



EL DORADO TRANSIT

EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

AGENDA

THURSDAY, APRIL 2, 2026; 1:00 PM

Regular Meeting

Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III
 Vice Chairperson: Jackie Neau, City of Placerville Councilmember
 Lori Parlin, County of El Dorado Supervisor, District IV
 George Turnboo, County of El Dorado Supervisor, District II
 David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

<p>In-Person</p> <p>County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667</p>	<p>Remotely</p> <p>By Computer: https://edcgov-us.zoom.us/j/86134567267</p> <p>By Phone: 669-219-2599</p> <p>Meeting ID: 861 3456 7267</p>
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

PLEASE NOTE: If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda. Please state your name for the record. Action will not be taken on any item that is not on the agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

1.	<u>CONSENT CALENDAR</u>	<u>PAGE</u>
	A. Approve Conformed Minutes of Regular Meeting March 5, 2026 (<i>Wilcher</i>)	4
	B. Receive and File February 2026 Check Registers (<i>Hewett</i>)	8
	C. Receive and File February 2026 Ridership Reports (<i>Bergren</i>)	12
	D. Adopt Resolution No. 26-12 Authorizing the El Dorado County Transit Authority and the Executive Director Execute All Documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2025/26 (<i>Bergren</i>)	15
	E. Adopt Resolution No. 26-13 Authorizing the Executive Director to File a Transportation Development Act (TDA) Claim for Fiscal Year 2026/27 (<i>Hewett</i>)	19
	F. Approve Revised Blanket Purchase Order No. B31053 (Folsom Lake Dodge) for Fiscal Year 2025/26 (<i>Hewett</i>)	23
2.	<u>ACTION ITEMS</u>	
	A. 1. Award Contract for the Performance of El Dorado Hills Park and Ride and Cambridge Road Park and Ride Improvements Design and Engineering Services per Request for Proposals #26-01	25
	2. Approve Purchase Order 31196 in the Amount of \$483,982.00	

- 3. Authorize the Executive Director to Enter Into a Contract with Dokken Engineering for Design & Engineering Services as Outlined in Dokken Engineering’s Proposal Dated March 23, 2026
- 4. Authorize Executive Director to Approve a Contingency of 10% Above Purchase Order Amount (*Bergren*)
- B. 1. Adopt Resolution No. 26-14 Approving the Fiscal Year 2026/27 Preliminary Operating Budget – No Revisions since March 5, 2026 Board Meeting 53
- 2. Adopt Resolution No. 26-15 Approving the Fiscal Year 2026/27 Preliminary Capital Plan and Budget – Revisions Included
- 3. Form an Ad Hoc Committee to review the proposed Final Fiscal Year 2026/27 Operating and Capital Budgets
- 4. Appoint the Chair and Vice-Chair to the Ad Hoc Budget Review Committee (*Hewett*)

3. **INFORMATION ITEMS**

- A. Capital Improvement Plan Project #20-04 Maintenance Facility Swamp Cooler and Steam Cleaner Modifications Close Out (*Hewett*) 75
- B. Newsletter April – June 2026 (*Bergren*) 77

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

* Verbal Report

NEXT REGULARLY SCHEDULED
 EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING
 Thursday, May 7, 2026 1:00 P.M.
 County of El Dorado
 Board of Supervisors Meeting Room
 330 Fair Lane, Bldg A, Placerville, CA 95667

The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting.

The Agenda is also available on the website www.eldoradotransit.com



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, March 5, 2026; 1:00 PM
Regular Meeting**

Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III
Vice Chairperson: Jackie Neau, City of Placerville Councilmember
Lori Parlin, County of El Dorado Supervisor, District IV
George Turnboo, County of El Dorado Supervisor, District II
David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Veerkamp called the meeting to order at 1:03 PM and the pledge of allegiance was recited.

ROLL CALL

Directors Present: Lori Parlin, George Turnboo, Brian Veerkamp, David Yarbrough
Directors Absent: Jackie Neau

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

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M/S: Turnboo/Yarbrough
Ayes: Parlin, Turnboo, Veerkamp, Yarbrough
Absent: Neau

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting February 5, 2026 (*Wilcher*)
- B. Receive and File January 2026 Check Registers (*Hewett*)
- C. Receive and File January 2026 Ridership Reports (*Bergren*)
- D.
 1. Adopt Resolution No. 26-07 Authorizing Financial Transactions for Locally Held Accounts by Elected Officers and Executive Director
 2. Adopt Resolution No. 26-08 Authorizing Financial Transactions for the Local Agency Investment Fund (LAIF) by Elected Officers and Executive Director
 3. Authorize the Executive Director to Process Electronic Funds Transfer (EFT) Payments Above the \$5,000 Single Signer Threshold (*Wilcher*)
- E. Receive and File the **Fiscal Year 2025/26 6-Month Administrative Operations Report** (*Bergren*)

- F. Adopt Resolution No. 26-09 Approving Updates to the El Dorado County Transit Authority Public Transportation Agency Safety Plan (PTASP) (*Robinson*)

2. ACTION ITEMS

- A.
 - 1. Approve Proposed Job Title Changes for Eleven (11) Positions for Fiscal Year 2026/27
 - 2. Approve the Job Specifications/Descriptions for Two (2) New Classifications
 - 3. Approve the Re-Classification of an Operations Supervisor to a Safety & Training Supervisor
 - 4. Approve the Changes to the Safety & Training Manager Classification
 - 5. Approve Proposed Allocation Table and Organizational Chart for Fiscal Year 2026/27
 - 6. Adopt Resolution No. 26-10 Approving the Proposed Fiscal Year 2026/27 Personnel Allocation Table (*Hewett*)

Action: Board unanimously approved the item as requested by staff.

M/S: Yarbrough/Parlin
Ayes: Parlin, Turnboo, Veerkamp, Yarbrough
Absent: Neau

- B. Adopt Resolution No. 26-11 Approving the Updated El Dorado County Transit Authority’s Fiscal Year 2026/27 Salary Structure and Salary Schedule (*Hewett*)

Action: Board unanimously approved the item as requested by staff.

M/S: Parlin/Turnboo
Ayes: Parlin, Turnboo, Veerkamp, Yarbrough
Absent: Neau

- C. Receive and File the Proposed Fiscal Year 2026/27 Preliminary Operating Budget (*Hewett*)

Action: Board unanimously approved the Receive and File of the Proposed Fiscal Year 2026/27 Preliminary Operating Budget.

M/S: Parlin/Yarbrough
Ayes: Parlin, Turnboo, Veerkamp, Yarbrough
Absent: Neau

D. Receive and File the Proposed Fiscal Year 2026/27 Preliminary Capital Improvement Plan and Budget (*Hewett*)

Action: Board unanimously approved the Receive and File of the Proposed Fiscal Year 2026/27 Preliminary Capital Improvement Plan and Budget.

M/S: Yarbrough/Turnboo
Ayes: Parlin, Turnboo, Veerkamp, Yarbrough
Absent: Neau

E. Approve Conclusion of the Employee Referral and New Hire Incentive Programs (*Ahart*)

Action: Board unanimously approved the Conclusion of the Employee Referral and New Hire Incentive Programs.

M/S: Turnboo/Yarbrough
Ayes: Parlin, Turnboo, Veerkamp, Yarbrough
Absent: Neau

3. INFORMATION ITEMS

A. Completion of Bass Lake Road Park and Ride Landscaping (*Bergren*)

Information item. No vote taken.

B. Bus Wrap Art Competition (*Bergren*)

Information item. No vote taken.

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chair Veerkamp adjourned the meeting at 1:33 PM. The next regularly scheduled meeting is Thursday, April 2, 2026.

Respectfully Submitted,

Megan Wilcher
Secretary to the Board

* Verbal Report

AGENDA ITEM 1 B
Consent Item

MEMORANDUM

DATE: April 2, 2026
TO: El Dorado County Transit Authority
FROM: Kate Hewett, Finance Manager
SUBJECT: Receive and File February 2026 Check Registers

REQUESTED ACTION:
BY MOTION,

Receive and File February 2026 Check Registers

BACKGROUND

The following check register includes routine transactions for the month of February 2026. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

DISCUSSION

Four (4) items merit further details:

Check # 42334 – MacLeod Watts Inc.....\$2,200.00
This check pays the obligation for Consulting Work, performed in January 2026, to Identify the Actuarial Valuation for Fiscal Year 2024/2025 using Local Transportation Funds (LTF); No CIP.

Check # 42449 – Kuba Inc.....\$64,395.00
This check pays the obligation for the tap to pay maintenance and support services used for our local fixed routes and demand response for the next 36 months using Local Transportation Funds (LTF) and Transit and Intercity Rail Capital Program; CIP # 25-06.

Check # 42452 – Michael Saenz (Saenz Landscaping).....\$22,022.41
This check pays the obligation for the Retention due for the Bass Lake Road Park & Ride Landscaping Project using Local Transportation Funds (LTF); CIP # 22-04.

Check # 42467 – Youngdahl Consulting Group Inc.....\$198.50
This check pays the obligation for Special Inspections performed at the Bass Lake Road Park & Ride Landscaping Project using Local Transportation Funds (LTF); CIP # 22-04.

EL DORADO COUNTY TRANSIT AUTHORITY

Check Register

April 2026

Date	Num	Name	Memo	Amount
02/05/2026	42306	49ER LIVE SCAN	LIVE SCAN FINGERPRINTING (QTY: 4)	\$100.00
02/05/2026	42307	ARNOLDS FOR AWARDS INC	FEBRUARY 2026 - EOM NAME ENGRAVING	\$21.50
02/05/2026	42308	AT&T	JANUARY 2026 - CENTRAL BILLING	\$92.79
02/05/2026	42309	AT&T MOBILITY	JANUARY 2026 - WIRELESS SERVICE FOR SURVEILLANCE CAMERAS AT PARK & RIDES	\$190.52
02/05/2026	42310	AT&T MOBILITY LLC	DECEMBER 2025 - VEHICLE CARD READER SIM CARDS	\$1,632.00
02/05/2026	42311	AUTOZONE INC	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$649.71
02/05/2026	42312	C & H MOTOR PARTS	CUSTOM BUILT COOLANT HOSE FOR VEHICLE #1702	\$194.14
02/05/2026	42313	CAL.NET	FEBRUARY 2026 - CCTV CAMERA SERVICE	\$176.92
02/05/2026	42314	CALIFORNIA STEAM INC	WASH WATER TREATMENT SYSTEM MAINTENANCE	\$599.24
02/05/2026	42315	CANTER BUYER PARENT LP	GOLF CART TIRES (QTY: 2) & ASSURANCE TIRES (QTY: 12)	\$1,600.56
02/05/2026	42316	CAPITOL CLUTCH & BRAKE INC	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$2,360.51
02/05/2026	42317	CDW GOVERNMENT	USB A TO USB C CABLES (QTY: 5)	\$63.60
02/05/2026	42318	DAWSON OIL	JANUARY 2026 - FUEL PURCHASES & SALES TAX	\$58,501.86
02/05/2026	42319	DIAMOND SPRINGS PRINTING & GRAPHICS	"FREE RIDE" CARDS (QTY: 5,000)	\$171.60
02/05/2026	42320	ECO SIGNS LLC	REPLACE 10 BULBS AND 3 CAPACITORS	\$1,830.13
02/05/2026	42321	EL DORADO DISPOSAL SERVICE	JANUARY 2026 - DISPOSAL SERVICE (QTY: 2)	\$474.02
02/05/2026	42322	EMP. MISC. REIMBURSEMENT	PANTS REIMBURSEMENT (QTY: 1)	\$75.00
02/05/2026	42323	CUSTOM EMBROIDERY CONCEPTS	NEW EMPLOYEES - SHIRTS, PANTS AND JACKETS	\$1,717.88
02/05/2026	42324	EMP. MISC. REIMBURSEMENT	PANTS REIMBURSEMENT (QTY: 1)	\$75.00
02/05/2026	42325	FLEMING DISTRIBUTING CO.	44K (6), ATC+ (2), LSII (8), MOA (6), HEAVY DUTY RESTORE (8)	\$740.78
02/05/2026	42326	FOLSOM LAKE DODGE	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$3,180.05
02/05/2026	42327	GILLIG LLC	MISC. BUS PARTS FOR REPAIRS ON MULTIPLE BUSES	\$3,825.12
02/05/2026	42328	GLADWELL GOVERNMENTAL SERVICES INC	RECORDS RETENTION LEGAL REVIEW, UPDATE & ADVICE	\$350.00
02/05/2026	42329	GRAINGER	10' FIBERGLASS STEPLADDER	\$632.17
02/05/2026	42330	GWP HOLDINGS LLC	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$24,893.10
02/05/2026	42331	HUNT & SONS INC	JANUARY 15 TO 31, 2026 - FUEL PURCHASES & SALES TAX	\$1,038.61
02/05/2026	42332	J.C. NELSON SUPPLY CO	HANDSOAP (12) & CLEAR LINERS (2)	\$882.50
02/05/2026	42333	KIMBALL MIDWEST	BOLTS, LOCKNUTS, HEX NUTS AND WASHERS	\$86.87
02/05/2026	42334	MACLEOD WATTS INC	FY24/25 - ACTUARIAL VALUATION OF OPEB	\$2,200.00
02/05/2026	42335	MAG LANDSCAPING INC	JANUARY 2026 - LANDSCAPING MAINTENANCE (QTY: 6) & EXTRA WORK AT EDH & BLR	\$2,640.00
02/05/2026	42336	MARIGOLD CLEAN SACRAMENTO	FEBRUARY 2026 - JANITORIAL SERVICE	\$1,249.00
02/05/2026	42337	MISSION UNIFORM SERVICE	MATS, TOWELS, & UNIFORMS SERVICE	\$1,009.48
02/05/2026	42338	MODEL 1 COMMERCIAL VEHICLES INC	GAS SPRING (QTY: 4) FOR VEHICLE #1902 & SEATBELT RETRACTOR (QTY: 4) FOR VEHICLE #1904	\$761.02
02/05/2026	42339	MOTIVE ENERGY LLC	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$967.15
02/05/2026	42340	NAPA AUTO PARTS	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$243.91
02/05/2026	42341	O'REILLY AUTO PARTS	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$2,847.38
02/05/2026	42342	PACIFIC GAS & ELECTRIC	JANUARY 2026 - ELECTRIC SERVICE (QTY: 3)	\$1,187.48
02/05/2026	42343	PEST CONTROL CENTER INC	PEST CONTROL FOR ADMIN. BUILDING	\$70.00
02/05/2026	42344	PROTELESIS	2026 HOLIDAY PHONE RECORDING	\$232.50
02/05/2026	42345	QUILL LLC	MISC. OFFICE SUPPLIES	\$958.84
02/05/2026	42346	RON DUPRATT FORD	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$579.92
02/05/2026	42347	RTS IT INC	FEBRUARY 2026 - IT SERVICES	\$7,337.50
02/05/2026	42348	RUBIS AUTO GLASS	WINDSHIELD & GLASS REPAIRS FOR VEHICLES # 1401, 1802, & 1803	\$210.00
02/05/2026	42349	SAFETY-KLEEN SYSTEMS INC	USED OIL PICK UP AND RECYCLE	\$325.00
02/05/2026	42350	STATE OF CA - DEPT OF JUSTICE	STATE/FBI BACKGROUND CHECKS (QTY: 8) & CUSTODIAL OF RECORDS (QTY: 2)	\$452.00
02/05/2026	42351	THE AFTERMARKET PARTS CO LLC	MISC. VEHICLE PARTS FOR REPAIRS ON MULTIPLE VEHICLES	\$2,546.04
02/05/2026	42352	TRUE VALUE HARDWARE	MISC. PARTS & SUPPLIES FOR OFFICE & SHOP MAINTENANCE	\$100.99
02/05/2026	42353	UNIVERSAL SECURITY & FIRE INC	JANUARY 1 TO MARCH 31, 2026 - BURGLAR ALARM MONITORING	\$135.00
02/05/2026	42354	VERIZON WIRELESS	VOIDED CHECK	\$0.00
02/05/2026	42355	WILKINSON PORTABLES INC	JANUARY 2026 - PORTABLE TOILET AND WASH STATION RENTAL SERVICE FOR CAMBRIDGE P&R	\$172.00
02/11/2026	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	FEBRUARY 2026 - HEALTH PREMIUMS (UNREPRESENTED)	\$60,686.03
02/13/2026	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY PERIOD JAN. 24 - FEB. 6, 2026; PAY DATE FEB. 13, 2026	\$2,470.16
02/13/2026	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #4 CLASSIC	\$4,827.73
02/13/2026	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #4 PEPPA	\$21,331.70
02/25/2026	42356	.ALLEN, CYNTHIA A	MY RIDE - JANUARY 2026	\$65.76
02/25/2026	42357	.BEAUDION, LORENA LYNN	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42358	.BRIGHT, MARY J	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42359	.CAMP, BETTY J	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42360	.CHRONISTER, RODNEY E	MY RIDE - JANUARY 2026	\$507.28
02/25/2026	42361	.COOK, VAUGHAN	MY RIDE - DECEMBER 2025	\$245.00
02/25/2026	42362	.COOK, VERONICA	MY RIDE - DECEMBER 2025	\$245.00
02/25/2026	42363	.COOK, VICKI L	MY RIDE - JANUARY 2026	\$108.75
02/25/2026	42364	.COOPER, DEBBIE	MY RIDE - DECEMBER 2025 AND JANUARY 2026	\$126.77
02/25/2026	42365	.CROZIER, EILEEN JEAN	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42366	.CURRAN, KIMBERLY	MY RIDE - NOVEMBER AND DECEMBER 2025	\$490.00
02/25/2026	42367	.DA COSTA, MONICA	MY RIDE - JANUARY 2026	\$234.18
02/25/2026	42368	.DAVIS, JANET	MY RIDE - DECEMBER 2025	\$245.00
02/25/2026	42369	.ECKHARDT, PATIENCE	MY RIDE - JANUARY 2026	\$74.02
02/25/2026	42370	.EVANS, CASEY	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42371	.FERREL, LAUREL KAY	MY RIDE - JANUARY 2026	\$250.85
02/25/2026	42372	.FICKLIN, LINDA R	MY RIDE - JANUARY 2026	\$79.03
02/25/2026	42373	.FRANK, DIANE	MY RIDE - JANUARY 2026	\$80.62
02/25/2026	42374	.GAGNE, SUSAN D	MY RIDE - JANUARY 2026	\$4.64
02/25/2026	42375	.GALVAN, ELAINE M	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42376	.GRIFFIN, INDIA	MY RIDE - JANUARY 2026	\$46.62
02/25/2026	42377	.GULARTE, LARA L	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42378	.HANSON, SHARON KAY	MY RIDE - JANUARY 2026	\$75.40
02/25/2026	42379	.HAYDEN, CYNTHIA	MY RIDE - JANUARY 2026	\$25.67
02/25/2026	42380	.HEDGE, SAMANTHA	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42381	.HEIDEN, DEBRA	MY RIDE - JANUARY 2026	\$4.06
02/25/2026	42382	.HENDRIX, SUSAN L.	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42383	.HINDMARSH, LISA	MY RIDE - JANUARY 2026	\$19.07
02/25/2026	42384	.HUTTON, ELIZABETH	MY RIDE - JANUARY 2026	\$116.22

