

AGENDA ITEM 1 B
Consent Item

MEMORANDUM

DATE: December 7, 2017
TO: El Dorado County Transit Authority
FROM: Julie Petersen, Fiscal Administration Manager
SUBJECT: Receive and File October 2017 Check Register

REQUESTED ACTION:
BY MOTION,
Receive and File October 2017 Check Register

BACKGROUND

The following check register include routine transactions for the month of October 2017. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

DISCUSSION

Five (5) items merit further detail;

Check #31337 – 3D Datacom.....\$6,585.40
This check pays the obligation for Change Order #2 for Passenger Security Surveillance & Lighting using California Transit Security Grant Program-California Transit Assistance Funds (CTSGP-CTAF) funds; CIP Project #16-01.

Check #31371 – Feild and Associates.....\$17,276.25
This warrant pays an obligation for Management of Multiple Transit Projects using both local and grant funding as directed under individual capital plan budgets.

Check #31372 – Koff & Associates Inc.....\$5,600.00
This check pays the obligation for the Classification and Compensation study using Local Transportation Funds (LTF) operating funds.

Check #31425 – 3D Datacom.....\$53,200.00
This check pays the obligation for Change Order #2 for Passenger Security Surveillance & Lighting using California Transit Security Grant Program-California Transit Assistance Funds (CTSGP-CTAF) funds; CIP Project #16-01.

Check #31435 – Koff & Associates Inc.....\$3,248.00

This check pays the obligation for the Classification and Compensation study using Local Transportation Funds (LTF) operating funds.

