



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, December 5, 2024; 1:00 PM
Regular Meeting**

Chairperson: George Turnboo, County of El Dorado Supervisor, District II
Vice Chairperson: David Yarbrough, City of Placerville Councilmember
Vacant, County of El Dorado Supervisor, District I
Brooke Laine, County of El Dorado Supervisor, District V
Jackie Neau, City of Placerville Councilmember

- John Clerici, Alternate for City Councilmembers
- Lori Parlin, Alternate for County of El Dorado Supervisor, District IV

Executive Director: Brian James

In-Person

County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg. A
Placerville, CA 95667

Teleconference

South Lake Tahoe Office
3368 Lake Tahoe Blvd #102
South Lake Tahoe, CA 96150

Remotely

By Computer:

<https://edcgov-us.zoom.us/j/86134567267>

By Phone:

669-219-2599

Meeting ID:

861 3456 7267

Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until 2 hours before the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

By participating in this meeting, you acknowledge that you are being recorded.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Turnboo called the meeting to order at 1:04 PM and the Pledge of Allegiance was recited.

ROLL CALL

Directors Present: Brooke Laine, Jackie Neau, George Turnboo, David Yarbrough

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Adoption of the Agenda and Approval of Consent Calendar

M/S: Neau/Yarbrough
Ayes: Laine, Neau, Turnboo, Yarbrough

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting November 7, 2024 (*Wilcher*)
- B. Receive and File October 2024 Check Registers (*Petersen/Hewett*)
- C. Receive and File October 2024 Ridership Report (*Bergren*)
- D. Approve the El Dorado County Transit Authority Board of Directors Meeting Schedule for 2025 (*Wilcher*)
- E. Receive and File Independent Financial Audit, Single Audit and Compliance Reports for Fiscal Year 2023/24 for the El Dorado County Transit Authority (*Petersen/Hewett*)
- F. Adopt Resolution No. 24-24 approving the El Dorado County Transit Authority Agency Safety Plan revisions and edits (*Parker*)

G. Adopt Resolution No. 24-25 revising the El Dorado County Transit Authority Personnel Policies and Procedures Manual regarding policy revisions and updates (*Harris*)

H. Adopt Resolution No. 24-26 Authorizing the El Dorado County Transit Authority to execute the Restrictive Covenant document allowing an exception to setback requirements for Bass Lake Road Park and Ride (*Bergren*)

2. **ACTION ITEMS**

- A. 1. Adopt revised Capital Improvement Plan (*Halverson*)
2. Award Contract to Applied Video Solutions in response to Request for Proposals #24-03 – Security Video System Upgrade
3. Authorize the Executive Director to execute all documents up to the project budget amount of \$451,000

Action: Board unanimously approved this item as requested by staff

M/S: Neau/Laine

Ayes: Laine, Neau, Turnboo, Yarbrough

3. **INFORMATION ITEMS**

- A. Status of Unfunded Liabilities for Pension and Other Post-Employment Benefit (OPEB) Programs (*Petersen/Hewett*)

Information item. No vote taken.

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54954.5 –
PUBLIC EMPLOYMENT Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS

Unrepresented employee: Executive Director

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 Potential Case

Recessed to closed session at 1:16 PM

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvene to Open Session at 1:55 PM.

Closed session reports:

After a negotiation, the parties have agreed to an amendment to the Executive Directors contract moving the Executive Director to Step 2 on the previously agreed to salary schedule, copies of the draft agreement are available at the Transit Office at the address listed on the agenda and the finalized agreement will be available, attached to the agenda for the next board meeting on February 6, 2025 for ratification.

Ayes: Laine, Neau, Turnboo, Yarbrough

ADJOURNMENT

Chair Turnboo adjourned the meeting at 1:56 PM. The next regularly scheduled meeting is Thursday, February 6, 2025.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

*** Verbal Report**