

**EL DORADO COUNTY TRANSIT AUTHORITY  
BOARD OF DIRECTORS MEETING  
BOARD MINUTES**

**Thursday, October 2, 2025; 1:00 PM**  
Regular Meeting

Chairperson: David Yarbrough, City of Placerville Councilmember  
Vice Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III  
Jackie Neau, City of Placerville Councilmember  
Lori Parlin, County of El Dorado Supervisor, District IV  
George Turnboo, County of El Dorado Supervisor, District II

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

<b>In-Person – TEMPORARY LOCATION</b>	<b>Remotely</b>
County of El Dorado <b>Conference Room D</b> 330 Fair Lane, Bldg. A Placerville, CA 95667	<b>By Computer:</b> <a href="https://edcgov-us.zoom.us/j/86134567267">https://edcgov-us.zoom.us/j/86134567267</a> <b>By Phone:</b> 669-219-2599 <b>Meeting ID:</b> 861 3456 7267

Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

**PLEASE NOTE:** If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Yarbrough called the meeting to order at 1:00 PM

## **ROLL CALL**

**Directors Present:** Jackie Neau, Lori Parlin, George Turnboo, Brian Veerkamp, David Yarbrough

A quorum was present.

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**M/S:** Parlin/Veerkamp

**Ayes:** Neau, Parlin, Turnboo, Veerkamp, Yarbrough

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting September 4, 2025 (*Wilcher*)
- B. Receive and file August 2025 Check Registers (*Hewett*)
- C. Receive and file August 2025 Ridership Reports (*Bergren*)
- D. Approve Vehicle Replacement Plan for Fiscal Years 2025/26 through 2030/31 (*Bergren*)
- E. Adopt Resolution No. 25-25 replacing the existing Purchasing Policies and Procedures Manual with the new proposed version (*Hewett*)
- F. Adopt Resolution No. 25-26 Authorizing the Executive Director to submit a claim for Transportation Development Act (TDA) State of Good Repair (SGR) funds for Fiscal Year 2024/25 (*Hewett*)

### **2. ACTION ITEMS**

- A. Receive and file the Final Amended Operating Budget for Fiscal Year 2024/25 as

Proposed (*Hewett*)

**Action: Item approved unanimously as requested by staff.**

**M/S: Veerkamp/Neau**

**Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough**

- B. 1. Form an ad hoc Audit Review Committee to receive and review fiscal year (FY) 2024/25 independent fiscal and compliance audit reports (*Hewett*)**

**2. Appoint Chair and Vice-Chair as members to the Audit Review Committee**

**The Board approved this unanimously and appointed Chair Yarbrough and Vice-Chair Veerkamp to the Ad Hoc Financial Audit Review Committee**

**M/S: Veerkamp/Neau**

**Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough**

**3. INFORMATIONAL ITEMS**

- A. Draft of Updated Injury and Illness Prevention Program (IIPP) (*Robinson*)**

**Information item. No vote taken.**

- B. Capital Improvement Plan Project 24-04 Collision Avoidance System Upgrade Closeout (*Hewett*)**

**Information item. No vote taken.**

- C. Newsletter (*Bergren*)**

**Information item. No vote taken.**

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

**The board recessed to closed session at 1:18 PM**

Closed Personnel Session Pursuant to Government Code Section 54954.5 –  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to open session at 1:27 PM. No report out.**

**ADJOURNMENT**

**Chair Yarbrough adjourned the meeting at 1:27 PM. The next regularly scheduled meeting is Thursday, November 6, 2025.**

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

**\* Verbal Report**