EL DORADO COUNTY TRANSIT AUTHORITY
Check Register
 April 2026

Date	Num	Name	Memo	Amount
02/25/2026	42385	.JOHNSON, CYNTHIA	MY RIDE - JANUARY 2026	\$105.27
02/25/2026	42386	.KAMENA, DAWN	MY RIDE - NOVEMBER & DECEMBER 2025 AND JANUARY 2026	\$135.19
02/25/2026	42387	.KAMENA, DENISE C	MY RIDE - JANUARY 2026	\$298.99
02/25/2026	42388	.KINZEL, CATHERINE	MY RIDE - JANUARY 2026	\$224.46
02/25/2026	42389	.LAFRANCIS II, GARY	MY RIDE - DECEMBER 2025 AND JANUARY 2026	\$121.12
02/25/2026	42390	.LAWSON, CATHERINE A	MY RIDE - JANUARY 2026	\$150.08
02/25/2026	42391	.LAWSON, GLENN V	MY RIDE - JANUARY 2026	\$84.83
02/25/2026	42392	.LEARD, KAYLA MICHELLE	MY RIDE - JANUARY 2026	\$72.36
02/25/2026	42393	.LEBAR, KELLY	MY RIDE - JANUARY 2026	\$152.25
02/25/2026	42394	.LEONARD, DONALD CHRISTOPHER	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42395	.LUO, LONGBAO	MY RIDE - JANUARY 2026	\$118.39
02/25/2026	42396	.LUSK, DEBRA SUE	MY RIDE - JANUARY 2026	\$31.90
02/25/2026	42397	.MARTIN, LINA	MY RIDE - JANUARY 2026	\$18.78
02/25/2026	42398	.MINOR, ZOE	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42399	.MONTGOMERY, TONI P	MY RIDE - JANUARY 2026	\$207.64
02/25/2026	42400	.NUNEZ, FERNANDO	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42401	.PENUMECHCHU, SRINIVAS	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42402	.PERKINS, NANCY	MY RIDE - JANUARY 2026	\$58.36
02/25/2026	42403	.PETERSON, WALTER	MY RIDE - JANUARY 2026	\$208.80
02/25/2026	42404	.POGANSKI, JANAYE L	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42405	.POLANSKI, MARIOLA	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42406	.RAI, PRAVIND	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42407	.ROGERS, TIMOTHY ALTON	MY RIDE - JANUARY 2026	\$124.85
02/25/2026	42408	.SHANNON, SIOBHAN	MY RIDE - JANUARY 2026	\$314.65
02/25/2026	42409	.SHAWHAN, CHARLES	MY RIDE - JANUARY 2026	\$121.80
02/25/2026	42410	.SHEFFIELD, CHRISTOPHER	MY RIDE - DECEMBER 2025 AND JANUARY 2026	\$267.45
02/25/2026	42411	.SMITH, JEFFREY R	MY RIDE - JANUARY 2026	\$71.78
02/25/2026	42412	.SMITH, LAURA	MY RIDE - JANUARY 2026	\$181.98
02/25/2026	42413	.SMITH, WENDELL	MY RIDE - JANUARY 2026	\$507.50
02/25/2026	42414	.STOCKEL, GARY	MY RIDE - JANUARY 2026	\$63.44
02/25/2026	42415	.STOCKEL, JAMES	MY RIDE - JANUARY 2026	\$23.06
02/25/2026	42416	.SUTTER, MARGARET	MY RIDE - NOVEMBER AND DECEMBER 2025	\$661.64
02/25/2026	42417	.THOMAS, JULIE R	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42418	.TODD, JANET C	MY RIDE - JANUARY 2026	\$489.16
02/25/2026	42419	.TOMSON, CHARLENE	MY RIDE - JANUARY 2026	\$42.05
02/25/2026	42420	.TVERETINOV, ARKADY	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42421	.VALENCIA, ROCHELLE	MY RIDE - JANUARY 2026	\$22.04
02/25/2026	42422	.VAN CLEAVE, MICHA	MY RIDE - JANUARY 2026	\$430.07
02/25/2026	42423	.WANG, YING	MY RIDE - JANUARY 2026	\$10.30
02/25/2026	42424	.WARMAN, SHIELA	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42425	.WELLS, BELINDA	MY RIDE - DECEMBER 2025 AND JANUARY 2026	\$501.88
02/25/2026	42426	.WOJAN, CYNTHIA J	MY RIDE - JANUARY 2026	\$150.00
02/25/2026	42427	.WOJAN, RONALD	MY RIDE - JANUARY 2026	\$29.15
02/25/2026	42428	.WOLLESEN, ERIK V	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42429	.WORTHEN, DALE	MY RIDE - JANUARY 2026	\$253.75
02/25/2026	42430	49ER LIVE SCAN	LIVE SCAN FINGERPRINTING (QTY: 1)	\$25.00
02/25/2026	42431	4IMPRINT INC	LED FANS QTY 400	\$2,354.82
02/25/2026	42432	ACC BUSINESS	FEBRUARY 2026 - FIBER INTERNET	\$80.00
02/25/2026	42433	ACCO ENGINEERED SYSTEMS INC	HVAC SERVICE ADMIN BUILDING QUARTERLY	\$649.00
02/25/2026	42434	ADM SCREENING	DOT MEDICAL EXAMS & DRUG SCREENING	\$1,685.00
02/25/2026	42435	AFLAC	FEBRUARY 2026 - INSURANCE PREMIUMS	\$118.32
02/25/2026	42436	ARNOLDS FOR AWARDS INC	JANUARY 2026 - EOM NAME ENGRAVING & EMPLOYEE OF THE YEAR AWARD	\$114.11
02/25/2026	42437	AT&T MOBILITY LLC	JANUARY 2026 - VEHICLE CARD READER	\$1,700.00
02/25/2026	42438	CAL.NET	MARCH 2026 - CCTV CAMERA SERVICE	\$176.92
02/25/2026	42439	CITY OF PLACERVILLE	LIVE SCAN FINGERPRINTING (QTY: 1)	\$20.00
02/25/2026	42440	COLUMBIA BANK	RECONCILED VISA CHARGES	\$5,407.07
02/25/2026	42441	CUSTOM EMBROIDERY CONCEPTS	WATERPROOF PARKA	\$57.92
02/25/2026	42442	EL DORADO IRRIGATION DISTRICT	DECEMBER 2025 & JANUARY 2026 - WATER SERVICE (QTY: 1)	\$162.22
02/25/2026	42443	EMP. MISC. REIMBURSEMENT	DMV PERMIT (QTY: 1)	\$100.00
02/25/2026	42444	EMP. MISC. REIMBURSEMENT	DMV PERMIT (QTY: 1)	\$100.00
02/25/2026	42445	EMP. MISC. REIMBURSEMENT	CONNECT CARD REFUND	\$66.50
02/25/2026	42446	GLOBAL DATA VAULT LLC	JANUARY 2026 - MONTHLY RECOVERY BACK UP SERVICE	\$330.00
02/25/2026	42447	HUNT & SONS INC	FEBRUARY 1 TO 15, 2026 - FUEL PURCHASES & SALES TAX	\$838.65
02/25/2026	42448	IMAGE FACTORY	FEBRUARY 2026 - LOCAL ROUTE BROCHURE UPDATES	\$297.50
02/25/2026	42449	KUBA INC	KUBA VALIDATOR MAINTENANCE AND SUPPORT FOR 36 MONTHS	\$64,395.00
02/25/2026	42450	LANGUAGE LINE SERVICES INC	JANUARY 2026 - OVER-THE-PHONE INTERPRETATION SERVICES	\$5.00
02/25/2026	42451	LITTLEPAY INC	IMPLEMENTATION SERVICES & JANUARY 2026 - MONTHLY TRANSACTION FEES	\$5,003.87
02/25/2026	42452	MICHAEL SAENZ	BASS LAKE RD P&R PROJECT - RETENTION FINAL PAYMENT	\$22,022.41
02/25/2026	42453	NORCAL WATER SYSTEMS INC	FEBRUARY 2026 - DRINKING WATER SERVICE	\$42.90
02/25/2026	42454	OPERATING ENGINEERS LOCAL UNION #3	FEBRUARY 2026 - UNION DUES	\$1,755.00
02/25/2026	42455	PACIFIC GAS & ELECTRIC	JANUARY 2026 - ELECTRIC SERVICE (QTY: 3)	\$4,980.29
02/25/2026	42456	PROTELESIS	FEBRUARY 2026 - PHONE SYSTEM ELEVATE SUBSCRIPTION	\$852.35
02/25/2026	42457	QUILL LLC	MISC. OFFICE SUPPLIES	\$153.36
02/25/2026	42458	RESCO PRINTING	JULY 2026 TO OCTOBER 2027 - MONTHLY PASSES: STUDENT (25), GENERAL (200), SENIOR/DISABLED (150), COMMUTER (50)	\$1,742.81
02/25/2026	42459	ROBERTS & COMPANY INC	JANUARY 2026 - CPA SERVICES	\$305.00
02/25/2026	42460	SMALL BUSINESS BENEFIT PLAN TRUST	MARCH 2026 - DENTAL & VISION PREMIUMS	\$4,188.40
02/25/2026	42461	SPOT-ON SIGNS & GRAPHICS	ENTRY WAY GRAPHICS, LAYOUT, PROOF, PRODUCTION FILES, INSTALLATION, & BUS SCHEDULE POSTERS	\$1,560.11
02/25/2026	42462	SUN LIFE FINANCIAL	MARCH 2026 - SUPPLEMENTAL LIFE BENEFIT	\$134.03
02/25/2026	42463	SUN LIFE FINANCIAL	MARCH 2026 - GROUP LIFE & LTD BENEFITS	\$3,100.51
02/25/2026	42464	TRANSIT MARKETING LLC	STATIONARY RE-COLORING, SHELTER MAP AND SCHEDULE REVISIONS	\$485.00
02/25/2026	42465	US BANK NATIONAL ASSOCIATION	FEBRUARY 2026 - RICOH MACHINE LEASE PAYMENT CONTRACT	\$1,454.67
02/25/2026	42466	WILKINSON PORTABLES INC	FEBRUARY 2026 - PORTABLE TOILET AND WASH STATION RENTAL SERVICE FOR CAMBRIDGE P&R	\$172.00
02/25/2026	42467	YOUNGDAHL CONSULTING GROUP INC	SPECIAL INSPECTION FOR BASS LAKE P&R, MATERIAL TESTING-STRUCTURAL, REPORT PREPARATION, & REVIEW	\$198.50

EL DORADO COUNTY TRANSIT AUTHORITY
Check Register
 April 2026

Date	Num	Name	Memo	Amount
02/27/2026	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY PERIOD FEB. 7 - FEB. 20, 2026; PAY DATE FEB. 27, 2026	\$2,194.72
02/27/2026	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #5 CLASSIC	\$4,880.96
02/27/2026	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #5 PEPPRA	\$21,773.63
				\$391,754.47

AGENDA ITEM 1 C
Consent Item

MEMORANDUM

DATE: April 2, 2026
TO: El Dorado County Transit Authority
FROM: Erik Bergren, Planning and Marketing Manager
SUBJECT: February 2026 Ridership Report

REQUESTED ACTION:

BY MOTION,

Receive and File February 2026 Ridership Report

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) staff typically reports monthly and fiscal year-to-date ridership at each Board meeting.

DISCUSSION

For the month of February 2026, ridership for Demand Response and Commuter Routes trended up and Local Routes were down. Fiscal year-to-date ridership was up 4.7% overall.

The attached February 2026 Ridership Report compares systemwide monthly passenger trips to the same period in the previous fiscal year. Overall ridership stayed flat, decreasing 0.5% compared to the previous year. Demand Response ridership increased 5.2%, Local Fixed Route ridership decreased by 10.6%, and Commuter ridership increased by 18.0%.

The attached Fiscal year-to-date Ridership Report compares the current fiscal year to the same period in the previous six (6) fiscal years to analyze pre-COVID and current ridership trends.

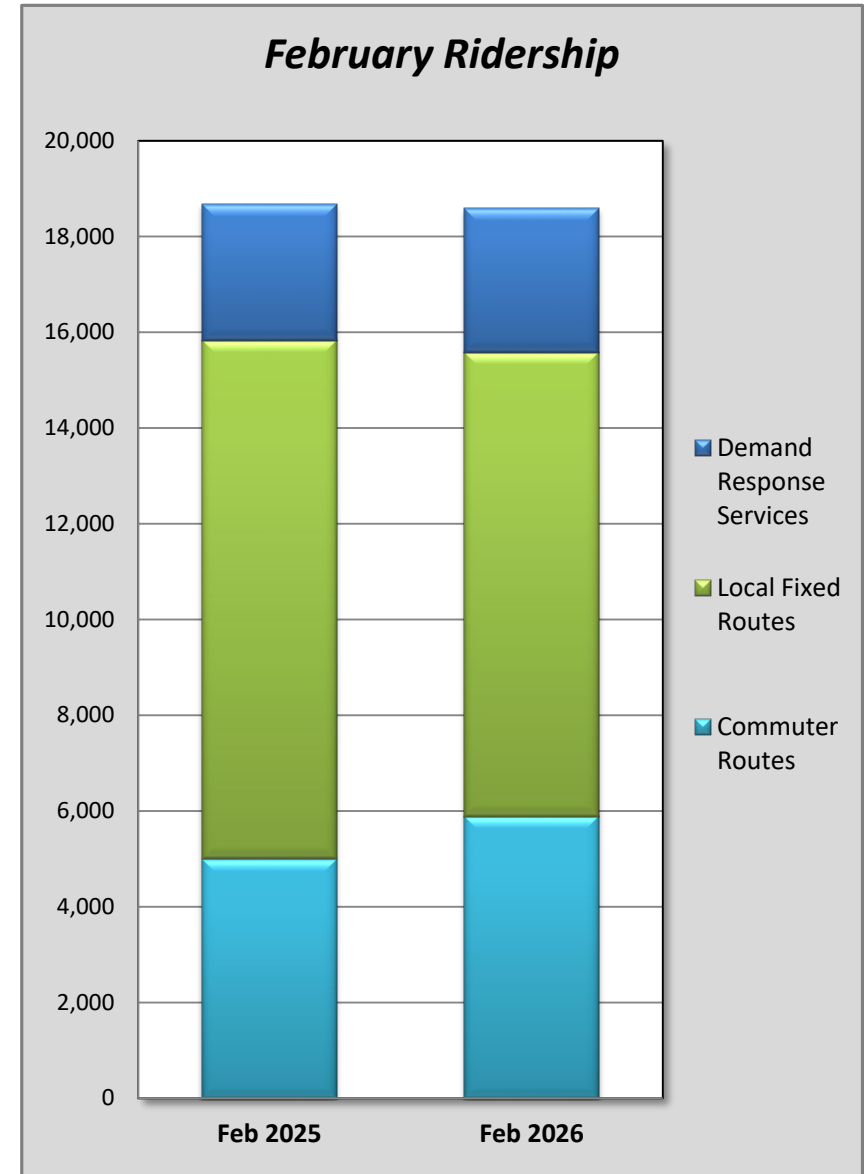
February 2026 Ridership Report

Demand Response Services	Feb 2025	Feb 2026	% Change
Dial-a-Ride	815	879	7.9%
Sac-Med	30	44	46.7%
ADA Paratransit	297	340	14.5%
M.O.R.E.*	618	585	-5.3%
Senior Day Care*	0	0	0.0%
My Ride	1,101	1,163	5.6%
Total Demand Response	2,861	3,011	5.2%

Local Fixed Routes	Feb 2025	Feb 2026	% Change
20 - Placerville	1,380	1,362	-1.3%
25 - Saturday Express	359	465	29.5%
30 - Diamond Springs	1,270	1,062	-16.4%
35 - Diamond Springs Saturday	99	0	-100.0%
40 - Cameron Park	1,135	970	-14.5%
50x - 50 Express	5,196	4,582	-11.8%
60 - Pollock Pines	1,393	1,241	-10.9%
Total Local Fixed Routes	10,832	9,682	-10.6%

Commuter Routes	Feb 2025	Feb 2026	% Change
Sacramento Commuter	4,335	5,272	21.6%
Reverse Commuter	55	73	32.7%
Sacramento/Tahoe Connector	603	548	-9.1%
Total Commuter Routes	4,993	5,893	18.0%

	Feb 2025	Feb 2026	% Change
Systemwide	18,686	18,586	-0.5%
Passengers per Revenue Hour	5.1	4.8	-6.4%



*Contracted Services - Ridership Determined by Client Enrollment

Fiscal Year-to-Date Ridership Report

July - February

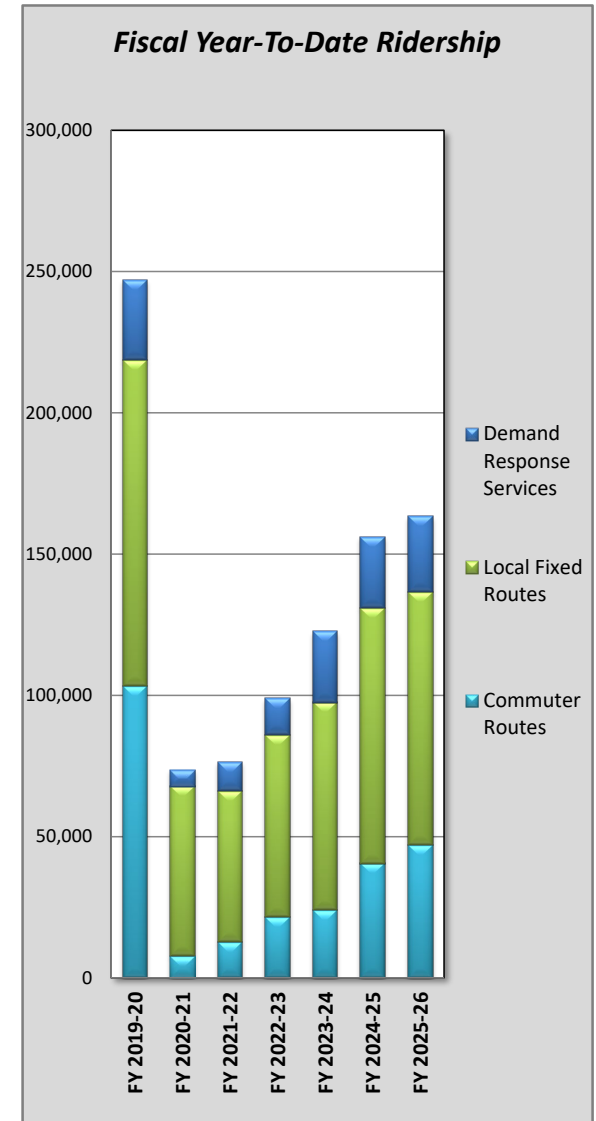


Demand Response Services	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	% Year Change
Dial-a-Ride	10,350	3,842	4,442	5,751	8,417	7,730	7,725	-0.1%
Sac-Med	211	148	256	206	296	290	393	35.5%
ADA Paratransit	452	1,083	1,772	1,823	1,846	2,000	2,730	36.5%
M.O.R.E.*	14,371	805	3,794	4,567	5,771	5,732	5,376	-6.2%
Senior Day Care*	3,123	0	0	0	0	0	0	0.0%
My Ride	0	0	0	487	8,818	9,548	10,558	10.6%
Total Demand Response	28,507	5,878	10,264	12,834	25,148	25,300	26,782	5.9%

Local Fixed Routes	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	% Year Change
20 - Placerville	28,082	8,453	7,795	10,594	10,381	11,839	13,208	11.6%
25 - Saturday Express	3,419	2,333	2,021	0	0	2,930	3,553	21.3%
30 - Diamond Springs	18,325	6,469	6,015	8,515	8,744	11,221	10,081	-10.2%
35 - Diamond Springs Saturday	1,025	668	615	0	0	941	1,034	9.9%
40 - Cameron Park	10,512	7,023	6,534	8,097	8,271	9,071	8,841	-2.5%
50x - 50 Express	28,893	23,802	21,685	26,991	34,945	42,724	41,122	-3.7%
60 - Pollock Pines	25,201	11,203	8,750	10,475	11,101	11,630	11,809	1.5%
Total Local Fixed Routes	115,457	59,951	53,415	64,672	73,442	90,356	89,648	-0.8%

Commuter Routes	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	% Year Change
Sacramento Commuter	102,645	7,709	8,771	14,764	16,589	33,122	40,343	21.8%
Reverse Commuter	576	62	125	154	449	369	472	27.9%
Sacramento/Tahoe Connector	0	0	3,829	6,511	6,943	7,012	6,213	-11.4%
Total Commuter Routes	103,221	7,771	12,725	21,429	23,981	40,503	47,028	16.1%

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	% Year Change
Systemwide	247,185	73,600	76,404	98,935	122,571	156,159	163,458	4.7%
Passengers per Revenue Hour	7.3	3.5	3.4	4.3	4.2	5.0	4.9	18.8%



*Contracted Services - Ridership Determined by Client Enrollment

AGENDA ITEM 1 D
Consent Item

MEMORANDUM

DATE: April 2, 2026
TO: El Dorado County Transit Authority
FROM: Erik Bergren, Planning and Marketing Manager
SUBJECT: Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP) Grant

REQUESTED ACTION:

BY MOTION,

Adopt Resolution No. 26-12 Authorizing the El Dorado County Transit Authority and the Executive Director to Execute All Documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2025/26

BACKGROUND

The Low Carbon Transit Operations Program (LCTOP) is administered by the Caltrans Division of Rail and Mass Transportation as a component of the Transit, Affordable Housing and Sustainable Communities Program established by the California Legislature in 2014 under Senate Bill 862. The purpose of this program is to provide operating and capital assistance to transit operators to reduce greenhouse gas emissions and improve mobility, with a focus on environmentally disadvantaged communities. LCTOP funding is allocated to eligible project sponsors under the Public Utilities Commission (PUC) 99313, and 99314 funding formula for projects that meet certain emissions reduction specifications.

DISCUSSION

With approval, the El Dorado County Transit Authority (El Dorado Transit) staff anticipate applying for the full available Fiscal Year (FY) 2025/26 allocation of \$318,651 in LCTOP funds to potentially deliver two (2) projects meeting program requirements. Building on recommendations in the adopted Western El Dorado County 2024 Short Range Transit Plan and the increase in state agencies implementing return to work expectations, staff proposes to apply LCTOP funding to continue expansion of the Sacramento Commuter services and to support the continuation of a reduced and/or free fare program.

The Sacramento Commuter Service expansion was initiated in early 2026 and increased the number of routes from five to eight for all morning and afternoon trips from park and ride

locations in El Dorado County to downtown Sacramento, in addition to Reverse Commuter Services.

FISCAL IMPACT

The Fiscal Year (FY) 2025/26 LCTOP allocation represents a total of \$318,651 in grant revenue. If approved, \$50,000 will supplement discounted monthly pass fares and/or free fares, and \$268,651 will be designated for continuing expansion of the Sacramento Commuter service.

**EL DORADO COUNTY TRANSIT AUTHORITY
RESOLUTION NO. 26-12**

AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS
FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
FOR THE FOLLOWING PROJECTS:
REDUCED AND/OR FREE FARES AND EXPANSION OF SACRAMENTO COMMUTER
SERVICE
\$318,651 IN LOW CARBON TRANSIT OPERATIONS PROGRAM FUNDS

WHEREAS, the El Dorado County Transit Authority (El Dorado Transit) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the California Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, El Dorado Transit wishes to delegate authorization to execute these documents and any amendments thereto to Brian James, Executive Director; and

WHEREAS, El Dorado Transit wishes to implement the LCTOP projects listed below,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of El Dorado Transit that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED that Brian James, Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of El Dorado Transit that it hereby authorizes the submittal of the following project nominations and allocation requests to the Department in FY 2025-26 LCTOP funds:

Project Names: Reduced and/or Free Fares and Expansion of Sacramento Commuter Service

Amount of LCTOP Funds Requested: \$318,651

Description of Projects: Reduced and/or free fares, and expansion of the Sacramento Commuter Service.

Contributing Sponsors: No contributing sponsors

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY at a regular meeting of said Board, held on this 2nd day of April 2026, by the following vote of said Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

Brian Veerkamp, Chairperson

ATTEST:

Megan Wilcher, Secretary to the Board

AGENDA ITEM 1 E
Consent Item

MEMORANDUM

DATE: April 2, 2026
TO: El Dorado County Transit Authority
FROM: Kate Hewett, Finance Manager
SUBJECT: Transportation Development Act Claim for Fiscal Year
2026/2027

REQUESTED ACTION:

BY MOTION,

**Adopt Resolution No. 26-13 Authorizing the Executive Director to File
a Transportation Development Act (TDA) Claim for Fiscal Year
2026/27**

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) operates with funding support from Federal, State, and local sources. The primary State funding source is derived from the Transportation Development Act (TDA) which includes the Local Transportation Fund (LTF) and State Transit Assistance (STA) programs.

The TDA statute establishes the Local Transportation Fund (LTF) by designating that ¼ cent of the state sales tax revenue collected within each region be used primarily for public transportation. TDA statute establishes STA from a statewide excise tax on gasoline and diesel fuel.

As a recipient of TDA, El Dorado Transit files annual claims for these funds with the El Dorado County Transportation Commission (EDCTC). Annual fiscal and compliance audits of TDA recipients include a compliance report to verify that allocations are made according to the California Code of Regulations.

DISCUSSION

The LTF claim amount is based on the February 24, 2026, Memorandum from the EDCTC listing the preliminary apportionment available for Public Transportation – Transit – Article 4 as \$6,653,232.44 (see attachment).

The STA claim amount, \$1,722,451.00, is based on January 31, 2026, State Controller's Office STA Fund Allocation Estimate for Fiscal Year 2026/27.

