

ACTION ITEM  
Election of Officers

**MEMORANDUM**

**DATE:** February 6, 2025  
**TO:** El Dorado County Transit Authority  
**FROM:** Megan Wilcher, Secretary to the Board/Administrative Coordinator  
**SUBJECT:** Election of Chairperson and Vice-Chairperson

**REQUESTED ACTION:**

**BY MOTION,**

**Elect Chairperson and Vice-Chairperson for Calendar Year 2025**

**BACKGROUND**

In accordance with Section 4.5 of the El Dorado County Transit Authority (El Dorado Transit) Bylaws: “The Board shall elect a Chairperson and Vice-Chairperson at the first meeting of each calendar year.”

***Chairperson Duties***

The Chairperson shall preside and preserve order at all regular and special meetings of El Dorado Transit. The Chairperson shall state every question coming before El Dorado Transit, announce the decision on all subjects and decide all questions of order without debate, subject to an appeal to El Dorado Transit on which a member shall speak but once, the Chairperson having precedence in speaking on question of order. In addition, the Chairperson shall make all Committee appointments with the concurrence of the El Dorado Transit Board.

***Vice-Chairperson Duties***

In the absence of the Chairperson, the Vice-Chairperson may perform duties and obligations of the office of Chairperson.

**DISCUSSION**

The El Dorado Transit Bylaws do not identify a specific rotation for Chairperson and Vice-Chairperson. Customarily, the former Vice-Chairperson ascends to Chairperson and the new Vice-Chairperson represents the alternate jurisdiction from the Chairperson’s.