

AGENDA 2 A
Action Item

MEMORANDUM

DATE: November 2, 2017
TO: El Dorado County Transit Authority
FROM: Mindy Jackson, Executive Director
SUBJECT: Vehicle Donation Policy

REQUESTED ACTION:

BY MOTION, Approve Vehicle Donation to Local Non-Profit Organization(s)

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) replaces transit vehicles on a regular basis according to an adopted Vehicle Replacement Policy. Those vehicles designated as surplus are sold at a public venue; parted out or donated to local non-profit organizations or governmental agencies.

El Dorado Transit fleet vehicles used in the delivery of public transportation are sought-after by various non-profit agencies because they are well-maintained and wheelchair accessible. The Board approved Board Policy G-4 that allows the donation of vehicles designated as surplus to local non-profits organizations that provide services to El Dorado County residents. The policy further authorizes the Executive Director to develop and implement a competitive process for potentials applicants to apply for the transfer of a surplus vehicle.

El Dorado Transit staff identified the two (2) 6-passenger wheelchair accessible Dodge Caravans available for donation.

<u>Vehicle Inventory #</u>	<u>Vehicle Type</u>	<u>Mileage</u>
1010	2010 Dodge Caravan (minivan)	121,644
1012	2010 Dodge Caravan (minivan)	157,745

DISCUSSION

El Dorado Transit published a notice and Request for Proposals (RFP) soliciting grant applications for the donation one (1) of two (2) wheelchair accessible minivans on August 11, 2017.

Scoring Criteria included the following;

- Demonstrated Community Benefit
- Total Number of Projected Annual Trips
- Transportation Coordination
- Ability of Organization to maintain Service
- Clarity and Quality of Application

El Dorado Transit received three (3) applications that were scored according to the published criteria with the following results:

APPLICANT	TOTAL SCORE
El Dorado Hills Community Services District	237
Mother Lode Rehabilitation Enterprises (MORE)	289
Progress House	258

Staff is recommending the Board award the donation vehicles as follows:

Vehicle #1010 to Mother Lode Rehabilitation Enterprises (MORE)

Vehicle #1012 to Progress House

FISCAL IMPACT

The vehicles were depreciated to zero value, insurance coverage terminated and title and ownership will be transferred to the recipients.