Later in this April 2026 Board Meeting, staff will be requesting that the Board adopt the Preliminary Operating Budget for FY 2026/27. The requested \$6,653,232.44 in LTF funds and STA funds of \$1,722,451.00 represent approximately seventy-five percent (75%) of the projected FY 2026/27 Operating Budget revenue. The FY 2026/27 claim will support maintaining the current level of service with some restoration and/or expansion of services toward pre-pandemic levels over the course of the fiscal period.

The complete TDA claim packet will be available for review during regular business hours at the El Dorado Transit office – 6565 Commerce Way, Diamond Springs, CA. Estimated to be available in Mid-May after approval by EDCTC’s Board.

FISCAL IMPACT

		<u>Proposed Budget</u>
4000.00	Transportation Development Act (TDA/LTF)	\$6,653,232.44
4270.00	State Transit Assistance (STA)	\$1,722,451.00

**CLAIM FOR LOCAL TRANSPORTATION FUNDS
AND STATE TRANSIT ASSISTANCE FUNDS**

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
2828 EASY STREET, SUITE 1, PLACERVILLE, CA 95667

FROM:		
	CLAIMANT:	El Dorado Transit Authority
	ADDRESS:	6565 Commerce Way
		Diamond Springs, CA 95619

CONTACT PERSON:	Kate Hewett	
	Phone: (530) 642-5383 Ext. 206	Email: khewett@eldoradotransit.com

The El Dorado Transit Authority hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2026/27, in the following amounts for the following purposes to be drawn from the Local Transportation Fund for LTF and State Transit Assistance Fund for STA deposited with the El Dorado County Treasurer:

LTF	
P.U.C. 99260a, Article 4, Transit Operations:	\$6,653,232.44
P.U.C. 99260a, Article 4, Transit Capital:	\$0.00
P.U.C. 99275, Article 4.5, Community Transit Services	\$0.00
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$0.00
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$0.00
Total LTF (Table Layout, Formula, =Sum(Above))	\$6,653,232.44
STA	
Transit Operations (6730a):	\$1,722,451.00
Transit Capital (6730a):	\$0.00
Contracted Transit Services (6731b):	\$0.00
Total STA (Table Layout, Formula, =Sum(Above))	\$1,722,451.00

Authorized Representative:			
By:		Title:	Executive Director
Name:	Brian James	Date:	

EDCTC Use:			
Resolution No. Approving Claim:		Date of Approval:	

**EL DORADO COUNTY TRANSIT AUTHORITY
RESOLUTION NO. 26-13**

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE EL DORADO COUNTY TRANSIT AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT A
CLAIM FOR TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS

WHEREAS, the El Dorado County Transit Authority intends to use its TDA Article 4 funding to finance transit services for the Western Slope of El Dorado County;

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director or the designated representative shall be authorized to file a claim for the TDA Article 4 funding for transit services for fiscal year 2026/27 as follows:

Article 4	Operating Expenses	\$6,653,232.44
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BE IT FURTHER RESOLVED, that the Executive Director or the designated representative shall be authorized to file a claim for the STA Article 6.5, Section 99314.6 (c) projects as follows:

Total 2026/2027 Claim	\$1,722,451.00
-----------------------	----------------

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY at a regular meeting of said Board, held on the 2nd day of April 2026 by the following vote of said Board:

AYES: **NOES:** **ABSTAIN:** **ABSENT:**

Brian Veerkamp, Chairperson

ATTEST:

Megan Wilcher, Secretary to the Board

AGENDA ITEM 1 F
Consent Item

MEMORANDUM

DATE: April 2, 2026
TO: El Dorado County Transit Authority
FROM: Kate Hewett, Finance Manager
SUBJECT: Increase to Blanket Purchase Order No. B31053 (Folsom Lake Dodge)

REQUESTED ACTION:
BY MOTION,

Approve Revised Blanket Purchase Order No. B31053 (Folsom Lake Dodge) for Fiscal Year 2025/26

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) Purchasing Procedures and the Joint Powers Agreement establishing El Dorado Transit require Board approval for Purchase Orders over \$25,000 and Purchase Requisitions over \$5,000.

DISCUSSION

The following Blanket Purchase Order (BPO) is for Parts and Supplies for Fleet Vehicle Maintenance on an as needed basis. The requested action will provide for an increase to the BPO No. B31053 for Folsom Lake Dodge for the remainder of this fiscal year (FY2025/26).

Purchase Order B31053 – Folsom Lake Dodge
5040.00 Maintenance – Vehicle/Equip. \$ ~~20,000~~ \$ 30,000

FISCAL IMPACT

The increase of this blanket purchase order will not have an impact on the budget.

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

REVISED: 04/02/26

PURCHASE ORDER NO. B31053

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 07/01/25

ACCOUNT: 5040

CLASS: 110

TO: FOLSOM LAKE DODGE
 1444 MARINA BLVD
 SAN LEANDRO, CA.
 94577

SHIP & INVOICE TO:

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Brynn Long

Vendor Phone No: (916) 520-1135

Fax No:

PROMISED DELIVERY DATE	TERMS: NET 30
	F.O.B. DESTINATION

QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		PARTS AND SUPPLIES FOR FLEET VEHICLE MAINTENANCE ON AN AS NEEDED BASIS FOR FISCAL YEAR 07/01/25 THROUGH 06/30/26		NOT TO EXCEED \$30,000.00

I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.	SUBTOTAL	\$30,000.00
	SHIPPING	
	SALES TAX	
	TOTAL	NTE \$30,000.00

PURCHASING AGENT

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

AGENDA ITEM 2 A
Action Item

MEMORANDUM

DATE: April 2, 2026

TO: El Dorado County Transit Authority

FROM: Erik Bergren, Planning and Marketing Manager

SUBJECT: El Dorado Hills Park and Ride and Cambridge Road Park and Ride Improvements Design and Engineering Services

REQUESTED ACTION:
BY MOTION,

1. **Award Contract for the Performance of El Dorado Hills Park and Ride and Cambridge Road Park and Ride Improvements Design and Engineering Services per Request for Proposals # 26-01**
2. **Approve Purchase Order 31196 in the Amount of \$483,982.00**
3. **Authorize the Executive Director to Enter Into a Contract with Dokken Engineering for Design & Engineering Services as Outlined in Dokken Engineering's Proposal Dated March 23, 2026**
4. **Authorize Executive Director to Approve a Contingency of 10% above the Purchase Order Amount**

BACKGROUND

The improvement of both the El Dorado Hills Park and Ride and the Cambridge Road Park and Ride is included in the El Dorado Transit Capital Improvement Plan (CIP) as Project No. 22-02 (3) and 25-03, respectively. The CIP is being presented during this Board Meeting as Item 2B and copies of the projects are included within this agenda. The El Dorado County Transit Authority (El Dorado Transit) published a Request for Proposals (RFP) for Design & Engineering Services for both Park and Ride Improvements together in early February.

At the El Dorado Hills Park and Ride, this project would provide engineering plans, specifications and estimates to repave the existing lot; reconstruct the transit passenger plaza; renew landscaping, striping and signage; and improve bicycle and pedestrian connections.

At Cambridge Road Park and Ride, this project would provide engineering plans, specifications and estimates to build a transit center, bus loop with loading bay, parking lot resurfacing and striping and landscape improvements. Both capital improvement projects are included in the El Dorado Transit Park and Ride Master Plan which was adopted by the El Dorado Transit Board on February 1, 2024.

DISCUSSION

In response to the RFP, Transit received one (1) compliant proposal from Dokken Engineering by the March 23, 2026, deadline, with a Cost Proposal in the total amount of \$483,982.00. Other engineering firms were aware of the RFP deadline but elected not to submit due to staffing issues and project timing.

El Dorado Transit staff and the project consultant, Feild & Associates, are currently reviewing the proposal made by Dokken and expect revisions and potential cost reductions, especially in the Optional tasks section.

Staff recommends that the Board award the contract for the performance of El Dorado Hills Park and Ride and Cambridge Road Park and Ride Improvements Design and Engineering Services per RFP # 26-01 to Dokken Engineering, approve Purchase Order 31196 in the amount of \$483,982.00, authorize the Executive Director to enter into a Contract with Dokken Engineering for Design & Engineering Services with the form and content of the Contract being subject to review and approval by the El Dorado Transit Legal Counsel, and authorize the Executive Director to approve a contingency of 10% above the purchase order amount.

FISCAL IMPACT

Costs associated with this purchase order were accounted for in the Capital Improvement Plan (CIP) so no additional fiscal impact is being reported.

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 31196

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 04/02/26

ACCOUNT: 9910.10 Cambridge Road Park & Ride
 9910.36 El Dorado Hills Park & Ride

CLASS: 601
 CLASS: 600

TO:
 DOKKEN ENGINEERING
 110 BLUE RAVINE ROAD, SUITE 200
 FOLSOM, CA 95630

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: LINDSAY KATT

Vendor Phone No: (916) 858 - 0642

Fax No: (916) 858-0643

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		CAMBRIDGE ROAD AND EL DORADO HILLS P&R IMPROVEMENT		
1		TASK 1: PROJECT MANAGEMENT AND MEETINGS	\$44,413.00	\$44,413.00
1		TASK 2: PRELIMINARY ENGINEERING	\$65,858.00	\$65,858.00
1		TASK 3: SURVEY/MAPPING & GEOTECH	\$63,585.00	\$63,585.00
1		TASK 4: IMPROVEMENT PLANS, CONTRACT SPECIFICATIONS, AND ESTIMATE (PS&E)	\$221,739.00	\$221,739.00
1		TASK 5: LANDSCAPING AND IRRIGATION DESIGN	\$50,568.00	\$50,568.00
1		TASK 6: BIDDING & CONSTRUCTION SUPPORT SERVICES	\$37,819.00	\$37,819.00
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$483,982.00
			SHIPPING	\$0.00
			SALES TAX	\$0.00
			PURCHASING AGENT	TOTAL

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

GENERAL CONDITIONS

1. The El Dorado County Transit Authority (El Dorado Transit) is exempt from payment of Federal Excise Tax unless otherwise noted. Federal tax should not be included in any prices herein.
2. In the event goods are not delivered as specified here, El Dorado Transit reserves the right to cancel this purchase order.
3. Unless otherwise specified, all deliveries are F.O.B. destination. C.O.D. deliveries shall not be accepted.
4. Non-delivery within the time specified may result in cancellation in whole or in part of this purchase order. Vendor may be held liable for damages caused to El Dorado Transit as a result of said non-delivery. El Dorado Transit may, by written notice of default to the vendor, terminate any (resulting) order in whole or in part should vendor fail to deliver within the time specified, or fail to deliver in strict conformance to specifications set forth by El Dorado Transit. In the event of such termination, El Dorado Transit reserves the right to purchase or obtain the supplies or services elsewhere. In case of default by vendor, El Dorado Transit may procure the articles or service from other sources and may recover the loss occasioned thereby from any unpaid balance due the vendor or by proceeding against performance bond of vendor, if any, or by legal process against vendor. The prices paid by El Dorado Transit shall be considered the prevailing market price at the time such purchase is made.
5. Changes in price or quantity of items purchased herein shall not be allowed without prior written authorization by El Dorado Transit.
6. Vendor's shall indemnify and defend El Dorado Transit against and hold harmless from any and all loss, damage and liability for damages, including attorney's fees and other costs of defense incurred by El Dorado Transit, whether for damage to or loss of property, or injury to or death of person, including property of El Dorado Transit and injury or death of El Dorado Transit's officers, agents and employees, which shall in any way arise out of or be connected with Vendor's operations hereunder, unless such damage, loss, injury or death shall be caused solely by the negligence of El Dorado Transit.
7. This purchase order may not be assigned in whole or in part without the prior written consent of El Dorado Transit.
8. In the performance of this purchase order, agents and employees of the vendor shall act in an independent capacity and not as officers, employees or agents of El Dorado Transit.
9. Payment shall be made 30 days after El Dorado Transit's receipt of itemized invoices submitted in duplicate at prices specified herein, less applicable deductions also provided herein.
10. Payment shall not be made until such time as purchase order delivery is completed to the satisfaction of El Dorado Transit.
11. El Dorado Transit requires all vendors to place the highest importance on health and safety for all work performed on behalf of El Dorado Transit. Vendor shall, at all locations where work is to be performed on behalf of El Dorado Transit, comply with all applicable federal, state, and local fire, safety and health statutes, ordinances, codes, and regulations, as well as the rules, policies, and orders of any applicable regulatory entity or agency, at Vendor's sole cost and expense. Vendor shall ensure that all of its employees, agents, and representatives are knowledgeable of all safety, fire, and health requirements and regulations applicable to the work performed on behalf of El Dorado Transit.

REQUEST FOR PROPOSALS FOR
**DESIGN & ENGINEERING SERVICES FOR
EL DORADO HILLS & CAMBRIDGE ROAD
PARK & RIDE IMPROVEMENTS**



**MARCH 23, 2026
PREPARED BY**





March 23, 2026

EL DORADO COUNTY TRANSIT AUTHORITY

El Dorado Transit
6565 Commerce Way
Diamond Springs, CA 95619
Attn: Erik Bergren, Planning and Marketing Manager

**RE: Request for Proposals for Design & Engineering Services
for El Dorado Hills & Cambridge Road
Park & Ride Improvements**

PROJECT MANAGER & KEY CONTACT	
Lindsay Katt, PE Project Manager	
Address:	110 Blue Ravine Road, Suite 200 Folsom, CA 95630
Tel:	(916) 858-0642
Fax:	(916) 858-0643
Email:	lkatt@dokkenengineering.com

Dear Mr. Bergren & Selection Committee:

These Park & Ride facilities play an important role in supporting regional transit access, and the proposed improvements present an opportunity to enhance safety, operational efficiency, and the overall user experience for transit riders. Dokken Engineering is pleased to submit this proposal to provide design and engineering services for the **El Dorado Hills Park & Ride Improvements** and **Cambridge Road Park & Ride Improvements** on behalf of the El Dorado County Transit Authority (EDCTA).

Local Team – Dokken Engineering has enjoyed providing EDCTA design services for the Zero Emission Bus Parking Lot Improvements and we would like to offer you a **locally based team** to provide you with an even higher level of service. Each one of our Dokken team members assigned to this project works from our Folsom office which is just 15 minutes from the El Dorado Hills site and 18 minutes from the Cambridge Road site. We offer a team with experience both with EDCTA, El Dorado County, and Public Facilities.

Experienced Project Manager – Dokken’s proposed Project Manager, Lindsay Katt, PE, has decades of experience managing and designing projects throughout California, including El Dorado County. Lindsay aggressively manages project schedules, keeps clients informed of progress, collaborates with multiple stakeholders, and delivers high quality projects within budget and on schedule. As Project Manager, Lindsay will be present at all meetings requested by EDCTA and will be fully involved in project development and management on a day-to-day basis.

Trusted Subconsultants – Dokken’s team includes trusted subconsultants that we have worked with on several projects. **UNICO Engineering, Inc.** will provide surveying and right of way mapping, **Geocon Consultants, Inc.** will provide Geotechnical field explorations and pavement recommendations, **Enterprise Engineering, Inc.** will provide design of electric vehicle (EV) charging stations and lighting as well as assistance with PG&E Coordination, the **HLA Group** will provide aesthetic and architectural design of the El Dorado Hills bus shelter, and **Callander** will provide landscaping and irrigation design (as an optional task).

Dokken certifies that we are not in litigation that may have a significant and adverse impact on the ability to perform services for EDCTA, and we have the resources, expertise, and commitment to complete all components of the project in a timely and competent manner, as outlined in the Scope of Work. We are very excited for the opportunity to continue working with El Dorado County Transit Authority and assist with the design and engineering services for the El Dorado Hills & Cambridge Road Park & Ride Improvements.

Sincerely,

DOKKEN ENGINEERING

John A. Klemunes, Jr., PE

President & Principal in Charge

(916) 858-0642 | jklemunes@dokkenengineering.com

Lindsay Katt, PE

Project Manager

(916) 858-0642 | lkatt@dokkenengineering.com

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Experience

ABOUT DOKKEN ENGINEERING

Founded in 1986, Dokken is a multi-discipline, transportation engineering firm specializing in all phases of project development, including preliminary engineering, feasibility studies, PSRs, PA&EDs, PS&Es, and construction management for public agency clients. During the past 39 years, we have developed an exceptional depth of experience and expertise, having engineered and obtained environmental compliance on more than 3,000 infrastructure projects, including more than 2,500 federally funded projects including **EDCTA, El Dorado County, Placer County, Nevada County, City of Sacramento, City of Elk Grove**, and many other cities, counties, and municipal and joint agencies in California.

Dokken works almost exclusively with public agencies, including cities, counties, and municipal and joint agencies. Many of our staff were previously employed with local or resource agencies and continue to have strong working relationships with those entities. Through this combined experience, we thoroughly understand the circumstances of our client’s projects and meet their needs by developing the best approach and innovative solutions for project delivery. **As a result of our collective experience, we save our clients valuable time and money in delivering their projects.**

FIRM RESOURCES & CAPABILITIES

Dokken employs a diverse group of **over 170 civil, bridge, structural, traffic, hydraulics/hydrology, and drainage designers, as well as environmental planners, community outreach experts, funding, right of way specialists, and support personnel** who together provide seamless and cost-effective project delivery. With the majority of project work being performed by one firm, under one roof, project coordination and communication is maximized. Dokken has worked extensively with Caltrans throughout California on projects involving design oversight, Local Assistance, and Caltrans staff augmentation. We are very familiar with Caltrans’ Highway Design Manual, Standard Plans and Specifications, and LAPM. In addition, our in-house right of way team has significant knowledge and experience with the Uniform Relocation Act.

Asphalt Renovation & Electrical Infrastructure Experience

Dokken has extensive experience in the design and preparation of plans, specifications, and estimates (PS&E) for asphalt pavement renovation, parking lot improvements, and associated electrical infrastructure. Our team routinely evaluates existing pavement conditions and develops rehabilitation strategies such as mill and overlay, full-depth reclamation, and localized pavement repairs to extend pavement life and improve functionality.

In addition to pavement improvements, Dokken’s Traffic Engineering team, in collaboration with our electrical subconsultant EEI, has designed electrical conduit layouts and installations for parking lot lighting and electric vehicle (EV) charging stations. Our team coordinates underground conduit routing, panel and service connections, lighting pole foundations, and integration with EV charging equipment while ensuring compliance with applicable electrical codes and accessibility requirements. Through close coordination with utility providers, EEI, and project stakeholders, we deliver efficient, constructible designs that support safe, well-lit parking facilities and the growing demand for EV infrastructure.

DOKKEN FAST FACTS

Prime Consultant: Dokken Engineering, Inc.

Headquarters:
110 Blue Ravine Road, Suite 200
Folsom, CA 95630
Tel: (916) 858-0642
Fax: (916) 858-0643

Branch Offices:
2192 Civic Center Drive
Redding, CA 96001

1450 Frazee Road, Suite 100
San Diego, CA 92108

101 Pacifica, Suite 350
Irvine, CA 92618

Business Classification: Corporation

Year of Incorporation: 1986

Number of Employees: 173

Our Applicable Services:

- Project Management
- Park & Ride Design
- Roadway & Bridge Design
- Bike/Pedestrian Facilities
- Trail & SRTS Design
- Water Resources
- Multi-Agency Coordination
- Utility Coordination
- Public Outreach
- Stakeholder Coordination
- Construction Support
- Environmental Permitting & Mitigations
- Right of Way Acquisition & Relocation Assistance
- Transportation Planning & Funding Assistance
- 3-D Modeling & Photo
- Simulation/Renderings

www.dokkenengineering.com

FINANCIAL RESPONSIBILITY

Dokken is a growing, financially responsible firm with the majority of our business coming from repeat clients. Dokken is financially sound and has no long-term debt. We promptly pay our subconsultants and vendors, evidenced by our Class 1 credit ratings (indicating lowest risk) with Dun & Bradstreet Credibility Corp (DUNS #15 020 9971). For all our 39 years in business, we have maintained insurance coverage that exceeds industry standards through reputable insurance companies with the highest A.M. Best ratings.

In-House Expertise

With numerous technical specialties under one roof, project coordination and communication are maximized. Some of our key services include the following:

Civil Design | Roadway and complete streets design is an integral component of Dokken's services. From local roads to freeways and interchanges, our engineers design simple and complex roadway widenings, interchanges, new roads, realignments, and extensions, as well as bike and pedestrian pathways/trails, aesthetic landscaping and hardscaping, sidewalks, utility relocations, bus stop/pullouts, complete streets, pavement rehabilitation, roundabouts, and intersection signalization. Over the past 39 years, Dokken has designed thousands of miles of roadway and highway throughout California.



Park & Ride Design | Dokken has successfully planned and designed numerous park & ride facilities for local agencies throughout California, ranging from small rural commuter lots to larger urban transit hubs integrated with highway and interchange improvements. Our experience includes site selection studies, feasibility analyses, conceptual and final design, grading and drainage plans, ADA-compliant pedestrian access, lighting and security enhancements, bus loading zones, and traffic circulation improvements. We coordinate closely with transit agencies, Caltrans, and local jurisdictions to ensure seamless connectivity and compliance with applicable standards. By emphasizing efficient layouts, safety, low-maintenance materials, and cost-effective construction solutions, Dokken delivers park & ride facilities that enhance mobility, encourage multimodal transportation, and serve the long-term needs of the community.



Drainage Design | Dokken employs professional engineering staff with extensive experience in all aspects of hydrology, hydraulics, drainage design, and stormwater quality compliance. These staff members, including QSD/QSP certified professionals, are experts in assessing drainage issues, conducting analyses, and coordinating with other disciplines to develop balanced, cost-effective solutions. Through the application of spread analysis, inlet efficiency, culvert and storm drain analysis, open channel design/hydraulic modeling, and detention basin design, our drainage/hydraulic designs keep roadways and public areas free of flooding. Our team has provided hydrology, hydraulics, drainage design, and stormwater quality compliance for various public agency infrastructure projects such as detention & retention basins, storm drains, bio swales, culverts, drainage ditches, and slope stabilization. Dokken's staff propose solutions that are easy to maintain and are appropriate to the project environment.



Lighting & Electrical Design | Dokken has designed over 300 traffic signals and modifications, and as many lighting systems for freeway interchanges, large arterials, collectors and urban city streets and intersections, as well as parks, rural intersections, and historic downtowns. Dokken has designed and modified traffic signal systems as part of road and bridge projects and as standalone projects. Our signal design engineers are familiar with Caltrans Traffic Signal and Electrical Design Guide, the California MUTCD, Caltrans 2025 Standard Plans and Specifications, the Caltrans HDM, and AASHTO publications.