EL DORADO COUNTY TRANSIT AUTHORITY

Check Register

October 2017

Date	Num	Name	Memo	Amount
10/05/2017	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Health Premium - October 2017	\$34,925.35
10/05/2017	31337	3D DATACOM	CCTV Change Order #2-CIP#12-04 16-02	\$6,585.40
10/05/2017	31338	4 IMPRINT INC	Marketing Materials	\$290.47
10/05/2017	31339	A-Z BUS SALES	Parts & Supplies	\$620.48
10/05/2017	31340	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premiums - October 2017	\$110.46
10/05/2017	31341	APOLLO VIDEO TECHNOLOGY	Remote Network Engineering Support	\$720.00
10/05/2017	31342	ARNOLDS FOR AWARDS	Name Plate Blue & White Letters - MT	\$26.71
10/05/2017	31343	AT&T / CALNET 3	Monthly Utility Charges	\$1,325.97
10/05/2017	31344	C & H MOTOR PARTS	Parts & Supplies	\$471.31
10/05/2017	31345	CALIFORNIA CUSTOM TEE'S	New Employee Uniform Order	\$789.83
10/05/2017	31346	CAPITOL CLUTCH & BRAKE	VOID: 657	\$0.00
10/05/2017	31347	DAWSON OIL	Fuel Purchases - September 2017	\$52,269.47
10/05/2017	31348	EL DORADO DISPOSAL	Monthly Utility Charges	\$293.62
10/05/2017	31349	EMP. MISC. REIMBURSEMENT	Travel Meal Reimb - CP	\$113.87
10/05/2017	31350	FASTENAL	Rivets, Trash Bags, Batteries, Water-Shop Supplies	\$124.82
10/05/2017	31351	GILLIG LLC	Headrests #1701-#1706	\$838.67
10/05/2017	31352	HUNT & SONS INC	Fuel Purchases - September 2017	\$133.96
10/05/2017	31353	J. C. NELSON SUPPLY CO.	Janitorial Supplies	\$265.73
10/05/2017	31354	OPERATING ENGINEERS - MEDICAL	October 2017 - MEDICAL Premium	\$59,299.00
10/05/2017	31355	PACIFIC GAS & ELECTRIC	Monthly Utility Charges	\$890.64
10/05/2017	31356	PERFECTO LABEL CO INC	Vinyl Digital El Dorado Logo Sticker	\$69.71
10/05/2017	31357	PLATT ELECTRIC SUPPLY INC	Light Bulbs/Ballast Parts Room	\$79.68
10/05/2017	31358	PROTEL COMMUNICATIONS INC	Cordless Headsets & Module Bundle	\$1,865.52
10/05/2017	31359	QUILL	Misc. Office Supplies	\$518.68
10/05/2017	31360	RESCO PRINTING	Local Service Guides-Qty 5000	\$3,367.65
10/05/2017	31361	RIEBES AUTO PARTS	Batteries #1012 #0902	\$419.36
10/05/2017	31362	RON DUPRATT FORD	Parts & Supplies	\$1,381.60
10/05/2017	31363	RTS IT INC	IT Services/Back-Up - Oct 2017	\$4,307.63
10/05/2017	31364	SACRAMENTO BEE	Annual Subscription - 52 weeks	\$99.99
10/05/2017	31365	TELEFIX	Install of New Cat #6 Cable for IP Flex Trans	\$126.00
10/05/2017	31366	TOWN CENTER EAST LP	Lease Pymt for October 2017 P&R	\$700.00
10/05/2017	31367	UNIVERSAL SECURITY & FIRE INC	Alarm Monitoring 10/01/17-12/31/17	\$135.00
10/05/2017	31368	WESTERN SUPPLY INC	Valve Stems #1603	\$36.14
10/05/2017	31369	XEROX FINANCIAL SERVICES	Lease Payment - October 2017	\$774.35
10/05/2017	31370	CAPITOL CLUTCH & BRAKE	Parts & Supplies	\$631.00
10/11/2017	31371	FEILD AND ASSOCIATES	Transit Project Mgmt for 07-09/2017	\$17,276.25
10/11/2017	31372	KOFF & ASSOCIATES INC	Comp Data Collection/Analysis & Data Review	\$5,600.00
10/11/2017	31373	TERRIE Y. PROD'HON	CPA Services - September 2017	\$6,392.66
10/12/2017	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE OCT. 6, 2017	\$5,150.02
10/12/2017	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #20	\$11,789.06
10/12/2017	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #20 SUPP.	\$7,713.64
10/13/2017	31374	ADM SCREENING	Random & Pre-Employ Screening - Sept 2017	\$190.00
10/13/2017	31375	AFLAC	Employee Paid Premiums - October 2017	\$968.96
10/13/2017	31376	ASSURANT EMPLOYEE BENEFITS	October 2017 - Life/LTD Coverage	\$3,131.15
10/13/2017	31377	AT&T LONG DISTANCE	Monthly Utility Charges	\$359.31
10/13/2017	31378	AT&T MOBILITY	Monthly Utility Charges	\$168.00
10/13/2017	31379	AUTOZONE	Parts & Supplies	\$445.47
10/13/2017	31380	CELL ENERGY	Battery #1301	\$127.63
10/13/2017	31381	CITY OF PLACERVILLE	Bus Shelter Maintenance-December 2017	\$330.00
10/13/2017	31382	EMP. MISC. REIMBURSEMENT	Travel Meal Reimb & Mileage - AK	\$479.60
10/13/2017	31383	EMP. MISC. REIMBURSEMENT	DMV License Fee - JPIII	\$73.00
10/13/2017	31384	FACTORY MOTOR PARTS	A/C Compressor #0704	\$352.90
10/13/2017	31385	FLEMING DISTRIBUTING CO.	Additives PM Services	\$273.33
10/13/2017	31386	G & O BODY SHOP INC	Towing #1303	\$87.50
10/13/2017	31387	GCR TIRES & SERVICE	Tires #0606	\$1,025.65
10/13/2017	31388	GIRARD & EDWARDS	Legal Counsel-August/September 2017	\$6,693.75
10/13/2017	31389	HOLT OF CALIFORNIA	Heui Pump #0605	\$902.03
10/13/2017	31390	IMAGE FACTORY	Local Service Guide Graphic Changes	\$130.00
10/13/2017	31391	KINETICO WATER SYSTEMS INC	Filtered Water Rental for October 2017	\$43.32
10/13/2017	31392	LANGUAGE LINE SERVICES INC	Interpreter Service - September 2017	\$12.56
10/13/2017	31393	MCI SERVICE PARTS INC	Parts & Supplies	\$3,409.38
10/13/2017	31394	MED 7 URGENT CARE CENTER	Pre-Employ Phy, PPD, Drug Screen - 2 Emp	\$178.00
10/13/2017	31395	MOUNTAIN DEMOCRAT INC	Recruit Ad EH Transit Dispatcher Sept 2017	\$110.02
10/13/2017	31396	PACIFIC GAS & ELECTRIC	Monthly Utility Charges	\$2,917.29
10/13/2017	31397	QUILL	Misc. Office Supplies	\$282.67
10/13/2017	31398	RESCO PRINTING	Dial-A-Ride Broch Qty 2000 + 500 Extras	\$525.53
10/13/2017	31399	SPOT-ON SIGNS & GRAPHICS	Safety Vest Required Signs	\$173.37
10/13/2017	31400	TRUE VALUE HARDWARE	Parts & Supplies	\$55.46
10/13/2017	31401	VISA	Monthly Reconciled Charges	\$2,571.35
10/13/2017	31402	WOLFPACK INSURANCE SERVICES, INC.	November 2017 Premium Dental/Vision	\$4,448.10
10/20/2017	31403	ABSOLUTE GLASS INC	Install Windshield #1002	\$121.81
10/20/2017	31404	ARENS BROTHERS	Used Oil Pick-Up	\$104.88
10/20/2017	31405	CAL.NET	October 2017 Camera Service	\$113.92
10/20/2017	31406	CELL ENERGY	Battery #1013	\$127.63
10/20/2017	31407	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease 2017	\$131.48
10/20/2017	31408	EL DORADO IRRIGATION DISTRICT	Monthly Utility Charges	\$120.24
10/20/2017	31409	EMP. MISC. REIMBURSEMENT	Training Costs - CP & AK	\$1,315.32
10/20/2017	31410	EMP. MISC. REIMBURSEMENT	DMV License Fee - SD	\$73.00
10/20/2017	31411	FASTENAL	Bus Cleaning Supplies	\$221.98

