

AGENDA ITEM 3 A
Information Item

MEMORANDUM

DATE: February 5, 2026
TO: El Dorado County Transit Authority
FROM: Kate Hewett, Finance Manager
SUBJECT: Capital Improvement Plan Project # 26-03 Cradlepoint Mobile Router Replacements

REQUESTED ACTION:
BY MOTION,

No Action. Information Item.

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) presents a Capital Improvement Plan (CIP) and Budget for Final Board Adoption prior to July 15 of each year. This plan identifies capital projects that are anticipated to commence in the current and upcoming three years of operation. Typically, each project is brought to the Board prior to initiation, for a more detailed description, budget estimate and anticipated completion date.

DISCUSSION

Adopted into the Capital Improvement Plan (CIP) for Fiscal Year (FY) 2025/2026 was Project # 26-03 for Cradlepoint Mobile Router Replacements. Completion of this project was in October 2025; this project's final invoice was issued in July 2025 with the promised credit being received in September 2025.

FISCAL IMPACT

The following is a breakdown of the approved CIP budget and the actual expenses.

	Adopted Budget	Actual Costs
Cradlepoint Mobile Routers	\$19,607.00	\$19,671.54
Configuration/Documentation	\$ 5,850.00	\$ 5,850.00
Contingency (15%)	<u>\$ 3,819.00</u>	<u>\$ 0.00</u>
Total Project Budget vs. Actual	\$29,276.00	\$25,521.54
Funding Source		
Credit from Verizon Wireless	\$ 0.00	\$22,880.00
Transportation Development Act (TDA)	<u>\$29,276.00</u>	<u>\$ 2,641.54</u>
Total Revenue Budget vs. Actual	\$29,276.00	\$25,521.54

The final actual project costs were \$3,754.46 under the adopted estimated budget.