



# EL DORADO TRANSIT

County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Thursday, August 2, 2018; 1:00PM

## EL DORADO COUNTY TRANSIT AUTHORITY Regular Meeting

Chairperson: Shiva Frentzen, County of El Dorado Supervisor, District II  
Vice Chairperson: Mark Acuna, City of Placerville Councilmember  
Directors: Patty Borelli, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brian Veerkamp, County of El Dorado Supervisor, District III

- John Clerici, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

### ROLL CALL

### ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

### OPEN FORUM

At this time, any person may comment on any item that is not on the agenda. Please state your name and address for the records. Action will not be taken on any item that is not on the agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

<b>1.</b>	<b><u>CONSENT CALENDAR</u></b>	<b><u>PAGE</u></b>
A.	Approve Conformed Minutes of Regular Meeting June 7, 2018	4
B.	Receive and File March, April, May and June 2018 Check Registers	9
C.	Receive and File the May and June 2018 Ridership Reports	16

<b>1. <u>CONSENT CALENDAR CONTINUED</u></b>	<b><u>PAGE</u></b>
D. 1. Approve Revised Capital Improvement Plan Project Number 17-03 Bus Stop Improvements with new Shelter and Amenities on Upper Broadway, Placerville	22
2. Approve Final Draft Agreement for Construction of a Bus Stop that allows the pass-through of State Transit Assistance funding for costs related to the bus stop project that will be included in the Upper Broadway Bike Lanes and Pedestrian Connection project	
3. Authorize the Executive Director or his/her designee to approve minor revisions to the Final Draft Agreement for Construction of a Bus Stop and any related documents necessary to manage the project within the adopted Capital Improvement Plan Project #17-03 with legal counsel review and approval	
E. 1. Adopt Resolution No. 18-27 Authorizing the Executive Director to File All Documents for the California State of Good Repair Program	29
2. Adopt Resolution No. 18-28 Authorizing the California State of Good Repair Project List	
F. 1. Approve License Agreement Between Sacramento Municipal Utility and the El Dorado County Transit Authority (Agreement) for leased parking in Camino, CA	33
2. Authorize the Executive Director to execute all documents related to the Agreement	
G. Adopt Resolution No. 18-29 revising the <u>El Dorado County Transit Authority Personnel Policies and Procedures Manual</u> with regard to policy revisions and additions	42
H. Approve funding Operating Reserve utilizing Bike Locker , Advertising and Miscellaneous revenue accounts for Fiscal Year 2017/18	46
I. Receive and File Final Motor Coach Industries Procurement Financing Agreement #18-005	48
<b>2. <u>ACTION ITEMS</u></b>	
A. Receive and File report on Apple Hill Implementation Strategies	94
<b>3. <u>INFORMATION ITEMS</u></b>	
A. Website Usage Statistics	95

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957 to consider the Appointment, Employment and Evaluation of the Executive Director.

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Driver's Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Michael Tucker Legal Counsel.

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**ADJOURNMENT**

\* Verbal Report

NEXT REGULARLY SCHEDULED  
EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING  
Thursday, September 6, 2018 1:00 P.M.  
County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg A  
Placerville, CA 95667

*The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

*To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.*

***The Agenda is also available on the website [www.eldoradotransit.com](http://www.eldoradotransit.com)***



# **EL DORADO TRANSIT**

**County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Thursday, June 7, 2018; 1:00PM**

## **EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED AGENDA MINUTES**

Chairperson: Shiva Frentzen, County of El Dorado Supervisor, District II  
Vice Chairperson: Mark Acuna, City of Placerville Councilmember  
Directors: Patty Borelli, City of Placerville Councilmember  
John Hidahl, County of El Dorado Supervisor, District I  
Brian Veerkamp, County of El Dorado Supervisor, District III

- John Clerici, Alternate for City Councilmembers
- Michael Ranalli, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

### **CALL TO ORDER**

**The meeting was called to order by Chairperson Frentzen at 1:00 PM.**

### **PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

### **ROLL CALL**

**Directors Present: Mark Acuna, Patty Borelli, Shiva Frentzen, John Hidahl**

**Director Veerkamp arrived at 1:06 PM**

**A quorum was present**

### **CEREMONIAL ITEMS**

A. Proclamation of Retiring Transit Operator Trish Jones-Barber

**Proclamation of Retiring Transit Operator Trish Jones-Barber was approved by unanimous vote**

### **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may

request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**It was moved and seconded to adopt the agenda and approve the consent calendar**

**M/S: Borelli/Acuna**  
**Ayes: Acuna, Borelli, Frentzen, Hidahl**  
**Absent: Veerkamp**

**OPEN FORUM**

None

**1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting April 5, 2018
- B. Receive and File March and April 2018 Ridership Reports
- C. 1. Adopt Resolution No. 18-26 for five (5) year Lease Purchase option to partially fund the purchase of five (5) Motor Coach Industries (MCI) Coaches
- 2. Approve Installment Sale Agreement #18-005 with a semiannual payment Schedule
- 3. Authorize the Executive Director, with Legal Counsel review, to execute all documents relating to the project up to the approved budget as presented in project 17-02 (2)
- D. Approve Designation of Surplus Property as Per Itemized Property Inventory List
- E. Adopt Resolution No. 18-17 revising the El Dorado County Transit Authority Personnel Policies and Procedures Manual with regard to policy revisions and additions
- F. Adopt Resolution No. 18-23 adopting the El Dorado County Transit Authority Equal Opportunity Program (EEOP)
- G. Approve Charter Rate of \$160.00 per hour for Fiscal Year 2018/19
- H. Receive and File Quarterly Investment Report for Quarter Ending 03/31/2018
- I. 1. Adopt Resolution No. 18-22 Identifying Fuel as Exempt from Competitive Bidding and Authorize the Executive Director to Procure Fuel from Outside Vendors

2. Approve Blanket Purchase Order No. B24008 issued to Dawson Oil Company in the amount of \$650,000 and Blanket Purchase Order No. B24013 issued to Hunt & Sons, Inc. in the amount of \$90,000 for fiscal year 2018/19

- J. 1. Approve Purchase Order No. 24004 issued to the California Transit Indemnity Pool in the amount of \$535,000
2. Approve Purchase Order No. 24005 issued to the California Transit Indemnity Pool in the amount of \$25,000
3. Approve Purchase Order No. 24023 issued to the Special District Risk Management Authority in the amount of \$190,000

**2. ACTION ITEMS**

- A. Receive and File El Dorado County Transit Authority Workers Compensation Trending Report

**Receive and File only, no action was taken**

- B. 1. Open public hearing
2. Accept public comment regarding proposed changes to Dial-A-Ride from the Dial-A-Ride Focus Group Report
3. Close public hearing
4. Adopt the proposed changes to Dial-A-Ride from the Dial-A-Ride Focus Group Report

**Action: Adopt the proposed changes to Dial-A-Ride from the Dial-A-Ride Focus Group Report**

**M/S: Veerkamp/Borelli**  
**Ayes: Acuna, Borelli, Frentzen, Hidahl, Veerkamp**

- C. 1. Open public hearing
2. Accept public comment regarding the Final Operating Budget for Fiscal Year 2018/19
3. Close public hearing
4. Adopt Resolution No. 18-24 for the Final Operating Budget for Fiscal Year 2018/19

**Action: Adopt Resolution No. 18-24 for the Final Operating Budget for Fiscal Year 2018/19**

**M/S: Hidahl/Acuna**  
**Ayes: Acuna, Borelli, Frentzen, Hidahl, Veerkamp**

- D. 1. Open public hearing
- 2. Accept public comment regarding Fiscal Year 2018/19 Final Capital Improvement Plan and Capital Budget
- 3. Close public hearing
- 4. Adopt Resolution No. 18-25 for the Fiscal Year 2018/19 Final Capital Improvement Plan and Capital Budget

**Action: Adopt Resolution No. 18-25 for the Final Capital Improvement Plan and Capital Budget for Fiscal Year 2018/19**

**M/S: Acuna/Veerkamp**  
**Ayes: Acuna, Borelli, Frentzen, Hidahl, Veerkamp**

**3. INFORMATION ITEMS**

- A. 2018 El Dorado County Fair Shuttle Flyer

**Information Only.**

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957 to consider the Appointment, Employment and Evaluation of the Executive Director.

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Driver's Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Michael Tucker Legal Counsel.

**Recess to closed session at 1:42 PM.**

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvene to open session at 2:02 PM**  
**Nothing to report out.**

**ADJOURNMENT**

**Chair Frentzen adjourned the meeting at 2:02 PM**

\* Verbal Report

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**

AGENDA ITEM 1 B  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Receive and File March, April, May and June 2018 Check Registers

**REQUESTED ACTION:**  
**BY MOTION,** Receive and File March, April, May and June 2018 Check Registers

**BACKGROUND**

The following check registers include routine transactions for the months of March, April, May and June 2018. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

Transactions under “Employee Reimbursement” include refunds given to clientele holding Taxi Vouchers that were not redeemed.

**DISCUSSION**

Ten (10) items merit further detail;

Check #31983 – Feild and Associates.....\$4,717.50  
This warrant pays an obligation for Management of Multiple Transit Projects using both local and grant funding as directed under individual capital plan budgets.

Check #32021 – 3D Datacom.....\$11,599.50  
This check pays the obligation for Passenger Security Surveillance & Lighting using California Transit Security Grant Program-California Transit Assistance Funds (CTSGP-CTAF) funds; CIP Project #16-01.

Check #32028 – Bickmore.....\$4,400.00  
This check pays an obligation for an Actuarial Valuation for Other Post-Employment Benefits (OPEB) required every two (2) years using Local Transportation Funds (LTF).

Check # 32082 – El Dorado County Transportation Commission (EDCTC).....\$428.23  
This warrant pays the obligation for the County Line Transit Center Study using Local Transportation Funds (LTF).

Check # 32110 – El Dorado County Transportation Commission (EDCTC).....\$1,099.97  
This warrant pays the obligation for the County Line Transit Center Study using Local Transportation Funds (LTF).

Check #32137 – CalPERS -OPEB.....\$55,631.00  
This check pays an obligation for the Unfunded Liability for Other Post-Employment Benefits (OPEB) for unrepresented employees covering fiscal year 2017/18 using Local Transportation Funds (LTF).

Check #32138 – 3D Datacom.....\$18,728.55  
This check pays the obligation for final payment on Passenger Security Surveillance & Lighting using California Transit Security Grant Program-California Transit Assistance Funds (CTSGP-CTAF) funds; CIP Project #16-01.

Check #32178 – Bickmore.....\$1,500.00  
This check pays an obligation for an Actuarial Valuation to comply with Government Accounting Standards Board (GASB) pronouncement 75 for Other Post-Employment Benefits (OPEB) using Local Transportation Funds (LTF).

Check #32184 – Diamond Manufacturing Inc.....\$47,365.00  
This check pays the obligation for new fare collection vaults on all revenue fleet vehicles using State Transit Assistance (STA) funds; CIP Project #18-07.

Check # 1004 – City of Placerville.....\$56,756.97  
This warrant pays the obligation for Progress Payment #6 for costs associated with the Western Placerville Interchange (WPI) project using Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) funds; CIP Project #12-06.

EL DORADO COUNTY TRANSIT AUTHORITY

Check Register

March through June 2018

Date	Num	Name	Memo	Amount
03/01/2018	31854	ARNOLDS FOR AWARDS	Engraving for EOM Plate-March 2018	20.54
03/01/2018	31855	SUN LIFE FINANCIAL	Life/LTD Premium - March 2018	2,982.66
03/01/2018	31856	CALIFORNIA STEAM INC	Pressure Switch/Filtration System	183.40
03/01/2018	31857	CTAA-COMMUNITY TRANS ASSOC OF AMERICA	Annual Membership-18/19	1,450.00
03/01/2018	31858	EMP. MISC. REIMBURSEMENT	Mileage Reimb - SO	38.70
03/01/2018	31859	EMP. MISC. REIMBURSEMENT	DMV License Fee - KT	55.00
03/01/2018	31860	IMAGE SOURCE	All Copier Maintenance 02/14/18-03/13/18	827.24
03/01/2018	31861	IMPERIAL PRINTING-HKR	Railroad Crossing Decals for Buses	363.72
03/01/2018	31862	OPERATING ENGINEERS - MEDICAL	Health Premium - March 2018	66,456.00
03/01/2018	31863	PACIFIC GAS & ELECTRIC	Monthly Utility	943.36
03/01/2018	31864	RTS IT INC	IT Services/Back-Up March 2018	4,180.00
03/01/2018	31865	TOWN CENTER EAST LP	Lease Pymt for March 2018 P&R	700.00
03/01/2018	31866	VIPER PEST CONTROL INC	Bi-Monthly Pest Control-#6565	60.00
03/05/2018	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Medical Premium - March 2018	38,060.68
03/06/2018	31867	DAWSON OIL	Fuel Purchases - February 2018	46,228.64
03/08/2018	31868	A-Z BUS SALES	Parts & Supplies	2,365.80
03/08/2018	31869	ABSOLUTE GLASS INC	Windshield Repair #1005	50.00
03/08/2018	31870	ACME TRUCK PARTS	Differential Inspection #0601	535.29
03/08/2018	31871	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premium - March 2018	110.46
03/08/2018	31872	ARENS BROTHERS	Oily Water Pick Up	285.57
03/08/2018	31873	AT&T / CALNET 3	Monthly Utility	1,333.37
03/08/2018	31874	AT&T MOBILITY	Monthly Utility	180.60
03/08/2018	31875	C & H MOTOR PARTS	Parts & Supplies	322.50
03/08/2018	31876	CAMPORA PROPANE	Fill Shop Propane Tank	611.58
03/08/2018	31877	CAPITOL CLUTCH & BRAKE	Parts & Supplies	1,772.15
03/08/2018	31878	CELL ENERGY	Batteries #0607 #0601	772.91
03/08/2018	31879	EDC HNSA-PUBLIC HEALTH DIVISION	Pre-Employment PPD Testing & Eval	42.00
03/08/2018	31880	EL DORADO DISPOSAL	Monthly Utility	293.62
03/08/2018	31881	FACTORY MOTOR PARTS	Parts & Supplies	40.24
03/08/2018	31882	FASTENAL	Parts & Supplies	376.65
03/08/2018	31883	GILLIG LLC	Parts & Supplies	663.33
03/08/2018	31884	HUNT & SONS INC	Fuel Purchases - February 2018	967.31
03/08/2018	31885	MAG LANDSCAPING INC	February 2018 - Landscaping Service	630.00
03/08/2018	31886	MISSION UNIFORM SERVICE	Mats, Towels, Shop Uniforms	223.96
03/08/2018	31887	PACIFIC GAS & ELECTRIC	Monthly Utility	3,004.70
03/08/2018	31888	RIEBES AUTO PARTS	Parts & Supplies	935.93
03/08/2018	31889	RON DUPRATT FORD	Parts & Supplies	1,024.78
03/08/2018	31890	SIERRA NEVADA TIRE & WHEEL	Tires #1603	1,625.94
03/08/2018	31891	TERRIE Y. PROD'HON	CPA Services - Jan & Feb 2018	1,727.36
03/08/2018	31892	THOMPSONS BUICK GMC	Parts & Supplies	197.66
03/08/2018	31893	THOMPSONS CHRYSLER DODGE	Parts & Supplies	1,033.72
03/08/2018	31894	TRUE VALUE HARDWARE	Parts & Supplies	225.46
03/12/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE MARCH 9, 2018	5,423.55
03/12/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #5	12,133.49
03/12/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #5 SUPP.	7,202.85
03/15/2018	31895	ADM SCREENING	Random & Pre-Employ Screening Feb 2018	645.00
03/15/2018	31896	AFLAC	Employee Paid Premiums - March 2018	1,535.60
03/15/2018	31897	AUTOZONE	Parts & Supplies	401.71
03/15/2018	31898	BLUE RIBBON PERSONNEL SERVICES	Office Assistant II Testing Fees	384.00
03/15/2018	31899	BURGER PHYSICAL THERAPY SERVICES INC	Ergo Eval-Vault Room & Follow Up Dispatch	375.00
03/15/2018	31900	BUS & EQUIPMENT REPAIR OF CA	Parts & Supplies	2,183.68
03/15/2018	31901	CDW GOVERNMENT	HDMI to DVI Adaptor to Install PC	11.16
03/15/2018	31902	DENTONIS	Air Bags #0609	988.72
03/15/2018	31903	EDC COMMUNITY DEVELOPMENT AGENCY	AQMD Fees Permit #15-1745 18/19-Generator	666.97
03/15/2018	31904	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease 2018	150.00
03/15/2018	31905	EDC RISK MANAGEMENT	Medical Premium - March 2018	2,241.97
03/15/2018	31906	EDCTC	VOID: County Line Transit Center Study	0.00
03/15/2018	31907	EMP. MISC. REIMBURSEMENT	Taxi Voucher Reimb - NG	75.00
03/15/2018	31908	EMP. MISC. REIMBURSEMENT	Taxi Voucher Reimb - RC	48.00
03/15/2018	31909	EMP. MISC. REIMBURSEMENT	DMV Physical - CG	75.00
03/15/2018	31910	EMP. MISC. REIMBURSEMENT	DMV License Fee - TW	45.00
03/15/2018	31911	GIRARD & EDWARDS	Legal Counsel - February 2018	904.75
03/15/2018	31912	HUNT & SONS INC	Fuel Purchases - February 2018	331.30
03/15/2018	31913	IMAGE FACTORY	Local Guide Changes-April 2018 Updates	162.50
03/15/2018	31914	J. C. NELSON SUPPLY CO.	Janitorial Supplies	222.76
03/15/2018	31915	KINETICO WATER OF PLACERVILLE	Filtered Water Rental for March 2018	43.32
03/15/2018	31916	MCI SERVICE PARTS INC	Parts & Supplies	1,663.24
03/15/2018	31917	MOUNTAIN DEMOCRAT INC	Recruitment Ads - OA II - Feb 2018	156.68
03/15/2018	31918	O'REILLY AUTO PARTS	Parts & Supplies	123.67
03/15/2018	31919	OPERATING ENGINEERS LOCAL UNION #3	Employee Paid Union Dues - March 2018	2,160.00
03/15/2018	31920	PRO-LINE CLEANING SERVICES INC	Cleaning Services - February 2018	675.00
03/15/2018	31921	QUILL	Misc. Office Supplies	365.92
03/15/2018	31922	SIERRA NEVADA TIRE & WHEEL	Tires #1502	987.49
03/15/2018	31923	STATE OF CA - DEPT OF JUSTICE	Fingerprints, Investigations - Apps & FBI-02/18	49.00
03/15/2018	31924	UPS	Shipping / Postage	82.24
03/15/2018	31925	VISA	Monthly Reconciled Charges	3,002.02
03/15/2018	31926	WESTERN SUPPLY INC	Valve Stem #1604	81.17
03/15/2018	31927	WOLFPACK INSURANCE SERVICES, INC.	April 2018 Dental/Vision Premium	4,588.80
03/15/2018	31928	XEROX FINANCIAL SERVICES	Lease Payment - March 2018	774.35
03/15/2018	31929	ZEP MANUFACTURING CO.	Bus Cleaning Supplies	588.58

