



# **EL DORADO TRANSIT**

**County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Thursday, February 1, 2018; 1:00PM**

## **EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED MINUTES**

Chairperson: Patty Borelli, City of Placerville Councilmember  
Vice Chairperson: Shiva Frentzen, County of El Dorado Supervisor, District II  
Directors: Mark Acuna, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brian Veerkamp, County of El Dorado Supervisor, District III

- John Clerici, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

### **CALL TO ORDER AND RECESS TO CLOSED SESSION**

Closed Session Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiators concerning discussions with Unrepresented Regular Employees and Unrepresented Regular Management Employees of the El Dorado County Transit Authority. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Legal Counsel Michael Tucker.

### **RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Nothing to report out**

### **ELECTION OF OFFICERS**

**The meeting was called to order by Chairperson Borelli at 1:01 PM, there was a motion for the Election of Chairperson and Vice-Chairperson for Calendar Year 2018.**

A. Election of Chairperson and Vice-Chairperson for Calendar Year 2018

**It was moved and seconded to elect Director Frentzen Chairperson**

M/S: Clerici/Veerkmamp  
Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp  
Absent: Acuna

**It was moved and seconded to elect Director Acuna Vice-Chairperson**

**M/S:** Clerici/Borelli  
**Ayes:** Borelli, Clerici, Frentzen, Hidahl, Veerkamp  
**Absent:** Acuna

B. Oath of Office

**The Oath of Office was completed and signed by each of the following Board members:**

**Patty Borelli, John Clerici, Shiva Frentzen, John Hidahl, Brian Veerkamp**

**Director Acuna was absent**

**CEREMONIAL ITEMS**

A. Newly elected Chairperson plaque presentation to outgoing Chairperson Patty Borelli

**Director Frentzen presented outgoing Chairperson Patty Borelli with a plaque**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**The Pledge of Allegiance was recited**

**ROLL CALL**

**Directors Present: Patty Borelli, John Clerici, Shiva Frentzen, John Hidahl, Brian Veerkamp**

**Directors Absent: Mark Acuna**

**A quorum was present.**

**ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**It was moved and seconded to adopt the agenda and approve the consent calendar**

**M/S:** Clerici/Veerkmapp  
**Ayes:** Borelli, Clerici, Frentzen, Hidahl, Veerkamp  
**Absent:** Acuna

**OPEN FORUM**

None

**1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting December 7, 2017
- B. Receive and File November and December 2017 Check Registers
- C. Receive and File November and December 2017 Ridership Reports
- D. 1. Adopt Resolution No. 18-02 Authorizing the Executive Director to File Applications for Federal Transit Administration funding programs  
2. Adopt Resolution No. 18-03 Authorizing the Executive Director to File Application specific to the Federal Transit Administration Section 5311 grant program
- E. Adopt Revised El Dorado County Transit Authority Drug and Alcohol Program Policy
- F. Adopt Capital Improvement Plan Project, 18-07 for Fare Boxes
- G. Adopt Resolution No. 18-04 revising the El Dorado County Transit Authority Personnel Policies and Procedures Manual with regard to necessary changes updating job classifications
- H. Adopt Resolution No. 18-01 Approving a Revised Salary Structure and Salary Schedule, Implementing Salary Adjustments for the Unrepresented and Management Personnel and Providing Corresponding Budget Adjustments
- I. Adopt Amended Resolution No. 17-26 adopting the Final Report of the Classification Study, El Dorado County Transit Authority, October 2017 prepared by Koff & Associates approving the job classification changes
- J. 1. Approve Capital Improvement Plan Project 18-05(2) for a Collision Avoidance System (CAS)  
2. Approve Capital Improvement Plan Project 18-06(2) for a Radio System  
3. Approve Purchase Order 23263 for the purchase of Mobileye Shield+ by Rosco ® Collision Avoidance  
4. Authorize related to purchase and implementation of Rosco® Collision Avoidance
- K. Receive and File Quarterly Investment Report for Quarter Ending 12/31/2017

**2. CONSENT CALENDAR CONTINUED**

- L. Approve Revised Blanket Purchase Orders above \$25,000 for Fiscal Year 2017/18
- M. Adopt Resolution No. 18-05 Authorizing the Executive Director to file a revised Transportation Development Act (TDA) Claim for Fiscal Year (FY) 2017/18
- N. Adopt Fiscal Year 2017/18 Revised Mid-Year Operating Budget Adjustments

**2. ACTION ITEMS**

- A. Approve the Release of Request for Proposals (RFP) 18-01 for the El Dorado Hills Taxi Voucher Program

**Action: Approve the Release of Request for Proposals (RFP) 18-01 for the El Dorado Hills Taxi Voucher Program**

**M/S: Hidahl/Veerkamp**  
**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**  
**Absent: Acuna**

**3. INFORMATION ITEMS**

- A. Quarterly Newsletter
- B. Public Hearing Regarding Public Transportation

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**ADJOURNMENT**

**Chairperson Frentzen adjourned the meeting at 1:35 PM. The next regularly scheduled meeting is Thursday, March 1, 2018.**

\* Verbal Report

Respectfully Submitted,

Megan Wilcher  
Secretary to the Board