



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, February 5, 2026; 1:00 PM
Regular Meeting**

Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III
Vice Chairperson: Jackie Neau, City of Placerville Councilmember
Lori Parlin, County of El Dorado Supervisor, District IV
George Turnboo, County of El Dorado Supervisor, District II
David Yarbrough, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

In-Person County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667	Remotely By Computer: https://edcgov-us.zoom.us/j/86134567267 By Phone: 669-219-2599 Meeting ID: 861 3456 7267
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

PLEASE NOTE: If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Yarbrough called the meeting to order at 1:01 PM and the pledge of allegiance was recited.

ELECTION OF OFFICES

A. Election of Chairperson and Vice-Chairperson for Calendar Year 2026

It was moved by Director Neau and seconded by Director Turnboo to elect Director Veerkamp as Chairperson

M/S: Neau/Turnboo

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

It was moved by Director Yarbrough and seconded by Director Veerkamp to elect Director Neau as Vice-Chairperson

M/S: Yarbrough/Veerkamp

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

B. Oath of Office

The Oath of Office was completed and signed by the following Board Members

Jackie Neau, Lori Parlin, George Turnboo, Brian Veerkamp, David Yarbrough

CEREMONIAL ITEMS

A. Newly elected Chairperson plaque presentation to outgoing Chairperson David Yarbrough

Chair Veerkamp presented outgoing Chair Yarbrough with a plaque

ROLL CALL

Directors Present: Jackie Neau, Lori Parlin, George Turnboo, Brian Veerkamp, David Yarbrough

A quorum was present.

RECESS TO CLOSED SESSION

The board recessed to closed session at 1:06 PM

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
CONFERENCE WITH LABOR NEGOTIATORS
Unrepresented employee: Executive Director

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

The Board reconvened to open session at 1:18 PM. The Board and Executive Director Brian James agreed to modify his contract to increase the term from June 30, 2026 to June 30, 2027 as well as agreed to a compensation increase, placing the Executive Director from Step 2 to Step 3 on the Executive Director compensation scale subject to ratification later in this meeting pursuant to the Agenda item.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

M/S: Neau/Veerkamp

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting December 4, 2025 (*Wilcher*)**
- B. Receive and File November and December 2025 Check Registers (*Hewett*)**
- C. Receive and File November and December 2025 Ridership Reports (*Bergren*)**
- D. Authorizing the Adoption of Resolution Numbers 26-01, 26-02 and 26-03 for Federal Transit Administration Funding Programs (*Bergren*)**
- E. Approve Revised Blanket Purchase Orders and Purchase Orders above \$25,000 for Fiscal Year 2025/26 (*Hewett*)**
- F. Receive and File Quarterly Investment Report for Quarter Ending 12/31/2025 (*Hewett*)**
- G. Adopt Resolution No. 26-04 Replacing the Existing Drug and Alcohol Policy with the New Proposed Version (*Robinson*)**

H. Adopt Resolution No. 26-05 Authorizing the Use of Teleconferencing for Board of Directors and Transit Advisory Committee Meetings (*Wilcher*)

2. **ACTION ITEMS**

A. 1. Approve the Increased Allocation of Equipment Technician I/II from 3 Full-Time Equivalent (FTE) to 4 FTE Effective February 7, 2026

2. Approve the Proposed Revised Allocation Table and Organizational Chart Effective February 7, 2026

3. Adopt Resolution No. 26-06 Revising the Personnel Allocation Table for Fiscal Year (FY) 2025/26 (*Hewett*)

Action: Board unanimously approved the item as requested by staff.

M/S: Yarbrough/Parlin

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

B. 1. Adopt Proposed Fiscal Year 2025/26 Mid-Year Operating Budget Adjustments

2. Approve Line-item Increase of \$134,666 to Contingency (*Hewett*)

Action: Board adopted Proposed Fiscal Year 2025/26 Mid-Year Operating Budget Adjustments and approved line-item increase to Contingency by the following vote

M/S: Yarbrough/Parlin

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

C. Ratification of the Executive Director Employment Contract (*Hewett*)

Action: The Board unanimously approved the final ratification of the Executive Director Employment Contract

M/S: Parlin/Yarbrough

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

3. **INFORMATION ITEMS**

A. Receive Final Capital Improvement Plan Project #26-03 Cradlepoint Mobile Router Replacements (*Hewett*)

Information item. No vote taken.

B. Newsletter January – March 2026 (*Bergren*)

Information item. No vote taken.

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chair Veerkamp adjourned the meeting at 1:42 PM. The next regularly scheduled meeting is Thursday, March 5, 2026.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

* Verbal Report