

AGENDA ITEM 1 H  
Consent Item

**MEMORANDUM**

**DATE:** February 6, 2025  
**TO:** El Dorado County Transit Authority  
**FROM:** Erik Bergren, Planning and Marketing Manager  
**SUBJECT:** Purchase Order Increase for Dokken Engineering – Bus Parking Lot

**REQUESTED ACTION:**  
**BY MOTION,**

**Approve Revised Purchase Order 29222 Issued to Dokken  
Engineering in the amount of \$271,550 for Bus Parking Lot  
Rehabilitation**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) Bylaws and the Joint Exercise of Powers Agreement establishing El Dorado Transit require Board approval for Purchase Orders over \$25,000 and Purchase Requisitions over \$5,000.

June 6, 2024, Board adopted the Fiscal Year 2024/25 Capital Improvement Plan and Capital Budget

**DISCUSSION**

During the course of the general engineering for Bus Parking Lot Rehabilitation (CIP Project 23-02), it was determined that comprehensive electrical engineering was needed in order to meet Pacific Gas and Electric’s (PG&E) project timeline and benchmarks.

The requested action is to increase the purchase order by \$60,000 to allow for an electrical engineering contractor to survey and approve electrical plans related to the project.

- Dokken Engineering  
9910.09 Facilities, Grounds & Maintenance
- Purchase Order No. 29222  
in the amount of ~~\$211,550~~  
**\$271,550**

**FISCAL IMPACT**

The CIP budget will require an adjustment for the revised Purchase Order and will be presented at a later Board Meeting once the engineers have completed their project cost estimates.