

AGENDA ITEM 1 G
Consent Item

MEMORANDUM

DATE: December 7, 2017

TO: El Dorado County Transit Authority

FROM: Megan Wilcher, Administrative Analyst

SUBJECT: El Dorado County Transit Authority Board of Directors
Proposed Meeting Schedule for 2018

REQUESTED ACTION:

BY MOTION,

**Approve El Dorado County Transit Authority Board of Directors
Proposed Meeting Schedule for 2018**

BACKGROUND

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, “The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board.”

El Dorado Transit typically meets the first Thursday of every month at 1:00 P.M. at the County of El Dorado, Board of Supervisors Meeting Room, 330 Fair Lane, Building A in Placerville.

DISCUSSION

The proposed 2018 meeting schedule is attached for discussion and direction.

The regular meeting scheduled for July is on Thursday, July 5th however; due to the July 4th Holiday on Wednesday and the Board of Supervisors 2018 schedule indicating no regular meeting that week, staff recommends cancelling the July 5, 2018 meeting.

The proposed 2018 meeting schedule is tentative pending approval of the final meeting calendars for the City of Placerville City Council and County of El Dorado Board of Supervisors.

**EL DORADO COUNTY TRANSIT AUTHORITY
PROPOSED MEETING SCHEDULE FOR 2018**

| Proposed Meeting Schedule 2018 | Comments |
|---------------------------------------|--|
| <i>No meeting January 2018</i> | |
| Thursday, February 1, 2018 | |
| Thursday, March 1, 2018 | |
| Thursday, April 5, 2018 | |
| Thursday, May 3, 2018 | |
| Thursday, June 7, 2018 | |
| Thursday, July 5, 2018 | <i>Wednesday July 4th is a Holiday, propose cancellation of meeting</i> |
| Thursday, August 2, 2018 | |
| Thursday, September 6, 2018 | <i>Monday September 3rd is Labor Day</i> |
| Thursday, October 4, 2018 | |
| Thursday, November 1, 2018 | |
| Thursday, December 6, 2018 | |

El Dorado County Transit Authority board meetings are held at 1:00 P.M. at County of El Dorado, Board of Supervisors Meeting Room, 330 Fair Lane, Building A in Placerville.

Note: Dates are tentative pending final meeting calendar approval for Placerville City Council and El Dorado County Board of Supervisors'.