**EL DORADO COUNTY TRANSIT AUTHORITY**

**Check Register**

March through June 2018

Date	Num	Name	Memo	Amount
03/26/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE MARCH 23, 2018	5,536.82
03/26/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #6	11,945.30
03/26/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #6 SUPP.	7,165.35
03/29/2018	31930	4 IMPRINT INC	Marketing Items	290.47
03/29/2018	31931	ABSOLUTE GLASS INC	Install Windshield #1008	251.81
03/29/2018	31932	ARNOLDS FOR AWARDS	Engraving for EOM Plate - April 2018	12.50
03/29/2018	31933	AT&T LONG DISTANCE	Monthly Utility	372.15
03/29/2018	31934	CAL.NET	March 2018 Camera Service	106.97
03/29/2018	31935	CDW GOVERNMENT	Samsung 850 EVP SSD's 250GB HVH-Dispatch 2	236.19
03/29/2018	31936	COMCAST	High Speed Cable Internet-March 2018	240.93
03/29/2018	31937	EDC HNSA-PUBLIC HEALTH DIVISION	Pre-Employment PPD Testing & Eval	36.00
03/29/2018	31938	EL DORADO IRRIGATION DISTRICT	Monthly Utility	562.21
03/29/2018	31939	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - FA	9.00
03/29/2018	31940	EMP. MISC. REIMBURSEMENT	Mileage Reimb - CP	48.51
03/29/2018	31941	EMP. MISC. REIMBURSEMENT	Refund for Overpayment of 457 PERS Loan - DP	41.15
03/29/2018	31942	GCR TIRES & SERVICE	Tires #1006	2,180.87
03/29/2018	31943	GLOBAL DATA VAULT LLC	Disaster Recovery Cloud Back Up Service-Monthly	300.00
03/29/2018	31944	HUNT & SONS INC	Bulk Engine Oil 15w40	1,769.30
03/29/2018	31945	IMAGE SOURCE	All Copier Maintenance 03/14/18-04/13/18	388.26
03/29/2018	31946	PACIFIC GAS & ELECTRIC	Monthly Utility	859.81
03/29/2018	31947	PACIFIC MATERIAL HANDLING SOL INC	PM Service - Scissor Lift, Forklift, Floor Scrubber	381.30
03/29/2018	31948	QUILL	Misc. Office Supplies	583.08
03/29/2018	31949	SAC REGIONAL TRANSIT	March 2018 Combo Passes	275.00
03/29/2018	31950	SQUEAKY CLEAN	Interior & Exterior Window Cleaning-52 Panes	260.00
03/29/2018	31951	UNITED TEXTILE	Gloves-Shop Use	127.63
03/29/2018	31952	UPS	Shipping / Postage	29.75
03/29/2018	31953	VERIZON WIRELESS	Cellular & Wifi Service - March 2018	3,026.63
03/29/2018	31954	VIPER PEST CONTROL INC	Bi-Monthly Pest Control-#6565	60.00
04/04/2018	31955	A-Z BUS SALES	Parts & Supplies	2,285.26
04/04/2018	31956	ABSOLUTE GLASS INC	Windshield Repair #1006	120.00
04/04/2018	31957	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premium - April 2018	110.46
04/04/2018	31958	ARENS BROTHERS	Used Oil, Oily Solids, Aerosol Cans Pick Up	1,177.90
04/04/2018	31959	AT&T / CALNET 3	Monthly Utility	1,331.42
04/04/2018	31960	AT&T MOBILITY	Monthly Utility	180.20
04/04/2018	31961	CELL ENERGY	Batteries #1304	132.63
04/04/2018	31962	DAWSON OIL	Fuel Purchases - March 2018	55,486.90
04/04/2018	31963	EDC SHERIFF'S OFFICE-Fingerprinting	Fingerprinting 1 Person	12.00
04/04/2018	31964	EL DORADO DISPOSAL	Monthly Utility	293.62
04/04/2018	31965	EMP. MISC. REIMBURSEMENT	Replacement for Pyck #545 for RHS	258.78
04/04/2018	31966	EMP. MISC. REIMBURSEMENT	Meal & Travel Reimb - AK	208.90
04/04/2018	31967	EMP. MISC. REIMBURSEMENT	Meal & Travel Reimb - EP	114.31
04/04/2018	31968	FACTORY MOTOR PARTS	Fuel Filter #0902	108.35
04/04/2018	31969	HUNT & SONS INC	Fuel Purchases - March 2018	162.00
04/04/2018	31970	OPERATING ENGINEERS - MEDICAL	Medical Premium - April 2018	64,686.00
04/04/2018	31971	PACIFIC GAS & ELECTRIC	Monthly Utility	2,849.90
04/04/2018	31972	PETTY CASH	Petty Cash - NM	85.41
04/04/2018	31973	QUILL	Misc. Office Supplies	202.36
04/04/2018	31974	RON DUPRATT FORD	Parts & Supplies	799.41
04/04/2018	31975	RTS IT INC	IT Services/Back-Up April 2018	4,180.00
04/04/2018	31976	THOMPSONS BUICK GMC	Parts & Supplies	228.32
04/04/2018	31977	THOMPSONS CHRYSLER DODGE	Parts & Supplies	207.69
04/04/2018	31978	TOWN CENTER EAST LP	Lease Pymt for April 2018 P&R	700.00
04/04/2018	31979	UNIVERSAL SECURITY & FIRE INC	Alarm Monitoring 04/01/18 - 06/30/18	135.00
04/04/2018	31980	XEROX FINANCIAL SERVICES	Lease Payment - April 2018	774.35
04/04/2018	31981	A-Z BUS SALES	VOID: EL244	0.00
04/05/2018	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	April 2018 Health Premium	36,585.07
04/05/2018	31982	EMP. MISC. REIMBURSEMENT	Repair to Mailbox - JL	25.00
04/05/2018	31983	FEILD AND ASSOCIATES	Transit Project Mgmt for 01-03/2018	4,717.50
04/09/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE APRIL 6, 2018	5,473.12
04/09/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #7	11,786.21
04/09/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR#7 SUPP.	7,243.52
04/13/2018	31984	ARENS BROTHERS	Oily Water Pick up	106.31
04/13/2018	31985	AT&T LONG DISTANCE	Monthly Utility	405.90
04/13/2018	31986	AUTOZONE	Parts & Supplies	1,482.73
04/13/2018	31987	C & H MOTOR PARTS	Parts & Supplies	548.44
04/13/2018	31988	CAMPORA PROPANE	Fill Shop Propane Tank	522.83
04/13/2018	31989	CAPITOL CLUTCH & BRAKE	Parts & Supplies	2,436.53
04/13/2018	31990	CITY OF PLACERVILLE	Bus Shelter Maintenance - April, May, June 2018	330.00
04/13/2018	31991	DIAMOND SPRINGS PRINTING & GRAPHICS	Bus Cards BB - Qty 500	64.35
04/13/2018	31992	EDC CHAMBER OF COMMERCE	Annual Membership Dues 2018/2019	148.50
04/13/2018	31993	FASTENAL	Bus Cleaning Supplies	323.14
04/13/2018	31994	FLEMING DISTRIBUTING CO.	Additives PM Services	799.55
04/13/2018	31995	GILLIG LLC	Parts & Supplies	732.76
04/13/2018	31996	GIRARD & EDWARDS	Legal Counsel - March 2018	752.00
04/13/2018	31997	HANGTOWN BODY SHOP	Step Repair #1504	343.59
04/13/2018	31998	HUNT & SONS INC	Fuel Purchases - March 2018	264.65
04/13/2018	31999	J. C. NELSON SUPPLY CO.	Janitorial Supplies	163.69
04/13/2018	32000	KINETICO WATER OF PLACERVILLE	Filtered Water Rental for April 2018	43.32
04/13/2018	32001	KNOX COMPANY	Knox Box for Keys - Fire Dept. Requirement	360.36
04/13/2018	32002	LANGUAGE LINE SERVICES INC	Interpreter Service - March 2018	20.10
04/13/2018	32003	MCI SERVICE PARTS INC	Parts & Supplies	3,142.88

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Date	Num	Name	Memo	Amount
04/13/2018	32004	MAG LANDSCAPING INC	March 2018 - Landscape Service	630.00
04/13/2018	32005	MOUNTAIN DEMOCRAT INC	Recruitment Ads Equip Tech March 2018	367.53
04/13/2018	32006	OREILLY AUTO PARTS	Parts & Supplies	615.68
04/13/2018	32007	PRO-LINE CLEANING SERVICES INC	Cleaning Services - March 2018	675.00
04/13/2018	32008	QUILL	Misc. Office Supplies	125.47
04/13/2018	32009	RIEBES AUTO PARTS	Parts & Supplies	218.73
04/13/2018	32010	RTS IT INC	CAT 6 Wiring CIP 14-10	975.00
04/13/2018	32011	SIERRA NEVADA TIRE & WHEEL	Tires #0903	2,626.64
04/13/2018	32012	TERRIE Y. PRODHON	CPA Services - March 2018	91.14
04/13/2018	32013	TRUE VALUE HARDWARE	Parts & Supplies	106.80
04/13/2018	32014	VALLEY POWER SYSTEMS	Parts & Supplies	440.41
04/13/2018	32015	VISA	Monthly Reconciled Charges	2,106.91
04/13/2018	32016	WESTERN SUPPLY INC	Equal Tire Balance #1007 #1703	446.77
04/23/2018	32017	EMP. MISC. REIMBURSEMENT	Taxi Voucher Reimb - AG	30.00
04/23/2018	32018	EMP. MISC. REIMBURSEMENT	DMV Permit Test - CN	76.00
04/23/2018	32019	EMP. MISC. REIMBURSEMENT	DMV Permit Test - DP	76.00
04/25/2018	32020	3D DATACOM	Fiber Connection for Maint. Building	2,841.00
04/25/2018	32021	3D DATACOM	Park & Ride Camera Project	11,599.50
04/25/2018	32022	ABSOLUTE GLASS INC	Windshield Repair #1002	90.00
04/25/2018	32023	ADM SCREENING	Random & Pre-Employ Screening March 2018	945.00
04/25/2018	32024	AFLAC	Employee Paid Premiums - April 2018	1,535.60
04/25/2018	32025	ALPHA ANALYTICAL LABORATORIES INC	Storm Water Testing 2018	234.00
04/25/2018	32026	ARNOLDS FOR AWARDS	Engraving for EOM Plate - May 2018	27.52
04/25/2018	32027	SUN LIFE FINANCIAL	Life/LTD Premium - April 2018	3,091.82
04/25/2018	32028	BICKMORE	Actuarial Valuation of OPEB	4,400.00
04/25/2018	32029	BUS & EQUIPMENT REPAIR OF CA	Bracket Bike Rack #1401	419.37
04/25/2018	32030	CAL.NET	April 2018 Camera Service	113.92
04/25/2018	32031	CITY OF PLACERVILLE	Livescan Fee 02-03/2018 - 3 Employees	80.00
04/25/2018	32032	COMCAST	High Speed Cable Internet - April 2018	240.93
04/25/2018	32033	DAWSON OIL	Tote of Diesel Exhaust Fluid	479.41
04/25/2018	32034	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease 2018	150.00
04/25/2018	32035	EL DORADO IRRIGATION DISTRICT	Monthly Utility	277.76
04/25/2018	32036	EMP. MISC. REIMBURSEMENT	DMV Permit Test - JW	76.00
04/25/2018	32037	FEDERAL EXPRESS	Shipping / Postage	51.34
04/25/2018	32038	GCR TIRES & SERVICE	Tires #1006 #1007	6,631.88
04/25/2018	32039	GLOBAL DATA VAULT LLC	Disaster Recovery Cloud Back Up Service	300.00
04/25/2018	32040	HANGTOWN FIRE CONTROL INC	Annual Fire Extinguisher Service	1,946.83
04/25/2018	32041	HUNT & SONS INC	Fuel Purchases - April 2018	791.20
04/25/2018	32042	IMAGE SOURCE	Staples for Admin Copier	113.82
04/25/2018	32043	J. C. NELSON SUPPLY CO.	Janitorial Supplies	55.64
04/25/2018	32044	MISSION UNIFORM SERVICE	Mats, Towels, Shop Uniforms	224.94
04/25/2018	32045	NEOPOST USA INC	Neopost Postage Sheets	57.91
04/25/2018	32046	OPERATING ENGINEERS LOCAL UNION #3	Employee Paid Union Dues - April 2018	2,304.00
04/25/2018	32047	QUILL	Misc. Office Supplies	411.27
04/25/2018	32048	RESCO PRINTING	Local Service Guide - Qty 3000	2,595.45
04/25/2018	32049	SKI AIR INCORPORATED	A/C Repair - Building #6565	387.70
04/25/2018	32050	SPOT-ON SIGNS & GRAPHICS	Tent Banners w/Velcro Mounting for Easy Up	448.32
04/25/2018	32051	STATE OF CA - DEPT OF JUSTICE	Fingerprints, Investigations - Apps & FBI-03/18	147.00
04/25/2018	32052	STATE WATER RESOURCES CONTROL BOARD	Annual Fee for 04/01/18-03/31/19	1,400.00
04/25/2018	32053	TESSCO INC	Batteries for 2-Way Radios	85.72
04/25/2018	32054	UPS	Shipping / Postage	19.52
04/25/2018	32055	VERIZON WIRELESS	Cellular & Wifi Service - April 2018	3,053.02
04/25/2018	32056	WOLFPACK INSURANCE SERVICES, INC.	Dental/Vision Premium - May 2018	4,567.40
04/27/2018	32057	CA DEPT OF TAX & FEE ADMIN	1st QTR Exempt Bus Operator Diesel Fuel Tax 2018	417.48
04/30/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE APRIL 20, 2018	5,498.00
04/30/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #8	11,811.81
04/30/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #8 SUPP.	7,757.42
05/03/2018	32058	ABSOLUTE GLASS INC	Install Windshield #0607	241.81
05/03/2018	32059	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premiums - May 2018	110.46
05/03/2018	32060	ARNOLDS FOR AWARDS	Safety Awards & Engraving	136.07
05/03/2018	32061	AT&T / CALNET 3	Monthly Utility	1,330.71
05/03/2018	32062	AT&T MOBILITY	Monthly Utility	183.00
05/03/2018	32063	CALIFORNIA CUSTOM TEE'S	New Employee Uniform Order - 5 Emp	521.78
05/03/2018	32064	CARNAHAN ELECTRIC LTD	Install 120V receptacle @ Bus Wash	621.70
05/03/2018	32065	DAWSON OIL	Fuel Purchases - April 2018	56,251.35
05/03/2018	32066	EDC HHS-A-PUBLIC HEALTH DIVISION	Pre-Employment PPD Testing & Eval - 3 Emp	108.00
05/03/2018	32067	EL DORADO DISPOSAL	Monthly Utility	293.62
05/03/2018	32068	FASTENAL	Shop Supplies	519.93
05/03/2018	32069	GILLIG LLC	Parts & Supplies	1,705.43
05/03/2018	32070	IMAGE SOURCE	All Copier Maintenance 04/14/18-05/13/18	1,067.73
05/03/2018	32071	MISSION UNIFORM SERVICE	Mats, Towels, Shop Uniforms	185.80
05/03/2018	32072	OPERATING ENGINEERS - MEDICAL	Medical Premiums - May 2018	57,938.00
05/03/2018	32073	PACIFIC GAS & ELECTRIC	Monthly Utility	850.48
05/03/2018	32074	QUILL	Misc. Offices Supplies	430.21
05/03/2018	32075	RTS IT INC	IT Services/Back-Up May 2018	4,180.00
05/03/2018	32076	SUN LIFE FINANCIAL	Life/LTD Premium - May 2018	3,091.82
05/03/2018	32077	THOMPSONS BUICK GMC	Parts & Supplies	197.92
05/03/2018	32078	THOMPSONS CHRYSLER DODGE	Parts & Supplies	317.77
05/03/2018	32079	TOWN CENTER EAST LP	Lease Pymt for May 2018 P&R	700.00
05/03/2018	32080	TRANSIT MARKETING LLC	Mthly Passes, Bus Cards, Summer Go-Passes	1,945.02
05/03/2018	32081	WESTERN SUPPLY INC	Valve Stems #0602 #0609	128.04

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05/03/2018	32082	EDCTC	County Line Transit Center Study Contract Mgmt 01-03/2018	428.23
05/04/2018	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Health Premium - May 2018	35,109.45
05/08/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE MAY 4, 2018	5,498.10
05/08/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #9	11,809.05
05/08/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #9 SUPP.	8,022.68
05/11/2018	32083	A-Z BUS SALES	Parts & Supplies	943.92
05/11/2018	32084	ARENS BROTHERS	Waste Oil Pick Up	379.62
05/11/2018	32085	AT&T LONG DISTANCE	Monthly Utility	333.58
05/11/2018	32086	C & H MOTOR PARTS	Parts & Supplies	594.33
05/11/2018	32087	CAPITOL CLUTCH & BRAKE	Parts & Supplies	418.29
05/11/2018	32088	CRUSADER FENCE CO INC	Replace Electric Gate Operator	8,165.76
05/11/2018	32089	DENTONIS	Air Bags #0602	958.82
05/11/2018	32090	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease 2018	150.00
05/11/2018	32091	FLEMING DISTRIBUTING CO.	Additives PM Services	245.92
05/11/2018	32092	J. C. NELSON SUPPLY CO.	Janitorial Supplies	189.06
05/11/2018	32093	LANGUAGE LINE SERVICES INC	Interpreter Service - April 2018	7.54
05/11/2018	32094	MCI SERVICE PARTS INC	Parts & Supplies	2,533.39
05/11/2018	32095	MAG LANDSCAPING INC	April 2018 - Landscape Service	630.00
05/11/2018	32096	O'REILLY AUTO PARTS	Parts & Supplies	442.80
05/11/2018	32097	PACIFIC GAS & ELECTRIC	Monthly Utility	2,478.46
05/11/2018	32098	QUILL	Misc. Offices Supplies	137.22
05/11/2018	32099	RESCO PRINTING	Mthly Passes with Custom Inks	2,119.26
05/11/2018	32100	RIEBES AUTO PARTS	Parts & Supplies	185.56
05/11/2018	32101	ROMAINE ELECTRIC	Starter #0608	285.68
05/11/2018	32102	RON DUPRATT FORD	Parts & Supplies	2,486.02
05/11/2018	32103	RTS IT INC	Upgrade to QuickBooks Premier 2018	1,000.00
05/11/2018	32104	TRUE VALUE HARDWARE	Parts & Supplies	56.48
05/11/2018	32105	VISA	Monthly Reconciled Charges	3,639.16
05/11/2018	32106	XEROX FINANCIAL SERVICES	Lease Payment S&U & Property Tax-May 2018	1,024.48
05/11/2018	32107	ZEP MANUFACTURING CO.	Bus Cleaning Supplies-Shop Use	424.76
05/16/2018	32108	ADM SCREENING	Random & Pre-Employ Screening April 2018	375.00
05/16/2018	32109	AFLAC	Employee Paid Premiums - May 2018	1,359.44
05/16/2018	32110	EDCTC	County Line Transit Center Study Contract Mgmt 8-12/2017	1,099.97
05/16/2018	32111	EMP. MISC. REIMBURSEMENT	Mileage & Travel Exp for Conf - MW	110.63
05/16/2018	32112	EMP. MISC. REIMBURSEMENT	Mileage & Travel Exp for Conf - MH	65.72
05/16/2018	32113	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - LA	24.00
05/16/2018	32114	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - WP	12.00
05/16/2018	32115	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - JL	15.00
05/16/2018	32116	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - LS	18.00
05/16/2018	32117	EMPLOYMENT DEVELOPMENT DEPARTMENT	Reimbursable Account	2,296.00
05/16/2018	32118	HUNT & SONS INC	Fuel Purchases - April 2018	537.72
05/16/2018	32119	MOUNTAIN DEMOCRAT INC	Recruitment Ads Equip Tech April 2018	245.02
05/16/2018	32120	MOUNTAIN DEMOCRAT INC	Public Notice for Dial-A-Ride Changes	40.00
05/16/2018	32121	WOLFPACK INSURANCE SERVICES, INC.	Dental/Vision Premium - June 2018	4,437.80
05/17/2018	32122	EDC RISK MANAGEMENT	Health Insurance - April 2018	7,455.34
05/21/2018	32123	ABSOLUTE GLASS INC	Install Windshield #0608	307.98
05/21/2018	32124	AUTOMOTIVE EXCELLENCE	Smog Inspection #0803	78.20
05/21/2018	32125	AUTOZONE	Parts & Supplies	491.76
05/21/2018	32126	CAL.NET	Camera Service - May 2018	519.72
05/21/2018	32127	CALIFORNIA STEAM INC	Service/Filtration System	944.08
05/21/2018	32128	CAMPORA PROPANE	Fill Propane Tank-Forklift	13.98
05/21/2018	32129	EL DORADO IRRIGATION DISTRICT	Monthly Utility	608.02
05/21/2018	32130	GLOBAL DATA VAULT LLC	Disaster Recovery Cloud Back Up Service-Monthly	300.00
05/21/2018	32131	HUNT & SONS INC	Bulk Engine Oil	1,556.30
05/21/2018	32132	OPERATING ENGINEERS LOCAL UNION #3	Union Dues - May 2018	2,256.00
05/21/2018	32133	PAINT SPOT INC	Red & White Paint for Facility	337.84
05/21/2018	32134	PRO-LINE CLEANING SERVICES INC	Cleaning Services - April 2018	675.00
05/21/2018	32135	SIERRA NEVADA TIRE & WHEEL	Tires #1009	3,271.31
05/21/2018	32136	VIPER PEST CONTROL INC	Bi-Monthly Pest Control - #6565	60.00
05/22/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #10	11,778.88
05/22/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #10 SUPP.	7,985.37
05/24/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE MAY 18, 2018	5,497.95
05/29/2018	32137	CalPERS - OPEB	CalPERS OPEB/SKBO-1035606509	55,631.00
05/29/2018	32138	3D DATACOM	CCO #1 & 2 El Dorado Transit Final Bill	18,728.55
06/05/2018	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Health Premiums - June 2018	36,483.77
06/05/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE JUNE 1, 2018	5,503.20
06/05/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #11	11,737.08
06/05/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #11 SUPP.	7,900.43
06/06/2018	32139	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premiums - June 2018	110.46
06/06/2018	32140	ARNOLDS FOR AWARDS	Engraving for EOM Plate - June 2018	12.50
06/06/2018	32141	AT&T / CALNET 3	Monthly Utility	1,329.24
06/06/2018	32142	AT&T MOBILITY	Monthly Utility	182.40
06/06/2018	32143	COMCAST	High Speed Cable Internet - May 2018	240.93
06/06/2018	32144	DAWSON OIL	Fuel Purchases - May 2018	63,127.29
06/06/2018	32145	EDC CHAMBER OF COMMERCE	Agriculture Tour Attendance 2018 - MJ	10.00
06/06/2018	32146	EDC FAIR ASSOCIATION, INC.	Fair Tickets for Employees	539.00
06/06/2018	32147	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease 2018	110.72
06/06/2018	32148	EL DORADO DISPOSAL	Monthly Utility	293.62
06/06/2018	32149	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - MM	15.00
06/06/2018	32150	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - ME	24.00
06/06/2018	32151	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - NP	27.00