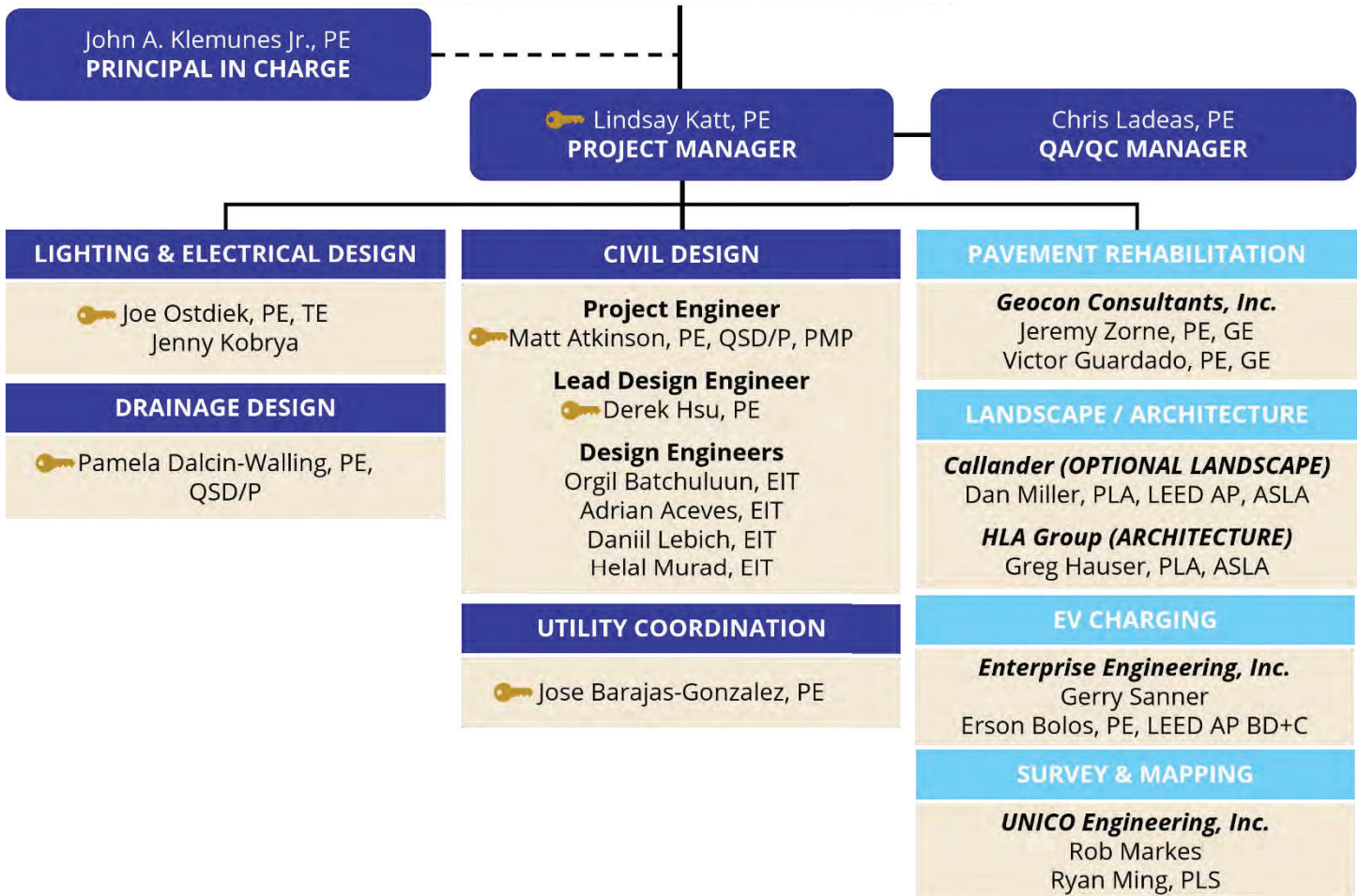
Utility Coordination | Utility coordination and relocation design can often cause significant delays in the project schedule. Beginning discussions with the various utility companies early and often is key to maintaining the project schedule, and for preventing any costly change orders during final design and construction. A critical aspect of the utility process that many designers overlook is the coordination with individual property owners that are served. At Dokken, we work closely with the property owners to coordinate any necessary short-term utility shutdowns of their services associated with the utility relocation process. We are very familiar with the Caltrans utility process ensuring compliance with all federal requirements.



ORGANIZATION CHART

Dokken has assembled a highly qualified team to provide the design and engineering services needed to EDCTA for the El Dorado Hills & Cambridge Road Park & Ride Improvements. Presented below is our team organizational chart led by our **Project Manager, Lindsay Katt, PE**. Resumes for our Key Staff can be found on page 4.

Key Staff are indicated by this symbol.



TRUSTED SUBCONSULTANTS

FIRM NAME	ROLE
Geocon Consultants, Inc.	Pavement Rehabilitation
Callander	Landscaping and Irrigation (Optional)
HLA Group	Architectural/Aesthetics (Transit Shelter)
Enterprise Engineering, Inc.	EV Charging
UNICO Engineering, Inc.	Survey & Mapping

Lindsay Katt, PE

PROJECT MANAGER

Education

2002, BS Civil Engineering, University of California, Davis

Registration

2005, CA Professional Civil Engineer, #C68432

Experience

22 years (14 w/ Dokken)



Ms. Lindsay Katt is a California registered engineer with 22 years of experience in the delivery and design of transportation projects, including the Highway Bridge Program. She serves in a variety of project roles, including Project Manager, Project Engineer, Senior Roadway Designer, Quality Control Manager, Independent Design Checker, Technical Specifications Writer, Estimator, Resident Engineer, QA/QC Engineer, and Construction Inspector. Lindsay has served in these roles on a wide range of projects including ADA improvements, highway interchanges, road widenings, intersection improvements, bridge replacements, bridge seismic retrofits, emergency storm damage repairs, bicycle, and pedestrian facilities, retaining walls, and highway bypasses. She has a clear working knowledge of commonly used standards for roadway design within California, the environmental and right of way processes.

Lindsay has worked on the following similar projects:

- West Linda SRTS | Yuba County | Project Manager
- Cambridge Road at US-50 Ramp Improvement and Park & Ride | El Dorado County | Project Engineer
- Beale Expressway | Yuba County | Project Manager
- Missouri Flat Rd/US50 IC | El Dorado County | Project Engineer **Including Shopping Center Parking Lot Improvements*
- SYTIA Comprehensive Implementation Strategy | Placer, Sutter, and Yuba Counties | Project Engineer
- SR-12/26 Intersection Improvements | Calaveras County | Project Engineer
- Horseshoe Bar Rd/I80 IC | Placer County | Project Engineer
- SR-88 Pine Grove Corridor Improvement | Amador County Transportation Commission | Project Engineer **Including Business & School Parking Lot Improvements*

Matt Atkinson, PE, QSD/P, PMP

PROJECT ENGINEER

Education

2010, BS Civil Engineering, California State University, Sacramento

Registration

2021, CA QSD/QSP #27777

2020, Project Management Professional, #2774911

2013, CA Professional Civil Engineer, #C82099

Experience

16 years (13 w/ Dokken)



Mr. Matt Atkinson has 16 years of experience in planning, design, and delivery of transportation projects, including major corridors, roads, bridges, pedestrians, transit, interchanges, and freeway projects. His experience includes the preparation of Feasibility Studies, Project Reports, Schematics, Environmental Document coordination, PS&E bid documents, and construction support. In addition to working for Dokken he gained public experience serving as a Project Manager for the Texas Department of Transportation (TxDOT) at the Dallas District Headquarters in the Advance Project Development, where he managed large corridor projects through the PA&ED phase. Matt is familiar with both FHWA and Caltrans operations and procedures.

Matt has worked on the following similar projects:

- US-50/Western Placerville Interchanges | Placerville, CA | Project Engineer
- EDCTA Steam Cleaner Design | El Dorado County | Design Engineer
- SR-88/Pine Grove Corridor Improvements | Amador County | Project Engineer
- Citrus Heights Bus Pull-Outs | Citrus Heights, CA | Design Engineer
- SR-28/Kings Beach Commercial Core Improvements | Kings Beach, CA | Design Engineer
- Arlington Left-Turn Lane | Plumas County | Task Order Manager & Project Engineer
- Bilby Road & Big Horn Extensions | Elk Grove, CA | Project Engineer

Derek Hsu, PE

LEAD DESIGN ENGINEER

Education

2023, MS Transportation Civil Engineering, California State University, Sacramento

2021, BS Civil Engineering, California State University, Long Beach

Registration

2025, CA Professional Civil Engineer, #C98400

Experience

5 years (All w/ Dokken)



Mr. Derek Hsu is an Associate Engineer with experience in various aspects of transportation design, including quantities, utility coordination, drainage, signing, and pavement delineation. Involved in several Plans, Specifications, and Estimate (PS&E) packages, he has developed a familiarity in both Caltrans and local agency guidelines. Derek specializes in 3D modeling and is proficient in both AutoCAD Civil 3D and MicroStation V8i design software.

Derek has worked on the following similar projects:

- Sly Park Boat Launch Facility Upgrades | El Dorado County | Design Engineer
- West Linda Comprehensive Safe Routes to School | Yuba County | Design Engineer
- Pope Street Safe Routes to School | Calaveras County | Design Engineer
- Auburn Boulevard Complete Streets – Revitalization Phase 2 | Citrus Heights, CA | Design Engineer
- I-80 Auxiliary Lanes | Placer County | Design Engineer
- Sutter Bike Path Gap Closure | Yuba City, CA | Design Engineer
- Crescent Mills and Arlington | Plumas County | Design Engineer
- SR-99/Pelandale Avenue Interchange | Modesto, CA | Design Engineer
- Union Pacific Railroad Corridor Feasibility Study | Yuba City, CA | Design Engineer

Jose Barajas, PE

UTILITY COORDINATION

Education

2017, BS Civil Engineering, California State University, Chico

Registration

2025, CA Professional Civil Engineer, #C97513

Experience

9 years (All w/ Dokken)



Mr. Jose Barajas is a Utilities and Roadway Design Engineer with recent and relevant utility coordination, design, Caltrans utility package approvals and construction

coordination. Jose has assisted in federally funded projects and is very familiar with the Utility Certification process which includes preparation of documents in accordance with Caltrans' Right of Way Manual and the Local Assistance Procedures Manual (LAPM). He also has experience in utility relocations and being a liaison between Counties and the utility owners. His expertise also consists of leading quality assurance for utility relocations and being an effective liaison between the contractor and Resident Engineer. He has performed roadway engineering tasks including roadway geometric design, drainage design, traffic control design, quantity calculations, and cost estimating.

Jose has worked on the following similar projects:

- West Linda Comprehensive Safe Routes to School | Yuba County | Design Engineer
- Pope Street Safe Routes to School | Calaveras County | Design Engineer
- Auburn Boulevard Complete Streets Revitalization Phase 2 | Placer County | Design Engineer
- On-System Road Rehabilitation Project | Paradise, CA | Design Engineer
- Sutter Bike Path Gap Closure | Yuba City, CA | Design Engineer
- UPRR Corridor Multi-Use Path Conversion Planning & Feasibility Study | Yuba City, CA | Design Engineer
- McHenry Avenue Widening | Modesto, CA | Design Engineer

Joe Ostdiek, PE, TE

LIGHTING & ELECTRICAL DESIGN

Education

1999, BS Civil Engineering, California State University, San Jose

Registration

2009, CA Professional Traffic Engineer, #TR2508
2003, CA Professional Civil Engineer, #C65334
American Traffic Safety Systems Traffic Control Supervisor (with CA Module)

Experience

27 years (24 w/ Dokken)



Mr. Joe Ostdiek is a Senior Signal and Lighting Design Engineer with 27 years of experience in the design of traffic signals, street lighting systems, ramp metering systems, fiber optic and ITS.

Joe is well versed in the Caltrans Electrical Systems Design Guide, the IES Roadway Lighting Manual and Caltrans Standard Plans and Specifications. As a registered Traffic Engineer Joe is an expert in signing and striping requirements as outlined in the CAMUTCD and has designed over 300 traffic signals throughout the State. Joe also has extensive knowledge and experience with ADA and California Accessibility Standards. As the manager of Dokken's Electrical Design Team, Joe leads the traffic signals and lighting design for all of Dokken's roadway, interchange, bridge, and trail projects.

Joe has worked on the following similar projects:

- EDCTA EV Bus Parking Lot Improvements | El Dorado County | Lighting & Electrical Design
- MTS South Bay Maintenance Facility, Iris Rapid Charging Infrastructure, Phase 1 | San Diego, CA | Lighting & Electrical Design
- Broadway Crosswalk Improvements | Placerville, CA | Lighting & Electrical Design
- Oroville Transit Center | Oroville, CA | Lighting & Electrical Design
- SR-28/Kings Beach Commercial Core Improvements | Placer County | Signals & Electrical Design
- West Capitol Avenue Streetscape Improvements | West Sacramento, CA | Lighting & Electrical Design
- SR-12/26 Intersection Improvements | Calaveras County | Lighting & Electrical Design

Pamela Dalcin-Walling, PE, QSD/P

DRAINAGE DESIGN

Education

1991, BS Civil Engineering, University of California, Davis

Registration

2011, CA QSD/QSP #21440
1994, CA Professional Civil Engineer, #C52187

Experience

35 years (16 w/ Dokken)



Ms. Pamela Dalcin-Walling is a California registered Professional Engineer with 35 years of experience in the management, delivery and design of roadway and drainage facilities for transportation, environmental, and water resources projects.

Pamela is a hands-on project manager with a thorough understanding of Caltrans and regulatory agency processes. Pamela's technical expertise includes the application of hydrology, hydraulics, and related computer models to the design of drainage facilities for roadways, bridges, and highways as well as for environmental documents.

Pamela has worked on the following similar projects:

- EDCTA Steam Cleaner Design | El Dorado County | Project Engineer
- Citrus Heights Bus Pull-Outs | Citrus Heights, CA | Project Manager
- Valley Springs School Safety Improvements | Valley Springs, CA | Project Manager
- 34th Street Pavement Rehabilitation | Sacramento, CA | Project Manager
- San Andreas Pope Street and Safe Routes to School | Calaveras County | Project Manager
- Urban Core Bike & Pedestrian Connectivity | Sacramento, CA | Project Manager
- Laguna Creek & Whitehouse Creek Multi-Functional Corridor Project | Elk Grove, CA | Project Manager
- Harvest Valley Safe Routes to School | Menifee, CA | Project Manager
- Romoland Elementary Safe Routes to School | Menifee, CA | Project Manager
- On-Call Engineering Services | Elk Grove, CA | Task Order Manager

Detailed Scope of Work and Management Approach

PROJECT UNDERSTANDING

Dokken understands that the El Dorado County Transit Authority (EDCTA) is seeking professional design and engineering services to support improvements at two key transit facilities: the **El Dorado Hills Park & Ride** and the **Cambridge Road Park & Ride**. These facilities serve as important access points for regional transit services and play a vital role in supporting commuter travel within El Dorado County and connections to the greater Sacramento region. The Dokken Team conducted site visits, reviewed EDCTA's Park and Ride Master Plan, and believe that we have a solid understanding of the needs at each of the Park and Ride lots.

The **Cambridge Road Park & Ride** is located at the Cambridge Road/US Highway 50 Interchange in Cameron Park, immediately north of the westbound offramp. The Cambridge Road Park & Ride was constructed in 2007, and in later years was partially restriped to address ADA concerns. The lot holds a total of 66 spaces including four ADA spots. There is no charging infrastructure for EVs. Just north of the lot along the sidewalk adjacent to a bus pullout, there is a conventional bus shelter, a bench, and three bike lockers. The geometry of the bus pullout is designed for one bus, but two transit buses often do their best to share the space due to overlapping bus routes. While conducting a field review, our team spoke with a transit driver named Mike, he confirmed that two



buses are often in the bus pullout area which creates site issues for the buses pulling into traffic. Mike also stated that occasionally a third bus utilizing the park and ride lot and overlaps the other two, this third bus services the Sacramento/South Lake Tahoe Connector Route. On weekdays the Cambridge Rd Park and Ride is served by EDCTA's Route 40 Cameron Park and the Route 50 Express. Until recently, this stop served EDCTA's Commuter Route, however this stop was moved to the Bass Lake Road Transit stop. The stop is served eastbound in the morning and westbound in the afternoon by the Sacramento/South Lake Tahoe Connecting Bus, weather permitting.

The Cambridge Rd Park and Ride has lighting and cameras throughout the lot, including the shelter. The lighting appears to be high pressure sodium light bulbs. The existing pavement is in decent condition save for several lengths of wide cracking. The cracking is wide enough, such that crack treatment is not likely to be successful and would require portions of digouts. Throughout the lot, there is only hardscape features with no shading trees. The parking lot drainage consists of two inlets, and one overside drain. The existing overside drain appears to be no longer operating, as the drainage from this area has begun draining over the side of the lot pavement just uphill from the overside drain.

El Dorado Hills & Cambridge Road Park & Ride Improvements



This unplanned concentration of drainage has caused the degradation of the pavement at the eastern edge of the lot and erosion of the underlying soil. There is a 6-foot wide, ADA-compatible sidewalk along Cambridge Road that ends at the north limits of the bus pullout and ties into the US 50 off-ramp intersection with an ADA ramp and crosswalks to the south. Along the southern edge of the lot, a short concrete block retaining wall separates the grades of the westbound off-ramp and the Park and Ride. The retaining wall appears in good condition but does have a few missing or damaged blocks that should be repaired. We also noted that at the northeast corner of the parking lot, there is a locked portable toilet or "porta-potty". We were able to confirm in our discussion with the transit driver that this bathroom is for transit driver use.

The **El Dorado Hills Park & Ride**, constructed in 1994, is located near the Town Center of El Dorado Hills south of US Highway 50 at the corner of Latrobe Road and White Rock Road. The El Dorado Hills Park and Ride has 123 parking spots, including four ADA spots. The lot also has four motorcycle parking spots. The ramps accessing the ADA spots are not ADA compliant. There are also two EV parking spots, however the chargers are not up to current standards, and one charger appears to not be currently operational. At the east side of the lot along Post Street is a bus pullout with five benches and four shelters of mixed design. At the southeast corner of the



lot, there are multiple bike racks and five bike lockers. There are ADA-compliant sidewalks along White Rock Road and Post Street with push buttons for pedestrians crossing the street. A Class 1 multi-use trail runs along White Rock Road south of the Park and Ride lot. Lighting and cameras are installed throughout the lot. Lighting here also appears to be high pressure sodium bulbs. There is minimal landscaping and tree shading with multiple drainage inlets. It appears there once was more landscaping based on visible irrigation lines, but this landscaping may have been abandoned due to drought policies. The pavement is worn with some areas of significant failure cracking. During a sight visit on a warm dry day there appeared to be possible signs of water coming up through the pavement,

mostly in the southern portion of the lot. This could be caused by ground water or poor drainage. The El Dorado Hills Park and Ride lot is the last stop on the EDCTA's commuter service enroute to Sacramento. As described in the Park and Ride Master Plan, the El Dorado Hills Park and Ride has been the most popular stop among commuter service passengers.



PROJECT APPROACH

The proposed improvements are intended to enhance the functionality, safety, and long-term sustainability of these Park & Ride locations while supporting evolving transit needs, including improved passenger amenities, enhanced circulation for buses and vehicles, and upgraded site infrastructure. Based on the conceptual layouts provided in the RFP attachments, the goals identified in EDCTA's Park & Ride Master Plan, and observations during site visits, Dokken understands that the project will include improvements related to pavement rehabilitation, bus access and circulation, passenger waiting areas, parking layout, lighting infrastructure, and designing for emerging transportation technologies such as electric vehicle charging.

El Dorado Hills Park & Ride

At the **El Dorado Hills Park & Ride** site, improvements are anticipated to focus on pavement rehabilitation, maximizing the efficiency of the parking spaces, upgrades to ADA accessibility, additional EV charging stations, drainage improvements, and the addition of an architectural pedestrian shelter with aesthetic appeal that will tie into the themes of the Town Center. Dokken has developed two alternatives for the El Dorado Hills Park & Ride. In Alternative 1 on page 11, by making the circulation through the parking lot directional and switching to diagonal spaces, an additional seven spaces can be gained in the lot. Per *US Department of Energy, EV Charging Station Building Standards*, the lot would include seven EV charging stations, two of which would be ADA spaces. There would also be an additional five standard ADA spaces for a total of seven ADA spaces, and a total of 130 parking spaces. Alternative 2 on page 12, maintains the existing circulation and parallel parking. Alternative 2 would replace the diagonal parking spaces and motorcycle parking area with a landscaped area. Eliminating this area of parking prevents vehicles from stopping and making maneuvers immediately upon entering the lot, making circulation more efficient, and this does however reduce the total number of parking spaces from 123 to 114.



Both Alternatives include improving drainage by adding a perforated longitudinal pipe through the southern section of the parking lot to address the poor drainage contributing to pavement failure. Both alternatives will also include a section of full depth pavement dig out and replacement to address the pavement failures, pavement rehabilitation treatment for the remainder of the lot, upgraded lighting, and landscaping. We also noticed during our site visit that some portions of the sidewalk along the southern edge of the lot have failed, this would be repaired as well. While we understand EDCTA has removed the vacant

parcel east of the El Dorado Hills Park and Ride facility as part of the improvement plan, if funding to purchase this parcel becomes available through a TIRCP grant or other source, we can certainly add these improvements into our scope of work.

Cambridge Park & Ride

At the **Cambridge Park & Ride** site, the lot would be completely redesigned to relocate the bus circulation from adjacent to the street to within the park and ride lot. We propose bringing the buses through a turnaround within the lot in a counterclockwise circulation. The counterclockwise circulation prevents entering and exiting buses from overlapping and eliminates the crosswalk within the bus turnaround. For our concept design shown on page 13, we ran both the 35-foot Transit bus as well as the 45-foot bus used on the SAC/SLT Connector route. The wide cracked areas of pavement would be repaired with pavement digouts and there would be pavement rehabilitation throughout the remainder of the lot. The design would include two EV charging stations, per standard. Drainage patterns would change with the addition of new hardscape features. The ultimate outfall location would be maintained (and reconstructed) with additional inlets throughout the lot as needed. The concrete masonry block wall would be repaired as needed. Lighting would be upgraded and shade trees and landscaping would also be included if EDCTA wished to include this.

