



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, March 6, 2025; 1:00 PM
Regular Meeting**

Chairperson: David Yarbrough, City of Placerville Councilmember
Vice Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III
Jackie Neau, City of Placerville Councilmember
Lori Parlin, County of El Dorado Supervisor, District IV
George Turnboo, County of El Dorado Supervisor, District II

- John Clerici, Alternate for City Councilmembers
- Greg Ferrero, Alternate for County of El Dorado Supervisor, District I

Executive Director: Brian James

In-Person County of El Dorado Board of Supervisors Meeting Room 330 Fair Lane, Bldg. A Placerville, CA 95667	Remotely By Computer: https://edcgov-us.zoom.us/j/86134567267 By Phone: 669-219-2599 Meeting ID: 861 3456 7267
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Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting’s minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

PLEASE NOTE: If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Yarbrough called the meeting to order at 1:00 PM and the pledge of allegiance was recited.

ROLL CALL

Directors Present: Jackie Neau, Lori Parlin, George Turnboo, Brian Veerkamp, David Yarbrough

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

M/S: Neau/Turnboo

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting February 6, 2025 (*Wilcher*)
- B. Receive and file January 2025 Check Registers (*Hewett/Petersen*)
- C. Receive and file January 2025 Ridership Reports (*Bergren*)
- D. 1. Adopt Resolution No. 25-05 Authorizing Financial Transactions for locally held accounts by Elected Officers and Executive Director (*Wilcher*)

2. Adopt Resolution No. 25-06 Authorizing Financial Transactions for Local Agency Investment Fund (LAIF) by Elected Officers and Executive Director

3. Authorize the Executive Director to process Electronic Funds Transfer (EFT) payments above the \$5,000 single signer threshold
- E. Approve Proposed Allocation Table and Proposed Organizational Chart Fiscal Year 2025/26 (*Hewett*)

- F. Receive and file the Fiscal Year 2024/25 6-Month Administrative Operations Report *(Bergren)*
- G. Approve the job specifications/descriptions for two (2) new job classifications for Fiscal Year 2025/26 *(Harris)*

2. **ACTION ITEMS**

- A. 1. Authorize additional contributions to pay down the Unfunded Accrued Pension Liability of \$1,000,000 in Classic and \$150,000 in PEPRA *(Hewett)*

2. Authorize the Executive Director to execute all documents necessary for payments

Action: Board authorized contributions to pay down the Unfunded Accrued Pension Liability and authorized the Executive Director to execute all documents necessary

M/S: Veerkamp/Turnboo

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

- B. Receive and file the proposed Fiscal Year 2025/26 Preliminary Operating Budget *(Hewett)*

Action: The board unanimously voted to receive and file the proposed fiscal year 2025/26 Preliminary Operating Budget

M/S: Neau/Veerkamp

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

- C. Receive and file the proposed Fiscal Year 2025/26 Preliminary Capital Improvement Plan and Budget *(Hewett)*

Action: The board unanimously voted to receive and file the proposed fiscal year 2025/26 Preliminary Capital Improvement Plan and Budget

M/S: Veerkamp/Turnboo

Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

- D. 1. Approve Purchase Order No. 30195 issued to A to Z Bus Sales for the acquisition of six (6) Replacement Demand Response Ford Transit Vans in the amount of \$602,965 *(Hewett)*

2. Authorize Executive Director to execute all documents related to these purchases within the Presented Capital Improvement Plan Project #25-06 (Item 2C of this Agenda)

Action: The Board unanimously approved the item as requested by staff

M/S: Veerkamp/Turnboo
Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

- E. Adopt Resolution No. 25-07 approving the Workplace Violence Prevention Plan
(Parker)**

Action: The Board unanimously approved the item as requested by staff

M/S: Veerkamp/Turnboo
Ayes: Neau, Parlin, Turnboo, Veerkamp, Yarbrough

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chair Yarbrough adjourned the meeting at 1:24 PM. The next regularly scheduled meeting is Thursday, April 3, 2025.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

* Verbal Report