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06/06/2018	32152	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - LW	48.00
06/06/2018	32153	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - LG	18.00
06/06/2018	32154	EMP. MISC. REIMBURSEMENT	Taxi Voucher Refund - MZ	36.00
06/06/2018	32155	EMP. MISC. REIMBURSEMENT	Fare Reimbursement/Connect Card Not Working	5.00
06/06/2018	32156	EMP. MISC. REIMBURSEMENT	Mileage Reimb - JP	169.29
06/06/2018	32157	FEDERAL EXPRESS	Shipping / Postage	47.40
06/06/2018	32158	HUNT & SONS INC	Fuel Purchases - May 2018	1,707.38
06/06/2018	32159	IMAGE SOURCE	All Copier Maintenance 05/14/18 - 06/13/18	585.37
06/06/2018	32160	IMPERIAL PRINTING-HKR	Poster for Emerging Leader Academy - CTAA	108.25
06/06/2018	32161	LANGUAGE LINE SERVICES INC	Interpreter Service - May 2018	27.64
06/06/2018	32162	MAG LANDSCAPING INC	May 2018 - Landscape Service	630.00
06/06/2018	32163	OPERATING ENGINEERS - MEDICAL	Health Premium - June 2018	68,314.00
06/06/2018	32164	PACIFIC GAS & ELECTRIC	Monthly Utility	3,298.39
06/06/2018	32165	PROTEL COMMUNICATIONS INC	AT&T Transition to IP Flex	1,680.25
06/06/2018	32166	QUILL	Misc. Offices Supplies	869.84
06/06/2018	32167	RTS IT INC	IT Services/Back-Up June 2018	4,180.00
06/06/2018	32168	SUN LIFE FINANCIAL	Life/LTD Premium - June 2018	2,982.27
06/06/2018	32169	TOWN CENTER EAST LP	Lease Pymt for June 2018 P&R	700.00
06/06/2018	32170	VERIZON WIRELESS	Cellular & Wifi Service - May 2018	3,067.62
06/06/2018	32171	VISA	Monthly Reconciled Charges	4,156.11
06/06/2018	32172	XEROX FINANCIAL SERVICES	Lease Payment-June 2018	774.35
06/18/2018	32173	A-Z BUS SALES	Parts & Supplies	1,379.85
06/18/2018	32174	ABSOLUTE GLASS INC	Install Windshield DS #1003	734.71
06/18/2018	32175	ARENS BROTHERS	Used Oil & Oily Water Pick Up	294.98
06/18/2018	32176	AT&T LONG DISTANCE	Monthly Utility	408.90
06/18/2018	32177	AUTOZONE	Parts & Supplies	428.86
06/18/2018	32178	BICKMORE	Prepare GASB 75 Actuarial Report	1,500.00
06/18/2018	32179	BUS & EQUIPMENT REPAIR OF CA	Parts & Supplies	1,573.25
06/18/2018	32180	C & H MOTOR PARTS	Parts & Supplies	355.24
06/18/2018	32181	CAPITOL CLUTCH & BRAKE	Parts & Supplies	2,390.78
06/18/2018	32182	CUMMINS PACIFIC LLC	Parts & Supplies	78.36
06/18/2018	32183	D&K AUTO GLASS	Install Dest Sign #1001	120.00
06/18/2018	32184	DIAMOND MANUFACTURING INC	New Fare Boxes for Fleet Vehicles	47,365.00
06/18/2018	32185	EL DORADO IRRIGATION DISTRICT	Monthly Utility	135.82
06/18/2018	32186	EMP. MISC. REIMBURSEMENT	Taxi Voucher Reimb - SA	6.00
06/18/2018	32187	EMP. MISC. REIMBURSEMENT	Taxi Voucher Reimb - DM	30.00
06/18/2018	32188	FACTORY MOTOR PARTS	Parts & Supplies	623.33
06/18/2018	32189	FASTENAL	Parking Stops/Bus Parking Lot	1,472.95
06/18/2018	32190	FLEMING DISTRIBUTING CO.	Additives PM Services	475.65
06/18/2018	32191	G & O BODY SHOP INC	Towing Fees	637.50
06/18/2018	32192	GCR TIRES & SERVICE	Parts & Supplies	7,759.40
06/18/2018	32193	GILLIG LLC	Parts & Supplies	2,486.85
06/18/2018	32194	GIRARD & EDWARDS	Legal Counsel - April, May 2018	8,953.50
06/18/2018	32195	HANOVER DISPLAYS INC	Destination Sign #1401	4,228.09
06/18/2018	32196	HUNT & SONS INC	Bulk Engine Oil	2,313.73
06/18/2018	32197	J. C. NELSON SUPPLY CO.	Janitorial Supplies	182.99
06/18/2018	32198	KINETICO WATER OF PLACERVILLE	Filtered Water Rental for May-June 2018	85.80
06/18/2018	32199	MAG LANDSCAPING INC	Extra Work Removing Tree's & Disposal-MMTF	3,450.00
06/18/2018	32200	MCI SERVICE PARTS INC	Parts & Supplies	4,815.12
06/18/2018	32201	MISSION UNIFORM SERVICE	Mats, Towels, Shop Uniforms	262.65
06/18/2018	32202	MOUNTAIN DEMOCRAT INC	Recruit Ads for Equip Tech & T/O - May 2018	750.91
06/18/2018	32203	NEOPOST USA INC	Neopost Postage Sheets	57.91
06/18/2018	32204	O'REILLY AUTO PARTS	Parts & Supplies	1,148.01
06/18/2018	32205	OPERATING ENGINEERS LOCAL UNION #3	Employee Paid Union Dues - June 2018	2,160.00
06/18/2018	32206	PACIFIC MATERIAL HANDLING SOL INC	PM Service - Forklift	389.55
06/18/2018	32207	PAINT SPOT INC	Spray Tips & Paint for Bus Lot	182.75
06/18/2018	32208	PRO-LINE CLEANING SERVICES INC	Cleaning Services - May 2018	675.00
06/18/2018	32209	QUILL	Misc. Offices Supplies	115.14
06/18/2018	32210	RESCO PRINTING	Large Size Mailing Labels	1,980.90
06/18/2018	32211	RIEBES AUTO PARTS	Parts & Supplies	279.79
06/18/2018	32212	ROMAINE ELECTRIC	Parts & Supplies	2,992.28
06/18/2018	32213	RON DUPRATT FORD	Parts & Supplies	2,317.16
06/18/2018	32214	SIERRA NEVADA TIRE & WHEEL	Tires #1501	493.74
06/18/2018	32215	THOMPSONS BUICK GMC	Parts & Supplies	2,643.41
06/18/2018	32216	TK SERVICES INC	Parts & Supplies	3,122.50
06/18/2018	32217	TRUE VALUE HARDWARE	Parts & Supplies	15.40
06/18/2018	32218	UNITED TEXTILE	Gloves - Shop Use	136.10
06/18/2018	32219	UPS	Shipping / Postage	15.48
06/18/2018	32220	VALLEY POWER SYSTEMS	Parts & Supplies	2,168.89
06/18/2018	32221	WESTERN SUPPLY INC	Air Chuck - Shop Use	27.21
06/18/2018	32222	WOLFPACK INSURANCE SERVICES, INC.	Dental/Vision Premium - July 2018	4,351.60
06/21/2018	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE JUNE 15, 2018	5,497.76
06/21/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #12	11,682.08
06/21/2018	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #12 SUPP.	7,872.78
06/22/2018	1004	CITY OF PLACERVILLE	WPI Progress Payment #6	56,756.97

1,351,810.39

**Total 1,351,810.39**

AGENDA ITEM 1 C  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Brian James, Planning and Marketing Manager  
**SUBJECT:** May and June 2018 Ridership Reports

**REQUESTED ACTION:**  
**BY MOTION,**

**Receive and File the May and June 2018 Ridership Reports**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) staff reports monthly and fiscal year-to-date ridership trend reports at each Board meeting.

**DISCUSSION**

Following are the May and June 2018 monthly ridership tables comparing the current fiscal year to the previous fiscal year.

**May Ridership**

May 2018	May 2017	Increase	% Increase
30,185	29,551	634	2.1%

In May, Demand Response ridership decreased by 17.2%, Local Fixed Route ridership decreased by 0.2%, and Commuter ridership increased by 6.1%.

**June Ridership**

June 2018	June 2017	Decrease	% Decrease
26,472	27,044	-572	-2.1%

In June, Demand Response ridership decreased by 19.2%, Local Fixed Route ridership decreased by 3.6%, and Commuter ridership increased by 1.2%.

Following are the May and June 2018 monthly ridership reports and the fiscal year-to-date ridership report comparing the current fiscal year to the previous fiscal year.

Connect Card ridership is recorded every time a Connect Card is tapped onto the equipment in one of the vehicles. The number of riders is tracked to evaluate system usage. El Dorado Transit recorded 9,009 taps or 27.8% of all ridership in May 2018 and 11,353 taps or 39.9% of all ridership in June 2018. Following is the Connect Card ridership report with a graph showing the percent of total ridership using Connect Card per month.

# Ridership Report Fiscal Year-to-Date

## July 2017 to June 2018

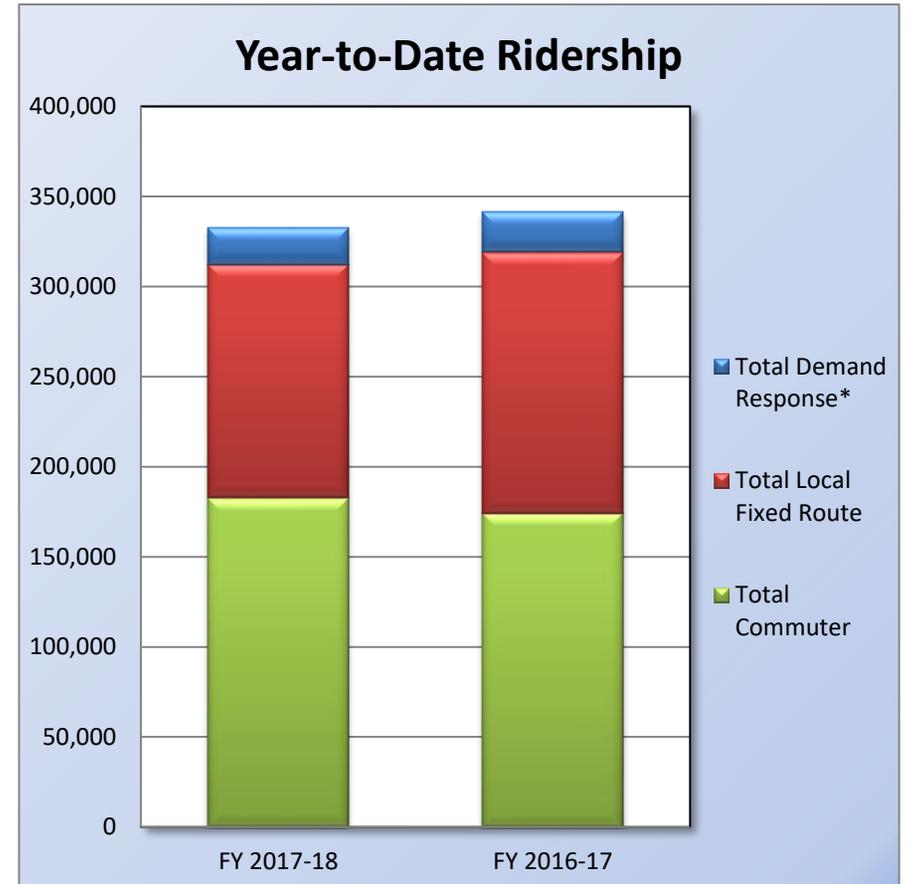


Demand Response	FY 2017-18	FY 2016-17	% Change
Dial-a-Ride	18,967	20,724	-8.5%
Sac-Med	527	560	-5.9%
ADA Paratransit	767	957	-19.9%
<b>Total Demand Response*</b>	<b>20,261</b>	<b>22,241</b>	<b>-8.9%</b>

Local Fixed Route	FY 2017-18	FY 2016-17	% Change
Cameron Park	12,608	14,408	-12.5%
Diamond Springs	25,351	28,001	-9.5%
Saturday Express	4,947	5,660	-12.6%
Pollock Pines	37,401	45,070	-17.0%
Placerville Shuttle	44,657	50,640	-11.8%
Diamond Springs Saturday	1,133	1,096	3.4%
El Dorado Hills	3,641	0	100.0%
<b>Total Local Fixed Route</b>	<b>129,738</b>	<b>144,875</b>	<b>-10.4%</b>

Commuter	FY 2017-18	FY 2016-17	% Change
Sacramento Commuter	145,281	139,165	4.4%
Reverse Commuter	592	627	-5.6%
50 Express	36,721	34,485	6.5%
<b>Total Commuter</b>	<b>182,594</b>	<b>174,277</b>	<b>4.8%</b>

Other Services	FY 2017-18	FY 2016-17	% Change
M.O.R.E.	21,843	25,326	-13.8%
Adult Day Services	6,565	5,798	13.2%
<b>Total Other Services</b>	<b>28,408</b>	<b>31,124</b>	<b>-8.7%</b>



Systemwide*	FY 2017-18	FY 2016-17	% Change
	332,593	341,393	-2.6%

\*Does not include Other Services

# May 2018 Ridership Report

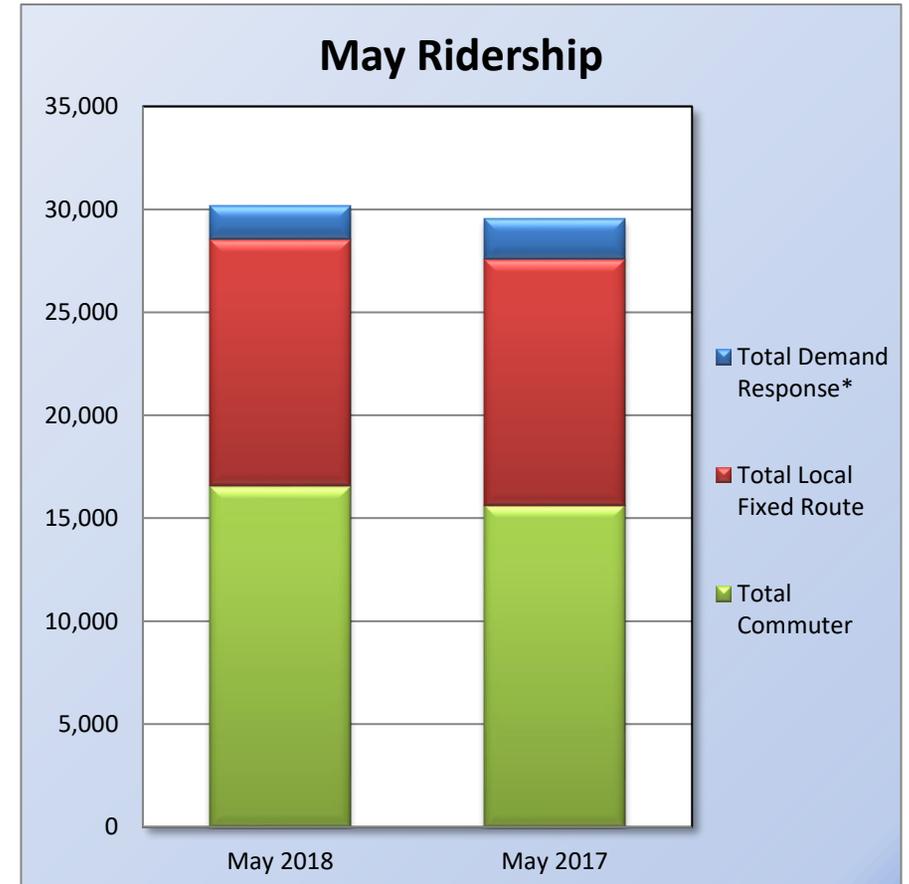


Demand Response	May 2018	May 2017	% Change
Dial-a-Ride	1,538	1,813	-15.2%
Sac-Med	45	47	-4.3%
ADA Paratransit	54	116	-53.4%
<b>Total Demand Response*</b>	<b>1,637</b>	<b>1,976</b>	<b>-17.2%</b>

Local Fixed Route	May 2018	May 2017	% Change
Cameron Park	1,233	1,107	11.4%
Diamond Springs	2,542	2,264	12.3%
Saturday Express	355	395	-10.1%
Pollock Pines	3,344	3,914	-14.6%
Placerville Shuttle	3,991	4,205	-5.1%
Diamond Springs Saturday	119	68	75.0%
El Dorado Hills	396	0	100.0%
<b>Total Local Fixed Route</b>	<b>11,980</b>	<b>11,953</b>	<b>0.2%</b>

Commuter	May 2018	May 2017	% Change
Sacramento Commuter	13,088	12,552	4.3%
Reverse Commuter	51	70	-27.1%
50 Express	3,429	3,000	14.3%
<b>Total Commuter</b>	<b>16,568</b>	<b>15,622</b>	<b>6.1%</b>

Other Services	May 2018	May 2017	% Change
M.O.R.E.	1,701	2,032	-16.3%
Adult Day Services	520	587	-11.4%
<b>Total Other Services</b>	<b>2,221</b>	<b>2,619</b>	<b>-15.2%</b>



Systemwide*	May 2018	May 2017	% Change
	30,185	29,551	2.1%

\*Does not include Other Services

# June 2018 Ridership Report

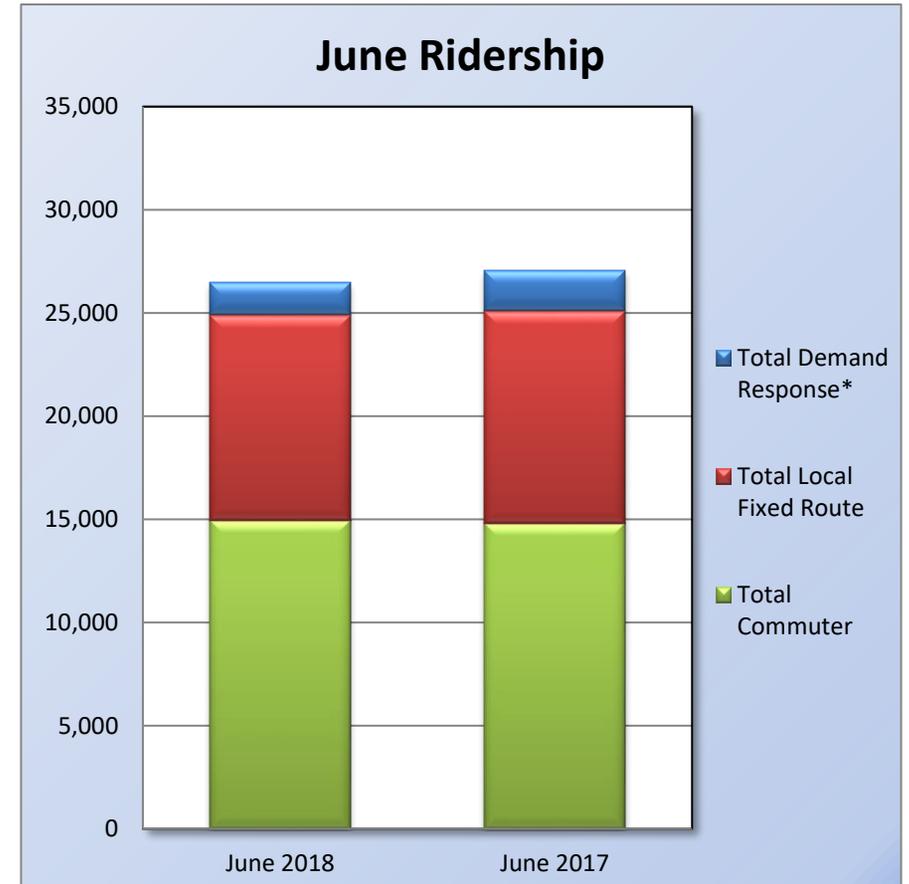


Demand Response	June 2018	June 2017	% Change
Dial-a-Ride	1,476	1,784	-17.3%
Sac-Med	17	60	-71.7%
ADA Paratransit	72	94	-23.4%
<b>Total Demand Response*</b>	<b>1,565</b>	<b>1,938</b>	<b>-19.2%</b>

Local Fixed Route	June 2018	June 2017	% Change
Cameron Park	1,146	973	17.8%
Diamond Springs	1,581	1,423	11.1%
Saturday Express	428	368	16.3%
Pollock Pines	2,938	3,531	-16.8%
Placerville Shuttle	3,353	3,931	-14.7%
Diamond Springs Saturday	119	93	28.0%
El Dorado Hills	379	0	100.0%
<b>Total Local Fixed Route</b>	<b>9,944</b>	<b>10,319</b>	<b>-3.6%</b>

