

AGENDA ITEM 1 B
Consent Item

MEMORANDUM

DATE: March 1, 2018
TO: El Dorado County Transit Authority
FROM: Julie Petersen, Finance Manager
SUBJECT: Receive and File January 2018 Check Register

REQUESTED ACTION:
BY MOTION, Receive and File January 2018 Check Register

BACKGROUND

The following check register includes routine transactions for the month of January 2018. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

Transactions under “Employee Reimbursement” include refunds given to clientele holding Taxi Vouchers that were not redeemed.

DISCUSSION

Three (3) items merit further detail;

Check #31706 – Koff & Associates Inc.....\$1,904.00
This check pays the obligation for the Development of Implementation Plan for the Classification and Compensation study using Local Transportation Funds (LTF) operating funds.

Check #31710 – Paint Spot Inc.....\$5,145.02
This check pays an obligation for a Linelazer Paint Sprayer for curb painting using State Transit Assistance funds; CIP Project #18-03.

Check # 31751 – Sacramento Area Council of Governments.....\$5,171.34
This warrant pays the obligation for the fifteenth and final installment payment for the Connect Card Program using Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) funds; CIP Project #09-03

Check #31758 – Field and Associates.....\$5,015.00
This warrant pays an obligation for Management of Multiple Transit Projects using both local and grant funding as directed under individual capital plan budgets.