EL DORADO COUNTY TRANSIT AUTHORITY

Check Register

October 2017

Date	Num	Name	Memo	Amount
10/20/2017	31412	GCR TIRES & SERVICE	Tires #1202	\$2,057.83
10/20/2017	31413	GILLIG LLC	Filter #1702 #1705	\$330.35
10/20/2017	31414	HUNT & SONS INC	Fuel Purchases - September 2017	\$783.87
10/20/2017	31415	MIGUEL GARCIA LANDSCAPING	September 2017 - Landscape Service	\$630.00
10/20/2017	31416	O'REILLY AUTO PARTS	Parts & Supplies	\$420.16
10/20/2017	31417	OPERATING ENGINEERS LOCAL UNION #3	Union Dues - October 2017	\$2,484.00
10/20/2017	31418	PRO-LINE CLEANING SERVICES INC	Cleaning Services-September 2017	\$675.00
10/20/2017	31419	QUILL	Misc. Office Supplies	\$489.88
10/20/2017	31420	SAC REGIONAL TRANSIT	October 2017 Combo Passes	\$495.00
10/20/2017	31421	SPOT-ON SIGNS & GRAPHICS	Towing Signs for Park & Rides	\$503.54
10/20/2017	31422	TESSCO INC	Mount Base 2 Hole	\$54.84
10/20/2017	31423	THOMPSONS BUICK GMC	Radiator #0901	\$721.59
10/20/2017	31424	THOMPSONS CHRYSLER DODGE	Valve Body #1301	\$501.38
10/25/2017	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE OCT. 20, 2017	\$5,127.71
10/25/2017	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #21	\$11,804.91
10/25/2017	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #21 SUPP.	\$7,956.05
10/26/2017	31425	3D DATACOM	Prog Billing #3 RFP #17-01 CIP#16-04	\$53,200.00
10/26/2017	31426	ABSOLUTE GLASS INC	Install Glass on Entry Door #1002	\$145.00
10/26/2017	31427	ARENS BROTHERS	Used Filter Pick-Up	\$135.08
10/26/2017	31428	COMCAST	High Speed Cable Internet-October 2017	\$240.93
10/26/2017	31429	DENTON'S	Leaf Spring #0703	\$916.24
10/26/2017	31430	EDC RISK MANAGEMENT	Health Insurance October 2017	\$2,132.86
10/26/2017	31431	EMP. MISC. REIMBURSEMENT	DMV Physical - JM	\$75.00
10/26/2017	31432	FEDERAL EXPRESS	Misc Shipping	\$22.94
10/26/2017	31433	GOLD RUSH TAXI LLC	Taxi Voucher Program-September 2017	\$792.00
10/26/2017	31434	IMAGE SOURCE	All Copier Maintenance 09/14/17-10/13/17	\$740.20
10/26/2017	31435	KOFF & ASSOCIATES INC	Class Descrip Rev Mtg/Comp Data Collect & Analysis	\$3,248.00
10/26/2017	31436	NEOPOST USA INC	Property Tax for Leased Equip for 2017	\$69.46
10/26/2017	31437	PACIFIC GAS & ELECTRIC	Monthly Utility Charges	\$787.96
10/26/2017	31438	PACIFIC MATERIAL HANDLING SOL INC	PM Service - Forklift/Scissor Lift	\$252.02
10/26/2017	31439	QUILL	Misc. Office Supplies	\$238.18
10/26/2017	31440	STATE BOARD OF EQUALIZATION	3rd QTR Exempt Bus Operator Diesel Fuel Tax 2017	\$430.75
10/26/2017	31441	STEVE STYMEIST COLLISION CNTRS	Paint/Body Repair #1006	\$12,155.17
10/26/2017	31442	UPS	Misc Shipping	\$11.90
10/26/2017	31443	VERIZON WIRELESS	Cellular & Wifi Service - October 2017	\$3,004.76
10/31/2017	31444	COOK CUSTOM CABINETRY INC	Replacement Shelving in Vault Room	\$366.75
				<u>\$375,326.60</u>
Total				<u>\$375,326.60</u>