Commuter	June 2018	June 2017	% Change
Sacramento Commuter	12,045	12,453	-3.3%
Reverse Commuter	63	113	-44.2%
50 Express	2,855	2,221	28.5%
<b>Total Commuter</b>	<b>14,963</b>	<b>14,787</b>	<b>1.2%</b>

Other Services	June 2018	June 2017	% Change
M.O.R.E.	1,506	2,182	-31.0%
Adult Day Services	507	564	-10.1%
<b>Total Other Services</b>	<b>2,013</b>	<b>2,746</b>	<b>-26.7%</b>



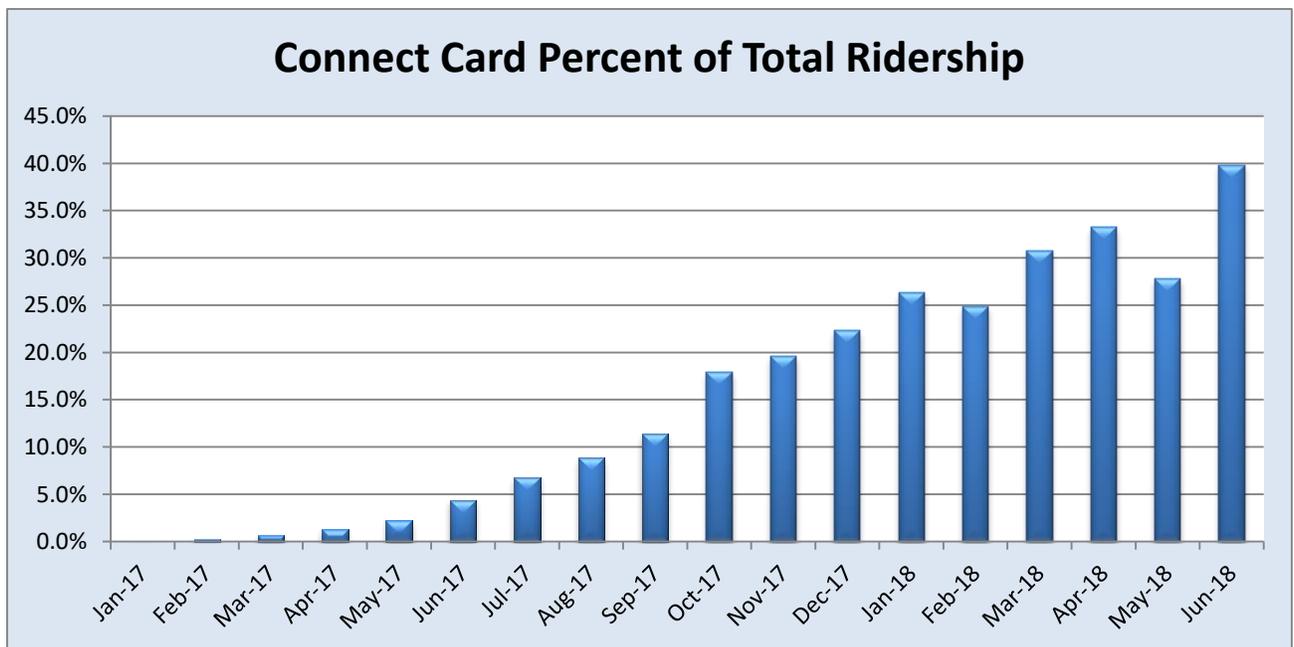
Systemwide*	June 2018	June 2017	% Change
	26,472	27,044	-2.1%

\*Does not include Other Services

# Connect Card Ridership Report



Month	Number of Taps	Total Ridership	% of Total Ridership
Jan-17	11	30,023	0.0%
Feb-17	87	29,139	0.3%
Mar-17	257	35,487	0.7%
Apr-17	394	29,448	1.3%
May-17	715	32,170	2.2%
Jun-17	1,313	29,790	4.4%
Jul-17	1,815	26,713	6.8%
Aug-17	2,947	33,442	8.8%
Sep-17	3,397	29,882	11.4%
Oct-17	5,905	33,007	17.9%
Nov-17	5,519	28,104	19.6%
Dec-17	6,065	27,148	22.3%
Jan-18	8,171	31,005	26.4%
Feb-18	7,175	28,913	24.8%
Mar-18	9,492	30,835	30.8%
Apr-18	10,361	31,137	33.3%
May-18	9,009	32,406	27.8%
Jun-18	11,353	28,485	39.9%



**Connect Card Consortium Goal of 25% by June 2018**

AGENDA ITEM 1 D  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Approve Agreement between the City of Placerville (City) and the El Dorado County Transit Authority allowing the pass-through of funding to the City for Construction of a Bus Stop in the City's Upper Broadway Bike Lanes and Pedestrian Connection Project

**REQUESTED ACTION:**  
**BY MOTION,**

- 1. Approve Revised Capital Improvement Plan Project Number 17-03 Bus Stop Improvements with new Shelter and Amenities on Upper Broadway, Placerville**
- 2. Approve Final Draft Agreement for Construction of a Bus Stop that allows the pass-through of State Transit Assistance funding for costs related to the bus stop project that will be included in the Upper Broadway Bike Lanes and Pedestrian Connection project**
- 3. Authorize the Executive Director or his/her designee to approve minor revisions to the Final Draft Agreement for Construction of a Bus Stop and any related documents necessary to manage the project within the adopted Capital Improvement Plan Project #17-03 with legal counsel review and approval**

**BACKGROUND**

The Upper Broadway Bike Lanes and Pedestrian Connection project is an active Placerville (City) capital project that includes the El Dorado County Transit Authority (El Dorado Transit) Capital Improvement Project #17-03 for the build-out of a bus stop. See Exhibit #1 for the project location.

El Dorado Transit and City staff incorporated tasks associated with the bus stop and sidewalk build-out into construction packages that are under development. El Dorado Transit staff worked with City staff to prepare a final draft Agreement between the City of Placerville and the El Dorado County Transit Authority to facilitate the pass-through of El Dorado Transit State Transit

El Dorado County Transit Authority  
August 2, 2018

Assistance funds to the City for the build-out of a planned bus stop. The draft agreement is included as Exhibit #2.

**DISCUSSION**

The City of Placerville proposes to include a bus stop and sidewalk as part of the complete construction package for the Upper Broadway Bike Lanes and Pedestrian Connection project. The bus stop will be located on Broadway near the Grocery Outlet at 1426 Broadway. By including the bus stop and sidewalk in the construction package for the project, El Dorado Transit will realize an economy of scale and reduced overall costs related to right-of-way acquisition, physical construction, design, processing, permitting and related matters. Information regarding the project is available on the City of Placerville website at <https://www.cityofplacerville.org/upper-broadway-bike-lanes>.

The Capital Improvement Plan (CIP) 17-03 revision in Exhibit #3 is the result of the addition of a sidewalk that will connect the bus stop to the existing sidewalk on Broadway at Schnell School Road for ADA accessibility, and the projected increase in construction costs.

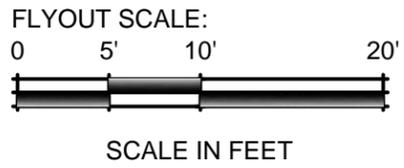
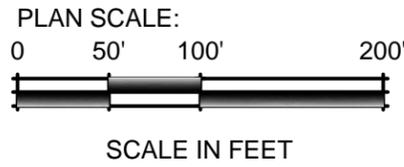
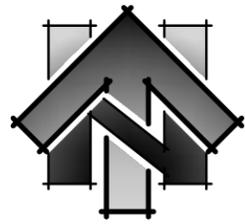
City and El Dorado Transit staff developed the attached Final Draft Agreement for Construction of a bus stop that allows the pass-through of State Transit Assistance (STA) funding to cover overall costs related to the bus stop project that will be included in the Upper Broadway Bike Lanes and Pedestrian Connection project. The final draft agreement presented for approval was approved as to form by Mike Tucker, Legal Counsel for El Dorado Transit.

**FISCAL IMPACT**

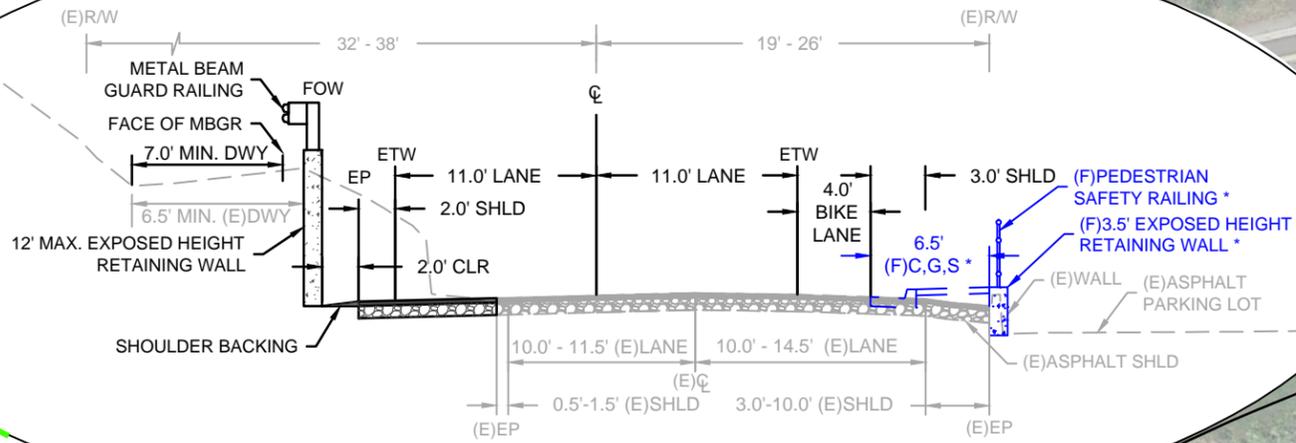
<i>COST SUMMARY (ESTIMATE)</i>	<u>Proposed Budget</u>
Bus Stop Improvements	\$356,864
Contingency 10%	<u>\$ 35,686</u>
<i>Total Project Cost</i>	<i>\$392,550</i>

**FUNDING SOURCES**

State Transit Assistance (STA)	<u>\$392,550</u>
<i>Total Revenue</i>	<i>\$392,550</i>



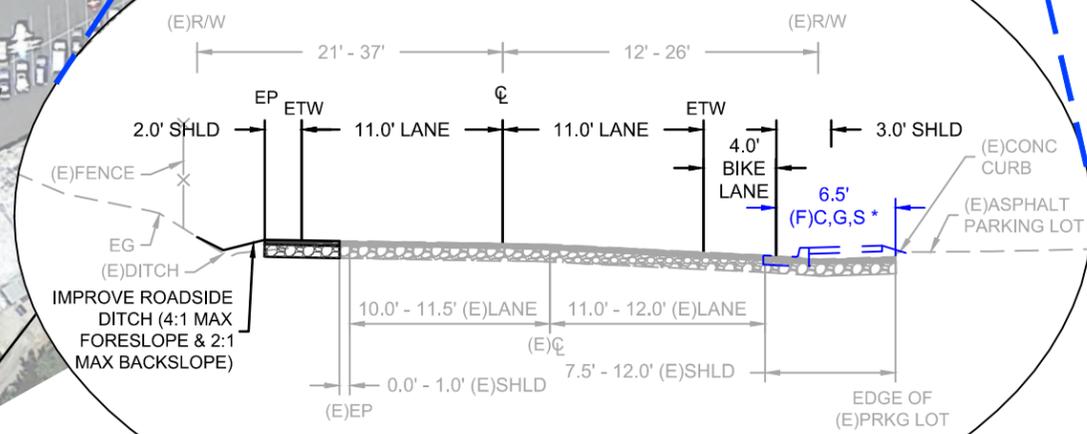
### SECTION 2A



### SECTION 1

**CROWN CORRECTION ON ROADWAY AND RE-STRIPE TO INCLUDE SOUTH SIDE BIKE LANE AND SIDEWALKS.**

### SECTION 2B



### LEGEND



PROPOSED EDCTA BUS STOP LOCATION

**MATCHLINE - (SEE SHEET 2)**

**SCHNELL SCHOOL ROAD**

**BROADWAY**

**HWY 50**

(E) GRATED DI  
(E) SSMH  
(E) WATER METER  
(E) GRATED DI  
(E) WATER METER

002-261-034  
(E) DRY UTILITIES  
(E) SSMH  
(E) SSMH

(E) DRY UTILITIES  
(E) GRATED DI  
(E) DRY UTILITIES  
002-261-035  
(E) FIRE HYDRANT & BACKFLOW DEVICE  
(E) STREET LIGHT  
(E) SSMH

004-191-048  
(E) STOP SIGN  
(E) DRY UTILITIES

004-191-049  
(E) STREET LIGHT WITH 25 MPH SPEED LIMIT SIGN  
(E) DRY UTILITIES

004-191-050  
(E) SSMH  
(E) GRATED DI  
(E) WATER METER & BACKFLOW DEVICE  
(E) SSMH  
(E) DRY UTILITIES

(E) DRY UTILITIES  
(E) WATER METER & BACKFLOW DEVICE  
002-261-036  
(E) SSMH

(E) HEADWALL  
(E) DRAIN INLET TO REMAIN  
002-261-038

004-201-022  
(E) STREET LIGHT  
(E) DRAIN INLETS  
(E) DRAINAGE ESMT

(E) FIRE HYDRANT  
004-201-014  
(E) WATER BOX & BACKFLOW DEVICE

NO.	REVISION	DESCRIPTION	DATE

DRAWING SCALE  
HOR. SCALE: \_\_\_\_\_  
VERT. SCALE: \_\_\_\_\_



**REY ENGINEERS, INC.**  
Civil Engineers | Land Surveyors | IDAR  
405 South Street, Suite 200 Placerville, CA 95330  
Phone (916) 366-3040 Fax (916) 366-3323

**UPPER BROADWAY PEDESTRIAN CONNECTION PROJECT**  
TYPICAL SECTIONS  
CITY OF PLACERVILLE CALIFORNIA

DRAWING INFO  
DATE: 06-15-2016  
DRAFTER: CASB  
DESIGNER: JWC  
REVIEWER: JWC

PROJECT NO. \_\_\_\_\_  
SHEET NO. **1** OF **6**

\* FUNDED BY HSIP

R:\6894 - City of Placerville\03 - Upper Broadway Bike Lane\10 - CAD Drawing\Exhibit\YTP - Cycle 3 Exhibit\EL - ATP CYCLE 3 - Full Length Exhibit.dwg Jun 14, 2016 - 11:02pm. clauscholz

EXHIBIT #

**AGREEMENT FOR CONSTRUCTION OF A BUS TURNOUT  
FOR A TRANSIT FACILITY**

This Agreement for the construction of a bus turnout for a transit facility (transit facility) is entered into by and between the El Dorado County Transit Authority (“Transit”) and the City of Placerville (“City”) (collectively the “Parties”).

**RECITALS**

A. The City is planning to widen the roadway on Broadway to construct bicycle and pedestrian facilities from Schnell School Road to Point View Drive, known as the Upper Broadway Bike Lanes and Pedestrian Connection Project (“Project”).

B. The Parties propose to include the design, right-of-way acquisition, and construction costs of a new transit facility in front of Grocery Outlet in the Upper Broadway Bike Lanes and Pedestrian Connection Project.

C. Overall costs related to right-of-way acquisition, physical construction, design, processing, permitting and all related matters will be reduced if the transit facility is included in the Upper Broadway Bike Lanes and Pedestrian Connection Project.

D. R.E.Y. Engineers, Inc. has prepared preliminary plans and engineer’s estimates for the proposed transit facility and has determined their relative costs.

E. Transit will provide State Transit Assistance funds in the amount of \$356,864 to fund the design, right-of-way, and construction of the new transit facility in front of Grocery Outlet.

F. The funding Transit has obtained for the transit facility in front of Grocery Outlet will pass through to the City, which has completed preliminary engineering and environmental documentation, and is moving into the next phases of final design, right of way acquisition, and construction of the Upper Broadway Bike Lanes and Pedestrian Connection Project. Upon execution of this agreement, the City will bill actual costs to Transit for the completed preliminary engineering and environmental documentation work.

**NOW THEREFORE**, the Parties hereto agree as follows:

**1. City Completion of the Transit Facility**

City shall, in a workmanlike manner, faithfully and fully construct or cause to be constructed a bus turnout for a transit facility, in accordance with mutually agreed upon plans and specifications prepared by R.E.Y. Engineers, Inc. All construction and installation work shall be in accordance with all applicable state and local rules, regulations, and ordinances, including but not limited to, applicable Public Contract Code sections, City bidding requirements, Labor Code requirements inclusive of

prevailing wage, and State licensing regulations. The transit facility will be inspected by Transit, or its designee. It will be rejected if it is not in conformity with the plans and specifications. Rejected work shall immediately be corrected by City or its contractor. When the work is substantially completed, City must notify Transit in writing that the work will be ready for final inspection on a definite date, at least five (5) business days thereafter. Prior to award, City and Transit shall mutually agree to proceed following verification of funding to construct the project. City is under no obligation to build the transit turnout facility if the roadway project does not proceed.

## **2. Payment for the Transit Facility**

A. Transit's share of costs for the transit facilities will be determined by actual costs for services, bidding, and construction contract award. R.E.Y. Engineers, Inc. has prepared a preliminary cost estimate for the transit facility in the amount of \$356,864. The City will not charge Transit local planning or permitting fees for construction of the transit facility.

B. Transit shall pay to the City actual costs in an estimated amount to the sum of \$356,864 for preliminary engineering, environmental documentation, final design, right of way acquisition, bidding, construction support, construction management, and construction of the transit facility in front of Grocery Outlet. Upon payment, the City will be fully responsible for construction of the transit facility during the Upper Broadway Bike Lanes and Pedestrian Connection Project pursuant to R.E.Y. Engineer's plans and specifications, including securing right-of-way, permitting and mitigation, bid process, construction, supervision of contractors and subcontractors, and inspection and approval of materials and work. Payment by Transit to City shall be based upon invoices submitted to Transit by City for work that has been completed and approved by City. The invoice shall designate the work completed and the allocation of costs in relation to the total amount to be paid by Transit. Work for construction shall be based upon invoices submitted by Contractor and approved by City.

C. In the event the lowest responsible bid exceeds the construction cost estimate, the City will determine the portion of the increased cost to be attributed to Transit for the transit facility, based on actual costs from service providers, as provided for in paragraph 1. Time is of the essence in making this determination. Prior to City awarding the bid with an increased cost that will obligate additional Transit funds, City will consult with and obtain Transit's approval for the additional Transit costs. If the amount exceeds Transit's available funding, that portion of the project shall not be completed and Transit shall be responsible for completing the transit turnout in front of Grocery Outlet at a later date.

D. In the event the lowest responsible bid is less than the construction cost estimate, the City will determine the portion of the decreased cost to be attributed to Transit for the transit facility, based on actual costs from service providers. In such event, Transit's financial obligation under paragraph 2 shall be reduced.

E. In the event the contractor submits a change order request during construction that would increase Transit’s financial obligation to the Project, the City will determine the portion of the increased cost to be attributed to Transit as a result of the change order, based on actual costs from service providers, as provided for in paragraph 1. Time is of the essence in making this determination. Prior to City issuing the change order that would obligate additional Transit funds, City will consult with and obtain Transit’s approval for the additional Transit costs.

**3. Warranty**

City shall ensure that the contractor awarded the work warrants the materials and workmanship utilized on the Project for a period of one (1) year and shall make such replacements and repairs during such one (1) year period, at the contractor’s sole cost and expense, as are necessary due to defects.

**4. Performance and Payment Bonds**

City shall ensure that the contractor awarded the work provides Performance and Payment Bonds that name Transit as an additional obligee, and that include a one (1) year warranty provision in the Performance Bond against defects in materials and workmanship.

**5. Insurance**

City shall require each and every contractor and subcontractor that performs work on the Project to include Transit as an additional named insured in the insurance provided by the Contractor to the City on the Project and that all insurance provisions provided to protect City are also provided to Transit. City shall ensure that contractor’s insurance coverage shall be primary insurance as respects Transit and City, their officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by Transit or City, their officers, officials, employees, or volunteers shall be in excess of contractor’s insurance and shall not contribute with it.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed as of the day and year written below.

**EL DORADO COUNTY  
TRANSIT AUTHORITY**

**CITY OF PLACERVILLE**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

**Mindy Jackson  
Executive Director**

By: \_\_\_\_\_

**M. Cleve Morris  
City Manager**

**Bus Stop Improvements with new Shelter and Amenities on Upper Broadway, Placerville**

Project No. 17-03 (1)

The El Dorado County Transit Authority (El Dorado Transit) operates a local fixed route service in the City of Placerville that includes stops on Broadway. Currently one (1) stop meets design standards on the south side.

El Dorado Transit recommends an advertising shelter with a schedule holder. This would meet El Dorado Transit design standards. The advertising program managed by El Dorado Transit provides shelter and bus stop maintenance and miscellaneous revenue. The shelter maintenance is performed by the third party advertising contractor saving the El Dorado Transit resources (staff time and funding).

