



# EL DORADO TRANSIT

## EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING BOARD MINUTES

Thursday, September 4, 2025; 1:00 PM  
Regular Meeting

Chairperson: David Yarbrough, City of Placerville Councilmember  
Vice Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III  
Jackie Neau, City of Placerville Councilmember  
Lori Parlin, County of El Dorado Supervisor, District IV  
George Turnboo, County of El Dorado Supervisor, District II

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

<p><b>In-Person</b></p> <p>County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667</p>	<p><b>Remotely</b></p> <p><b>By Computer:</b> <a href="https://edcgov-us.zoom.us/j/86134567267">https://edcgov-us.zoom.us/j/86134567267</a></p> <p><b>By Phone:</b> 669-219-2599</p> <p><b>Meeting ID:</b> 861 3456 7267</p>
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

**PLEASE NOTE:** If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Executive Director Brian James called the meeting to order at 1:00 PM and asked the Board to elect Chair Pro Tem in the absence of a Chair and Vice-Chair**

**Director Clerici nominated Director Jackie Neau as Chairperson Pro Tem and it was Seconded by Director Turnboo**

**M/S: Clerici/Turnboo  
Ayes: Clerici, Neau, Parlin, Turnboo  
Absent: Veerkamp**

**Chair Pro Tem Neau led the Pledge of Allegiance**

## **ROLL CALL**

**Directors Present: John Clerici, Jackie Neau, Lori Parlin, George Turnboo  
Directors Absent: Brian Veerkamp**

**A quorum was present.**

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**M/S: Parlin/Clerici  
Ayes: Clerici, Neau, Parlin, Turnboo  
Absent: Veerkamp**

## **OPEN FORUM**

**None**

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting August 7, 2025 (*Wilcher*)**
- B. Receive and file July 2025 Check Registers (*Hewett*)**
- C. Receive and file July 2025 Ridership Reports (*Bergren*)**

- D. Adopt Resolution No. 25-23 defining the El Dorado County Transit Authority's health insurance premium contribution rates provided to unrepresented regular and management employees beginning January 1, 2026 (*Guidry*)

**2. ACTION ITEMS**

- A. 1. Award contract for Bus Parking Lot Rehabilitation (CIP #23-02) & Zero Emissions Infrastructure (CIP #22-03) to the lowest responsible bidder, consistent with the bid documents upon legal review and approval (*Hewett*)
2. Approve Resolution No. 25-24 providing PG&E an easement to install necessary electrical service for EV Chargers
3. Approve Purchase Order No. 31176 to Consolidated Engineering Inc., in the amount of \$2,308,025.00
4. Authorize the Executive Director to execute contract (including change orders but not to exceed CIP's budgets), and execute all related documents

**Action: Item approved unanimously as requested by staff.**

**M/S: Clerici/Turnboo**  
**Ayes: Clerici, Neau, Parlin, Turnboo**  
**Absent: Veerkamp**

**3. INFORMATIONAL ITEMS**

- A. Final Closing Budget for Capital Improvement Plan Project 22-05 Scheduling and Dispatching Software Replacement (*Hewett*)

**Information item. No vote taken.**

- B. Updated Draft Purchasing Policies and Procedures Manual (*Hewett*)

**Information item. No vote taken.**

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

**The board recessed to closed session at 1:13 PM**

Closed Personnel Session Pursuant to Government Code Section 54954.5 –  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54954.5 –  
PUBLIC EMPLOYMENT Title: Finance Manager

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to open session at 1:25 PM. No report out.**

**ADJOURNMENT**

**Chair Pro Tem Neau adjourned the meeting at 1:25 PM. The next regularly scheduled meeting is Thursday, October 2, 2025.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

\* Verbal Report