfully Submitted,

Megan Wilcher  
Secretary to the Board

\* Verbal Report