

AGENDA ITEM 3 A  
Information Item

**MEMORANDUM**

**DATE:** April 2, 2026  
**TO:** El Dorado County Transit Authority  
**FROM:** Kate Hewett, Finance Manager  
**SUBJECT:** Capital Improvement Plan Project # 20-04 Maintenance Facility  
Swamp Cooler and Steam Cleaner Modifications

**REQUESTED ACTION:**

**BY MOTION,**

**No Action. Information Item.**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) presents a Capital Improvement Plan (CIP) and Budget for Final Board Adoption prior to July 15 of each year. This plan identifies capital projects that are anticipated to commence in the current and upcoming three years of operation. Typically, each project is brought to the Board prior to initiation, for a more detailed description, budget estimate and anticipated completion date.

Each capital project within the Capital Improvement Plan (CIP) is then brought back to the Board as an informational item to close the project. This process occurs once all expenses have been incurred and all applicable grant money has been received.

**DISCUSSION**

Originally adopted into the Capital Improvement Plan (CIP) for Fiscal Year (FY) 2019/2020 was Project # 20-04 for the Maintenance Facility Swamp Cooler and Steam Cleaner Modifications. Completion of first item within this project (Swamp Cooler) was finished in December 2024; staff has decided to remove the Steam Cleaner Modifications from the project due to a change in needs.

## **FISCAL IMPACT**

The following is a breakdown of the approved CIP budget and the actual expenses.

<b>Cost Summary</b>	<b>Adopted Budget</b>	<b>Actual Costs</b>
Shop Swamp Cooler Modifications	\$ 63,500.00	\$ 32,324.82
Contingency (15%)	<u>\$ 6,825.00</u>	<u>\$ 0.00</u>
<b>Total Swamp Cooler Costs</b>	<b>\$ 63,500.00</b>	<b>\$ 32,324.82</b>
Shop Steam Cleaner Modifications	\$ 90,000.00	\$ 0.00
Contingency (15%)	<u>\$ 8,850.00</u>	<u>\$ 0.00</u>
<b>Total Swamp Cooler Costs</b>	<b>\$ 90,000.00</b>	<b>\$ 0.00</b>
Funding Source		
Transportation Development Act (TDA)	<u>\$168,675.00</u>	<u>\$ 32,324.82</u>
<b>Total Revenue Budget vs. Actual</b>	<b>\$168,675.00</b>	<b>\$ 32,324.82</b>

The final actual project costs were \$136,350.18 less than the adopted estimated budget due to eliminating aspects of this project.