Utility Coordination

Another important element of the project will be **coordination with Pacific Gas & Electric (PG&E)** and other stakeholders to support the design and placement of electrical infrastructure associated with parking lot lighting and EV charging facilities. A guy-anchored utility pole at the Cambridge Rd Park and Ride will also likely require relocation to allow room for bus circulation. Dokken understands that utility coordination is often critical to maintaining project schedules and will proactively work with PG&E and EDCTA to ensure infrastructure requirements are addressed early in the design process. While we know PG&E will be the major utility that will be coordinated with for this project, we will go through our standard utility investigation process and confirm that there are no further utilities impacted. While our site visits did show other utilities in the vicinity, we do not anticipate any other significant utility impacts.



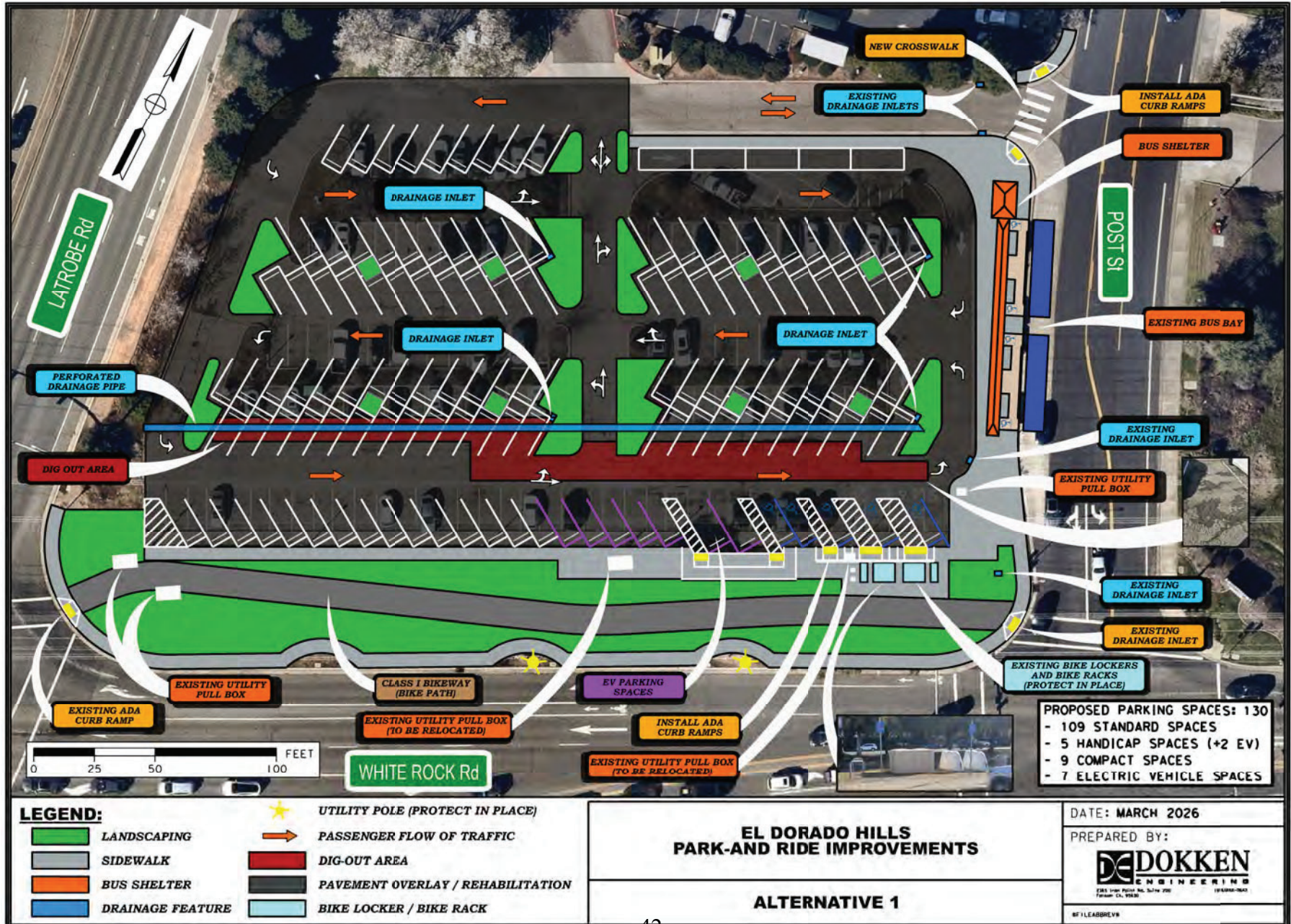
Electric Vehicle Charging

The Dokken Team will provide the design and installation plans of seven Level 2 EV chargers at El Dorado Hills Park & Ride and two Level 2 EV Chargers at Cambridge Road Park & Ride. The Team will also provide site lighting at the El Dorado Hills Park & Ride (including lighting of the new bus shelter) and site lighting for Cambridge Rd Park & Ride. Our Team will coordinate with PG&E for an upgraded electrical service at El Dorado Hills and a new electrical service at Cambridge Road.

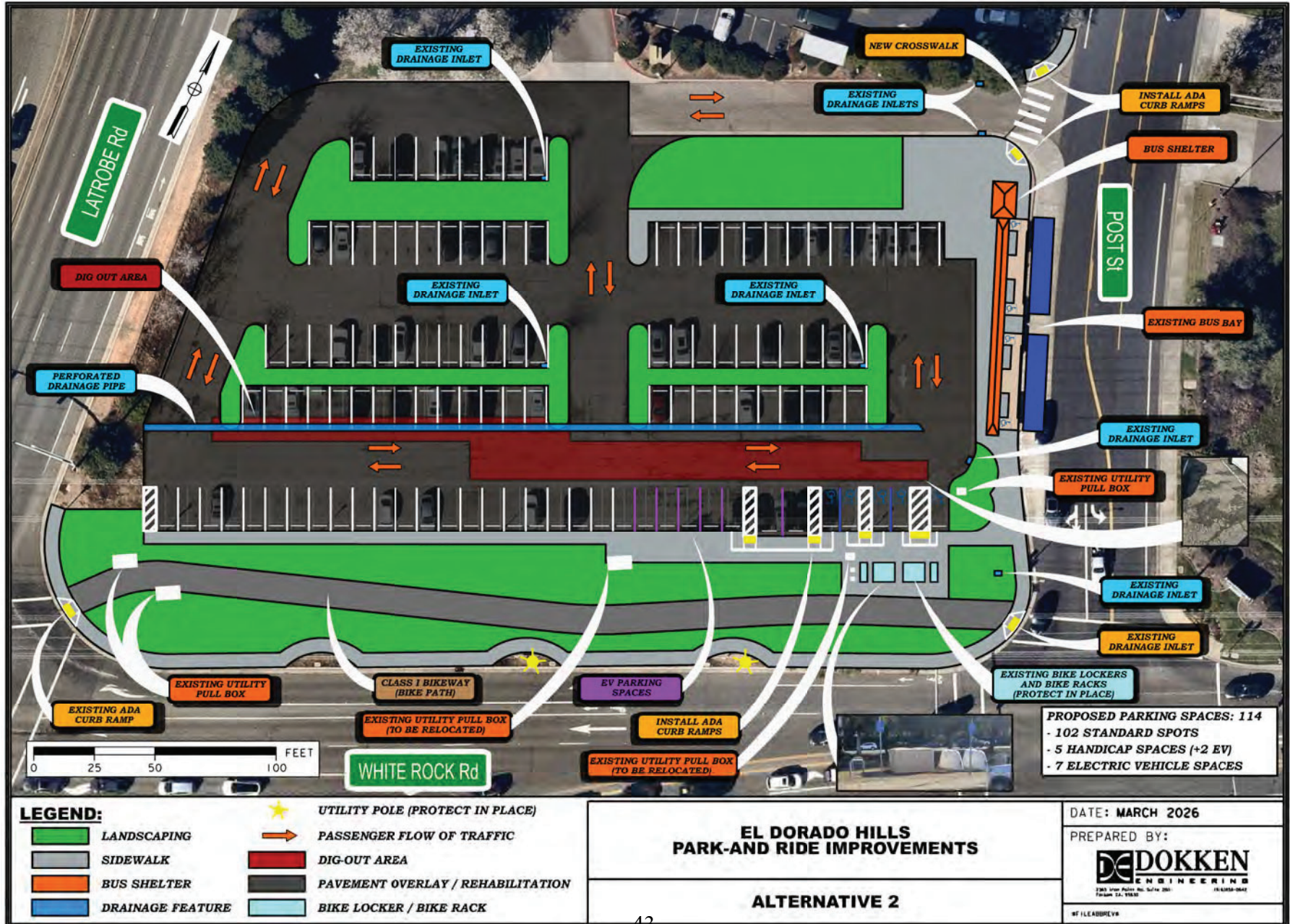
Design & Construction Documents

Dokken recognizes that a key component of the project will be the development of design documents that are practical, cost-effective, and ready for construction bidding. This includes preparing design drawings and specifications through progressive levels of development, beginning with preliminary design concepts and advancing through detailed construction documents. The design process will include preparation of a preliminary construction cost estimate, refinement of project scope to align with available funding, and final construction documents suitable for competitive bidding.

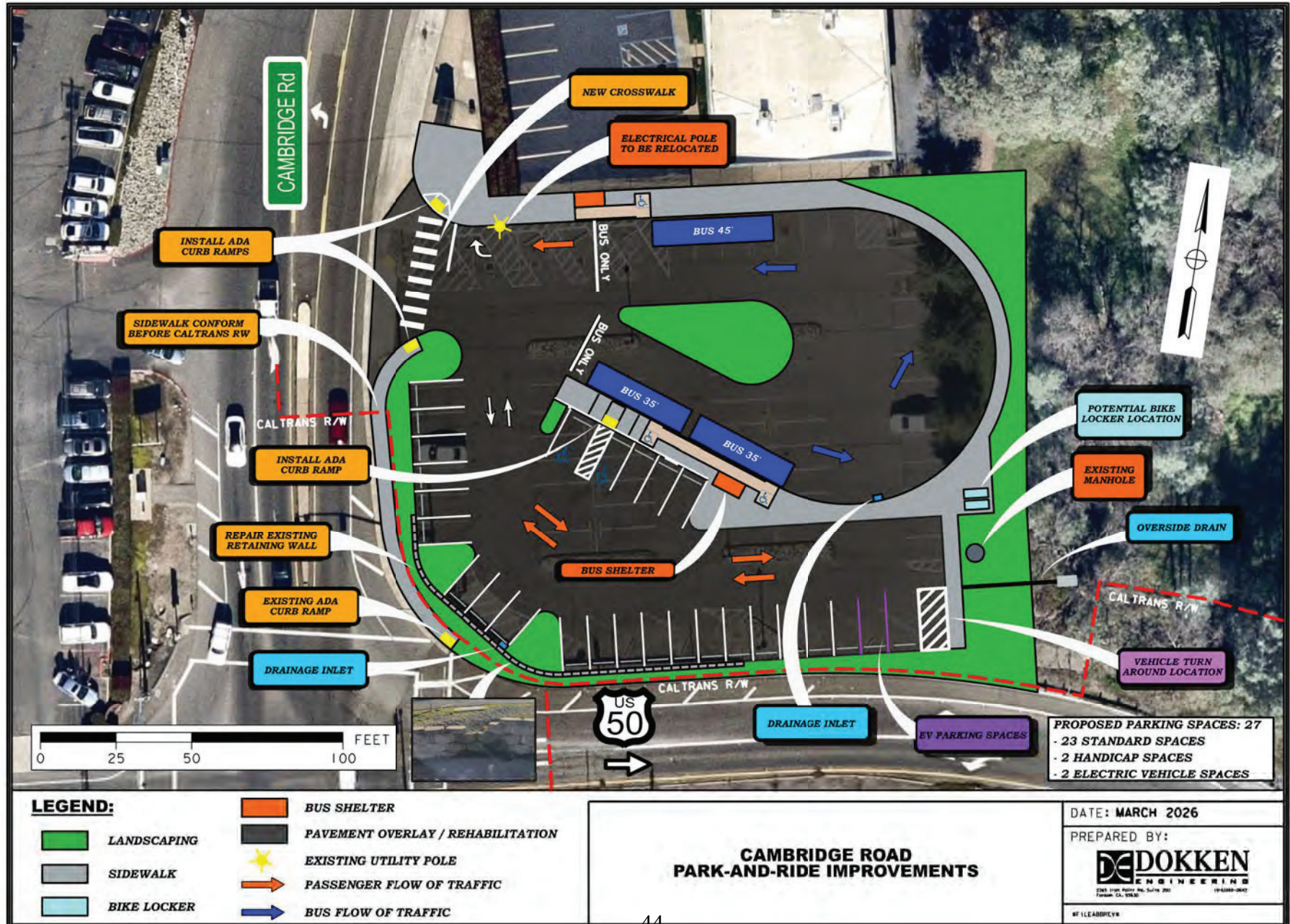
El Dorado Hills Park and Ride - Alternative 1



El Dorado Hills Park and Ride - Alternative 2



Cambridge Road Park & Ride



PROJECT MANAGEMENT APPROACH



Leading our team and coordinating our team's resources is **Project Manager, Lindsay Katt, PE**. Lindsay brings 22 years of transportation engineering and project management experience.

Her experience includes managing on-call contracts; preparation of Project Study Reports and Project Reports; Environmental Document coordination; and PS&E bid documents. Lindsay is an expert in the preparation of geometric plans and specifications for highway systems, conventional roadways, and site related improvements, such as bikeway planning and design, right of way engineering, and traffic control.

Lindsay is dedicated to ensuring the scope of services she commits to are completed timely, professionally, and within budget. She accomplishes this by preparing a detailed project schedule and empowering her team to maintain said schedule and budget from concept through completion.

Lindsay maintains clear and effective communication with the client, her team, and all project stakeholders, thus ensuring all correspondence, reports, and plans are completed in a timely manner.

Since many of our specialty services are in-house, like environmental and right of way, it makes communication and collaboration among team members easy and efficient. Our key staff members can walk to each other's offices and discuss project ideas and challenges, resolving potential issues quickly.

Our project management philosophy is to treat every client as if they are our only client. For us, project management means contract compliance, meeting budgets and schedules, maintaining accurate file systems, and assembling the appropriate team to do the job. It means monitoring subconsultant work, progress reporting, and assisting our clients with the hundreds of details involved with project delivery.

Dokken uses a consistent project management approach on all projects. It is our goal to be an extension of EDCTA staff, with our team providing the resources and tools necessary to deliver the project with minimal EDCTA oversight.

- ◆ **"No Surprises" Communication** - Dokken maintains constant communication with our clients. Emerging issues are brought to our client's attention, along with proposed solutions.
- ◆ **Clear, Concise, and Complete Reporting** - Dokken's monthly progress reports include accomplished tasks, upcoming tasks, pending issues, and scheduled completion target dates. We coordinate and facilitate regular progress and team meetings and prepare all exhibits and handouts.
- ◆ **Project Schedule Monitoring** - Each of Dokken's projects is guided by a project baseline schedule, clearly indicating milestones, major activities, and deliverables at a level of detail appropriate to the project. The schedule drives the project, not the reverse.
- ◆ **Budget Control** - The best way to control the budget is to follow the project scope and schedule. This avoids costly overruns and extended production times. The key to preserving budgets is to start on time, get it right, and submit the deliverable on deadline.

QUALITY ASSURANCE/QUALITY CONTROL

Dokken is committed to delivering project documents whose quality exceeds industry standards. **Quality is not just a priority; it is one of our core values.**

From the project inception, QA/QC procedures will be implemented. Our procedures incorporate continuous product review cycles during plan development, as well as a series of formal review procedures completed for major project deliverables. The review of deliverables needed to satisfy the QA/QC procedure is built into our proposed schedule.



Mr. Chris Ladeas, PE, will be the **QA/QC Manager** for this project. He will ensure all deliverables are QC reviewed by a Senior Engineer prior to submittal. The documents will then be revised as needed to address the QC comments. Prior to submittal, Chris will provide quality assurance by verifying all comments were properly addressed. He will develop the Quality Management Plan which will describe the processes and the procedures, including checklists to be followed on all task orders.

Detailed Scope of Work

Dokken will provide comprehensive design and engineering services to support the improvement of the **El Dorado Hills Park & Ride (Site A)** and the **Cambridge Road Park & Ride (Site B)** facilities. Our approach is designed to ensure efficient project delivery, strong coordination with El Dorado County Transit Authority (EDCTA) staff and stakeholders such as PG&E, and the development of practical, cost-effective construction documents suitable for competitive bidding.

Dokken will manage the project through a phased design process that includes project initiation, preliminary design development, detailed design, and preparation of final construction documents. This process allows the project team and EDCTA to review key milestones, refine project scope, and confirm budget alignment prior to advancing to the next stage.

TASK 1 – PROJECT MANAGEMENT AND MEETINGS

Subtask 1.1 Meetings and Coordination

Dokken will organize, attend, and facilitate meetings to provide progress updates and coordination between stakeholders, EDCTA, and technical disciplines. For each meeting, The Dokken Team will provide meeting notices, prepare agenda / meeting materials, and prepare meeting minutes. The following meetings are anticipated for this project:

Kickoff Meeting (1): At the start of the project, Dokken will organize a kickoff meeting with all key personnel, design team members and EDCTA staff. The kickoff meeting ensures that everyone on the project team is on the same page and functioning with the same understanding regarding project delivery, schedule, coordination efforts, and execution.

PDT Meetings (4): The Project Development Team (PDT) meetings will serve as the primary forum for reviewing the status of the project and identifying and resolving project design issues. Attendees are anticipated to include EDCTA staff, Pacific Gas & Electric (PG&E), and Dokken. Throughout the anticipated duration of the project, Dokken plans to hold four (4) formal PDT meetings to review document submittals, resolve design issues, discuss EDCTA comments, discuss project progress, and address any other concerns.

Subtask 1.2 Project Administration

Dokken will monitor and control the progress of proposed services as follows: Setup a project accounting system; Prepare Monthly Progress Reports; Prepare a Quality Control Plan; Prepare, monitor, and adjust CPM Schedule monthly.

Task 1 Deliverables: Meeting Agenda; Minutes; Action Items; Progress Reports; Project Schedules; Quality Control Plan

TASK 2 – PRELIMINARY ENGINEERING

Subtask 2.1 Field Review and Data Collection

Dokken will conduct a site reconnaissance to identify and document any new/changed physical features, character, adjacent uses, and potential design constraints. Field information will be recorded using field notes and digital photos. Dokken will coordinate with EDCTA to request and obtain data related to the project site that may be beneficial to design of the improvements.

Subtask 2.2 Utility Coordination and Conflict Resolution

Dokken's utility coordination process matches the state approved process and involves sending out A-B-C letters to request as-builts for existing utility information. Follow-up letters will be mailed to each utility company with potential conflicts to facilities within the limits of the project. Dokken will meet with the utility companies (as needed) to discuss potential conflicts with the proposed improvements or service points. When utilities cannot be protected, Dokken will request relocation plans and coordinate relocation schedules. Finally, Dokken will send out Notice to Owner Letters notifying utility companies of project construction timelines to coordinate relocations or adjustments.

Subtask 2.3 Preliminary Concept Exhibits and Estimate

Preliminary Concept Exhibits will be prepared to ensure that the proposed improvements are on the correct path towards detailed designs. Dokken will prepare up to three (3) alternatives for each site. These alternatives will be presented to the project PDT to determine the preferred layout prior to proceeding to final design. After the layout is finalized, a preliminary cost estimate will be prepared to identify construction and coordination costs with contingency.

Task 2 Deliverables: Preliminary Concept Exhibits & Estimates; Utility Letters; Utility Relocation Exhibits

TASK 3 – SURVEY/MAPPING & GEOTECH

Subtask 3.1 Topographic Surveying and Mapping

Aerial and ground topographic data collection will be utilized to provide ground elevations to support 1' contours, surface evidence of utilities, including sewer and storm drain manhole dips, utility meters with identification data where available, typical planimetric features including signs, fences, walls and trees.

Subtask 3.2 Right of Way Retracement and Mapping

Mapping and documentation will be attained from the EDCTA team to survey and map all adjoining properties within the project limits. Preliminary Title Reports will be secured, as needed, for development of the right of way mapping. Field surveys will be performed to locate monuments, pins, wells, and other boundary markers necessary to resolve and map adjoining parcels.

Subtask 3.3 Geotechnical Investigation and Report

Prior to field work, the locations of the test pits will be field marked and submitted to Underground Service Alert Southern California, Dig Alert, for utility locating, as required. Geotechnical borings will be explored to make recommendations for pavement rehabilitation recommendations. The Draft Geotechnical Report will be submitted at the 60% submittal and will be finalized upon completion of the 95% submittal.

Task 3 Deliverables: Geotechnical Report (Optional); Right of Way and Topo Cad base files (Optional)

TASK 4 – IMPROVEMENT PLANS, CONTRACT SPECIFICATIONS, AND ESTIMATE (PS&E)

Subtask 4.1 60% Plans, Specifications and Estimate

The 60% design effort will include all plan sheets required for construction with a 60% level of detail. Dokken will prepare a preliminary construction cost estimate based on the 60% plans. The preliminary construction estimate will include a list of all bid items, unit cost, contingencies, and total construction cost. A preliminary specifications outline will be prepared during this phase of the project.

This task, and all subsequent PS&E tasks, will include 60% level design of the EV charging stations and site lighting at both sites, as well as the 60% design of the architectural shelter at site A.

Subtask 4.2 90% Plans, Specifications and Estimate

Dokken will review and respond to any EDCTA comments from the 60% plan submittal. Once all comments are addressed, Dokken will continue with the design effort to reach the 90% level of detail. Dokken will prepare a revised construction cost estimate based on EDCTA staff comments and the 90% plans. Any major changes in unit items or unit costs from the 60% submittal will be identified and shared with the EDCTA team. General and technical special provisions per EDCTA requirements will be prepared during this phase of the project.

Subtask 4.3 95% Plans, Specifications and Estimate

Dokken will review and respond to any EDCTA comments from the 90% plan submittal. Once all comments are addressed, Dokken will continue with the design effort to 95% level of detail. Dokken will prepare a revised construction cost estimate based on EDCTA comments and the 95% plans. Any major changes in unit items or unit costs from the 90% submittal will be identified and shared with the EDCTA team.

Subtask 4.4 Final Plans, Specifications and Estimate

After the EDCTA team completes its review of the 95% plans, Dokken will address all comments and prepare Final Signed and Sealed plans ready for bid. Dokken will review the final construction estimate with the EDCTA team and will prepare the Final Bid Schedule to be included with the final specifications. Dokken will provide AutoCAD files for all plan sheets via file share (MS-OneDrive) link.

