



EL DORADO TRANSIT

**County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg. A
Thursday, June 7, 2018; 1:00PM**

EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED AGENDA MINUTES

Chairperson: Shiva Frentzen, County of El Dorado Supervisor, District II
Vice Chairperson: Mark Acuna, City of Placerville Councilmember
Directors: Patty Borelli, City of Placerville Councilmember
John Hidahl, County of El Dorado Supervisor, District I
Brian Veerkamp, County of El Dorado Supervisor, District III

- John Clerici, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER

The meeting was called to order by Chairperson Frentzen at 1:00 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Directors Present: Mark Acuna, Patty Borelli, Shiva Frentzen, John Hidahl

Director Veerkamp arrived at 1:06 PM

A quorum was present

CEREMONIAL ITEMS

A. Proclamation of Retiring Transit Operator Trish Jones-Barber

Proclamation of Retiring Transit Operator Trish Jones-Barber was approved by unanimous vote

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may

request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

It was moved and seconded to adopt the agenda and approve the consent calendar

M/S: Borelli/Acuna
Ayes: Acuna, Borelli, Frentzen, Hidahl
Absent: Veerkamp

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting April 5, 2018
- B. Receive and File March and April 2018 Ridership Reports
- C. 1. Adopt Resolution No. 18-26 for five (5) year Lease Purchase option to partially fund the purchase of five (5) Motor Coach Industries (MCI) Coaches
- 2. Approve Installment Sale Agreement #18-005 with a semiannual payment Schedule
- 3. Authorize the Executive Director, with Legal Counsel review, to execute all documents relating to the project up to the approved budget as presented in project 17-02 (2)
- D. Approve Designation of Surplus Property as Per Itemized Property Inventory List
- E. Adopt Resolution No. 18-17 revising the El Dorado County Transit Authority Personnel Policies and Procedures Manual with regard to policy revisions and additions
- F. Adopt Resolution No. 18-23 adopting the El Dorado County Transit Authority Equal Opportunity Program (EEOP)
- G. Approve Charter Rate of \$160.00 per hour for Fiscal Year 2018/19
- H. Receive and File Quarterly Investment Report for Quarter Ending 03/31/2018
- I. 1. Adopt Resolution No. 18-22 Identifying Fuel as Exempt from Competitive Bidding and Authorize the Executive Director to Procure Fuel from Outside Vendors

2. Approve Blanket Purchase Order No. B24008 issued to Dawson Oil Company in the amount of \$650,000 and Blanket Purchase Order No. B24013 issued to Hunt & Sons, Inc. in the amount of \$90,000 for fiscal year 2018/19
- J.
1. Approve Purchase Order No. 24004 issued to the California Transit Indemnity Pool in the amount of \$535,000
 2. Approve Purchase Order No. 24005 issued to the California Transit Indemnity Pool in the amount of \$25,000
 3. Approve Purchase Order No. 24023 issued to the Special District Risk Management Authority in the amount of \$190,000

2. **ACTION ITEMS**

- A. Receive and File El Dorado County Transit Authority Workers Compensation Trending Report

Receive and File only, no action was taken

- B.
1. Open public hearing
 2. Accept public comment regarding proposed changes to Dial-A-Ride from the Dial-A-Ride Focus Group Report
 3. Close public hearing
 4. Adopt the proposed changes to Dial-A-Ride from the Dial-A-Ride Focus Group Report

Action: Adopt the proposed changes to Dial-A-Ride from the Dial-A-Ride Focus Group Report

M/S: Veerkamp/Borelli
Ayes: Acuna, Borelli, Frentzen, Hidahl, Veerkamp

- C.
1. Open public hearing
 2. Accept public comment regarding the Final Operating Budget for Fiscal Year 2018/19
 3. Close public hearing
 4. Adopt Resolution No. 18-24 for the Final Operating Budget for Fiscal Year 2018/19

Action: Adopt Resolution No. 18-24 for the Final Operating Budget for Fiscal Year 2018/19

M/S: Hidahl/Acuna
Ayes: Acuna, Borelli, Frentzen, Hidahl, Veerkamp

- D. 1. Open public hearing
2. Accept public comment regarding Fiscal Year 2018/19 Final Capital Improvement Plan and Capital Budget
3. Close public hearing
4. Adopt Resolution No. 18-25 for the Fiscal Year 2018/19 Final Capital Improvement Plan and Capital Budget

Action: Adopt Resolution No. 18-25 for the Final Capital Improvement Plan and Capital Budget for Fiscal Year 2018/19

M/S: Acuna/Veerkamp
Ayes: Acuna, Borelli, Frentzen, Hidahl, Veerkamp

3. INFORMATION ITEMS

- A. 2018 El Dorado County Fair Shuttle Flyer

Information Only.

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54957 to consider the Appointment, Employment and Evaluation of the Executive Director.

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Driver's Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Michael Tucker Legal Counsel.

Recess to closed session at 1:42 PM.

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvene to open session at 2:02 PM
Nothing to report out.

ADJOURNMENT

Chair Frentzen adjourned the meeting at 2:02 PM

* Verbal Report

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**