

AGENDA ITEM 2 D
Action Item

MEMORANDUM

DATE: March 6, 2025

TO: El Dorado County Transit Authority

FROM: Kate Hewett, Finance Manager

SUBJECT: Approve Purchase Order No. 30195 issued to A to Z Bus Sales for the acquisition of six (6) Replacement Demand Response Ford Transit Vans

REQUESTED ACTION:
BY MOTION,

- 1. Approve Purchase Order No. 30195 issued to A to Z Bus Sales for the acquisition of six (6) Replacement Demand Response Ford Transit Vans in the amount of \$602,965.**
- 2. Authorize Executive Director to execute all documents related to these purchases within the Presented Capital Improvement Plan Project #25-06 (Item 2C of this Agenda)**

BACKGROUND

El Dorado Transit approves a vehicle replacement plan annually. The vehicle replacement plan shows the intent in keeping fleet vehicles safe and reliable.

El Dorado Transit is working closely with Sacramento Regional Transit to include in the next application cycle the replacement of six (6) vehicles through the FTA Section 5339 Grant process.

DISCUSSION

The FTA Section 5339 funds outlined in this capital plan were awarded in Fiscal Year 2021-2022. To ensure no additional loss of grant funding, we are requesting the approval of this purchase order so that as soon as the grant is awarded, the purchase order can be submitted.

FISCAL IMPACT

Capital Budget

No changes are needed to the Capital Budget.

COST SUMMARY (ESTIMATE)

Proposed Budget

Six (6) Ford Transit Vans	\$602,965
10% Contingency	<u>\$ 60,297</u>
<i>Total Project Cost</i>	<i>\$663,262</i>

FUNDING SOURCE

Section 5339 – Capital FY2022	\$400,000
Transportation Development Act (TDA)	<u>\$263,262</u>
<i>Total Revenue</i>	<i>\$663,262</i>

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 30195

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE:

ACCOUNT:

CLASS:

TO:

A-Z Bus Sales, Inc.
 P.O. Box 102479
 Pasadena, CA 91189-2479

SHIP & INVOICE TO:

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Clay Hartman

Vendor Phone No: (800) 437-5522

Fax No: (951)781-1835

PROMISED DELIVERY DATE		TERMS: NET 30	
		F.O.B. DESTINATION	
QTY	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
6	MTBA CalACT Cooperative RFP #20-01 Ford Transit 350 Mid Roof, 148" WM -AWD Ford OEM Body Construction, No Modification to Body, Ford XL Wagon Trim Package, Rear Door Braun Lift, 2 Extra Ignition keys for a Total of 6, Headroom Height Interior: 67", Exterior Height: 99.2", Overall Length: 235", Q Straint L Track, Altro Flooring in W/C Area, 225/65R16 Tires, 3.5L V-6 Engine, 10 Speed Automatic Transmission, 148' Wheelbase, 3.73 Rear Axle Ratio, Limited Slip, 9,550 lb GVWR, Rear Axle Single Tires OEM Ford Air Conditioning and Heat, Ford OEM Radio #58B, Reverse Backing Camera	\$93,214.00	\$559,284.00
6	Mobility Aid Rebate	\$1,000.00	\$6,000.00
6	CalACT MBTA Fee 1.5% on the Subtotal	\$1,398.21	\$8,389.26
6	Mobility Aid Reversal	-\$1,000.00	-\$6,000.00
	*Sales Tax = \$5,873.08 Each x 6 *State Tire Tax = \$8.75 Each x 6		
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.		SUBTOTAL	\$567,673.26
		SHIPPING	\$0.00
		*SALES TAX	\$35,290.98
		TOTAL	\$602,964.24
PURCHASING AGENT			

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."