EL DORADO COUNTY TRANSIT AUTHORITY

Check Register

January 2018

Date	Num	Name	Memo	Amount
01/08/2018	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Medical Premium - January 2018	37,259.83
01/08/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE DEC. 29, 2017	5,122.40
01/08/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #26	11,972.63
01/08/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #26 SUPP.	7,688.23
01/09/2018	31650	A-Z BUS SALES	Parts And Supplies	3,221.46
01/09/2018	31651	ABSOLUTE GLASS INC	Parts And Supplies	216.81
01/09/2018	31652	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premium - January 2018	110.46
01/09/2018	31653	ARENS BROTHERS	Solid Waste Drum Delivery	133.54
01/09/2018	31654	ASSURANT EMPLOYEE BENEFITS	January 2018 LTD/Life Coverage	2,977.78
01/09/2018	31655	AT&T / CALNET 3	Monthly Utility	1,320.17
01/09/2018	31656	AT&T MOBILITY	Monthly Utility	180.80
01/09/2018	31657	BUS & EQUIPMENT REPAIR OF CA	Parts And Supplies	1,166.02
01/09/2018	31658	C & H MOTOR PARTS	Parts And Supplies	748.68
01/09/2018	31659	DAWSON OIL	Fuel Purchases - December 2017	43,795.89
01/09/2018	31660	EL DORADO DISPOSAL	Monthly Utility	293.62
01/09/2018	31661	EMP. MISC. REIMBURSEMENT	DMV Physical - DS	75.00
01/09/2018	31662	EMP. MISC. REIMBURSEMENT	Refund for Taxi Vouchers (6)-L.Wood	18.00
01/09/2018	31663	EMP. MISC. REIMBURSEMENT	Refund for Taxi Vouchers (1)-M.Wright	3.00
01/09/2018	31664	EMP. MISC. REIMBURSEMENT	Refund for Taxi Vouchers (9)-H.Tran	27.00
01/09/2018	31665	EMP. MISC. REIMBURSEMENT	Refund for Taxi Vouchers (4)-G.Harris	12.00
01/09/2018	31666	EMP. MISC. REIMBURSEMENT	Refund for Taxi Vouchers (20)-R.Sieczkowski	60.00
01/09/2018	31667	FACTORY MOTOR PARTS	Parts And Supplies	37.07
01/09/2018	31668	FASTENAL	Bus Cleaning Supplies	460.48
01/09/2018	31669	HUNT & SONS INC	Fuel Purchases - December 2017	968.18
01/09/2018	31670	IMPERIAL PRINTING-HKR	WiFi Decals for Buses	292.28
01/09/2018	31671	LANGUAGE LINE SERVICES INC	Interpreter Service-December 2017	18.87
01/09/2018	31672	MISSION UNIFORM SERVICE	Monthly Utility	186.54
01/09/2018	31673	MOUNTAIN DEMOCRAT INC	Recruit Ad T/D P/T Dec 2017	35.84
01/09/2018	31674	OPERATING ENGINEERS - MEDICAL	Health Premium - January 2018	72,526.00
01/09/2018	31675	ORION OUTDOOR MEDIA-1	Install Bus Shelter @ Comm Way CTC	950.00
01/09/2018	31676	PACIFIC GAS & ELECTRIC	Monthly Utility	2,597.43
01/09/2018	31677	PERFECTO LABEL CO INC	5" x 5" White Vinyl w/ EDT Logo for Bus Stps	69.71
01/09/2018	31678	PROTEL COMMUNICATIONS INC	Tech on site to Decommission Old Mitel Server	299.00
01/09/2018	31679	QUILL	Misc. Office Supplies	209.98
01/09/2018	31680	RIEBES AUTO PARTS	Parts And Supplies	10.69
01/09/2018	31681	RON DUPRATT FORD	Parts And Supplies	282.77
01/09/2018	31682	RTS IT INC	IT Services/Back-Up Jan 2018	4,180.00
01/09/2018	31683	TERRIE Y. PRODHON	CPA Services - December 2017	58.07
01/09/2018	31684	TOWN CENTER EAST LP	Lease Pymt for Jan 2018 P&R	700.00
01/09/2018	31685	TRUE VALUE HARDWARE	Parts And Supplies	514.83
01/09/2018	31686	UNIVERSAL SECURITY & FIRE INC	Alarm Monitoring 01/01/18-03/31/18	135.00
01/12/2018	31687	AFLAC	Employee Paid Premiums - January 2018	1,535.60
01/12/2018	31688	ALPHA ANALYTICAL LABORATORIES INC	Storm Water Testing 2018	234.00
01/12/2018	31689	ARNOLDS FOR AWARDS	Name Tags for Admin Employees	203.04
01/12/2018	31690	AUTOZONE	Parts And Supplies	160.84
01/12/2018	31691	CAMPORA PROPANE	Fill Forklift Tanks (2-ea) & Propane Tank	611.50
01/12/2018	31692	CAPITOL CLUTCH & BRAKE	Parts And Supplies	1,718.82
01/12/2018	31693	CITY OF PLACERVILLE	Bus Shelter Maintenance-Jan. Feb. & Mar. 2018	330.00
01/12/2018	31694	CUMMINS PACIFIC LLC	Air Compressor #1007	2,770.16
01/12/2018	31695	EMP. MISC. REIMBURSEMENT	DMV Physical - JA	75.00
01/12/2018	31696	EMP. MISC. REIMBURSEMENT	VOID: DMV Physical	0.00
01/12/2018	31697	EMP. MISC. REIMBURSEMENT	DMV Physical - JH	75.00
01/12/2018	31698	EMP. MISC. REIMBURSEMENT	DMV Physical - TW	75.00
01/12/2018	31699	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-L.McLaughlin	24.00
01/12/2018	31700	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-D.Peck	6.00
01/12/2018	31701	EMP. MISC. REIMBURSEMENT	Firebreak Sealant 3 Cans & Outlet Cover	42.86
01/12/2018	31702	FLEMING DISTRIBUTING CO.	Additives PM Services	186.72
01/12/2018	31703	GILLIG LLC	Filter Restock #1701 #1706	394.70
01/12/2018	31704	HOLT OF CALIFORNIA	Turbo GP #0607	2,411.23
01/12/2018	31705	KINETICO WATER SYSTEMS INC	Filtered Water Rental for January 2018	43.32
01/12/2018	31706	KOFF & ASSOCIATES INC	Development of Implementation Plan	1,904.00
01/12/2018	31707	MIGUEL GARCIA LANDSCAPING	December 2017 - Landscape Service	680.00
01/12/2018	31708	O'REILLY AUTO PARTS	Parts And Supplies	580.04
01/12/2018	31709	PACIFIC MATERIAL HANDLING SOL INC	PM Service- Forklift, Scissor Lift & Floor Scrubber	380.58
01/12/2018	31710	PAINT SPOT INC	Linelazer Paint Sprayer	5,145.02
01/12/2018	31711	PRO-LINE CLEANING SERVICES INC	Cleaning Services - December 2017	675.00
01/12/2018	31712	QUILL	Misc. Office Supplies	450.97
01/12/2018	31713	RESCO PRINTING	Commuter Guide Printing QTY 5000	3,182.10
01/12/2018	31714	UPS	Misc. Shipping	71.25
01/12/2018	31715	VISA	Monthly Reconciled Charges	4,314.09
01/12/2018	31716	XEROX FINANCIAL SERVICES	Lease Payment - January 2018	774.35
01/12/2018	31717	WOLFPACK INSURANCE SERVICES, INC.	Vision/Dental - Feb 2018 Premium	4,351.80

