

AGENDA 3 G
Information Item

MEMORANDUM

DATE: October 25, 2017

TO: El Dorado County Transit Authority
Transit Advisory Committee

FROM: Mindy Jackson, Executive Director

SUBJECT: Vehicle Donation Policy

REQUESTED ACTION:
BY MOTION, None.

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) replaces transit vehicles on a regular basis according to an adopted Vehicle Replacement Policy. Those vehicles designated as surplus are sold at a public venue; parted out or donated to local non-profit organizations or governmental agencies.

El Dorado Transit fleet vehicles used in the delivery of public transportation are sought-after by various non-profit agencies because they are well-maintained and wheelchair accessible. The Board approved Board Policy G-4 that allows the donation of vehicles designated as surplus to local non-profits organizations that provide services to El Dorado County residents. The policy further authorizes the Executive Director to develop and implement a competitive process for potential applicants to apply for the transfer of a surplus vehicle.

El Dorado Transit staff identified the two (2) 6-passenger wheelchair accessible Dodge Caravans available for donation.

<u>Vehicle Inventory #</u>	<u>Vehicle Type</u>	<u>Mileage</u>
1010	2010 Dodge Caravan (minivan)	121,644
1012	2010 Dodge Caravan (minivan)	157,745

DISCUSSION

El Dorado Transit published a notice and Request for Proposals (RFP) soliciting grant applications for the donation one (1) of two (2) wheelchair accessible minivans on August 11, 2017.

Scoring Criteria included the following;

- Demonstrated Community Benefit
- Total Number of Projected Annual Trips
- Transportation Coordination
- Ability of Organization to maintain Service
- Clarity and Quality of Application

El Dorado Transit received three (3) applications that were scored according to the published criteria with the following results:

APPLICANT	TOTAL SCORE
El Dorado Hills Community Services District	237
Mother Lode Rehabilitation Enterprises (MORE)	289
Progress House	258

Staff will recommend on November 2, 2017 that the El Dorado County Transit Authority Board award the donation vehicles as follows:

Vehicle #1010 to Mother Lode Rehabilitation Enterprises (MORE)

Vehicle #1012 to Progress House

FISCAL IMPACT

The vehicles were depreciated to zero value, insurance coverage terminated and title and ownership will be transferred to the recipients.