Task 4 Deliverables: 60% PS&E Submittal; 90% PS&E Submittal; 95% PS&E Submittal; Final Submittal

TASK 5 – LANDSCAPING AND IRRIGATION DESIGN (OPTIONAL)

We noted that landscaping is mentioned in the Master Plan as one of the planned improvements, but also noted there was no mention of landscaping in the RFP. If EDCTA chooses to include landscaping in the Park & Ride site improvements, we have included a team to perform the necessary landscaping and irrigation design for both sites.

Subtask 5.1 60% Landscaping and Irrigation PS&E

The 60% design task will include all plan sheets required for construction of landscaping and irrigation with a 60% level of detail. The Team will prepare a preliminary construction cost estimate based on the 60% plans.

Subtask 5.2 90% Landscaping and Irrigation PS&E

The Team will review and respond to any EDCTA comments from the 60% plan submittal. The Team will prepare a revised construction cost estimate based on revised 90% plans. General and technical special provisions for landscaping and irrigation per EDCTA requirements will be prepared during this phase of the project.

Subtask 5.3 95% Landscaping and Irrigation PS&E

The Team will review and respond to any EDCTA comments from the 90% plan submittal. The Team will prepare a revised construction cost estimate based on revised 95% plans. Technical special provisions for landscaping and irrigation will be updated per EDCTA comments.

Subtask 5.4 Landscaping and Irrigation PS&E

After the EDCTA team completes its review of the 95% plans, the Team will address all comments and prepare Final Signed and Sealed plans ready for bid.

Task 5 Deliverables: 60% Landscape & Irrigation PS&E Submittal; 90% Landscape & Irrigation PS&E Submittal; 95% Landscape & Irrigation PS&E Submittal; Final Landscape & Irrigation Submittal

TASK 6 – BIDDING AND CONSTRUCTION SUPPORT SERVICES (OPTIONAL)

Subtask 6.1 Bidding Support Services (Optional)

Dokken will attend the Pre-Bid Meeting and will be available during the bidding phase of the project to assist the EDCTA team with providing responses to bidder inquiries and an analysis of the bids as needed. Revisions to plans as needed to adequately address bidder inquiries are included in this task along with a final compilation of post-bid and pre-construction conformed plans for records.

Pre-Bid Meeting (1): At the completion of the project, Dokken will work with EDCTA to schedule and organize a pre-bid meeting with all key personnel, prospective bidders, and stakeholder representatives on the project. The purpose of this meeting will be to review the bid package and any bidder inquiries and ensures that bidders have all received the proper bid documents and have all their questions answered.

Subtask 6.2 Construction Support Services (Optional)

Dokken will be available during the construction phase of the project to assist EDCTA with providing responses to the Resident Engineer and Contractor Requests for Information (RFIs), Contractor Submittal Reviews, and

preparation of Contract Change Orders (CCOs) as needed.

Subtask 6.3 As-Built Plan Preparation (Optional)

After construction is completed, Dokken will collect redlines from the contractor and will submit As-Built drawing to EDCTA.

Task 6 Deliverables: Bid Analysis; RFI Responses; Submittal Reviews; CCO Packages; As-Built Plans

WORK HOURS

Work hours for Key Personnel, supporting personnel, and subconsultants are provided for each task as shown below.

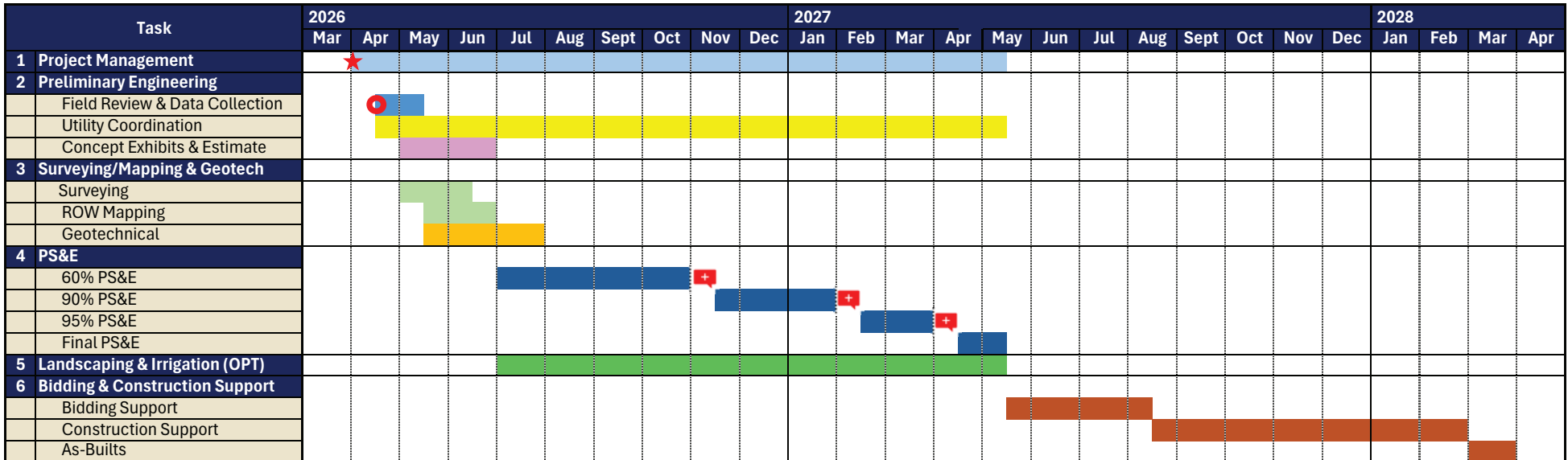
TASK	Lindsay Katt	Matt Atkinson	Derek Hsu	Jose Barajas	Joe Ostdiek	Pamela Dalcin-Walling	Chris Ladeas	Asst Eng	UNICO	GEO	CALA	HLA	EEI
TASK 1.0 - PROJECT MANAGEMENT	102	40	24	0	0	0	0	6	0	0	0	4	8
TASK 2.0 - PRELIMINARY ENGINEERING	12	18	42	24	0	0	0	108	0	0	0	58	117
TASK 3.0 - SURVEY/MAPPING & GEOTECH	6	8	16	0	0	0	0	30	90	77	0	0	0
TASK 4.0 - PS&E	58	100	230	0	20	6	16	420	0	0	0	180	247
TASK 5.0 - LANDSCAPING & IRRIGATION (OPTIONAL)	4	4	8	0	0	0	0	10	0	0	287	0	0
TASK 6.0 - BIDDING & CONSTRUCTION SUPPORT (OPTIONAL)	42	22	34	4	4	0	0	54	0	0	0	28	4
TOTAL: 2,572	222	192	354	28	24	6	16	628	90	77	287	270	376

COMPLETION OF TASKS AND TIMELINE

The schedule below details the timeline and completion of each task and highlights that **Dokken will deliver a project that can be constructed within FY 27/28 as proposed in EDCTA's CIP.**

Project Schedule

El Dorado County Transit Authority - Park and Ride Improvements



★ - Notice to Proceed ● - Kick Off Meeting + - EDCTA Reviews

Project Budget

Below is our Cost Proposal for the El Dorado Hills and Cambridge Road Park & Ride Improvements. At Dokken Engineering, we pride ourselves in delivering projects to Clients within their budgets. We are happy to sit down with EDCTA and discuss the fees proposed and look for cost-saving options.

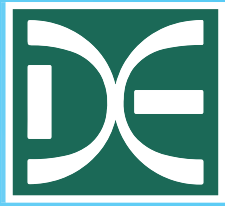
TASK DESCRIPTION	DOKKEN ENGINEERING				CALLANDER			ENTERPRISE ENGINEERING, INC.			GEOCON CONSULTANTS, INC.			HLA GROUP			UNICO ENGINEERING,		GRAND TOTAL HOURS	OTHER DIRECT COSTS	GRAND TOTAL COSTS		
	TOTAL HOURS	ESCALATION	OTHER DIRECT COST	TOTAL COST	TOTAL HOURS	OTHER DIRECT COST	TOTAL COST	TOTAL HOURS	OTHER DIRECT COST	TOTAL COST	TOTAL HOURS	OTHER DIRECT COST	TOTAL COST	TOTAL HOURS	OTHER DIRECT COST	TOTAL COST	TOTAL HOURS	TOTAL COST					
BILLING RATES*																							
TASK 1 - PROJECT MANAGEMENT AND MEETINGS	172	\$633		\$42,163				8		\$1,580				4		\$670			184		\$44,413		
Subtask 1.1 Meetings and Coordination	100	\$350		\$23,300				8		\$1,580				4		\$670			112		\$25,550		
Subtask 1.2 Project Administration	72	\$283		\$18,863															72		\$18,863		
TASK 2 - PRELIMINARY ENGINEERING	204	\$536		\$35,696				117	\$2,497	\$22,202				58		\$7,960			379	\$2,497	\$65,858		
Subtask 2.1 Field Review and Data Collection	20	\$60		\$4,000				23	\$2,497	\$6,527				6		\$920			49	\$2,497	\$11,447		
Subtask 2.2 Utility Coordination and Conflict Resolution	112	\$285		\$18,945				45		\$8,010									157		\$26,955		
Subtask 2.3 Preliminary Concept Exhibits and Estimate	72	\$192		\$12,752				49		\$7,665				52		\$7,040			173		\$27,457		
TASK 3 - SURVEY/MAPPING & GEOTECH	60	\$166		\$11,036							77	\$23,623	\$36,328					90	\$16,221	227	\$23,623	\$63,585	
Subtask 3.1 Topographic Surveying and Mapping	16	\$45		\$2,965														56	\$10,111	72		\$13,076	
Subtask 3.2 Right of Way Retracement and Mapping	30	\$81		\$5,411														34	\$6,109	64		\$11,521	
Subtask 3.3 Geotechnical Investigation and Report	14	\$40		\$2,660							77	\$23,623	\$36,328						91	\$23,623	91	\$23,623	\$38,988
TASK 4 - IMPROVEMENT PLANS, CONTRACT SPECIFICATIONS, AND ESTIMATE (PS&E)	850	\$2,369		\$157,719				247		\$40,370				180		\$23,650			1277		\$221,739		
Subtask 4.1 60% Plans, Specifications and Estimate	394	\$1,070		\$71,240				72		\$11,875				70		\$9,010			536		\$92,125		
Subtask 4.2 90% Plans, Specifications and Estimate	232	\$641		\$42,701				61		\$10,025				53		\$6,885			346		\$59,611		
Subtask 4.3 95% Plans, Specifications and Estimate	128	\$370		\$24,610				61		\$10,025				29		\$3,965			218		\$38,600		
Subtask 4.4 Final Plans, Specifications and Estimate	96	\$288		\$19,168				53		\$8,445				28		\$3,790			177		\$31,403		
TASK 5 - LANDSCAPING AND IRRIGATION DESIGN (OPTIONAL)	26	\$75		\$5,015	286.5	\$330	\$45,553												312.5	\$330	\$50,568		
Subtask 5.1 60% Landscaping and Irrigation PS&E	8	\$22		\$1,482	148	\$230	\$23,551												156	\$230	\$25,033		
Subtask 5.2 90% Landscaping and Irrigation PS&E	6	\$18		\$1,178	58	\$50	\$9,126												64	\$50	\$10,303		
Subtask 5.3 95% Landscaping and Irrigation PS&E	6	\$18		\$1,178	50	\$50	\$8,103												56	\$50	\$9,281		
Subtask 5.4 Landscaping and Irrigation PS&E	6	\$18		\$1,178	30.5		\$4,774												37		\$5,951		
TASK 6 - BIDDING & CONSTRUCTION SUPPORT SERVICES (OPTIONAL)	160	\$489		\$32,539				4		\$700				28	\$500	\$4,580			192	\$500	\$37,819		
Subtask 6.1 Bidding Support Services	28	\$89		\$5,909										5		\$830			33		\$6,739		
Subtask 6.2 Construction Support Services	108	\$337		\$22,447				4		\$700				23	\$500	\$3,750			135	\$500	\$26,897		
Subtask 6.3 As-Built Plan Preparation	24	\$63		\$4,183															24		\$4,183		
TOTAL HOURS WITHOUT OPTIONAL TASKS	1,286							372			77			242				90		2,067			
TOTAL COST WITHOUT OPTIONAL TASKS		\$3,704		\$246,614					\$2,497	\$64,152		\$23,623	\$36,328			\$32,280		\$16,221		\$26,120	\$395,595		
TOTAL HOURS WITH OPTIONAL TASKS	1,472				286.5			376			77			270				90		2,572			
TOTAL COST WITH OPTIONAL TASKS		\$4,268		\$284,168		\$330	\$45,553		\$2,497	\$64,852		\$23,623	\$36,328		\$500	\$36,860		\$16,221		\$26,950	\$483,982		

*Billing Rates will be adjusted in January of each Calendar year by 5%, rounded to the nearest multiple of \$5.

References

Dokken has the experience to deliver your project on time and within budget. The following illustrates our project experience providing similar services on comparable projects over the past five years. The references included herein will attest to our high-quality deliverables, efficient project management, and technical expertise.

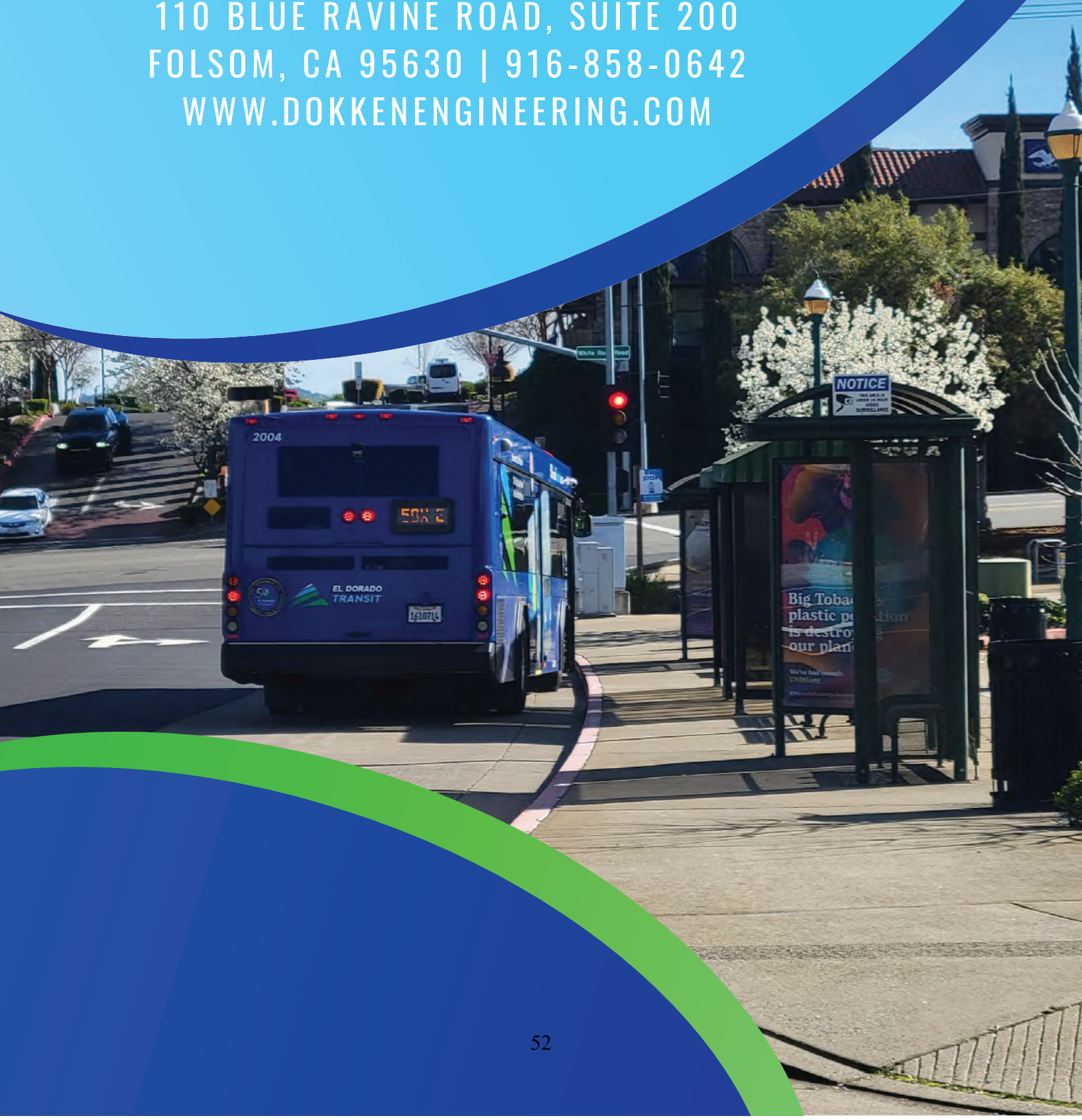
MTS IMPERIAL AVENUE DIVISION ZERO EMISSION BUS OVERHEAD CHARGING, PHASE 1 SAN DIEGO, CA	
<p>Owner & Contact San Diego Metropolitan Transit Authority Eli Belknap (619) 557-4589 eli.belknap@sdmts.com</p>	<p>Brief Description: Dokken led the design and implementation of scalable overhead rapid charging infrastructure to support an initial fleet of 31 battery electric buses, with a long-term transition to a fully zero-emission fleet in compliance with CARB's Innovative Clean Transit regulation. Construction of Phase 1 is planned to finish in 2026. Dokken will provide bidding support, respond to contractor submittals, and request for information until project completion.</p> <p>Similar Key Staff: Joe Ostdiek, PE, TE (Signals, Lighting & Striping)</p>
US-50/PONDEROSA ROAD INTERCHANGE IMPROVEMENTS EL DORADO COUNTY	
<p>Owner & Contact El Dorado County Jon Balzer (530) 621-5920 jon.balzer@edcgov.us</p>	<p>Brief Description: Dokken prepared the CEQA/NEPA documents and PS&E for the US-50/Ponderosa Road Interchange, which also included reconstruction of the Park & Ride lot in the southwest quadrant of the interchange. Dokken advanced interchange widening and roadway reconfiguration to improve traffic operations, multimodal access, and long-term capacity while maintaining the schedule through updated environmental studies and rare plant surveys.</p> <p>Similar Key Staff: Joe Ostdiek, PE, TE (Signals, Lighting & Striping)</p>
SLY PARK BOAT LAUNCHING FACILITY UPGRADE EL DORADO COUNTY	
<p>Owner & Contact El Dorado Irrigation District Andrew Shaw, PE, PMP (530) 642-4182 ashaw@eid.org</p>	<p>Brief Description: At the Doolittle BLF, improvements include reconfiguring the parking lot to increase vehicle and trailer capacity, as well as providing the design required for extending the existing boat ramp by approximately 160 feet to allow for year-round use during low water cycles. At the Stonebraker BLF a new boat launch turnaround area will be constructed to allow for easier backing of boat trailers, as well as additional day use areas.</p> <p>Similar Key Staff: Lindsay Katt, PE (QA/QC Manager), Joe Ostdiek, PE, TE (Signals, Lighting & Striping), Derek Hsu, PE (Design Engineer)</p>
BEALE EXPRESSWAY YUBA COUNTY	
<p>Owner & Contact Yuba County Dane Schilling, PE (530) 888-9929 dschilling@co.yuba.ca.us</p>	<p>Brief Description: Planning and environmental services for the Beale Expressway (formerly East Wheatland Expressway), advancing the locally funded project through PSR approval and into PA&ED to establish a secondary access route to Beale Air Force Base, reduce congestion and improve emergency access, while coordinating with stakeholders and addressing farmland and residential impacts.</p> <p>Similar Key Staff: Lindsay Katt, PE (Project Manager)</p>
WEST LINDA COMPREHENSIVE SAFE ROUTES TO SCHOOL YUBA COUNTY	
<p>Owner & Contact Yuba County Sam Bunton, PE (530) 749-5416 sbunton@co.yuba.ca.us</p>	<p>Brief Description: Design and coordination services for the West Linda Safe Routes to School project in the unincorporated community of West Linda, delivering phased active transportation improvements along seven roadways to improve safe access to Cedar Lane Elementary and New Life Christian School, including bike lanes, sidewalks, ADA upgrades, traffic safety enhancements, utility coordination, drainage design, and maintained property access during construction.</p> <p>Similar Key Staff: Lindsay Katt, PE (Project Manager), Joe Ostdiek, PE, TE (Signals, Lighting & Striping) Matt Atkinson, PE, QSD/P, PMP (Design Engineer), Jose Barajas, PE (Design Engineer), Derek Hsu, PE (Design Engineer)</p>



DOKKEN

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AGENDA ITEM 2 B
Action Item

MEMORANDUM

DATE: April 2, 2026

TO: El Dorado County Transit Authority

FROM: Kate Hewett, Finance Manager

SUBJECT: Adopt Fiscal Year 2026/27 Preliminary Operating Budget and Capital Plan/Budget

REQUESTED ACTION:

BY MOTION,

1. **Adopt Resolution No. 26-14 Approving the Fiscal Year 2026/27 Preliminary Operating Budget - No Revisions since March 5, 2026 Board Meeting**
2. **Adopt Resolution No. 26-15 Approving the Fiscal Year 2026/27 Preliminary Capital Plan and Budget – Revisions Included**
3. **Form an Ad Hoc Committee to review the proposed Final Fiscal Year 2026/27 Operating and Capital Budgets**
4. **Appoint the Chair and Vice-Chair to the Ad Hoc Budget Review Committee**

BACKGROUND

The Bylaws of the El Dorado County Transit Authority (El Dorado Transit) require the Executive Director to submit preliminary operating and capital budgets on or before the March meeting of each year and Board adoption of the preliminary budgets by April 15th of each year. Final operating and capital budgets are to be proposed to the Board on or before June 15th of each year with final adoption required by July 15th.

On March 5, 2026, the fiscal year (FY) 2026/27 Preliminary Operating and Capital Budgets were presented for full Board review. El Dorado Transit is required to operate within a balanced budget.

DISCUSSION

No changes to the Operating Budget FY 2026/27 have been made since the presentation on March 5, 2026.

Final premium amounts are still pending from the CalTIP for Public Liability, Vehicle Physical Damage, and Employment Practices Liability Insurance (EPLI) packages. Workers' Compensation rates are still an estimate as well as Connect Card Administration.

There have been multiple changes made to the Capital Improvement Plan (CIP) and Budget since the March 5, 2026 presentation.