Project will include the build-out of a bus turnout and the acquisition and installation of bus shelter, waste receptacle, wall schedule, tax, delivery and solar power if required.

<i>COST SUMMARY (ESTIMATE)</i>	Adopted <u>Budget</u>	Proposed <u>Budget</u>
Bus Stop Improvements	\$150,509	\$356,864
Contingency 10%	<u>\$ 15,505</u>	<u>\$ 35,686</u>
<i>Total Project Cost</i>	<i>\$166,014</i>	<i>\$392,550</i>

*FUNDING SOURCE*

State Transit Assistance (STA)	<u>\$166,014</u>	<u>\$392,550</u>
<i>Total Revenue</i>	<i>\$166,014</i>	<i>\$392,550</i>

AGENDA ITEM 1 E  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Adopt Resolutions to File and Execute Documents for the California State of Good Repair Program

**REQUESTED ACTION:**  
**BY MOTION,**

- 1. Adopt Resolution No. 18-27 Authorizing the Executive Director to File All Documents for the California State of Good Repair Program**
- 2. Adopt Resolution No. 18-28 Authorizing the California State of Good Repair Project List**

**BACKGROUND**

On April 28, 2017 Senate Bill 1 (SB1) known as the Road Repair and Accountability Act of 2017 was signed into law by Governor Brown. SB1 provides new on-going funding under several programs for a variety of transportation purposes. The State of Good Repair (SGR) Program will provide \$105 million annually to transit operators to invest in the upgrade, repair and improvement of their agency's infrastructure. The SGR Program is funded from a Transportation Improvement Fee on vehicle registrations. A portion of this fee will be transferred to the State Controller's Office (SCO) for the SGR Program that will be managed by Caltrans. These funds will be allocated to eligible agencies under the existing State Transit Assistance (STA) Program formula – according to population and farebox revenues. The only eligible entity to receive the direct allocation on the Western Slope is the El Dorado County Transportation Commission (EDCTC). The El Dorado County Transit Authority (El Dorado Transit) is the only transit operator eligible for the sub-allocation of SGR funds on the Western Slope of El Dorado County.

Prior to receiving an apportionment of SGR funds in a given fiscal year, a potential recipient agency must submit to Caltrans a resolution for authorization for the execution of the certifications and assurances and a resolution and list of projects proposed to be funded. Each proposal must include a description and location of the project, a proposed schedule for the project's completion, the estimated useful life of the improvement and description of the project

benefits. Caltrans will then establish a list of all agencies that have submitted the required information and are eligible to receive an apportionment of funds. El Dorado Transit staff is recommending the following projects that are eligible for SGR funding:

1. Preventative Maintenance  
*Preventative maintenance for revenue vehicles*
2. Replacement of Rolling Stock  
*Planned replacement of up to six (6) local fixed route low-floor buses*

## **DISCUSSION**

Per the Joint Exercise of Powers Agreement of the El Dorado County Transit Authority, April 29, 2008, Section 11.3, *“The EDCTA shall actively seek maximum utilization of Federal, State, and other available revenues which shall be applied towards such operating and capital expenditures in determining what local funding requirements shall be.”*

Adoption of these resolutions allows agency staff to move forward with the submittal process for the second year of the SGR program. Therefore, staff recommends the Board consider the above projects for submission to the EDCTC for the SB1 State of Good Repair Program.

## **FISCAL IMPACT**

The FY 2018/19 allocation represents an estimated total of \$235,684 for projects that are submitted to the EDCTC for the California SB1 State of Good Repair program.

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 18-27**

**AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES  
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

**WHEREAS**, the El Dorado County Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

**WHEREAS**, the El Dorado County Transit Authority wishes to delegate authorization to execute these documents and any amendments thereto to Mindy Jackson, Executive Director.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the El Dorado County Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Mindy Jackson, Executive Director be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of said Board, held on the 2<sup>nd</sup> Day of August 2018, by the following vote of said Board:

AYES:                      NOES:                      ABSTAIN:                      ABSENT:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

ATTEST:

\_\_\_\_\_  
Megan Wilcher, Secretary to the Board

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 18-28**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE EL DORADO COUNTY TRANSIT AUTHORITY  
AUTHORIZATION FOR THE EXECUTION OF THE PROJECT LIST  
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

**WHEREAS**, the El Dorado County Transit Authority is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

**WHEREAS**, the El Dorado County Transit Authority wishes to implement the projects listed on the SGR project list,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the El Dorado County Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the El Dorado County Transit Authority that it hereby authorizes the submittal of the following project nominations to the Department for FY 2018-19 SGR funds:

*Project #1: Preventative Maintenance*

*Project #2: Vehicle Replacement*

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of said Board, held on the 2<sup>nd</sup> Day of August, 2018, by the following vote of said Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Shiva Frentzen, Chairperson

ATTEST:

---

Megan Wilcher, Secretary to the Board

AGENDA ITEM 1 F  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Mindy Jackson, Executive Director  
**SUBJECT:** Agreement with SMUD for Use of Sierra Pacific Industries Parking Area in Camino, CA for Apple Hill 2018 Shuttle

**REQUESTED ACTION:**  
**BY MOTION,**

- 1. Approve License Agreement Between Sacramento Municipal Utility District and the El Dorado County Transit Authority (Agreement) for leased parking in Camino, CA**
- 2. Authorize the Executive Director to execute all documents related to the Agreement**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) is designing a transit shuttle to support County of El Dorado (County) traffic control measures scheduled for implementation on each of the four (4) October 2018 weekends in the Apple Hill region.

El Dorado Transit and County personnel identified the Sierra Pacific Industries (SPI) lot in Camino, California for shuttle passenger parking.

**DISCUSSION**

The site identified for parking shuttle passengers, is owned by SPI and leased to Sacramento Municipal Utility District (SMUD) therefore; El Dorado Transit and SMUD staff prepared the enclosed draft Agreement submitted for Board approval. SMUD and SPI are interested in being a community partners to support the County project. There is no cost to sub-lease the property.

The Agreement was reviewed by El Dorado Transit self-insured insurance pool staff and approved as to form by El Dorado Transit legal counsel, Mike Tucker.

**FISCAL IMPACT**

None

El Dorado County Transit Authority  
August 2, 2018 Agenda

**LICENSE AGREEMENT  
BETWEEN  
SACRAMENTO MUNICIPAL UTILITY DISTRICT  
AND  
EL DORADO COUNTY TRANSIT AUTHORITY**

This License Agreement (“Agreement”) made on [DATE] between the El Dorado County Transit Authority (hereinafter called “**Transit**”) and Sacramento Municipal Utility District (hereinafter referred to as “**SMUD**,” Collectively referred to as “Parties.”).

**RECITALS**

- A. WHEREAS, SMUD leases certain property located at 3955 Carson Road, Camino, California from Sacramento Municipal Utility District.
- B. WHEREAS, SMUD desires to grant to Transit a license for the non-exclusive use of that portion of the Property designated in Exhibit A (“License Area”) in accordance with the terms and conditions of this Agreement.

**AGREEMENT**

A. License Area.

The “License Area” refers to the approximately [number] of acres located at [address], attached hereto as Exhibit A.

B. Term.

Lease term shall be effective on October 6, 2018, and shall terminate on October 28, 2018. Notwithstanding the foregoing sentence, this Agreement may be terminated by either party, in the sole and absolute discretion of such party, upon thirty (30) days’ written notice to the other party.

C. Occupancy Dates.

Transit shall occupy the Licensed Area, from 9:00 AM on the first date until 6:00 PM on the second date, during the following dates:

1. October 6-7, 2018,
2. October 13-14, 2018,
3. October 20-21, 2018, and
4. October 27-28, 2018.

D. License Fee.

Transit agrees to furnish SMUD with [AMOUNT] for use of the License Area. Transit shall remit payment to SMUD within thirty (30) days of receiving an invoice from SMUD.

E. Use of License Area.

1. The License Area shall be used for Transit passenger public shared-ride parking and for no other Transit purpose without the prior written consent of SMUD. Transit agrees to comply with all applicable ordinances, statutes, and rules and regulations applicable to Transit's use of the License Area.
2. Transit shall also institute the following provisions during its use of the License Area:
  - a. Each vehicle parked is at owner's own risk;
  - b. SMUD or its agents or representatives shall not be responsible for damage, fire, or theft of any vehicle or its contents;
  - c. Parking for Transit's public ride share is valid only in designated areas;
  - d. Transit staff shall be present at the Licensed Area Saturday and Sunday from 9:00 AM to 6:00 PM;
  - e. No overnight parking shall be allowed; and
  - f. Abandoned vehicles shall be towed at expense of vehicle's registered owner.

F. Occupancy and Acceptance of License Area.

1. By entering into and occupying the premises, Transit shall be deemed to acknowledge that the License Area is in good condition and repair and is therefore fit for the purpose of Transit's use.
2. No alteration, addition, or improvement shall be made by Transit in or to the License Area without SMUD's prior written consent. Such consent shall not be unreasonably withheld.
3. Transit shall not damage, harm, or create any nuisance in or about the License Area and shall maintain the License Area in good condition. SMUD may, at any time, inspect the License Area.

G. Obligation to Repair.

SMUD shall repair all dilapidations that render the License Area untenable, except for dilapidations intentionally or negligently caused by Transit.

H. Indemnity.

Transit agrees to protect, indemnify, and defend SMUD and its agents, employees, and authorized representatives against, and hold SMUD and its agents, employees and authorized representatives harmless from, any and all loss, cost, liability, damage, and expense, including, without limitation, reasonable attorneys' fees and costs and fees and costs of expert witnesses, incurred in connection with or arising from: (a) any default by Transit in the observance or performance of any of the terms, covenants, or conditions of this Agreement on Transit's part to be observed or performed; (b) the misuse or manner of use of the License Area by Transit, Transit's agents, employees, contractors or invitees, or any entity claiming through or under Transit; (c) any acts, omissions or negligence of Transit or Transit's agents, employees, contractors, or invitees in, on or about the License Area. In case any action or proceeding is brought against SMUD by reason of any such matter, Transit, upon notice from SMUD, shall defend the same at Transit's expense, by counsel reasonably satisfactory to SMUD, and SMUD shall cooperate with Transit in such defense. SMUD need not first have paid any such claim in order to be so indemnified.

I. Compliance With Law:

Transit and SMUD, shall comply with all laws, ordinances, zoning, rules, and regulations applicable to the License Area and use of the License Area, enacted or promulgated by any public or governmental authority or agency. Transit shall be responsible for obtaining and maintaining throughout the Term of the Agreement all applicable permits, licenses, approvals, from any local, state or federal agency necessary for the or use of the License Area. All compliance shall be at the sole cost of Transit.

J. Insurance.

1. Transit shall during the entire Term hereof, at Transit's sole cost and expense, obtain, maintain, and keep in full force and effect, the following insurance:
  - a. Commercial General Liability Insurance (comparable to the ISO Commercial General Liability policy form CG 00 01), coverage to include personal injury, bodily injury, property damage, contractual liability, products and completed operations liability arising out of or relating (directly or indirectly) to Transit's Events, conduct, assumed liabilities or use of the License Area, the buildings and the Property in limits not less than Two Million Dollars (\$2,000,000.00) per occurrence/Two Million Dollars (\$2,000,000.00) annual aggregate;
  - b. Worker's Compensation Insurance, as required by California law, and Employers Liability Insurance with limits of One Million Dollars (\$1,000,000.00) Per Accident/One Million Dollars (\$1,000,000.00) Per Disease/One Million Dollars (\$1,000,000.00) Policy Limit Insurance; and

- c. Business Automobile Bodily Injury and Property Damage Insurance covering all owned, hired and non-owned autos in a combined single limit of Two Million Dollars (\$2,000,000.00) each accident.
2. Any insurances certificates described herein shall include:
    - a. SMUD as the certificate holder and include both SMUD and Sierra Pacific Industries as additional insureds (Worker's Compensation coverage excluded).
    - b. Waiver of Subrogation endorsement for both SMUD and Sierra Pacific Industries.
    - c. The dates of the inception and expiration of the insurance.
    - d. A statement by Transit's insurance company that it will not cancel said policy or policies without giving written notice to SMUD.
    - e. A statement that insurance coverage is on an occurrence basis.

Copies of the endorsements or evidence of blanket language must be provided.

3. Transit agrees that the bodily injury liability insurance herein shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time during the term of this Agreement, Transit shall provide SMUD at least fifteen (15) days prior notice to the expiration date and a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract, or for a period of not less than one (1) year.

K. Assignment/Subleasing.

Transit shall not assign this Agreement, sublease, or license the License Area, nor any portion thereof, or allow third party organizations to use the License Area without the prior written consent of SMUD.

L. Right to License.

SMUD represents and warrants that they have right to license the Licensed Area in accordance with their property lease and applicable law.

M. Holding Over.

No holding over and continuation of any programs or activities by Transit after the expiration of the term of this Agreement shall be considered to be a renewal or extension unless written approval of such holding over and a definite agreement to such effect is signed by SMUD defining the length of such additional term. Any holding over without the consent of SMUD shall be considered to be a day-to-day tenancy.

N. Termination.

This Agreement may be terminated immediately by Transit or SMUD if: (1) Transit or SMUD is in material breach of this Agreement, (2) if SMUD or Transit determines there

are unsafe and/or dangerous conditions, threats to life or property posed by Transit's business operations and/or other activities or the condition of the License Area, (3) in the event that a natural disaster or emergency makes it necessary for SMUD to use the License Area for alternative purposes, (4) any act by Transit exposing SMUD to liability to others for personal injury or property damage, (5) notification from a public authority that all or a substantial part of the Property must be closed to public use. Either Party may terminate the Agreement without cause upon thirty (30) days written notice.

Upon termination of this Agreement, Transit shall vacate the Property, remove all its property, and leave the premises as clean as it found it, normal wear and tear excepted.

O. Arbitration.

Any dispute, claim, or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation, or validity thereof, including the determination of the scope or applicability of this Agreement to arbitrate, shall be determined by arbitration in Placerville, California before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures pursuant to JAMS' Streamlined Arbitration Rules and Procedures. Judgment on the Award may be entered in any court having jurisdiction. This clause shall not preclude either party from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

P. Notices.

All notices regarding this Agreement shall be in writing and shall be given to the other party as follows:

1. SMUD. 3783 Forni Road, Placerville, CA 95667;
2. Transit. 6565 Commerce Way, Diamond Springs, CA 95619

Q. Severability.

If any provision of this Agreement is held to be void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

R. Cooperation.

Each Party agrees that it will cooperate fully in executing any additional documents and taking any additional actions necessary to give effect to this Agreement.

S. Governing Law.

This Agreement is entered into and governed by the laws of the State of California.

T. Effective Date.

The Effective Date of this Agreement shall be the final date this Agreement is signed by all Parties.

U. Knowledge of Parties; Binding Contract.

The Parties are entering into this Agreement knowingly and voluntarily. The Parties further acknowledge that they have been provided with an opportunity to consider this Agreement and to consult with legal counsel.

V. Entire Agreement.

The Parties agree that this Agreement contains the entire agreement between the Parties with respect to its subject matter. All prior agreements, understandings, representations, oral agreements, and writings, if any, are expressly superseded hereby and are of no further force and effect.

W. Alterations or Amendments.

It is mutually understood and agreed that no alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties, and that an oral understanding or agreement not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the Parties here to shall be binding of any of the Parties.

**IN WITNESS WHEREOF**, this Agreement has been executed in duplicate, by and on behalf of the Parties, the day and year first above written.

El Dorado County Transit Authority  
Mindy Jackson, Executive Director  
6565 Commerce Way  
Diamond Springs, CA 95619  
(530) 642-5383 Ext. 210

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Mindy Jackson, Executive Director

Date

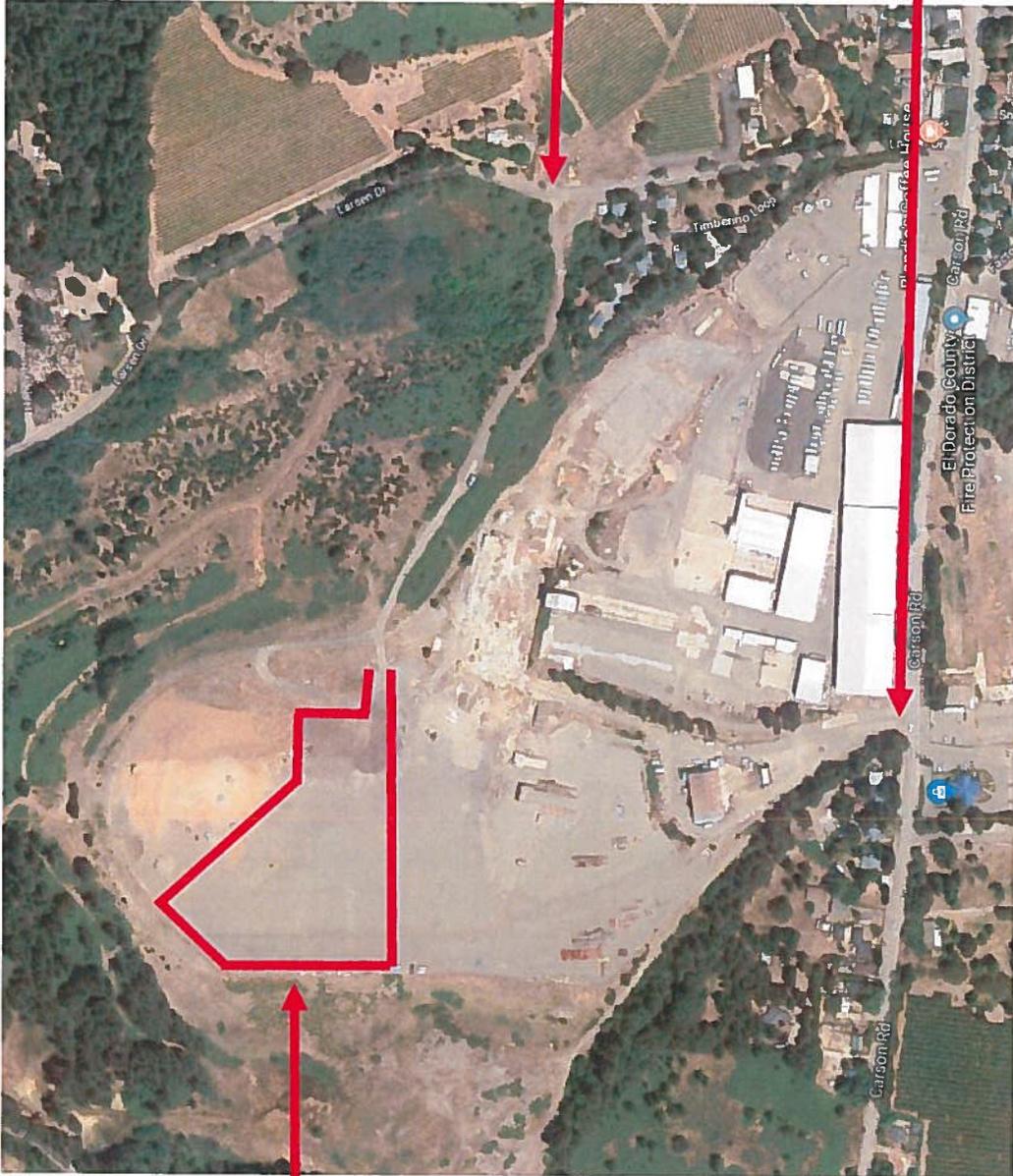
Date

By: \_\_\_\_\_

Michael Tucker, Legal Counsel  
El Dorado County Transit Authority

DRAFT

# Apple Hill Parking – Sierra Pacific Facility



Parking Area

Car Entrance and Exit  
and Bus Entrance on  
Larsen Dr.

Bus Exit on Carson Rd.

AGENDA ITEM 1 G  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Maria Harris, Human Resources Manager  
**SUBJECT:** Proposed Revisions to the **El Dorado County Transit Authority Personnel Policies and Procedures Manual**

**REQUESTED ACTION:**  
**BY MOTION,**

**Adopt Resolution No. 18-29 revising the El Dorado County Transit Authority Personnel Policies and Procedures Manual with regard to policy revisions and additions.**

**BACKGROUND**

A proposed administrative and policy revision to the El Dorado County Transit Authority Personnel Policies and Procedures Manual is presented for consideration

The El Dorado County Transit Authority (El Dorado Transit) reviews its policies and procedures on an annual basis in an effort to stay in compliance with current state and federal laws, clarify current policy language, as well as consider adopting new policies and procedures based on best industry practices.

Revisions are noted in the following excerpts as separate documents with bold and underline text. There is a strikethrough on items to be deleted. ***The full document of the El Dorado County Transit Authority Personnel Policies and Procedures Manual is available for review at the El Dorado Transit offices during normal business hours.***

The El Dorado County Drug & Alcohol Program has been updated with the most current contact information for all vendors. Additionally, the 457 Deferred Compensation Policy did not reflect language adopted in June 2006 and must be added back.

**DISCUSSION**

**SUMMARY OF RECOMMENDED CHANGES:**

Page 30 Article 2 – Drug & Alcohol Policy; Section U – System Contacts

U. SYSTEM CONTACTS

Any questions regarding this policy or any other aspect of the substance abuse policy should be directed to the following individuals(s).