EL DORADO COUNTY TRANSIT AUTHORITY
Check Register
January 2018

Date	Num	Name	Memo	Amount
01/12/2018	31718	ZONAR SYSTEMS INC	GPS & EVIR Devices-Onsite already	1,000.00
01/17/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE JAN. 12, 2018	6,512.09
01/17/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #1	11,973.68
01/17/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #1 SUPP.	7,282.06
01/25/2018	31719	ABSOLUTE GLASS INC	Replace Driver Window #0605	354.58
01/25/2018	31720	ADM SCREENING	Random & Pre-Employ Screening Dec 2017	245.00
01/25/2018	31721	APOLLO VIDEO TECHNOLOGY	Repair Hard Drive	521.15
01/25/2018	31722	ARENS BROTHERS	Solid Waste Pick Up	647.52
01/25/2018	31723	AT&T LONG DISTANCE	Monthly Utility	367.08
01/25/2018	31724	CAL.NET	January 2018 Camera Service	106.97
01/25/2018	31725	CDW GOVERNMENT	TeamViewer License for P&R's	127.22
01/25/2018	31726	CELL ENERGY	Battery #0608	196.98
01/25/2018	31727	COMCAST	High Speed Cable Internet-January 2018	240.93
01/25/2018	31728	DIAMOND SPRINGS PRINTING & GRAPHICS	Bus Cards & #10 Envelopes	1,447.88
01/25/2018	31729	DIAMOND SPRINGS/EL DORADO FIRE PROT DIST	Annual Inspection-Business	164.00
01/25/2018	31730	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease 2018	150.00
01/25/2018	31731	EL DORADO IRRIGATION DISTRICT	Monthly Utility	503.78
01/25/2018	31732	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-C.Van Ravenswaay	21.00
01/25/2018	31733	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-J.Kretchman	9.00
01/25/2018	31734	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-D.Peterson	69.00
01/25/2018	31735	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-T.Kuntz	9.00
01/25/2018	31736	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-C.Rodgers	30.00
01/25/2018	31737	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-S.Haider Zaidi	15.00
01/25/2018	31738	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund-G.Granados	3.00
01/25/2018	31739	EMP. MISC. REIMBURSEMENT	Bus Cleaning Supplies - GS	89.99
01/25/2018	31740	GIRARD & EDWARDS	Legal Counsel - December 2017	2,162.00
01/25/2018	31741	HUNT & SONS INC	Fuel Purchases - December 2017	152.72
01/25/2018	31742	IMAGE SOURCE	All Copier Maintenance 01/14/18-02/13/18	906.57
01/25/2018	31743	J. C. NELSON SUPPLY CO.	Janitorial Supplies	220.42
01/25/2018	31744	LSC TRANSPORTATION CONSULTANTS, INC.	DAR Analysis for DAR Zone Assessment	730.00
01/25/2018	31745	MED 7 URGENT CARE CENTER	Pre-Employ Phy, PPD, Drug Screen-1 Emp	89.00
01/25/2018	31746	MOUNTAIN DEMOCRAT INC	Annual Subscription Renewal-2018	111.54
01/25/2018	31747	OPERATING ENGINEERS LOCAL UNION #3	Union Dues - January 2018	2,208.00
01/25/2018	31748	QUILL	Misc. Office Supplies	125.63
01/25/2018	31749	RUBICON WSP	Stormwater Compliance-Consulting	280.00
01/25/2018	31750	SAC REGIONAL TRANSIT	January 2018 Combo Passes	605.00
01/25/2018	31751	SACRAMENTO AREA COUNCIL OF GOVERNMENTS	Acct# 302-004.06 Prog Pymt #15	5,171.34
01/25/2018	31752	SKI AIR INCORPORATED	Replace A/C Filters	296.60
01/25/2018	31753	THOMPSONS CHRYSLER DODGE	Parts And Supplies	1,364.52
01/25/2018	31754	TOLAR MFG CO INC	2-32 Gal Garbage Receptacles	1,719.25
01/25/2018	31755	VERIZON WIRELESS	Cellular & Wifi Service - January 2018	2,999.28
01/25/2018	31756	WAYNE'S LOCKSMITH SERVICE	Re-Key Front Door	80.00
01/29/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE JAN. 26, 2018	5,403.99
01/29/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #2	12,120.56
01/29/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #2 SUPP.	7,146.20
01/31/2018	31757	CA DEPT OF TAX & FEE ADMIN	4th QTR Exempt Bus Operator Diesel Fuel Tax 2017	418.13
01/31/2018	31758	FEILD AND ASSOCIATES	Transit Project Mgmt for 10-12/2017	5,015.00
				<u>315,755.71</u>
Total				<u>315,755.71</u>