Summary of changes made:

1. Project No. 20-04 (Maintenance Facility Swamp Cooler and Steam Cleaner Modifications) has been removed since the project is being closed at this April 2026 Board Meeting.
2. Project No. 22-02 (El Dorado Hills Park and Ride Improvements) one of the funding sources was changed from “Section 5307 – Capital FY 2023” to “Section 5339 – Capital FY 2023” after a review of the contract determined that the wrong funding source was identified on the CIP in 2023.
3. Project No. 22-03 (Zero Emission Vehicles and Infrastructure – Phase 1) the project estimate increased due to the zero-emission bus price rising as well as the need to add a charging station into the price to charge the zero-emission bus. As a result, the funding sources for ZETCP and TDA also increased. Also, the interest earned on all the LCTOP accounts were updated to reflect current balances.
4. Project No. 23-02 (Bus Parking Lot Rehabilitation) the funding source amounts were updated to reflect actuals for the “SB1 State of Good Repair Grant FY 24/25” and on all the interest accounts which resulted in a decrease to the TDA funds needed on this project.
5. Projects No. 27-01 and 27-02 were increased from \$40,000 to \$50,000 to follow the current trend of expenditures of the current Fiscal Year.
6. Project No. 27-03 was added due to a currently discovered need for additional meeting space.
7. Project No. 27-04 was added due to capital grant funds being allocated to this software need.

Staff is requesting the Board adopt the proposed Fiscal Year 2026/27 Preliminary Operating and Capital Budgets as presented and appoint the Chair and Vice-Chair to form an Ad Hoc Committee to review the proposed budgets prior to final adoption. Following at least one meeting and direction from the Budget Review Committee, staff anticipates submission of the Fiscal Year 2026/27 Final Operating and Capital Budgets for Board adoption at the regular June 4, 2026 meeting.

FISCAL IMPACT

The Preliminary FY 2026/27 Operating Budget as presented reflects a projected \$11,130,128 in total operating expenditures balanced to anticipated Federal, State and project specific operating revenues.

The Preliminary Capital Budget reflects a total budget of \$11,346,554 in project costs with a excess of \$8,248,983 in STA funding and \$9,562,021 in TIRCP and ZETCP funding which is being held to assist with purchasing replacement fleet that are close to end of life as well as assist with Zero Emission efforts once clarification is provided at a state and federal level.

**EL DORADO COUNTY TRANSIT AUTHORITY
RESOLUTION NO. 26-14**

**RESOLUTION OF THE EL DORADO COUNTY TRANSIT AUTHORITY
ADOPTING THE PRELIMINARY OPERATING BUDGET FOR FISCAL YEAR 2026/2027**

WHEREAS, Section 11.1 of the Joint Powers Agreement (JPA) establishing the El Dorado County Transit Authority states, *“For each fiscal year, the Board shall adopt capital and operating budgets which are consistent with the requirements of the Regional Transportation Planning Agency, the California Transportation Development Act, the Federal Highway Act of 1973, and the Federal Transit Administration Act as amended from time to time, and all other funding and regulatory agencies involved in the execution of the purpose of EDCTA.”*; and

WHEREAS, Section 7.1 Preliminary Budgets of the Bylaws states, *“The Executive Director shall propose a preliminary operating budget and a preliminary capital budget to the Board on or before the March meeting of each year.”*; and

WHEREAS, the El Dorado County Transit Authority prepared the preliminary operating budget for Fiscal Year (FY) 2026/27 incorporated as an attachment to this resolution; and

WHEREAS, the preliminary operating budget for FY 2026/27 ending June 30, 2027, is based upon continuation of current public transportation services provided by the El Dorado County Transit Authority; and

WHEREAS, the preliminary FY 2026/27 operating budget projected revenue is based on known levels of anticipated funding;

NOW THEREFORE, BE IT RESOLVED, the El Dorado County Transit Authority hereby adopts the preliminary operating budget for FY 2026/27 ending June 30, 2027.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY at a regular meeting of said Board held on the 2nd day of April 2026 by the following vote:

AYES: NOES: ABSTAIN: ABSENT:

Brian Veerkamp, Chairperson

ATTEST:

Megan Wilcher, Secretary to the Board

**EL DORADO COUNTY TRANSIT AUTHORITY
RESOLUTION NO. 26-15**

RESOLUTION OF THE EL DORADO COUNTY TRANSIT AUTHORITY ADOPTING THE
PRELIMINARY CAPITAL PLAN AND BUDGET FOR FISCAL YEAR 2026/27

WHEREAS, Section 11.1 of the Joint Powers Agreement (JPA) establishing the El Dorado County Transit Authority states, *“For each fiscal year, the Board shall adopt capital and operating budgets which are consistent with the requirements of the Regional Transportation Planning Agency, the California Transportation Development Act, the Federal Highway Act of 1973, and the Federal Transit Administration Act as amended from time to time, and all other funding and regulatory agencies involved in the execution of the purpose of EDCTA.”*; and

WHEREAS, Section 7.1 Preliminary Budgets of the Bylaws states, *“The Executive Director shall propose a preliminary operating budget and a preliminary capital budget to the Board on or before the March meeting of each year.”*; and

WHEREAS, the El Dorado County Transit Authority prepared the preliminary capital plan and budget for Fiscal Year (FY) 2026/27 incorporated as an attachment to this resolution; and

WHEREAS, the preliminary capital plan and budget for FY 2026/27 ending June 30, 2027 is based upon continuation of current public transportation services provided by the El Dorado County Transit Authority; and

WHEREAS, the preliminary FY 2026/27 capital plan and budget projected revenue is based on known levels of anticipated funding;

NOW THEREFORE, BE IT RESOLVED, the El Dorado County Transit Authority hereby adopts the preliminary capital plan and budget for FY 2026/27 ending June 30, 2027.

PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY at a regular meeting of said Board held on the 2nd day of April 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Brian Veerkmap, Chairperson

ATTEST:

Megan Wilcher, Secretary to the Board

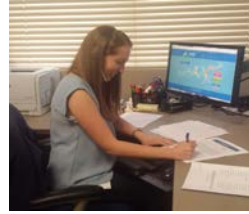
EL DORADO COUNTY TRANSIT AUTHORITY

PRELIMINARY OPERATING BUDGET 2026/2027

OPERATING BUDGET		FY2026/27	FY2026/27	
		Prelim Operating	Prelim Operating	
REVENUE ACCOUNTS		Received & Filed 03/05/26	Presented for Adoption 04/05/26	Difference
4000.00	Transportation Development Act (TDA/LTF)	\$6,653,232	\$6,653,232	\$0
4100.00	Federal Transit Administration (FTA) Section 5311 Grant	\$777,840	\$777,840	\$0
4100.05	Federal Transit Administration (FTA) Section 5311(f) Grant	\$75,000	\$75,000	\$0
4100.06	Federal Transit Administration (FTA) ARPA Act Section 5311 Grant	\$0	\$0	\$0
4107.03	Fair Shuttle AB2766 Grant	\$25,000	\$25,000	\$0
4112.00	Federal Transit Administration (FTA) ARPA Act Section 5307 Grant	\$0	\$0	\$0
4270.00	State Transit Assistance (STA)	\$1,722,451	\$1,722,451	\$0
4300.00	Cash Fares	\$118,000	\$118,000	\$0
4310.00	Contract Services	\$175,000	\$175,000	\$0
4330.00	Commuter Route Fare Media	\$740,000	\$740,000	\$0
4350.00	Local Route Fare Media	\$114,000	\$114,000	\$0
4360.00	Paper Scrip	\$11,500	\$11,500	\$0
4370.00	CCJPA	\$150,500	\$150,500	\$0
4400.00	Advertising Revenue	\$30,000	\$30,000	\$0
4970.00	Interest Income	\$400,000	\$400,000	\$0
4990.00	Misc. Revenue	\$400	\$400	\$0
5060.00	Offset Reserve Fund - CalTIP (restricted)	\$137,205	\$137,205	\$0
TOTAL REVENUES		\$11,130,128	\$11,130,128	\$0
SALARY & BENEFIT ACCOUNTS				
5010.00	Regular Employees	\$4,600,000	\$4,600,000	\$0
5010.02	Temporary Employees	\$110,000	\$110,000	\$0
5010.07	Overtime	\$120,000	\$120,000	\$0
5010.08	On Call Pay	\$6,500	\$6,500	\$0
5010.09	ARBRK and Shift Pay	\$60,000	\$60,000	\$0
5020.01	Employee Retirement	\$700,000	\$700,000	\$0
5020.02	Health Insurance	\$1,550,000	\$1,550,000	\$0
5020.03	Unemployment Insurance	\$10,000	\$10,000	\$0
5020.04	LT Disability/Life Ins	\$50,000	\$50,000	\$0
5020.05	Worker's Comp	\$340,000	\$340,000	\$0
5070.01	OASDI - Payroll Tax - FICA	\$7,000	\$7,000	\$0
5070.02	MEDICARE - Payroll Tax	\$65,000	\$65,000	\$0
TOTAL SALARY & BENEFITS		\$7,618,500	\$7,618,500	\$0
SERVICE & SUPPLY ACCOUNTS				
5030.00	Professional Services	\$180,000	\$180,000	\$0
5030.10	Employee Medical Exams	\$15,000	\$15,000	\$0
5030.30	Background Checks	\$3,000	\$3,000	\$0
5040.00	Vehicle Maintenance (In-House)	\$500,000	\$500,000	\$0
5040.01	Fuel Purchase	\$750,000	\$750,000	\$0
5040.02	Vehicle Maintenance/Tires & Tubes	\$125,000	\$125,000	\$0
5040.03	Vehicle Maintenance/Lubricants	\$45,000	\$45,000	\$0
5040.04	Vehicle Maintenance/Small Tools - Shop	\$5,000	\$5,000	\$0
5040.80	Vehicle Maintenance/Sales Tax/ Fuel & Lub.	\$45,000	\$45,000	\$0
5050.01	Communications - Phone	\$50,000	\$50,000	\$0
5050.02	Utilities	\$60,000	\$60,000	\$0
5050.03	Utilities/ Park & Rides	\$25,000	\$25,000	\$0
5060.01	Insurance Premiums/Public Liability	\$500,000	\$500,000	\$0
5060.02	Insurance Premiums/Physical Damage	\$40,500	\$40,500	\$0
5060.03	Insurance Premiums/Commercial	\$15,000	\$15,000	\$0
5060.04	Insurance Premium EPLI Package	\$32,000	\$32,000	\$0
5090.00	Operating Expense - Other	\$2,500	\$2,500	\$0
5090.01	Household Expenses	\$25,000	\$25,000	\$0
5090.02	Shop Clothing & Supplies	\$15,000	\$15,000	\$0
5090.05	Uniforms - Other	\$20,000	\$20,000	\$0
5090.06	Service Contracts/Equipment	\$200,000	\$200,000	\$0
5090.08	Pubs/Legal Notices	\$2,500	\$2,500	\$0
5090.20	Communications - Radio	\$500	\$500	\$0
5090.30	Staff Development/Travel	\$80,000	\$80,000	\$0
5090.40	Memberships	\$8,000	\$8,000	\$0
5090.50	Safety Equipment/Training	\$30,000	\$30,000	\$0
5090.70	Office Expense	\$30,000	\$30,000	\$0
5090.72	Bank Charges	\$1,500	\$1,500	\$0
5090.73	Credit Card Charge Fees	\$6,500	\$6,500	\$0
5090.74	Connect Card Administration Expenses	\$9,000	\$9,000	\$0
5090.75	Printing	\$10,000	\$10,000	\$0
5090.80	Postage	\$5,500	\$5,500	\$0
5120.00	Rents/Leases	\$16,000	\$16,000	\$0
5140.01	Equipment Purchase - Data Processing	\$2,500	\$2,500	\$0
5140.05	Equipment Purchase - Office	\$1,800	\$1,800	\$0
5150.00	Special Department Expense	\$1,500	\$1,500	\$0
5150.01	Marketing	\$7,500	\$7,500	\$0
5160.00	Maintenance/Other	\$2,000	\$2,000	\$0
5160.01	Maintenance/Buildings	\$20,000	\$20,000	\$0
5160.03	Maintenance/Equipment Repair	\$3,000	\$3,000	\$0
5160.05	Maintenance/Grounds	\$3,500	\$3,500	\$0
5160.07	Park and Ride Maintenance	\$15,000	\$15,000	\$0
5160.09	Maintenance/Bus Stop	\$4,000	\$4,000	\$0
4108.03	Fair Shuttle AB2766 Grant	\$25,000	\$25,000	\$0
5008.01	MY RIDE - Mileage Expenses	\$190,000	\$190,000	\$0
6270.00	Contingency	\$383,328	\$383,328	\$0
TOTAL SERVICES AND SUPPLIES		\$3,511,628	\$3,511,628	\$0
TOTAL OPERATING EXPENSES		\$11,130,128	\$11,130,128	\$0



EL DORADO TRANSIT



Fiscal Year 2026/27

Capital Improvement Plan

April 2, 2026

**Prepared by: El Dorado County Transit Authority
6565 Commerce Way
Diamond Springs, CA 95619
(530) 642-5383
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EL DORADO COUNTY TRANSIT AUTHORITY

PRELIMINARY

CAPITAL IMPROVEMENT PLAN

FISCAL YEAR 2026/2027

EL DORADO COUNTY TRANSIT AUTHORITY

CAPITAL IMPROVEMENT PLAN

The El Dorado County Transit Authority (El Dorado Transit) maintains a fleet of large, medium, and small buses, minivans, and sedans. Fleet vehicles are utilized in the delivery of public transportation; for administrative support travel; staff development training; on-going public outreach travel and maintenance of transit facilities such as bus stops and park-and-ride lots. The Capital Improvement Plan is designed to address the financial investment required to maintain the fleet and facilities owned or leased by El Dorado Transit. Continuing the current level of service and managing the potential expansion of service will succeed only if adequate consideration is given to capital needs.

The Capital Improvement Plan is a planning document setting goals with realistic revenue projections. Vehicle replacement is a component of the Capital Improvement Plan. This annual planning process maximizes available funding for capital investments necessary to provide public transportation at the current level of service and efficient management of the expansion of public services.

As a fiscal management tool, the Capital Improvement Plan is prepared to take full advantage of capital funding programs, avoid large annual claims against local transportation funds for capital expenditures and to assure capital reserves are available in case annual capital revenue sources diminish or are not consistent. Capital Improvement Plan funding is available for full replacement cost and provides local match funding required for capital grant programs.

California public transit operators have several sources of capital funding available. Each funding source has differing criteria for eligible projects. Bus replacement funding is the most challenging capital funding for public transit operators.

The Capital Improvement Plan and Capital Budget for 2025/26 identify transit capital funded with Transportation Development Act (TDA) funds, State of Good Repair (SGR) funds, Federal Transit Administration (FTA) Section 5307 funds, Federal Transit Administration (FTA) Section 5310 funds, and a proposed Low Carbon Transit Operations Program (LCTOP) grant from the State.

The Capital Improvement Plan includes a summary of projects and funding sources, the budget and project descriptions.

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El Dorado Hills Park and Ride Improvements

Project No. 22-02 (4)

The El Dorado County Transit Authority (El Dorado Transit) maintains a park and ride facility in El Dorado Hills at Post Street and White Rock Road. In the El Dorado Transit Park and Ride Master Plan which was adopted by the El Dorado Transit Board on February 1, 2024, improvements to the El Dorado Hills Park and Ride were recommended. Those improvements include repaving the existing lot; reconstructing the transit passenger plaza; renewing landscaping, striping, and signing; adding new EV charging stations; improving bicycle and pedestrian connections; and purchasing and improving the lot to the east of the current facility.

COST SUMMARY (ESTIMATE)

Adopted Budget

Park and Ride Parking Lot Resurfacing	<u>\$2,800,000</u>
<i>Total Project Estimate</i>	<u>\$2,800,000</u>

FUNDING SOURCES

Section 5307 – Capital FY 2021	\$ 300,000
Section 5307 5339 – Capital FY 2023	\$ 438,792
Section 5339 – Capital FY 2024	\$ 271,760
Transportation Development Act (TDA)	<u>\$1,789,448</u>
<i>Total Revenue</i>	<u>\$2,800,000</u>

Adopted into CIP	Status	Estimated Completion Date
FY 2021 / 2022	Active	FY 2027 / 2028

Zero Emission Vehicles and Infrastructure – Phase I

Project No. 22-03 (5)

El Dorado Transit (EDT), like all transit agencies in the state of California, are required to transition to zero-emission buses (ZEBs) by 2040. In 2018, the California Air Resources Board (CARB) adopted the Innovative Clean Transit ICT regulation that requires this gradual transition to ameliorate the air quality for all communities across California. While public transportation already replaces car trips, by transitioning away from diesel (which currently powers EDT's fleet) and other fossil fuels, transit agencies will further contribute to the sustainability of our natural environment.

EDT is classified under the ICT regulation as a small agency, meaning that beginning in 2026 through 2028, all new heavy-duty bus purchases must consist of at least 25% ZEBs. By 2029, all new purchases are to be 100% ZEB.

EDT undertook a ZEB study to determine the appropriate technologies for its fleet, whether battery-electric buses (BEBs), that 'fuel' or charge in the bus garage and/or on-route, or hydrogen fuel cell electric buses (FCEBs) that are fueled with hydrogen. BEBs and FCEBs are costly vehicles, nearly one-and-a-half to triple the cost of diesel-powered vehicles. EDT will need to replace its fleet of buses according to the ICT schedule.

Furthermore, the ICT regulation also requires that beginning in 2026, if Altoona-test models are available, agencies must also begin replacing articulated, over-the-road, double-decker, or cutaway buses. EDT currently operates diesel-powered motor coaches on its commuter services, so these buses would need to be transitioned; moreover, gasoline-powered cutaways used for demand-response service will also need to be transitioned to ZE.

Finally, EDT will need to invest heavily in infrastructure for ZEBs, whether BEB or FCEB. For BEBs, electric utility upgrades will need to be coordinated with PG&E, and BEB chargers will need to be procured, installed, and hooked-up prior to BEB acceptance. For FCEBs, EDT may need to construct an on-site fueling yard for hydrogen or look for offsite opportunities, although currently, very few hydrogen fueling stations are available.

Update: While the future of zero-emission mandates are uncertain, El Dorado Transit currently has grant funds (LCTOP) specifically designated toward the Zero Emission Vehicles and Infrastructure project that must be used (according to grant guidelines, "upon receipt of the final year's funding, whether 4 years or less, the agency will have six months to begin the project.") El Dorado Transit leadership has participated in multiple discussions between electric and hydrogen. Although battery-electric buses currently have more options available, the infrastructure and support for hydrogen buses is growing, and could match battery-electric in the near future. Leadership believes it is in El Dorado Transit's best interest to explore both options.

The first phase would be to install the infrastructure and electrical charging equipment using the current grant funds then focus future grant funds on exploring hydrogen.

COST SUMMARY (ESTIMATE)

	<u>Adopted Budget</u>	<u>Proposed Budget</u>
Zero Emission Consulting Work	\$ 137,500	\$ 137,500
Zero Emission Infrastructure	\$1,462,800	\$1,462,800
Zero Emission Infrastructure Contingency	\$ 146,300	\$ 146,300
Zero Emission Bus	\$1,100,000	\$1,299,652
Zero Emission Bus Contingency	\$ 110,000	\$ 259,930
Zero Emission Charging Station	\$ 0	\$ 150,000
Zero Emission Charging Station	<u>\$ 0</u>	<u>\$ 30,000</u>
<i>Total Project Estimate</i>	<i>\$2,956,600</i>	<i>\$3,486,184</i>

FUNDING SOURCES

Low Carbon Transit Operations Program FY20/21	\$ 140,523	\$ 140,523
Low Carbon Transit Operations Program FY21/22	\$ 378,215	\$ 378,215
Low Carbon Transit Operations Program FY22/23	\$ 380,959	\$ 380,959
Low Carbon Transit Operations Program FY23/24	\$ 491,690	\$ 491,690
Interest from LCTOP FY20/21*	\$ 5,111	\$ 6,835
Interest from LCTOP FY21/22*	\$ 16,176	\$ 20,845
Interest from LCTOP FY22/23*	\$ 9,348	\$ 14,824
Interest from LCTOP FY23/24*	\$ 0	\$ 8,101
Section 5339 – Capital FY 2024	\$ 935,000	\$ 935,000
Zero-Emission Transit Capital Program FY24/25	\$ 402,943	\$ 721,692
Transportation Development Act (TDA/STA) Funds	<u>\$ 196,635</u>	<u>\$ 250,000</u>
<i>Total Revenue</i>	<i>\$2,956,600</i>	<i>\$3,486,184</i>

Adopted into CIP	Status	Estimated Completion Date
FY 2021 / 2022	Active	FY 2027 / 2028

Bus Parking Lot Rehabilitation

Project No. 23-02 (5)

The El Dorado County Transit Authority (El Dorado Transit) parks all vehicle assets on site at our facility located on the northeastern portion of the property. The parking area has interior and perimeter lighting, chain link fencing, a paved surface and mechanical entry gate.

The pavement condition is degraded significantly and needs repair. In addition, bus charging infrastructure and parking lot layout improvements were recommended in the Zero Emission Vehicle Rollout and Implementation Plan. Including “Area A” in the ZEB study.

This project will include the removal and replacement of asphalt, moving concrete curbs, installation of underground conduit, new striping, and other improvements.

COST SUMMARY (ESTIMATE)

	<u>Adopted Budget</u>	<u>Proposed Budget</u>
Bus Parking Lot Rehabilitation Consulting Work	\$ 112,500	\$ 112,500
Bus Parking Lot Rehabilitation	\$1,180,700	\$1,180,700
Contingency 10%	<u>\$ 118,100</u>	<u>\$ 118,100</u>
<i>Total Project Estimate</i>	<i>\$1,411,300</i>	<i>\$1,411,300</i>

FUNDING SOURCES

SB1 State of Good Repair Grant FY 22/23	\$ 288,775	\$ 288,775
SB1 State of Good Repair Grant FY 23/24	\$ 315,003	\$ 315,003
SB1 State of Good Repair Grant FY 24/25	\$ 308,398	\$ 330,780
SB1 State of Good Repair Grant FY 25/26	\$ 328,416	\$ 328,416
Interest from SGR Grant FY22/23	\$ 1,327	\$ 4,761
Interest from SGR Grant FY23/24	\$ 1,445	\$ 5,191
Interest from SGR Grant FY24/25	\$ 0	\$ 684
Transportation Development Act (TDA) Funds	<u>\$ 167,936</u>	<u>\$ 137,690</u>
<i>Total Revenue</i>	<i>\$1,411,300</i>	<i>\$1,411,300</i>

Adopted into CIP	Status	Estimated Completion Date
FY 2022 / 2023	Active	FY 2026 / 2027

Security Surveillance & Lighting

Project No. 24-02 (2)

The current surveillance equipment at the El Dorado Transit Main Office, including the Maintenance Building and bus yard, primary bus stops, transfer points, and park & ride facilities occurred between 2011 and 2016. This project will replace current hardware and software to significantly enhance safety and security for transit passengers and property. The project proposes a reinstallation of security cameras and/or lighting including the following locations, Main Office, Central Park and Ride, Placerville Station, Cambridge Road Park and Ride, El Dorado Hills Park and Ride, Ponderosa Road, Bass Lake Road Park and Ride, and Ray Lawyer Drive Park and Ride. Additional locations may be included depending on funding availability.