El Dorado Transit Drug and Alcohol Program Manager

Maria Harris, Human Resources Manager  
6565 Commerce Way  
Diamond Springs, CA 96519  
(530) 642-5383 x 209 or mharris@eldoradotransit.com

Medical Review Officer

MRO Express/Phillip Lopez, M.D.  
3501 So 185<sup>th</sup> Avenue  
Miramar, FL 33029  
Or as designated by third party administrator

Substance Abuse Professional

~~Balance Works (EAP) Ms. Deborah Duell-Stephens LMFT SAP~~  
~~427 A Street Suite 400~~  
~~Lincoln, CA 95648-1976~~  
~~(800)327-2255 (916)408-6618~~  
~~www.eniweb.com www.lighthousefrc.org~~

HHS Certified Laboratory Primary Specimen

~~AP Quest Diagnostic~~  
~~7600 Tyrone Avenue 3175 Presidential Drive~~  
~~Van Nuys, CA 91405 Atlanta, GA 30340~~  
Or as designated by third party administrator

Consortium

Advanced Drug and Medical Screening (ADM)  
279 Placerville Drive, Suite C  
Placerville, CA 95667

Page 79 Article 457(f) Non-Qualified Deferred Compensation Plan

El Dorado Transit provides eligible top-hat employees with a 457(f) nonqualified deferred compensation plan for additional long-term savings for retirement. El

Dorado Transit's contribution, if any, is determined by the employer on an annual basis.

Employees can obtain a copy of the Summary Plan Description containing the details of the plan including eligibility and benefit provisions from Human Resources. In the event of any conflict in the description of any plan, the official plan documents, which are available for employee review, shall govern. If employees have any questions regarding this plan, they should see the plan administrator.

### Management Employees

El Dorado Transit will make a dollar for dollar annual matching contribution to deferred compensation (457 Plan) accounts on behalf of participating management employees in an amount not to exceed four hundred dollars (\$400.00) per calendar year.

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 18-29**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL DORADO COUNTY TRANSIT AUTHORITY  
UPDATING THE PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, one of El Dorado County Transit Authority (“El Dorado Transit”) key governance policies is the Personnel Policies and Procedures Manual (“Policies”); and

**WHEREAS**, the last revision to the Policy was on June 7, 2018; and

**WHEREAS**, the proposed Policy includes clarifications and revisions needed to comply with updated laws and regulations and incorporate Board approved policy changes.

**WHEREAS**, the proposed Policy has been updated to include all federal and state laws; and

**WHEREAS**, the proposed Policy improves readability and ease of use; and

**NOW, THEREFORE**, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE EL DORADO COUNTY TRANSIT AUTHORITY: The Board adopts the attached revised Personnel Policies and Procedures Manual of the El Dorado County Transit Authority.

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of the Board held on the 2<sup>nd</sup> day of August 2018, by the following vote of the Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Shiva Frentzen, Chairperson

ATTEST:

\_\_\_\_\_  
Megan Wilcher, Secretary to the Board

AGENDA ITEM 1 H  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018

**TO:** El Dorado County Transit Authority

**FROM:** Julie Petersen, Finance Manager

**SUBJECT:** Funding of Operating Reserve Fund for Fiscal Year 2017/18

**REQUESTED ACTION:**

**BY MOTION,**

**Approve funding Operating Reserve utilizing Bike Locker,  
Advertising and Miscellaneous revenue accounts for fiscal year  
2017/18**

**BACKGROUND**

On August 4, 2011 the El Dorado County Transit Authority (El Dorado Transit) adopted resolution 11-26 establishing a Board-Designated Operating Reserve Policy and resolution No. 11-27 establishing a designated target level for funding the operating reserve fund. Resolution No. 11-27 target fund level was \$1,500,000.

On April 5, 2018 the Board adopted resolution No. 18-16 reducing the target level of funding to \$1,000,000.00 using a blended method of \$500,000 held by the El Dorado County Transportation Commission (EDCTC) and the balance held by El Dorado Transit.

The intent of this fund is to create a transparent, stable funding source available to offset unexpected revenue shortfalls or increased expenses. El Dorado Transit, as a Joint Powers Agency (JPA) between the County of El Dorado and the City of Placerville does not have access to “loans” from jurisdictional General Funds or other agency departments.

**DISCUSSION**

During each Mid-Year Budget Adjustment process, revenue and expenses are analyzed to determine the financial “health” of the agency based on the first six (6) month actual, and projections for the final six (6) months of operations.

Staff is recommending Board approval to designate accounts; 4370.00-Bike Locker Rental, 4400.00-Advertising Income and 4990.00-Misc. Revenue as sources of non-tax revenue to be used to fund the operating reserve.

**FISCAL IMPACT**

Actual receipts for these accounts total \$16,261.65 which will be transferred into the operating reserve interest bearing account.

AGENDA ITEM 1 I  
Consent Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Motor Coach Industries Procurement Financing

**REQUESTED ACTION:**

**BY MOTION,**  
**Receive and File Final Motor Coach Industries Procurement  
Financing Agreement #18-005**

**BACKGROUND**

On June 6, 2016 the El Dorado County Transit Authority (El Dorado Transit) Board adopted the Capital Improvement Plan for Fiscal Year 2016/17 (CIP). Included in the CIP is project 17-02 Vehicle Replacement 5 Year Plan – Commuter, which is to replace five (5) 40’ Bluebird buses.

The buses to be replaced are 2006 models and no longer supported by the manufacturer. Parts are difficult to source driving repair costs higher than expected. The intent is to replace these buses with the Motor Coach Industries (MCI) commuter coach.

El Dorado Transit is participating in a joint-procurement contract with the City of Fairfield and the Yolo County Transportation District. This agreement was approved by El Dorado Transit Board on November 7, 2017.

Board action related to project 17-02:

June 2, 2016	Board approved CIP Project 17-02.
April 5, 2018	Board approved financing for five (5) MCI commuter coaches
June 8, 2018	Board adopted resolution No. 18-26 approving the lease purchase

**DISCUSSION**

Presented today is the fully executed contract between Municipal Finance Corporation and the El Dorado County Transit Authority for the partial lease of five (5) Motor Coach Industries (MCI) Commuter coaches.

El Dorado County Transit Authority  
August 2, 2018 Agenda

**FISCAL IMPACT**

This item is within the approved Capital Budget.

INSTALLMENT SALE AGREEMENT #18-005

This INSTALLMENT SALE AGREEMENT dated as of May 24, 2018 (this "Installment Sale") is by and between MUNICIPAL FINANCE CORPORATION, a corporation duly organized and existing under the laws of the State of California (the "Corporation") as seller and EL DORADO COUNTY TRANSIT AUTHORITY, a public agency duly organized and existing under the laws of the State of California (the "Authority") as purchaser.

RECITALS:

WHEREAS, the Authority deems it essential for the Authority to acquire the property described herein for its own public purposes; and

WHEREAS, it is intended that this Installment Sale be treated as a tax-exempt obligation of the Authority for federal income tax purposes; and

WHEREAS, the Authority and the Corporation agree to mutually cooperate now and hereafter, to the extent possible, in order to sustain the intent of this Installment Sale and the bargain of both parties hereto.

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

SECTION 1. Sale. The Corporation hereby sells to the Authority, and the Authority hereby purchases from the Corporation all property (the "Property") described in Exhibit A and made a part hereof. Hereinafter, reference to the Corporation means the Corporation and the Corporation's assigns for those rights, interests and obligations that may be assigned by the Corporation.

SECTION 2. Term. The terms and conditions of this Installment Sale shall become effective upon the authorized execution of this Installment Sale by the parties hereto. The installment term of the Property purchased hereunder commences and terminates on the dates specified in Exhibit B unless the term of this Installment Sale is extended as provided in this Section. If on the scheduled date of termination of this Installment Sale the Installment Payments shall not be fully paid, or provision therefor made, then the term of this Installment Sale shall be extended until the date upon which all such Installment Payments shall be fully paid.

SECTION 3A. Representations and Warranties of the Authority. The Authority represents and warrants to the Corporation that:

(a) The Authority is a public agency and political subdivision, duly organized and existing under the Constitution and laws of the State of California with authority to enter into this Installment Sale and to perform all of its obligations hereunder.

(b) The Authority's governing body has duly authorized the execution and delivery of this Installment Sale and further represents and warrants that all requirements have been met and procedures followed to ensure its enforceability.

(c) The execution, delivery and performance of this Installment Sale do not and will not result in any breach of or constitute a default under any indenture, mortgage, contract, agreement or instrument to which the Authority is a party or by which it or its property is bound.

(d) There is no pending or, to the knowledge of the Authority, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of the Authority to perform its obligations under this Installment Sale.

(e) The Authority has complied with all public bidding laws or provisions of the California Public Contract Code applicable to the acquisition of the Property purchased hereunder.

(f) The Property being purchased is essential to the Authority in the performance of its governmental functions and its estimated useful life to the Authority exceeds the term of this Installment Sale.

(g) Within two hundred seventy (270) days of the end of each fiscal year of the Authority during the term hereof, the Authority shall provide the Corporation with a copy of its audited financial statements for such fiscal year.

SECTION 3B. Budget and Appropriation. The Authority shall take such action as may be necessary to include all Installment Payments in its annual budget and annually to appropriate an amount necessary to make such Installment Payments. During the term of this Installment Sale, the Authority will furnish to the Corporation, if so requested, copies of each proposed budget of the Authority within thirty (30) days after it is filed and of each final budget of the Authority within thirty (30) days after it is printed. The covenants on the part of the Authority shall be deemed and construed to be duties imposed by law and it shall be the duty of each and every public official of the Authority to take

such action and do such things as are required by law in the performance of the official duty of such officials to enable the Authority to carry out and perform the covenants and agreements in this Installment Sale agreed to be carried out and performed by the Authority.

SECTION 4. Representations and Warranties of the Corporation. The Corporation represents and warrants to the Authority that:

(a) The Corporation is duly organized, validly existing and in good standing under the laws of the State of California, with full corporate power and authority to lease and own real and personal property.

(b) The Corporation has full power, authority and legal right to enter into and perform its obligations under this Installment Sale, and the execution, delivery and performance of this Installment Sale have been duly authorized by all necessary corporate actions on the part of the Corporation and do not require any further approvals or consents.

(c) The execution, delivery and performance of this Installment Sale do not and will not result in any breach of or constitute a default under any indenture, mortgage, contract, agreement or instrument to which the Corporation is a party by which it or its property is bound.

(d) There is no pending or, to the knowledge of the Corporation, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of the Corporation to perform its obligations under this Installment Sale.

SECTION 5. Property Acquisition. The Corporation hereby appoints the Authority as its purchasing agent to acquire the Property purchased hereunder and the Authority hereby accepts said appointment (hereinafter, the "Agency"). The Agency is limited to i) negotiation of terms, conditions and acquisition cost of acquiring the Property from suppliers and contractors (collectively, the "Supplier") selected by the Authority; ii) to the inspection and acceptance of the Property upon its delivery and installation; and iii) to the exercise of any rights or remedies with respect to Property warranties or guarantees. All warranties and guarantees, either express or implied, that inure to the Corporation by virtue of the Agency are hereby passed through to the Authority to prosecute at the Authority's sole discretion.

SECTION 6. Installment Sale Proceeds. Moneys available to pay Property costs are defined as the "Installment Sale Proceeds". Disbursement of Installment Sale Proceeds to pay Property costs can be made either directly to the Supplier or to the Authority as a

reimbursement of its prior expenditures for Property costs. The Authority shall deliver to the Corporation a disbursement authorization form along with the Supplier invoices and required reconciliation documents prior to the Corporation making a disbursement to the Supplier or a reimbursement to the Authority.

SECTION 7. Installment Payments. THE AUTHORITY SHALL PAY TO THE CORPORATION, AS THE PURCHASE PRICE OF THE PROPERTY, INSTALLMENT PAYMENTS (the "Installment Payments") IN THE AMOUNTS AND AT THE TIMES SET FORTH IN EXHIBIT B, AT THE OFFICE OF THE CORPORATION OR TO SUCH OTHER PERSON OR AT SUCH OTHER PLACE AS THE CORPORATION MAY FROM TIME TO TIME DESIGNATE IN WRITING. Should the Authority fail to pay any part of the Installment Payments herein within fifteen (15) days from the due date thereof, the Authority shall upon the Corporation's written request, pay interest on such delinquent Installment Payment from the date said Installment Payment was due until paid at the rate of twelve percent (12%) per annum or the maximum legal rate, whatever is less. The Authority shall pay Installment Payments exclusively from legally available funds, in lawful money of the United States of America, to the Corporation. The obligation of the Authority to pay Installment Payments hereunder shall be absolute and unconditional in all events, and will not be subject to set-off, defense, abatement, reduction, counterclaim, or recoupment for any reason whatsoever.

SECTION 8. Security Interest. As security for the payment of all of the Authority's obligations hereunder, the Authority hereby grants the Corporation, its successors or assigns, a security interest in the Property, its accessions and attachments thereto and replacements thereof and substitutions therefor and all proceeds of the Acquisition Fund and all proceeds and products of any of the foregoing. The Authority agrees to execute such additional documents, including financing statements, which the Corporation deems necessary or appropriate to establish and maintain the Corporation's security interest.

SECTION 9. Use. The Authority shall use the Property in a careful and proper manner and shall comply with and conform to all national, state, municipal, police, and other laws, ordinances, and regulations in anyway relating to the possession, use, or maintenance of the Property.

SECTION 10. Acceptance. The Authority shall acknowledge receipt, inspection and acceptance of the Property by executing a "Certificate of Acceptance".

SECTION 11. Corporation's Inspection. Upon forty-eight (48) hours prior notice, the Corporation shall at any and all times during

normal business hours have the right to enter into and upon the Authority's premises where the Property is located for the purpose of inspecting the same or observing its use. The Authority shall give the Corporation immediate notice of any attachment or other judicial process affecting the Property.

SECTION 12. Property Selection and Ordering. The Authority has selected the type and quantity of the Property purchased hereunder. The Corporation shall not be liable for, nor shall the validity, enforceability or effectiveness of this Installment Sale be affected by, any delay in or failure of delivery of the Property. The Authority acknowledges that it is solely responsible for determining the suitability of the Property for its intended use. The Corporation shall have no duty to inspect the Property. If the Property is not properly installed, does not operate as represented or warranted by the Supplier, or is unsatisfactory for any reason, the Authority shall make any claim on account thereof solely against the Supplier. The Authority hereby assumes the risks, burdens and obligations to the Supplier on account of nonacceptance of the Property.

SECTION 13. Disclaimer of Warranty. THE CORPORATION NOT BEING THE MANUFACTURER OR SUPPLIER OF THE PROPERTY NOR A DEALER IN SIMILAR PROPERTY, HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATION, WARRANTY, OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE DESIGN, DURABILITY, FITNESS FOR USE, SUITABILITY, OR MERCHANTABILITY OF THE PROPERTY IN ANY RESPECT, AND AS BETWEEN CORPORATION AND THE AUTHORITY, ALL PROPERTY SHALL BE ACCEPTED AND PURCHASED BY THE AUTHORITY "WHERE IS," "AS IS," AND "WITH ALL FAULTS," AND THE CORPORATION SHALL NOT BE RESPONSIBLE FOR ANY PATENT OR LATENT DEFECTS THEREIN. THE AUTHORITY AGREES TO SETTLE DIRECTLY SUCH CLAIMS WITH THE SUPPLIER AND WILL NOT ASSERT ANY SUCH CLAIMS AGAINST THE CORPORATION.

SECTION 14. Alterations and Attachments. All additions and improvements that are made to the Property shall belong to and become the property of the Authority and part of the Property subject to the security interest of the Corporation except that separately identifiable attachments added to the Property by the Authority may remain the property of the Authority and not subject to this Installment Sale as long as (i) the attachment is paid for in full by the Authority and (ii) the Authority agrees to remove the attachment and restore the Property to substantially as good condition as when received, normal wear and tear excepted, if and when the Property may be returned to the Corporation.

SECTION 15. Relocation. The Authority shall provide the Corporation prior written notice of its intent to relocate the Property.

The Authority assumes all risks of loss to the Property attendant to its movement and relocation. The Property location shall be under the Authority's full control for its own governmental purpose.

SECTION 16. Maintenance and Repairs. The Authority, at its own cost and expense, shall furnish necessary labor and materials to maintain the Property in good repair, condition, and working order. The Authority's obligations to maintain the Property does not relieve the Supplier of its responsibility to fully perform with respect to all applicable Property warranties and guarantees.

SECTION 17. Risk of Loss; Damage; Destruction. With the exception of acts resulting from intentional misconduct or gross negligence by the Corporation, its agents and representatives, the Authority hereby assumes and shall bear the entire risk of loss and damage to the Property from any and every cause whatsoever. No loss or damage to the Property or any part thereof shall impair any obligation of the Authority under this Installment Sale, which shall continue in full force and effect.

SECTION 18. Physical Damage/Public Liability Insurance. The Authority shall keep the Property insured, as nearly as practicable, against risk of loss or damage from any peril covered under an "all-risk" insurance policy for not less than the replacement value thereof, and the Authority shall carry public liability and property damage insurance covering the Property. All said insurance shall be in form and amount and with reputable companies and shall name the Corporation as an additional insured and loss payee. The Authority shall pay the premiums therefore and deliver certification of said policies to the Corporation. Each insurer shall agree, by endorsement upon the policy or policies issued by it or by independent instrument furnished to the Corporation, that it will give the Corporation thirty (30) days' written notice before the policy or policies shall be altered or canceled. The proceeds of such insurance, at the option of the Authority, shall be applied: (a) toward the replacement, restoration, or repair of the Property, or (b) toward payment of the total remaining obligations of the Authority hereunder; provided, however, that the Authority shall be responsible for the amount by which such insurance proceeds are insufficient to satisfy the cost of option (a) or option (b) above, as applicable. Should the Authority replace, restore, or repair the Property as set out in option (a) above, this Installment Sale shall continue in full force and effect. The Authority may self-insure up to specified limits as evidenced by a certificate of self-insurance in form and amount acceptable to the Corporation. Any self-insurance program in which the Authority is a participant shall comply with the provisions under this Installment Sale respecting cancellation and modification and

payment of losses to the Corporation as its respective interests may appear. Such self-insurance shall be maintained on a basis which is actuarially sound as established by the Authority's risk manager or an independent insurance consultant which determination shall be made annually. Any deficiency shall be corrected within sixty (60) days of the Authority becoming aware of such deficiency.

SECTION 19. Liens and Taxes. The Authority shall keep the Property free and clear of all levies, liens, and encumbrances and shall promptly pay all fees, assessments, charges, and taxes (municipal, state and federal), including personal property taxes, which may now or hereafter be imposed upon the ownership, leasing, renting, sale, possession, or use of the Property, excluding, however, all taxes on or measured by the Corporation's income.

SECTION 20. Indemnity. Subject to California law concerning contribution and enforceability of indemnifications, the Authority shall indemnify the Corporation against and hold the Corporation harmless from any and all claims, actions, suits, proceedings, costs, expenses, damages, and liabilities, including attorneys' fees, arising out of, connected with or resulting from the selection, possession, use, operation, or return of the Property excepting that the Authority shall not be required to indemnify the Corporation in the event that such liability or damages are caused by the gross negligence or intentional misconduct of the Corporation, its agents or representatives.

SECTION 21. Events of Default. The term "Event of Default", as used in this Installment Sale, means the occurrence of any one or more of the following events: (a) the Authority fails to make any Installment Payment (or any other payment) within fifteen (15) days after the due date thereof or the Authority fails to perform or observe any other covenant, condition or agreement to be performed or observed by it hereunder and such failure to either make the payment or perform the covenant, condition or agreement is not cured within ten (10) days after written notice thereof by the Corporation; (b) the Corporation discovers that any statement, representation or warranty made by the Authority in this Installment Sale or in any document ever delivered by the Authority pursuant hereto or in connection herewith is false, misleading or erroneous in any material respect; or (c) the Authority becomes insolvent, is unable to pay its debts as they become due, makes an assignment for the benefit of creditors, applies or consents to the appointment of a receiver, trustee, conservator or liquidator of the Authority or of all or a substantial part of its assets, or a petition for relief is filed by the Authority under federal bankruptcy, insolvency or similar laws.

SECTION 22. Remedies. Upon the Authority's failure to cure an Event of Default within ten (10) days after the Corporation's written notice thereof, the Authority's rights under this Installment Sale shall terminate and the Corporation will become entitled to retain all Installment Payments previously paid and to declare the principal component of all remaining Installment Payments, together with accrued interest at the rate specified in Exhibit B from the immediately preceding Installment Payment date upon which payment was made, to be immediately due and payable, whereupon the same shall become due and payable. The Corporation may also pursue all of its available remedies at law and in equity including, but not limited to, the repossession and sale of the Property. No right or remedy conferred upon the Corporation is exclusive of any other right or remedy, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise, and may be enforced concurrently therewith or from time to time.

