



EL DORADO TRANSIT

Trisha Wilkins,
Councilmember
City of Placerville

John Hidahl
Board of Supervisors,
District I

Patty Borelli,
Chairperson
Councilmember
City of Placerville

Mindy Jackson,
Executive Director

Shiva Frentzen,
Vice Chairperson
Board of Supervisors
District II

Brian Veerkamp
Board of Supervisors
District II

County of El Dorado
Planning Commission Hearing Room
2850 Fairlane Court, Bldg. C
Thursday, February 2, 2017 1:00 PM

EL DORADO COUNTY TRANSIT AUTHORITY AGENDA Regular Meeting

Chairperson: Brian Veerkamp, County of El Dorado Supervisor, District III
Vice Chairperson: Patty Borelli, City of Placerville Councilmember
Directors: John Hidahl, County of El Dorado Supervisor, District I
Shiva Frentzen, County of El Dorado Supervisor, District II
Trisha Wilkins, City of Placerville Councilmember

- Wendy Thomas, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER AND ELECTION OF OFFICERS

The meeting was called to order by Chairperson Veerkamp at 1:01 PM and there was a motion for the Election of Chairperson and Vice-Chairperson for Calendar Year 2017.

A. Election of Chairperson and Vice-Chairperson for Calendar Year 2017

It was moved and seconded to elect Director Borelli Chairperson
M/S: Frentzen/Wilkins
Ayes: Frentzen, Wilkins, Borelli, Ranalli, Veerkamp
Abstain: None
Noes: None
Absent: Hidahl

It was moved and seconded to elect Director Frentzen as Vice-Chairperson

M/S: Wilkins/Ranalli

Ayes: Wilkins, Ranalli, Frentzen, Borelli, Veerkamp

Abstain: None

Noes: None

Absent: Hidahl

B. Oath of Office

The Oath of Office was completed and signed by each of the following Board members:

Brian Veerkamp, Trisha Wilkins, Patty Borelli, Shiva Frentzen, Michael Ranalli

Director Hidahl was absent

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was recited

ROLL CALL

Directors Present: Brian Veerkamp, Patty Borelli, Trisha Wilkins, Shiva Frentzen, Michael Ranalli

Directors Absent: John Hidahl

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

It was moved and seconded to adopt the agenda.

M/S: Veerkamp/Ranalli

Ayes: Veerkamp/Ranalli/Borelli

Noes: None

Abstain: Frentzen, Wilkins

Absent: Hidahl

It was moved and seconded to approve the consent calendar.

M/S: Veerkamp/Ranalli

Ayes: Veerkamp/Ranalli/Borelli

Noes: None

Abstain: Frentzen, Wilkins

Absent: Hidahl

PUBLIC COMMENT

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting December 1, 2016
- B. Receive and File November and December 2016 Warrant Registers
- C. Approve Designation of Surplus Property
- D.
 - 1. Adopt Resolution No. 17-03 Authorizing the Executive Director to File Applications for Federal Administration funding programs
 - 2. Adopt Resolution No. 17-04 Authorizing the Executive Director to File Application specific to the Federal Transit Administration Section 5311 grant program
- E.
 - 1. Adopt Resolution No. 17-05 Authorizing the El Dorado County Transit Authority to execute the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2015/16
 - 2. Adopt Resolution No. 17-06 Authorizing the Executive Director to execute all documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2015/16
- F. Receive and File Quarterly Investment Report for Quarter Ending 12/31/16
- G. Approve funding Operating Reserve utilizing Advertising and Miscellaneous revenue accounts for Fiscal Year 2016/17
- H. Adopt Resolution No. 17-01 acknowledging the El Dorado County Transit Authority authorization to participate in the Employment Management Risk Association and commercial group purchased Employment Practices Liability coverage
- I. Adopt Fiscal Year 2016/17 Revised Mid-Year Operating Budget Adjustments
- J. Adopt Resolution No. 17-07 Authorizing the Executive Director to file a revised Transportation Development Act (TDA) Claim for Fiscal Year 2016/17
- K. Approve Revised Blanket Purchase Orders above \$25,000 for Fiscal Year 2016/17
- L.
 - 1. Adopt Resolution No. 17-08 Authorizing the Adoption and Implementation of the El Dorado County Transit Authority Title VI Program

2. Authorize the Executive Director to Execute All Documents Necessary for Implementation of the Title VI Policy

2. **ACTION ITEMS**

- A. Adopt Resolution No. 17-02 Stating the Fare Structure for the El Dorado County Transit Authority to Include Connect Card and Discount Fare Eligibility Requirements

Action: Adopt Resolution No. 17-02 Stating the Fare Structure for the El Dorado County Transit Authority to Include Connect Card and Discount Fare Eligibility Requirements

M/S: Veerkamp/Ranalli
Ayes: Veerkamp, Ranalli, Frentzen, Borelli, Wilkins
Noes: None
Abstain: None
Absent: Hidahl

- B. 1. Receive and File the **DRAFT 2017 El Dorado County Transit Authority Park-And-Ride Master Plan** and direct staff to circulate the document for Comments

The Board agreed to Receive and File the DRAFT 2017 El Dorado County Transit Authority Park-And-Ride Master Plan by unanimous vote

2. Accept the *White Paper: El Dorado Hills Transit Facility* for planning purposes, direct staff to return at the March 2, 2017 El Dorado Transit Board Meeting with recommendations to ensure that a suitable parcel for a new Park-And-Ride facility can be acquired or preserved through an option-to-purchase agreement, or other means, as quickly as possible

The Board agreed to Accept the *White Paper: El Dorado Hills Transit Facility* for planning purposes by unanimous vote

3. **INFORMATION ITEMS**

- A. Monthly Ridership Report
- B. Quarterly Newsletter

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chairperson Borelli adjourned the meeting at 1:45 PM. The next regularly scheduled meeting is Thursday, March 2, 2017

* Verbal Report

Respectfully Submitted,

Megan Wilcher
Secretary to the Board