



# **EL DORADO TRANSIT**

**County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Thursday, March 1, 2018; 1:00PM**

## **EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED AGENDA MINUTES CONFORMED MINUTES**

Chairperson: Shiva Frentzen, County of El Dorado Supervisor, District II  
Vice Chairperson: Mark Acuna, City of Placerville Councilmember  
Directors: Patty Borelli, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brian Veerkamp, County of El Dorado Supervisor, District III

- John Clerici, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

### **CALL TO ORDER AND RECESS TO CLOSED SESSION**

**The meeting was called to order by Chairperson Frentzen at 1:00 PM and recessed to closed session.**

#### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 Potential Case

### **RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Nothing to report out.**

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

**Director Hidahl led the Pledge of Allegiance.**

### **ROLL CALL**

**Directors Present: Mark Acuna, Patty Borelli, Shiva Frentzen, John Hidahl, Brian Veerkamp**

**A quorum was present.**

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**It was moved and seconded to adopt the agenda and approve the consent calendar**

**M/S: Clerici/Veerkamp**

**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting February 1, 2018
- B. Receive and File January 2018 Check Registers
- C. Receive and File January 2018 Ridership Reports
- D. Receive and File Regional Fare Comparison
- E. Adopt Resolution No. 18-06 Authorizing Financial Transactions by Newly Elected Officers and the Executive Director
- F. Adopt Resolution No. 18-07 Authorizing the Executive Director to Claim Transportation Development Act (TDA) Funds for Fiscal Year 2018/19
- G.
  1. Approve Purchase Order 23207 issued to Next Level Warehouse Solutions in the amount of \$7,040.73 for the purchase of a Pallet Racking System
  2. Authorize the Executive Director execute all contracts and documents included in the Adopted Capital Improvement Plan 17-05 budget
- H. Adopt Resolution No. 18-11 Amending El Dorado County Transit Authority Conflict of Interest Code for 2018
- I.
  1. Accept Actuarial Valuation of Other Post-Employee Benefit Program for fiscal years ending June 30, 2018 and June 30, 2019

2. Adopt Resolution No. 18-10 approving the pre-fund amount in the California Employer's Retiree Benefit Trust Program (CERBT)

3. Authorize Executive Director execute all documents necessary for continued participation

**2. ACTION ITEMS**

A. Authorize the Chairperson and Vice Chairperson to sign a support letter for a Caltrans District 3 Transportation Art/Community Identification Proposal prepared for submission by the El Dorado County Health and Human Services Agency

**Action: Authorize the Chairperson and Vice Chairperson to sign a support letter for a Caltrans District 3 Transportation Art/Community Identification Proposal**

**M/S: Acuna/Veerkamp**

**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

B. Receive and File the El Dorado County Transit Authority Fiscal Year 2017/18 Six-Month Administrative Operations Report for the period July 1, 2017 through December 31, 2017

**Action: Receive and File the Fiscal Year 2017/18 Six-Month Administrative Operations Report for July 1, 2017 through December 31, 2017**

**M/S: Veerkamp/Hidahl**

**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

C. 1. Approve operation of a special services shuttle to support a March 21, 2018 event at the El Dorado County Fairgrounds Placerville Speedway

2. Approve use of Fiscal Year 2017/18 Marketing Budget funds for the March 21, 2018 special service

**Director Veerkamp requested removal of item 2C from agenda, no action other than removal**

D. 1. Approve Purchase Order No. 23271 issued to El Dorado Bus Sales in the amount of \$121,568.28 for acquisition of one (1) replacement Class E Cut-A-Way Bus

2. Authorize Executive Director to execute all documents related to this purchase of one (1) replacement Class E Cut-A-Way Bus

**Action: Approve Purchase Order No. 23271 for acquisition of one (1) replacement Class E Cut-A-Way Bus and authorize Executive Director to execute all documents**

**M/S: Acuna/Borelli**  
**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

- E. Authorize the Executive Director to Develop an Agreement to Advance \$335,000 of State Transit Assistance Funds to the City of Placerville Western Placerville Interchange – Park and Ride Project

**Action: Authorize Executive Director to Develop an Agreement to Advance State Transit Assistance Funds to the City of Placerville Western Placerville Interchange – Park and Ride Project**

**M/S: Veerkamp/Borelli**  
**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

**Public Comment: Rebecca Neves**

- F. 1. Adopt Resolution No. 18-08 to Adopt Preliminary Operating Budget for Fiscal Year 2018/19
2. Approve Proposed Allocation Plan and Draft Organizational Chart for Fiscal Year 2018/19

**Action: Adopt Resolution No. 18-08 Adopting Preliminary Operating Budget for Fiscal Year 2018/19 and approve Allocation Plan and Draft Organizational Chart for Fiscal Year 2018/19**

**M/S: Veerkamp/Borelli**  
**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

- G. Adopt Resolution No. 18-09 Adopting the Preliminary Capital Improvement Plan and Budget for Fiscal Year 2018/19

**Action: Adopt Resolution No. 18-09 Adopting the Preliminary Capital Improvement Plan and Budget for Fiscal Year 2018/19**

**M/S: Acuna/Veerkamp**  
**Ayes: Borelli, Clerici, Frentzen, Hidahl, Veerkamp**

### **3. INFORMATION ITEMS**

- A. 2017 Safe Driving Award Recipients

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**ADJOURNMENT**

**The meeting was adjourned by Chairperson Frentzen at 2:05 PM. The next regularly scheduled meeting is April 5, 2018.**

\* Verbal Report

Respectfully Submitted,

Megan Wilcher  
Secretary to the Board