SECTION 23. Non-Waiver. No covenant or condition to be performed by the Authority under this Installment Sale can be waived except by the written consent of the Corporation. Forbearance or indulgence by the Corporation in any regard whatsoever shall not constitute a waiver of the covenant or condition in question. Until performance by the Authority of said covenant or condition is complete, the Corporation shall be entitled to invoke any remedy available to the Corporation under this Installment Sale or by law or in equity despite said forbearance or indulgence.

SECTION 24. Assignment. The Authority shall not (a) assign, transfer, pledge, or hypothecate this Installment Sale, the Property, or any part thereof, or any interest therein, or (b) lease or lend the Property or any part thereof except with the prior written consent of the Corporation which, in the case of leasing, shall not be unreasonably withheld; provided such leasing shall not affect the tax-exempt status of the interest components of the Installment Payments payable by the Authority hereunder. No such pledge, assignment, lease or any other transfer shall in any event affect or reduce the obligation of the Authority to make the Installment Payments due hereunder. Consent to any of the foregoing acts applies only in the given instance and is not a consent to any subsequent like act by the Authority or any other person. The Corporation shall not assign its obligations under this Installment Sale with the exception of its obligation to issue default notices and its obligations pursuant to Section 28. The Corporation may assign its right, title and interest in this Installment Sale, the Installment Payments and other amounts due hereunder and the Property in whole or in part to one or more assignees or subassignees at any time, without the consent of the Authority. Any such assignment by the Corporation or

its assigns shall comply with the requirements of Sections 5950-5955 of the California Government Code. No such assignment shall be effective as against the Authority unless and until the Corporation shall have filed with the Authority a copy of such assignment or written notice thereof. The Authority shall pay all Installment Payments hereunder pursuant to the direction of the Corporation or the assignee named in the most recent assignment or notice of assignment filed with the Authority. During this Installment Sale term, the Authority shall keep a complete and accurate record of all such assignments or notices of assignment. Subject to the foregoing, this Installment Sale inures to the benefit of, and is binding upon, the successors and assigns of the parties hereto.

SECTION 25. Ownership. The Property is and shall at all times be and remain the sole and exclusive property of the Authority, subject to the security interest of the Corporation. The Corporation shall take all actions necessary to insure that legal title to the Property being acquired by the Authority hereunder, whether by the Authority or by a third party acting on behalf of the Authority, is vested in the Authority.

SECTION 26. Personal Property. The Property is and shall at all times be and remain personal property notwithstanding that the Property or any part thereof may now be or hereafter become in any manner affixed or attached to or imbedded in, or permanently resting upon, real property or any building thereon, or attached in any manner to what is permanent by means of cement, plaster, nails, bolts, screws or otherwise.

SECTION 27. Prepayment Option. If the Authority is not in default of any term, condition or payment specified hereunder, the Authority may exercise options to prepay this Installment Sale for not less than all of the Property in "as-is" and "where-is" condition on the specified dates and for the specified amounts set forth in Exhibit B. Each prepayment option payment specified for a particular date is in addition to the Installment Payment due on the same date.

SECTION 28. Release of Liens. Upon the Authority either making all of the Installment Payments scheduled herein or making a prepayment option payment, the Corporation, its successors or assigns shall cause the release of all liens, encumbrances or security interests on the Property created pursuant to the Corporation's rights under this Installment Sale.

SECTION 29. Tax Covenants.

(a) Generally. The Authority shall not take any action or permit to be taken any action within its control which would cause or which, with the passage of time if not cured would cause, the interest components of the Installment Payments to become includable in gross income for federal income tax purposes.

(b) Private Activity Bond Limitation. The Authority shall assure that the Installment Sale Proceeds are not so used as to cause this Installment Sale to satisfy the private business tests of Section 141(b) of the Internal Revenue Code of 1986, as amended (the "Code"), or the private loan financing test of Section 141(c) of the Code.

(c) No Arbitrage. The Authority will not take any action or omit to take any action which action or omission, if reasonably expected on the date of this Installment Sale, would have caused this Installment Sale to be an "arbitrage bond" within the meaning of Section 148(a) of the Code of the Internal Revenue Code of 1986 (as amended) (the "Code").

(d) Federal Guarantee Prohibition. The Installment Payments are not directly guaranteed or indirectly guaranteed in whole or in part by the United States or any agency or instrumentality of the United States so as to cause the Installment Payments to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(e) Reimbursement Regulations. The Installment Sale Proceeds used for reimbursement of prior expenditures will be made pursuant to and in compliance with Income Tax Regulations Section 1.150-2.

(f) Bank Qualified. The Authority hereby designates this Installment Sale for purposes of paragraph (3) of Section 265(b) of the Code and represents that not more than \$10,000,000 aggregate principal amount of obligations the interest on which is excludable (under Section 103(a) of the Code) from gross income for federal income tax purposes (excluding (i) private activity bonds, as defined in Section 141 of the Code, except qualified 501(c)(3) bonds as defined in Section 145 of the Code and (ii) current refunding obligations to the extent the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation), including this Installment Sale, has been or will be issued by the Authority, including all subordinate entities of the Authority, during calendar year 2018.

SECTION 30. Extraordinary Costs. In the case of litigation, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including attorneys' fees (which may be the allocable cost of in-house counsel), incurred by the prevailing party

in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions or provisions hereof.

SECTION 31. Severability. If any provision of this Installment Sale shall be held invalid or unenforceable by a court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Installment Sale, unless elimination of such provision materially alters the rights and obligations embodied in this Installment Sale.

SECTION 32. Entire Agreement. This Installment Sale and any agreements that specifically refer to this Installment Sale that are duly executed by authorized agents of the parties hereto constitute the entire agreement between the Corporation and the Authority, and it shall not be further amended, altered, or changed except by a written agreement that is properly authorized and executed by the parties hereto.

SECTION 33. Notices. Service of all notices under this Installment Sale shall be sufficient if given personally or mailed to the party involved at its respective address hereinafter set forth or at such address as such party may provide in writing from time to time. Any such notice mailed to such address shall be effective when deposited in the United States mail, duly addressed and with postage prepaid.

SECTION 34. Titles. The titles to the Sections of this Installment Sale are solely for the convenience of the parties and are not an aid in the interpretation thereof.

SECTION 35 Further Assurances and Corrective Instruments. The Corporation and the Authority agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may be reasonably required for correcting any inadequate or incorrect description of the Property hereby purchased or intended so to be or for carrying out the expressed intention of this Installment Sale.

SECTION 36. Execution in Counterparts. This Installment Sale may be executed in several counterparts, each of which shall be original and all of which shall constitute but one and the same instrument.

SECTION 37. Time. Time is of the essence in this Installment Sale and each and all of its provisions.

SECTION 38. Agreement Interpretation. This Installment Sale and the rights of the parties hereunder shall be determined in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused their authorized agents to execute this Installment Sale on the dates specified below.

MUNICIPAL FINANCE CORPORATION  
2945 Townsgate Road, Suite 200  
Westlake Village, CA 91361

EL DORADO COUNTY TRANSIT AUTHORITY  
6565 Commerce Way  
Diamond Springs, CA 95619

By William A. Weston

By Mindy Johnson

Title President

Title Executive Director

Date 7/23/18

Date 07/13/2018

EXHIBIT A  
PROPERTY DESCRIPTION

5 Commuter Buses

**EXHIBIT B  
INSTALLMENT PAYMENT SCHEDULE**

PMT #	Due Date	Installment Payment	To Principal	To Interest	Prepayment Option
1	10/26/18	\$65,415.53	\$55,365.53	10,050.00	1,167,527.16
2	1/26/19	65,415.53	55,829.22	9,586.31	1,110,581.36
3	4/26/19	65,415.53	56,296.79	9,118.74	1,053,158.63
4	7/26/19	65,415.53	56,768.27	8,647.26	995,254.99
5	10/26/19	65,415.53	57,243.71	8,171.82	936,866.41
6	1/26/20	65,415.53	57,723.12	7,692.41	877,988.83
7	4/26/20	65,415.53	58,206.55	7,208.98	818,618.15
8	7/26/20	65,415.53	58,694.03	6,721.50	758,750.24
9	10/26/20	65,415.53	59,185.60	6,229.93	698,380.92
10	1/26/21	65,415.53	59,681.27	5,734.26	637,506.03
11	4/26/21	65,415.53	60,181.11	5,234.42	576,121.30
12	7/26/21	65,415.53	60,685.12	4,730.41	514,222.47
13	10/26/21	65,415.53	61,193.36	4,222.17	451,805.25
14	1/26/22	65,415.53	61,705.85	3,709.68	388,865.28
15	4/26/22	65,415.53	62,222.64	3,192.89	325,398.19
16	7/26/22	65,415.53	62,743.76	2,671.77	261,399.55
17	10/26/22	65,415.53	63,269.23	2,146.30	196,864.94
18	1/26/23	65,415.53	63,799.11	1,616.42	131,789.84
19	4/26/23	65,415.53	64,333.43	1,082.10	66,169.75
20	7/26/23	65,415.53	64,872.30	543.23	0.00

TOTALS:                      \$1,308,310.60                      \$1,200,000.00                      \$108,310.60

MUNICIPAL FINANCE CORPORATION  
2945 Townsgate Road, Suite 200  
Westlake Village, CA 91361

By William A. Wooten

Title President

Date 7/23/18

EL DORADO COUNTY TRANSIT AUTHORITY  
6565 Commerce Way  
Diamond Springs, CA 95619

By Mindy Johnson

Title Executive Director

Date 07/13/2018

ASSIGNMENT OF INSTALLMENT SALE AGREEMENT #18-005

FOR VALUE RECEIVED, MUNICIPAL FINANCE CORPORATION (the "Corporation") as assignor without recourse does hereby sell, assign, and transfer to City National Bank (the "Assignee") as assignee and its successors and assigns (i) all of its right, title and interest in and to the Installment Sale Agreement #18-005 dated as of May 24, 2018 between the Corporation as seller and EL DORADO COUNTY TRANSIT AUTHORITY (the "Authority") as purchaser (hereinafter said agreement and any supplements, amendments, additions thereof and any extension or renewals thereof is referred to as the "Installment Sale") and (ii) all moneys, sums and amounts now due or hereinafter to become due under the Installment Sale.

The Corporation represents and warrants that it has made no prior sale or assignment of any interest covered hereby; that the Installment Sale is genuine and in all respects is what it purports to be; that the Assignee shall not be liable for and does not assume responsibility for the performance of any of the covenants, agreements, or obligations specified in the Installment Sale to be kept, paid or performed by the Corporation with exception of the Assignee's obligation to issue notices upon the Authority's default of the Installment Sale. The Corporation further represents and warrants that as of the date this assignment is made, the Installment Sale is in full force and effect, has not been amended except as set forth in instrument delivered to the Assignee and the Authority is not in default of any terms thereunder.

The Corporation hereby constitutes and irrevocably appoints the Assignee the true and lawful attorney of the Corporation to demand, receive and endorse payments and to give receipts, releases and satisfactions either in the name of the Assignee or in the name of the Corporation in the same manner and with the same effect as the Corporation could do if this Assignment of Installment Sale Agreement had not been made. Within fifteen (15) days after receiving its full bargain with respect to the Installment Sale, the Assignee shall cause to be released to the Authority its vested interest in the Property thereto.

This Assignment of Installment Sale Agreement shall be construed and governed in accordance with the laws of the State of California. Any provision of this Assignment of Installment Sale Agreement found to be prohibited by law shall be ineffective only to the extent of such prohibition, and shall not invalidate the remainder of this Assignment of Installment Sale Agreement.

This Assignment of Installment Sale Agreement shall be binding upon and inure to the benefit of the parties and their respective successors

and assigns and is made in accordance with the Municipal Lease Placement Agreement dated as of January 1, 1999, as amended, entered into between the Corporation and Assignee. In the case of litigation, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including attorneys' fees which may be the allocable cost of in-house counsel, incurred by the prevailing party in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions, or provisions hereof.

IN WITNESS WHEREOF, the Corporation has caused this Assignment of Installment Sale Agreement to be executed by its duly authorized agent on the date specified below.

MUNICIPAL FINANCE CORPORATION

By 

Title President

Date 7/23/18

ACKNOWLEDGEMENT OF ASSIGNMENT

The undersigned hereby acknowledges the assignment by MUNICIPAL FINANCE CORPORATION over to City National Bank of that certain Installment Sale Agreement #18-005 dated as of May 24, 2018 (the "Installment Sale"), entered into between MUNICIPAL FINANCE CORPORATION as seller and the undersigned as the Authority.

With respect to the Installment Sale, the undersigned agrees to pay, commencing with the first scheduled Installment Payment, all installments and moneys due or to become due under said Installment Sale to City National Bank, City Loan Center, 2100 Park Place, Suite 150, El Segundo, CA 90245, Attn: Loan Servicing #354, and further agrees it shall have no counterclaim or offset against installments due thereunder as to said Assignee and expressly further agrees that said Assignee shall not (except for the obligations specifically set forth in the foregoing Assignment of Installment Sale) be liable for any of the obligations of the seller under said Installment Sale.

IN WITNESS WHEREOF, the Authority has caused this Acknowledgment of Assignment to be executed by its authorized agent on the date specified below.

EL DORADO COUNTY TRANSIT AUTHORITY

By 

Title Executive Director

Date 07/13/2018

AUTHORIZATION TO DISBURSE

Pursuant to the terms of that certain Installment Sale Agreement #18-005 dated May 24, 2018 between MUNICIPAL FINANCE CORPORATION (the "Corporation") as seller and EL DORADO COUNTY TRANSIT AUTHORITY (the "Authority") as purchaser, the undersigned hereby authorizes the Corporation (or the Assignee) to disburse \$ 1,200,000.00 to Motor Coach Industries, Inc (the "Supplier") in consideration of delivery and acceptance of the Property. Attached herewith is the approved Supplier invoice in support of this request. Upon making this disbursement, the Corporation (or the Assignee) will have advanced the aggregate sum of \$ 1,200,000.00 in Installment Sale Proceeds.

EL DORADO COUNTY TRANSIT AUTHORITY

By Mindy Jackson  
Title Executive Director  
Date: 07/13/2018

APPROVED BY CORPORATION

By William A. Moore  
Title President  
Date: 7/23/18



Reliability Driven™

MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008007  
 PAGE 1  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE  
 Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O NUMBER	PKGS	PPD	WEIGHT	SHIP VIA	TERMS
A023764				0.00		NET 30 DAYS
LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

1 1.000 1.000 .000 Currency: USD U. S. Dollars  
 493,435.00000 493,435.00

Item: D4500-15047C  
 Description: EL DORADO-A23764-1/5-COACH  
 U/M: EA  
 Date Shipped:

RFP# 2017-100

2018 MCI Model D4500 intercity coach in accordance with the agreement between El Dorado Transit and Motor Coach Industries, Inc. dated November 30, 2017.

F.O.B. Pembina, ND  
 Federal and excise tax exempt.  
 Purchaser is solely responsible for all the payment of any and all applicable sales and use taxes.

V.I.N. 1M8PDMBA8JP015047  
 Unit No. 15047

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL

TRADE-IN  
 FREIGHT  
 G.S.T.  
 SALES TAX

Original

AMOUNT DUE



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008007  
 PAGE 2  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE

Fed ID: 45-0277789

Reliability Driven™

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O. NUMBER	PKGS	PPD	WEIGHT	SHIP VIA	TERMS
A023764				0.00		NET 30 DAYS

LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
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Selling Price \$528,630.00  
 Less ADA Equipment (35,195.00)  
 Taxable Amount 493,435.00  
 CA Sales Tax @ 7.250% 35,774.04  
 ADA Equipment 35,195.00  
 CA Tire Fee 15.75  
 Total Amount Due \$564,419.79

\*Coach Shipping Location: Diamond Spring, CA

\*An on-road heavy-duty diesel or alternative-diesel vehicle operated in California may be subject to the California Air Resources Board Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles. It therefore could be subject to exhaust retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL

TRADE-IN  
 FREIGHT  
 G.S.T  
 SALES TAX

Original

AMOUNT DUE



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008007  
 PAGE 3  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE

Fed ID: 45-0277789

Reliability Driven™

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	PO NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023764				0.00		NET 30 DAYS
LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

website at  
<http://www.arb.ca.gov/dieseltruck>.

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL	493,435.00
TRADE-IN	35,210.75
FREIGHT	0.00
G.S.T	35,774.04
SALES TAX	

Original

AMOUNT DUE 564,419.79



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL AR\INVOICES@MCI.COACH.COM

INVOICE NO. 9008008  
 PAGE 1  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE  
 Fed ID: 45-0277789

Reliability Driven™

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO	P.O NUMBER	PKGS	PPD	WEIGHT	SHIP VIA	TERMS
A023765				0.00		NET 30 DAYS

LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
----------	-------------	-------------	------------------	------------	----------------

1 1.000 1.000 .000 Currency: USD U. S. Dollars 493,435.00000 493,435.00

Item: D4500-15049C  
 Description: EL DORADO-A23765-2/5-COACH  
 U/M: EA  
 Date Shipped:

RFP# 2017-100

2018 MCI Model D4500 intercity coach in accordance with the agreement between El Dorado Transit and Motor Coach Industries, Inc. dated November 30, 2017.

F.O.B. Pembina, ND  
 Federal and excise tax exempt.  
 Purchaser is solely responsible for all the payment of any and all applicable sales and use taxes.

V.I.N. 1M8PDMBA1JP015049  
 Unit No. 15049

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL  
 TRADE-IN  
 FREIGHT  
 G.S.T.  
 SALES TAX

Original

AMOUNT DUE



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008008  
 PAGE 2  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE  
 Fed ID: 45-0277789

Reliability Driven™

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O. NUMBER	PKGS	PPD	WEIGHT	SHIP VIA	TERMS
A023765				0.00		NET 30 DAYS
LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

Selling Price \$528,630.00  
 Less ADA Equipment (35,195.00)  
 Taxable Amount 493,435.00  
 CA Sales Tax @ 7.250% 35,774.04  
 ADA Equipment 35,195.00  
 CA Tire Fee 15.75  
 Total Amount Due \$564,419.79

\*Coach Shipping Location: Diamond Spring, CA

\*An on-road heavy-duty diesel or alternative-diesel vehicle operated in California may be subject to the California Air Resources Board Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles. It therefore could be subject to exhaust retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL

TRADE-IN  
 FREIGHT  
 G.S.T.  
 SALES TAX

Original

AMOUNT DUE



Reliability Driven™

MOTOR COACH INDUSTRIES, INC.  
LOCKBOX 774733  
4733 SOLUTIONS CENTER  
CHICAGO, IL 60677-4007  
TOLL FREE (877) 264-8001  
FAX (502) 318-8249  
EMAIL ARINVOICES@MCI/COACH.COM

INVOICE NO. 9008008  
PAGE 3  
DATE 06/21/18  
SALESMAN

REGULAR INVOICE  
Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
El Dorado Transit  
6565 Commerce Way  
Diamond Springs CA 95619-9454  
USA

El Dorado Transit  
6565 Commerce Way  
Diamond Springs CA 95619-9454  
USA

SHIP TO

MCI ID#:

CUST ORDER NO.	PO NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023765				0.00		NET 30 DAYS
LINE REL.	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

website at  
<http://www.arb.ca.gov/dieseltruck>.

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

Original

SUB TOTAL	493,435.00
TRADE-IN	35,210.75
FREIGHT	0.00
G S T.	35,774.04
SALES TAX	

AMOUNT DUE 564,419.79



Reliability Driven

MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008009  
 PAGE 1  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE  
 Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O. NUMBER	PKGS	FPD	WEIGHT	SHIP VIA	TERMS
A023766				0.00		NET 30 DAYS

LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
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1 1.000 1.000 .000 Currency: USD U. S. Dollars 493,435.00000 493,435.00

Item: D4500-15050C  
 Description: EL DORADO-A23766-3/5-COACH  
 U/M: EA  
 Date Shipped:

RFP# 2017-100

2018 MCI Model D4500 intercity coach in accordance with the agreement between El Dorado Transit and Motor Coach Industries, Inc. dated November 30, 2017.

F.O.B. Pembina, ND  
 Federal and excise tax exempt.  
 Purchaser is solely responsible for all the payment of any and all applicable sales and use taxes.

V.I.N. 1M8PD MBA8JP015050  
 Unit No. 15050

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT	SUB TOTAL  TRADE-IN FREIGHT G.S.T. SALES TAX
	AMOUNT DUE

Original



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008009  
 PAGE 2  
 DATE 06/21/18  
 SALESMAN

Reliability Driven™

REGULAR INVOICE  
 Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O. NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023766				0.00		NET 30 DAYS

LINE REL.	QTY. ORDERED	QTY. SHIPPED	QTY. BACK ORDERED	UNIT PRICE	EXTENDED PRICE
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Selling Price \$528,630.00  
 Less ADA Equipment (35,195.00)  
 Taxable Amount 493,435.00  
 CA Sales Tax @ 7.250% 35,774.04  
 ADA Equipment 35,195.00  
 CA Tire Fee 15.75  
 Total Amount Due \$564,419.79

\*Coach Shipping Location: Diamond Spring, CA

\*An on-road heavy-duty diesel or alternative-diesel vehicle operated in California may be subject to the California Air Resources Board Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles. It therefore could be subject to exhaust retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board

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	AMOUNT DUE

Original



Reliability Driven™

MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008009  
 PAGE 3  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE  
 Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O. NUMBER	PKGS	PPD	WEIGHT	SHIP VIA	TERMS
A023766				0.00		NET 30 DAYS
LINE REF	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

website at  
<http://www.arb.ca.gov/dieseltruck>.

