

AGENDA ITEM 1 M
Consent Item

MEMORANDUM

DATE: April 5, 2018
TO: El Dorado County Transit Authority
FROM: Scott A. Ousley, Operations Manager
SUBJECT: Surplus Property Designation

REQUESTED ACTION:

BY MOTION,

Approve Designation of Surplus Property as Per Itemized Property Inventory List

BACKGROUND

Property identified, as surplus requires approved designation by the El Dorado County Transit Authority (El Dorado Transit) Board of Directors per El Dorado Transit Purchasing Procedures Section 3.12.150. Upon approval of designation, the sale of surplus property will be published and posted as detailed in section 3.12.150.

The Executive Director has determined that El Dorado Transit owns personal property that is no longer required for public use. All other property on the itemized surplus list has a zero value on the fixed asset account and not entered into the Depreciation Schedule.

The list of proposed surplus property is included as an attachment.

EL DORADO COUNTY TRANSIT AUTHORITY
ITEMIZED SURPLUS PROPERTY INVENTORY
April 5, 2018

<u>Quantity</u>	<u>Description</u>
1	LENOVO ThinkPad Laptop Computer S/N #: R95DX99
1	LENOVO ThinkPad Laptop Computer S/N #: R95RLK9
1	HP Workstation Compaq 8100 S/N #: 2UA02003QZ
1	HP Workstation Compaq 8100 S/N # 2UA020035Z
1	IBM ThinkPad Laptop Computer S/N #: LV-P1995
1	Samsung Tablet S/N #: R52G1101AJZ
6	Minivan Folding Bench Seats
1	Pallet – Miscellaneous Bus Parts
3	Chevrolet Steel Wheels 17” 6-Lug