

AGENDA ITEM 3 A
Information Item

MEMORANDUM

DATE: September 4, 2025

TO: El Dorado County Transit Authority

FROM: Kate Hewett, Finance Manager

SUBJECT: Capital Improvement Plan Project 22-05 Scheduling and Dispatching Software Replacement

REQUESTED ACTION:

BY MOTION,

No action. Information item.

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) presents a Capital Improvement Plan (CIP) and Budget for Final Board Adoption prior to July 15 of each year. This plan identifies capital projects that are anticipated to commence in the current and upcoming three years of operation. Typically, each project is brought to the Board prior to initiation, for a more detailed description, budget estimate and anticipated completion date.

DISCUSSION

Adopted into the Capital Improvement Plan (CIP) for Fiscal Year (FY) 2025/2026 was Project 22-05 Scheduling and Dispatching Software and Replacement. This project was completed in March 2025.

FISCAL IMPACT

The following is a breakdown of the approved CIP budget and the actual expenses.

	Adopted Budget	Actual Budget
Dispatching Software	<u>\$230,000.00</u>	<u>\$235,589.17</u>
Funding		
Federal Transit Administration Rural 5310 Grant	\$120,000.00	\$120,000.00
Federal Transit Administration Urban 5310 Grant	\$ 60,000.00	\$ 60,000.00
Transportation Development Act (TDA)	<u>\$ 50,000.00</u>	<u>\$ 55,589.71</u>
	\$230,000.00	\$235,589.71

Final Project costs were \$5,589.71 over the estimated budget due to the addition of two (2) years of software maintenance.