COST SUMMARY (ESTIMATE)

Adopted Budget

Passenger Security Surveillance & Lighting - Bus Stops	\$410,000
Contingency	<u>\$ 41,000</u>
<i>Total Project Cost</i>	<i>\$451,000</i>

FUNDING SOURCES

Transportation Development Act (TDA) funds	<u>\$451,000</u>
<i>Total Revenue</i>	<i>\$451,000</i>

Adopted into CIP	Status	Estimated Completion Date
FY 2023 / 2024	Active	FY 2026 / 2027

Cambridge Road Park and Ride Improvements

Project No. 25-03

The El Dorado County Transit Authority (El Dorado Transit) maintains a park and ride facility at Cambridge Road and Highway 50 in Cameron Park. In the El Dorado Transit Park and Ride Master Plan which was adopted by the El Dorado Transit Board on February 1, 2024, improvements to the park and ride were recommended. Those improvements will make the facility a fully adequate transit center and would include adding a bus loop with two additional bus loading bays; parking lot resurfacing and striping; and landscaping improvements.

COST SUMMARY (ESTIMATE)

Adopted Budget

Park and Ride Parking Lot Resurfacing	<u>\$950,000</u>
<i>Total Project Estimate</i>	<i>\$950,000</i>

FUNDING SOURCES

Transportation Development Act (TDA)	<u>\$950,000</u>
<i>Total Revenue</i>	<i>\$950,000</i>

Proposed into CIP	Status	Estimated Completion Date
FY 2024 / 2025	Active	FY 2027 / 2028

Placerville Station Upgrades

Project No. 25-04

The Placerville Station Transfer Center is a key hub for El Dorado Transit routes. Three local routes (20, 50X & 60) utilize Placerville Station as well as the Sacramento/South Lake Tahoe Connecting Bus. For passengers traveling to Tahoe with Capitol Corridor and Amtrak, Placerville Station might be their only impression of the city of Placerville.

The restrooms at Placerville Station experience heavy usage from not only Transit riders, but also from locals, including transients and users of the nearby El Dorado Trail. This, in conjunction with a worn and older building, has left Placerville Station in poor shape.

The city of Placerville is planning maintenance improvements which consist of:

- Replacing roof
- Power washing facility
- Drywall repair
- Exterior painting
- New restroom amenities

El Dorado Transit is a constant user of the Placerville Station and partners with the city of Placerville in the utilization of the facility. As such, the city has asked El Dorado Transit to share 50% of the maintenance improvement costs estimated at \$100,000.

COST SUMMARY (ESTIMATE)

Adopted Budget

Placerville Station Improvements	\$50,000
Contingency 10%	<u>\$ 5,000</u>
<i>Total Project Cost</i>	\$55,000

FUNDING SOURCE

Transportation Development Act (TDA)	<u>\$ 55,000</u>
<i>Total Revenue</i>	<u>\$ 55,000</u>

Proposed into CIP	Status	Estimated Completion Date
FY 2024 / 2025	Pending	FY 2027 / 2028

Vehicle Replacement – Demand Response/Micro-Transit

Project No. 25-06

This project will replace four (4) current demand response minivans and two (2) current cutaways with six (6) ford transit vans. These vehicles will be used for demand response and micro-transit services. The replacement vehicles will be purchased off the CalACT/Basin Transit purchasing cooperative agreement which El Dorado Transit is named as a participant.

COST SUMMARY (ESTIMATE)

Adopted Budget

Vehicle Replacement - Demand Response/Micro-Transit	\$602,965
Contingency 10%	<u>\$ 60,297</u>
<i>Total Project Cost</i>	<i>\$663,262</i>

FUNDING SOURCES

Section 5339 – Capital FY2022	\$395,469
Transportation Development Act	<u>\$267,793</u>
<i>Total Revenue</i>	<i>\$663,262</i>

Proposed into CIP	Status	Estimated Completion Date
FY 2025 / 2026	Active	FY 2026 / 2027

Administration / Maintenance Facility Equipment

Project No. 27-01

El Dorado Transit may have the need during the Fiscal Year 2026/27 to procure items considered incidental in nature but are above the \$1,000 threshold that designates an asset posted to the depreciation schedule. Examples of this would include the replacement of small office equipment/furniture and/or replacement of Maintenance equipment.

Adoption of the project and budget allows transit staff to procure small items in a timely manner with the least amount of inconvenience to the public and staff. Individual purchase orders for this project will be presented to the Board for approval if they exceed the \$25,000 per purchase limit or if a budget increase is requested.

COST SUMMARY (ESTIMATE)

Proposed Budget

Admin./Maintenance Facility Equipment	<u>\$50,000</u>
<i>Total Project Estimate</i>	<u>\$50,000</u>

FUNDING SOURCES

Transportation Development Act (TDA)	<u>\$50,000</u>
<i>Total Revenue</i>	<u>\$50,000</u>

Proposed into CIP	Status	Estimated Completion Date
FY 2026 / 2027	Pending	FY 2026 / 2027

Bus Stop Improvements, Maintenance and Repairs

Project No. 27-02

El Dorado Transit may have the need during the Fiscal Year 2026/27 to procure items considered incidental in nature but are above the \$1,000 threshold that designates an asset posted to the depreciation schedule. Examples of this would include the replacement of trash receptacles, benches, landscaping, shelter repairs and other items of this nature.

Adoption of the project and budget allows transit staff to procure items and conduct needs/repairs in a timely manner with the least amount of inconvenience to the public and staff. Individual purchase orders for this project will be presented to the Board for approval if they exceed the \$25,000 per purchase limit or if a budget increase is requested.

COST SUMMARY (ESTIMATE)

Proposed Budget

Admin./Maintenance Facility Equipment	<u>\$50,000</u>
<i>Total Project Estimate</i>	<u>\$50,000</u>

FUNDING SOURCES

Transportation Development Act (TDA)	<u>\$50,000</u>
<i>Total Revenue</i>	<u>\$50,000</u>

Proposed into CIP	Status	Estimated Completion Date
FY 2026 / 2027	Pending	FY 2026 / 2027

Modular for Meeting Spaces

Project No. 27-03

El Dorado Transit is growing each year with FTE. With the current approved FTE for FY 26-27, an additional office is required to accommodate the reclassification of the Safety & Training Supervisor. El Dorado Transit transitioned the small conference room into the new office but by doing so, we now have a need for more meeting spaces to accommodate meetings and training.

Transit staff are looking to add a modular (approximately 12' x 40' long with a wall so there will be two additional meeting spaces available) to the west side of the administration building. The cost summary includes the preparation work (clearing of trees, running electricity, leveling the cement), the price to purchase the modular, and additional work to make sure the modular has ADA compliance modifications (ramp, etc).

This is a short-term solution that we are hoping to utilize for the next 5 years until funding can be secured in order to add more space to the current administration building structure.

COST SUMMARY (ESTIMATE)

Proposed Budget

Preparation Work	\$200,000
Modular	\$150,000
ADA Compliance Modifications	\$ 50,000
Finishing & Furnishing	\$ 50,000
Contingency	<u>\$ 50,000</u>
<i>Total Project Estimate</i>	<i>\$500,000</i>

FUNDING SOURCES

Transportation Development Act (TDA)	<u>\$500,000</u>
<i>Total Revenue</i>	<i>\$500,000</i>

Proposed into CIP	Status	Estimated Completion Date
FY 2026 / 2027	Pending	FY 2026 / 2027

TripSpark Streets Software and Hardware Purchase

Project No. 27-04

El Dorado Transit currently utilizes old and outdated software to support its fixed-route transit operations. Updates and improvements are no longer offered, and this is affecting data collection and ridership accuracy, which is critical for agency reporting. As part of ongoing efforts to improve operational efficiency, data accuracy, and rider experience, El Dorado Transit is proposing utilizing TripSpark Streets software for fixed-route service.

Improvements would include upgraded software functionality, optimized route and schedule management tools, enhanced real-time data integration, improved reporting and analytics capabilities, and ensuring compatibility with current and future technological needs. The project is intended to streamline transit operations, improve service reliability, and provide more accurate and accessible information for both staff and passengers.

COST SUMMARY (ESTIMATE)

Proposed Budget

Core Components	\$336,327
Optional In-Vehicle Add-Ons	\$169,851
Optional Back Office Add-Ons	\$ 67,977
Proprietary Use Software Maintenance (Year 1)	\$ 4,711
Software Maintenance (Year 1)	\$ 62,658
Yearly Hosting Fees (3 Years)	\$ 32,250
Contingency	<u>\$101,066</u>
<i>Total Project Estimate</i>	<i>\$774,840</i>

FUNDING SOURCES

Section 5339 – Capital FY2024	\$118,929
Section 5339 – Capital FY2025	\$315,788
Transportation Development Act (TDA)	<u>\$340,123</u>
<i>Total Revenue</i>	<i>\$774,840</i>

Proposed into CIP	Status	Estimated Completion Date
FY 2026 / 2027	Pending	FY 2026 / 2027

El Dorado County Transit Authority
Preliminary Capital Improvement Plan Budget FY 2026/27

Status	CIP Project Number	Project Description	Fiscal Year Completion Estimate	Project Budget (Adopted)	Previous Years Expenditures	STA	FTA Section 5307	FTA Section 5339	LCTOP	ZETCP	TIRCP	SB1 / SGR	Unfunded
						\$12,892,692 <i>Based off of FY24/25 Audited Financial Statements</i>	\$300,000	\$2,475,738	\$1,441,992 <i>Grants + Interest</i>	\$797,880 <i>Balance as of 12/31/2025</i>	\$9,485,833 <i>Balance as of 12/31/2025</i>	\$1,273,610 <i>Grants + Interest</i>	
ACTIVE	22-02	El Dorado Hills Park & Ride Improvements	2027/28	\$2,800,000	\$0	\$1,789,448	\$300,000	\$710,552					\$0
ACTIVE	22-03	Zero Emission Vehicles and Infrastructure	2027/28	\$3,486,184	\$137,500	\$250,000		\$935,000	\$1,441,992	\$721,692			\$0
ACTIVE	23-02	Bus Parking Lot Rehabilitation	2026/27	\$1,411,300	\$112,500	\$25,190						\$1,273,610	\$0
ACTIVE	24-02	Passenger Security Surveillance & Lighting	2026/27	\$451,000	\$239,813	\$211,187							\$0
ACTIVE	25-03	Cambridge Road Park and Ride Improvements	2027/28	\$950,000	\$0	\$950,000							\$0
FUNDED	25-04	Placerville Station Upgrades	2027/28	\$55,000	\$0	\$55,000							\$0
ACTIVE	25-06	Vehicle Replacement - Demand Response/Micro-Transit	2026/27	\$663,262	\$0	\$267,793		\$395,469					\$0
FUNDED	27-01	Administration / Maintenance Facility Equipment	2026/27	\$50,000	\$0	\$50,000							\$0
FUNDED	27-02	Bus Stop Improvements, Maintenance and Repairs	2026/27	\$50,000	\$0	\$50,000							\$0
FUNDED	27-03	Modular for Meeting Spaces	2026/27	\$500,000	\$0	\$500,000							\$0
FUNDED	27-04	TripSpark Streets Software and Hardware Purchase	2026/27	\$774,840	\$0	\$340,123		\$434,717					\$0
Project Totals				\$11,191,586	\$489,813	\$4,488,741	\$300,000	\$2,475,738	\$1,441,992	\$721,692	\$0	\$1,273,610	\$0
Remaining Funds Available						\$8,403,951	\$0	\$0	\$0	\$76,188	\$9,485,833	\$0	

Project Status: In Progress Funded Unfunded

AGENDA ITEM 3 A
Information Item

MEMORANDUM

DATE: April 2, 2026
TO: El Dorado County Transit Authority
FROM: Kate Hewett, Finance Manager
SUBJECT: Capital Improvement Plan Project # 20-04 Maintenance Facility
Swamp Cooler and Steam Cleaner Modifications

REQUESTED ACTION:

BY MOTION,

No Action. Information Item.

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) presents a Capital Improvement Plan (CIP) and Budget for Final Board Adoption prior to July 15 of each year. This plan identifies capital projects that are anticipated to commence in the current and upcoming three years of operation. Typically, each project is brought to the Board prior to initiation, for a more detailed description, budget estimate and anticipated completion date.

Each capital project within the Capital Improvement Plan (CIP) is then brought back to the Board as an informational item to close the project. This process occurs once all expenses have been incurred and all applicable grant money has been received.

DISCUSSION

Originally adopted into the Capital Improvement Plan (CIP) for Fiscal Year (FY) 2019/2020 was Project # 20-04 for the Maintenance Facility Swamp Cooler and Steam Cleaner Modifications. Completion of first item within this project (Swamp Cooler) was finished in December 2024; staff has decided to remove the Steam Cleaner Modifications from the project due to a change in needs.

FISCAL IMPACT

The following is a breakdown of the approved CIP budget and the actual expenses.

Cost Summary	Adopted Budget	Actual Costs
Shop Swamp Cooler Modifications	\$ 63,500.00	\$ 32,324.82
Contingency (15%)	<u>\$ 6,825.00</u>	<u>\$ 0.00</u>
Total Swamp Cooler Costs	\$ 63,500.00	\$ 32,324.82
Shop Steam Cleaner Modifications	\$ 90,000.00	\$ 0.00
Contingency (15%)	<u>\$ 8,850.00</u>	<u>\$ 0.00</u>
Total Swamp Cooler Costs	\$ 90,000.00	\$ 0.00
Funding Source		
Transportation Development Act (TDA)	<u>\$168,675.00</u>	<u>\$ 32,324.82</u>
Total Revenue Budget vs. Actual	\$168,675.00	\$ 32,324.82

The final actual project costs were \$136,350.18 less than the adopted estimated budget due to eliminating aspects of this project.



Newsletter

April 2026 - June 2026
Volume 10 - Number 2

School Celebrates Bus Wrap Contest Winner

After weeks of deliberations and votes from staff, board members, and the El Dorado County Office of Education, Hadley Chanlder, 14 years old, won El Dorado Transit’s third annual Youth Design a Bus Wrap Contest. Her artwork was made into a bus wrap and will adorn an El Dorado Transit bus for 1 year.

Hadley is an 8th grade student at Gold Trail School in Placerville.

“We are excited to have Hadley’s winning artwork on one of our local buses,” said Erik Bergren, Planning and Marketing Manager for El Dorado Transit. “Our buses typically travel 45,000 miles annually while transporting local riders, so Hadley’s design will be seen all over El Dorado County.”

The Design a Bus Wrap Contest was open to junior high school and high school students in El Dorado County. This year’s theme was “What do you love about El Dorado County?”



Shuttle Hours

Thursday....11:30am to CLOSE
Friday.....11:30am to CLOSE
Saturday.....9:30am to CLOSE
Sunday.....11:30am to CLOSE



Go to www.eldoradotransit.com
or call (530) 642-5383
for more information

No animals except service animals allowed on the shuttle

El Dorado County Fair FREE PARKING SHUTTLE

El Dorado Transit will provide free shuttle service for the 2026 El Dorado County Fair from Thursday, June 18, 2026 through Sunday, June 21, 2026. Shuttle buses will operate from 11:30am to 12:30am on Thursday and Friday; 9:30am to 12:30am on Saturday and from 11:30am to 10:30pm on Sunday. Shuttles will be available from the following parking locations:

- El Dorado County Library (on Ray Lawyer Drive)
- Ray Lawyer Drive Park and Ride

The Fair shuttle is funded by a grant from the El Dorado County Air Quality Management District with support from the El Dorado County Fair Association.

Sacramento Commuter Expansion

Due to steady ridership increases since the COVID-19 pandemic, El Dorado Transit recently expanded the Sacramento Commuter routes. There are now eight runs total for all AM and PM Commuters, Monday through Friday. Buses will now run in 20-minute intervals, except for the last AM and PM run, which will be 40 minutes.

In addition, there will be a slight change in the Commuter route for better overall efficiency. After the 8th and I Street stop, buses will now stop at Richards Blvd. at North 7th Street and then continue on to the H Street, K Street and N Street stops.

Please visit www.eldoradotransit.com for the new schedule.

EL DORADO TRANSIT
COMMUTER SACRAMENTO

Monday - Friday

Route Number	1	2	3	4	5	6	7	8	1	2	3	4	5	6	7	8
Central Park & Ride	5:10	5:30	5:50	6:10	6:30	6:50	7:10	—	1:30	1:50	2:10	2:30	2:50	3:10	3:30	—
Ray Lawyer Dr. Park & Ride	5:20	5:40	6:00	6:20	6:40	7:00	7:20	8:00	R	R	R	R	R	R	R	—
Ponderosa Rd. Park & Ride	5:30	5:50	6:10	6:30	6:50	7:10	7:30	8:10	R	R	R	R	R	R	R	—
Bass Lake Rd. Park & Ride	5:40	6:00	6:20	6:40	7:00	7:20	7:40	8:20	R	R	R	R	R	R	R	—
El Dorado Hills Park & Ride	5:50	6:10	6:30	6:50	7:10	7:30	7:50	8:30	R	R	R	R	R	R	R	—
S Street at 65th Street (West)	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	—
P Street at 30th Street	6:25	6:45	7:05	7:25	7:45	8:05	8:25	9:05	R	R	R	R	R	R	R	—
P Street at 21st Street	6:27	6:47	7:07	7:27	7:47	8:07	8:27	9:07	3:00	3:20	3:40	4:00	4:20	4:40	5:00	5:40
P Street at 16th Street	6:29	6:49	7:09	7:29	7:49	8:09	8:29	9:09	3:02	3:22	3:42	4:02	4:22	4:42	5:02	5:42
P Street at 13th Street	6:31	6:51	7:11	7:31	7:51	8:11	8:31	9:11	3:04	3:24	3:44	4:04	4:24	4:44	5:04	5:44
P Street at 9th Street	6:33	6:53	7:13	7:33	7:53	8:13	8:33	9:13	3:05	3:25	3:45	4:05	4:25	4:45	5:05	5:45
5th Street at P Street	6:35	6:55	7:15	7:35	7:55	8:15	8:35	9:15	3:06	3:26	3:46	4:06	4:26	4:46	5:06	5:46
5th Street at N Street	6:36	6:56	7:16	7:36	7:56	8:16	8:36	9:16	3:08	3:28	3:48	4:08	4:28	4:48	5:08	5:48
8th Street at Capitol Mall	6:38	6:58	7:18	7:38	7:58	8:18	8:38	9:18	3:11	3:31	3:51	4:11	4:31	4:51	5:11	5:51
8th Street at I Street	6:42	7:02	7:22	7:42	8:02	8:22	8:42	9:22	3:16	3:36	3:56	4:16	4:36	4:56	5:16	5:56
Richards Blvd at North 7th Street	6:47	7:07	7:27	7:47	8:07	8:27	8:47	9:27	3:21	3:41	4:01	4:21	4:41	5:01	5:21	6:01
H Street at 11th Street	6:52	7:12	7:32	7:52	8:12	8:32	8:52	9:32	3:23	3:43	4:03	4:23	4:43	5:03	5:23	6:03
H Street at 14th Street	6:54	7:14	7:34	7:54	8:14	8:34	8:54	9:34	3:25	3:45	4:05	4:25	4:45	5:05	5:25	6:05
15th Street at K Street	6:56	7:16	7:36	7:56	8:16	8:36	8:56	9:36	3:27	3:47	4:07	4:27	4:47	5:07	5:27	6:07
15th Street at H Street	6:58	7:18	7:38	7:58	8:18	8:38	8:58	9:38	3:30	3:50	4:10	4:30	4:50	5:10	5:30	6:10
Q Street at 16th Street	R	R	R	R	R	R	R	—	3:32	3:52	4:12	4:32	4:52	5:12	5:32	6:12
Q Street at 21st Street	R	R	R	R	R	R	R	—	3:34	3:54	4:14	4:34	4:54	5:14	5:34	6:14
Q Street at 28th Street	R	R	R	R	R	R	R	—	R	R	R	R	R	R	R	R
S Street at 65th Street (East)	R	R	R	R	R	R	R	—	R	R	R	R	R	R	R	R
El Dorado Hills Park & Ride	R	R	R	R	R	R	R	—	R	R	R	R	R	R	R	R
Bass Lake Rd. Park & Ride	R	R	R	R	R	R	R	—	R	R	R	R	R	R	R	R
Ponderosa Rd. Park & Ride	R	R	R	R	R	R	R	—	R	R	R	R	R	R	R	R
Ray Lawyer Dr. Park & Ride	R	R	R	R	R	R	R	—	R	R	R	R	R	R	R	R



Veerkamp Appointed Chairperson

At the February 5, 2026 Board of Directors Meeting for the El Dorado County Transit Authority, Brian Veerkamp, District 3 Supervisor for El Dorado County, was appointed Chairperson for the 2026 calendar year. Jackie Neau, Placerville City Councilmember, was appointed Vice Chairperson. Veerkamp replaces David Yarbrough, also a current Placerville City Councilmember, who received a recognition plaque for his honorable 2025 term.

Veerkamp previously served on the board from 2013-2020 and last served as Chairperson in 2016.

Holiday Schedule
April-June Holiday Schedule

Monday, May 25th Memorial Day

The Sacramento/South Lake Tahoe Connecting bus will be the only service operating on listed holidays. For more information visit www.eldoradotransit.com.

El Dorado Transit is Hiring!

El Dorado Transit is hiring. Competitive wages and benefits include; paid training, CalPERS retirement, full health, dental and vision benefits, paid vacations and holidays.

Applications, job descriptions, and information can be found at the El Dorado Transit website in the Careers section or in the El Dorado Transit office located at 6565 Commerce Way in Diamond Springs.