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

Original

SUB TOTAL	493,435.00
TRADE-IN	35,210.75
FREIGHT	0.00
G.S.T.	35,774.04
SALES TAX	

AMOUNT DUE 564,419.79



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008010  
 PAGE 1  
 DATE 06/21/18  
 SALESMAN  
 REGULAR INVOICE  
 Fed ID: 45-0277789

Reliability Driven™

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	PO NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023767				0.00		NET 30 DAYS
LINE REL.	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

Currency: USD U. S. Dollars

1	1.000	1.000	.000	493,435.00000	493,435.00
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Item: D4500-15051C  
 Description: EL DORADO-A23767-4/5-COACH  
 U/M: EA  
 Date Shipped:

RFP# 2017-100

2018 MCI Model D4500 intercity coach in accordance with the agreement between El Dorado Transit and Motor Coach Industries, Inc. dated November 30, 2017.

F.O.B. Pembina, ND  
 Federal and excise tax exempt.  
 Purchaser is solely responsible for all the payment of any and all applicable sales and use taxes.

V.I.N. 1M8PDMBAXJP015051  
 Unit No. 15051

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL  
 TRADE-IN  
 FREIGHT  
 G.S.T.  
 SALES TAX

Original

AMOUNT DUE



Reliability Driven™

MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008010  
 PAGE 2  
 DATE 06/21/18  
 SALESMAN  
 REGULAR INVOICE  
 Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.C. NUMBER	PKGS.	FED	WEIGHT	SHIP VIA	TERMS
A023767				0.00		NET 30 DAYS
LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE	

Selling Price \$528,630.00  
 Less ADA Equipment (35,195.00)  
 Taxable Amount 493,435.00  
 CA Sales Tax @ 7.250% 35,774.04  
 ADA Equipment 35,195.00  
 CA Tire Fee 15.75  
 Total Amount Due \$564,419.79

\*Coach Shipping Location: Diamond Spring, CA

\*An on-road heavy-duty diesel or alternative-diesel vehicle operated in California may be subject to the California Air Resources Board Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles. It therefore could be subject to exhaust retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board

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Original

SUB TOTAL  
 TRADE-IN  
 FREIGHT  
 G.S.T.  
 SALES TAX

AMOUNT DUE



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL AR/INVOICES@MCI COACH.COM

INVOICE NO. 9008010  
 PAGE 3  
 DATE 06/21/18  
 SALESMAN  
 REGULAR INVOICE  
 Fed ID: 45-0277789

Reliability Driven

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	PO NUMBER	PKGS	PPD	WEIGHT	SHIP VIA	TERMS
A023767				0.00		NET 30 DAYS

LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
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website at  
<http://www.arb.ca.gov/dieseltruck>.

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL	493,435.00
TRADE-IN	35,210.75
FREIGHT	0.00
G.S.T.	35,774.04
SALES TAX	

Original

AMOUNT DUE	564,419.79
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Reliability Driven

MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008011  
 PAGE 1  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE  
 Fed ID: 45-0277789

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	PO NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023768				0.00		NET 30 DAYS

LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
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1	1.000	1.000	.000	493,435.00000	493,435.00
---	-------	-------	------	---------------	------------

Currency: USD U. S. Dollars

Item: D4500-15052C  
 Description: EL DORADO-A23768-5/5-COACH  
 U/M: EA  
 Date Shipped:

RFP# 2017-100

2018 MCI Model D4500 intercity coach in accordance with the agreement between El Dorado Transit and Motor Coach Industries, Inc. dated November 30, 2017.

F.O.B. Pembina, ND  
 Federal and excise tax exempt.  
 Purchaser is solely responsible for all the payment of any and all applicable sales and use taxes.

V.I.N. 1M8PDMBA1JP015052  
 Unit No. 15052

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT .

SUB TOTAL

TRADE-IN

FREIGHT

G.S.T.

SALES TAX

Original

AMOUNT DUE



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCCOACH.COM

INVOICE NO. 9008011  
 PAGE 2  
 DATE 06/21/18  
 SALESMAN  
 REGULAR INVOICE  
 Fed ID: 45-0277789

Reliability Driven™

Currency: USD U. S. Dollars

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	PO NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023768				0.00		NET 30 DAYS

LINE REL.	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
-----------	-------------	-------------	------------------	------------	----------------

Selling Price \$528,630.00  
 Less ADA Equipment (35,195.00)  
 Taxable Amount 493,435.00  
 CA Sales Tax @ 7.250% 35,774.04  
 ADA Equipment 35,195.00  
 CA Tire Fee 15.75  
 Total Amount Due \$564,419.79

\*Coach Shipping Location: Diamond Spring, CA

\*An on-road heavy-duty diesel or alternative-diesel vehicle operated in California may be subject to the California Air Resources Board Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles. It therefore could be subject to exhaust retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board

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SUB TOTAL

TRADE-IN  
 FREIGHT  
 G S T  
 SALES TAX

AMOUNT DUE

Original



MOTOR COACH INDUSTRIES, INC.  
 LOCKBOX 774733  
 4733 SOLUTIONS CENTER  
 CHICAGO, IL 60677-4007  
 TOLL FREE (877) 264-8001  
 FAX (502) 318-8249  
 EMAIL ARINVOICES@MCI COACH.COM

INVOICE NO. 9008011  
 PAGE 3  
 DATE 06/21/18  
 SALESMAN

REGULAR INVOICE

Fed ID: 45-0277789

Currency: USD U. S. Dollars

Reliability Driven™

U007205 Fed ID:  
 El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

El Dorado Transit  
 6565 Commerce Way  
 Diamond Springs CA 95619-9454  
 USA

SHIP TO

MCI ID#:

CUST ORDER NO.	P.O NUMBER	PKGS.	PPD	WEIGHT	SHIP VIA	TERMS
A023768				0.00		NET 30 DAYS

LINE REL	QTY ORDERED	QTY SHIPPED	QTY BACK ORDERED	UNIT PRICE	EXTENDED PRICE
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website at  
<http://www.arb.ca.gov/dieseltruck>.

IMPORTANT - THE TITLE AND OWNERSHIP OF PROPERTY AND THE RIGHT OF POSSESSION OF THE SAID GOODS AND EQUIPMENT SHALL REMAIN WITH THE VENDOR UNTIL THE PURCHASE PRICE IS PAID IN FULL AND THE VENDOR SHALL HAVE THE RIGHT TO REPOSSESS AND SELL THE SAID EQUIPMENT IN THE EVENT OF DEFAULT IN SUCH PAYMENT COMPLAINTS OF SHORTAGE OR OTHERWISE MUST BE MADE TO OUR HEAD OFFICE UPON RECEIPT OF GOODS OR CLAIMS CANNOT BE CONSIDERED OR ALLOWED PERMISSION MUST BE OBTAINED BEFORE GOODS MAY BE RETURNED FOR CREDIT

SUB TOTAL	493,435.00
TRADE-IN	35,210.75
FREIGHT	0.00
G S T.	35,774.04
SALES TAX	

Original

AMOUNT DUE	564,419.79
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CERTIFICATE OF ACCEPTANCE #18-005

This Certificate of Acceptance is issued pursuant to the Installment Sale Agreement #18-005 dated as of May 24, 2018 (the "Installment Sale") between EL DORADO COUNTY TRANSIT AUTHORITY (the "Authority") as purchaser and MUNICIPAL FINANCE CORPORATION (the "Corporation") as seller. The Authority hereby acknowledges as of the date specified below, the receipt, inspection and acceptance of the Property described on Exhibit A to the Installment Sale.

The Authority hereby certifies that the Property has been inspected, is now in the Authority's possession and is in good order and repair (subject to any undischarged vendor/contractor warranty obligations). The Authority further certifies that no event has occurred and is continuing which constitutes, or would constitute, an event of default but for any requirement of notice or lapse of time or both.

Property Acceptance Date: 07/13/2018

IN WITNESS WHEREOF, the Authority's authorized agent confirms the Property acceptance date above by executing this Certificate of Acceptance.

EL DORADO COUNTY TRANSIT AUTHORITY

By 

Title Executive Director

CERTIFICATE OF THE AUTHORITY #18-005

The undersigned, duly authorized representative of EL DORADO COUNTY TRANSIT AUTHORITY (the "Authority") as purchaser under that Installment Sale Agreement #18-005 dated as of May 24, 2018 (the "Installment Sale") with Municipal Finance Corporation as seller, hereby certifies as follows:

1. I have been duly authorized to execute and deliver, on behalf of the Authority, the Installment Sale and related documents pursuant to a resolution adopted by the Authority's governing body, which resolution is in full force and effect and has not been amended, modified, supplemented or rescinded as of the date hereof.
2. The Authority has complied with all agreements and covenants and satisfied all conditions contemplated by the Installment Sale on its part to be performed or satisfied on or before the date hereof.
3. The representations, warranties and covenants of the Authority contained in the Installment Sale are true and correct in all material respects as of the date hereof, as if made on this date.
4. No litigation is pending or, to the best of my knowledge, threatened (either in state or federal courts) (a) to restrain or enjoin the issuance and delivery of the Installment Sale or the collection of revenues to be used to meet the Authority's obligations under the Installment Sale; (b) in any way contesting or affecting the authority for the execution or delivery of the Installment Sale, or the validity of the Installment Sale; (c) in any way contesting the existence or powers of the Authority, as such existence or powers in any way relate to the issuance of the Installment Sale or the Authority's obligations under the Installment Sale, or (d) could materially adversely affect the financial position of the Authority.
5. The Property being purchased pursuant to the Installment Sale is essential to the function of the Authority and is immediately needed by the Authority. Such need is neither temporary nor expected to diminish during the Installment Sale term. The Property is expected to be used by the Authority for a period in excess of the Installment Sale term.
6. The Authority's federal tax identification number is 68-0316621.

The meaning of the capitalized terms in this Certificate are the same as those provided in the Installment Sale.

EL DORADO COUNTY TRANSIT AUTHORITY

By 

Title Executive Director

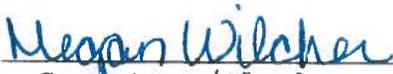
Date 07/13/2018

INCUMBENCY AND SIGNATURE CERTIFICATE

I do hereby certify that I am the duly appointed and acting Secretary/Clerk of the EL DORADO COUNTY TRANSIT AUTHORITY, a public agency validly existing under the Constitution and laws of the State of California (the "Authority"), and that, as of the date hereof, the individual named below is the duly appointed officer of the Authority holding the office set forth opposite his/her respective name. I further certify that (i) the signature set forth opposite his/her respective name and title is true and authentic and (ii) such officer has the authority on behalf of the Authority to enter into that certain Installment Sale Agreement #18-005 dated as of May 24, 2018, between the Authority and Municipal Finance Corporation, and all documents relating thereto.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Mindy Jackson</u>	<u>Executive Director</u>	<u></u>

IN WITNESS WHEREOF, I have duly executed this certificate hereto this 13th day of July, 2018.

  
Secretary/Clerk

INCUMBENCY AND SIGNATURE CERTIFICATE

I do hereby certify that I am the duly appointed and acting Secretary/Clerk of the EL DORADO COUNTY TRANSIT AUTHORITY, a public agency validly existing under the Constitution and laws of the State of California (the "Authority"), and that, as of the date hereof, the individual named below is the duly appointed officer of the Authority holding the office set forth opposite his/her respective name. I further certify that (i) the signature set forth opposite his/her respective name and title is true and authentic and (ii) such officer has the authority on behalf of the Authority to enter into that certain Installment Sale Agreement #18-005 dated as of May 24, 2018, between the Authority and Municipal Finance Corporation, and all documents relating thereto.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Mindy Jackson</u>	<u>Executive Director</u>	<u></u>

IN WITNESS WHEREOF, I have duly executed this certificate hereto this 13th day of July, 2018.

  
Secretary/Clerk

**CERTIFICATE OF COVERAGE** DATE (MM/DD/YYYY)  
06/28/2018

**PRODUCER**  
 Alliant Insurance Services  
 100 Pine Street, 11<sup>th</sup> Floor  
 San Francisco, CA 94111  
 (415) 403-1400

THIS CERTIFICATE IS ISSUED AS A MATTER OF EVIDENCE ONLY AND CONFERES NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE MEMORANDUM(S) OF COVERAGE BELOW.  
 THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING COVERAGE PROVIDER, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.  
 IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL COVERED PARTY, THE MEMORANDUM OF COVERAGE MUST BE ENDORSED. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

**NAMED COVERED PARTY**  
 El Dorado County Transit Authority  
 6565 Commerce Way  
 Diamond Springs, CA 95619-9454  
 Attn: Julie Petersen

IMPORTANT: IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE MEMORANDUM(S) OF COVERAGE AN ENDORSEMENT MAY BE REQUIRED. A STATEMENT ON THE CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

**PROGRAM AFFORDING COVERAGE**

A: California Transit Systems Joint Powers Authority  
 B:  
 C:

**COVERAGES**

THIS IS TO CERTIFY THAT THE COVERAGE IS AFFORDED TO THE ABOVE NAMED MEMBER, AS PROVIDED BY THE MEMORANDUM(S) OF COVERAGE FOR THE PERIOD SHOWN BELOW, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE PROGRAM DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUM(S) OF COVERAGE. THE FOLLOWING COVERAGE IS IN EFFECT.

JPA LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YY)	COVERAGE EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	1819-L-20	05/01/18	05/01/19	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	\$
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXPENSE (Any one person)	\$
	<input checked="" type="checkbox"/> MANUSCRIPT FORM				PERSONAL & ADV INJURY	\$
	GEN L AGGREGATE LIMIT APPLIES PER				GENERAL AGGREGATE	\$ N/A
	<input type="checkbox"/> MEMOR ANDUM <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				PRODUCTS-COMPOP AGG	\$
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO					\$
	<input type="checkbox"/> ALL OWNED AUTOS					
	<input type="checkbox"/> SCHEDULED AUTOS					
	<input type="checkbox"/> HIRED AUTOS					
	<input type="checkbox"/> NON-OWNED AUTOS					
	WORKERS' COMPENSATION AND EMPLOYERS LIABILITY				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/ EXECUTIVE/OFFICER/MEMBER EXCLUDED?				E L EACH ACCIDENT	\$
	IF YES DESCRIBED UNDER SPECIAL PROVISION BELOW				E L DISEASE - EA EMPLOYEE	\$
					E L DISEASE - POLICY LIMIT	\$
	OTHER					
	OTHER	MKLV4IM0047028	05/01/18	05/01/19	\$20,000,000 Any one Occ. \$1,500,000 Any one Veh.	\$100,000 Ded.

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL/PROVISIONS**

City National Bank is named as additional covered party and loss payee as respects the Installment Sale Agreement No. 18-005 for five (5) Commuter Buses. It is understood and agreed that this insurance is primary insurance insofar as it relates to any and all equipment purchased from the Corporation.

Blanket Loss Payee endorsement will follow.

Please refer to the attached additional covered party endorsement.

**CERTIFICATE HOLDER**  **ADDITIONAL COVERED PARTY ENDORSEMENT** **CANCELLATION**

ELDO-081  
 City National Bank  
 c/o Municipal Finance Corporation  
 2945 Townsgate Road, Suite 200  
 Westlake Village, CA 91361

SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUM(S) OF COVERAGE BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUM(S) OF COVERAGE PROVISIONS.

AUTHORIZED REPRESENTATIVE  


ENDORSEMENT NO. 1

ADDITIONAL COVERED PARTY

CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY

LIABILITY COVERAGE PROGRAM

It is agreed that the Section IV, Who is a **Covered Party**, of the Liability Memorandum of Coverage is amended to include the person or organization to whom/which the **Member** has agreed to provide coverage under this Liability Program, but only as respects:

- (a) Real or personal property owned by such person or organization and rented or loaned to the **Member**,
- (b) Operations performed by the **Member** for such person organization, or
- (c) Operations performed under contract for or on behalf of the **Member**.

Coverage provided by this endorsement is limited to **Bodily Injury and Property Damage** only. The lesser of the limits of liability stated in the contract with such person or organization or the limits of liability stated in the Declarations shall apply to coverage under this endorsement. This endorsement shall not increase the **Authority's** limits of liability as stated in the Declarations.

This endorsement amends the Memorandum of Coverage stated below and is incorporated into the coverage provided under the Declarations issued to the **Member** stated below. The effective date shall be that stated on the Declarations unless specifically stated below.

Effective Date: May 1, 2018

Forms and Endorsements: LMOC-8  
Endorsement No. 1 – Additional Covered Party

Issued by: California Transit Systems Joint Powers Authority  
Issued to: All Members

By: *Micheon Balmer*  
Micheon Balmer, General Manager

July 12, 2018

MUNICIPAL FINANCE CORPORATION  
2945 Townsgate Road, Suite 200  
Westlake Village, CA 91361

RE: *Installment Sale Agreement between MUNICIPAL FINANCE CORPORATION, and EL DORADO COUNTY TRANSIT AUTHORITY*

Ladies and Gentlemen:

I have acted as counsel to the El Dorado Transit Authority (“Authority”) with respect to the Installment Sale Agreement described above (the “Installment Sale”) and in this capacity have reviewed a copy of the Installment Sale and related exhibits attached thereto. Based upon the examination of these documents as I have been provided, it is my opinion that:

1. The Authority is a public agency duly organized, existing, and operating under the Constitution and laws of the State of California and the United States of America.
2. The Authority is authorized and has the power under applicable law to enter into the Installment Sale, and to carry out its obligations thereunder and the transactions contemplated thereby.
3. The Installment Sale has been duly authorized, approved, executed, and delivered by the Executive Director of the Authority, and is a binding contract of the Authority enforceable in accordance with its terms, except to the extent limited by State and Federal laws affecting remedies and by bankruptcy, reorganization, or laws of general application relating to or affecting the enforcement of creditor’s rights or other laws.
4. A resolution duly authorizing the execution and delivery of the Installment Sale and related documents was duly adopted by the governing body of the Authority on June 7, 2018 and such resolution has not been amended or repealed and remains in full force and effect.

5. There is no litigation, action, suit, or proceeding pending or, to the best of my knowledge after due inquiry, threatened before any court, administrative agency, arbitrator or governmental body that challenges the authority of the Authority to enter into the Installment Sale or the ability of the Authority to perform its obligations under the Installment Sale and the transactions contemplated thereby.

This opinion may be relied upon by Municipal Finance Corporation, its successors and assigns.

Thank you,

A handwritten signature in black ink, appearing to read 'M. Tucker', written in a cursive style.

Michael Tucker

Attorney for the El Dorado Transit Authority



# EL DORADO TRANSIT

## EL DORADO COUNTY TRANSIT AUTHORITY RESOLUTION NO. 18-26

AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT SALE AGREEMENT, AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION WITH THE ACQUISITION OF COMMUTER BUSES

**WHEREAS**, the El Dorado County Transit Authority (the "Authority") is a public agency duly organized and existing under and pursuant to the laws of the State of California; and

**WHEREAS**, the Authority desires to provide for financing in the approximate amount of \$1,200,000 for the acquisition of five commuter buses (the "Property"); and

**WHEREAS**, Municipal Finance Corporation (the "Corporation") has proposed a cost-effective five year installment sale financing arrangement at a 3.35% interest rate;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the El Dorado County Transit Authority as follows:

SECTION 1. Installment Sale Agreement. The Chairperson of the Board of Directors, the Executive Director or a designee in writing (each, an "Authorized Officer") is hereby authorized to enter into an Installment Sale Agreement (the "Installment Sale") with the Corporation to finance the Property, subject to approval as to form by the Authority's legal counsel.

SECTION 2. Attestations. The Secretary of the Board or other appropriate Authority officer is hereby authorized and directed to attest the signature of the Authorized Officer, and to affix and attest the seal of the Authority, as may be required or appropriate in connection with the execution and delivery of the Installment Sale.

SECTION 3. Other Actions. The Authorized Officer and other officers of the Authority are each hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all documents, agreements and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Installment Sale. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Installment Sale is hereby designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The Authority, together with all subordinate entities of the Authority, do not reasonably expect to issue during the calendar year in which the Installment Sale is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 5. Reimbursement of Prior Expenditures. The Authority declares its official intent to be reimbursed from the proceeds of the Installment Sale approved hereby for a maximum principal amount of \$1,200,000 of Property expenditures occurring no earlier than

sixty days prior to the adoption of this Resolution. All reimbursed expenditures will be capital expenditures as defined in Section 1.150-1(b) of the Federal Income Tax Regulations.

SECTION 6. Effect. This Resolution shall take effect immediately upon its passage.

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of said Board held on the 7<sup>th</sup> day of June 2018, by the following vote:

AYES: MA, PB, SF, JH

NOES: 0

ABSTAIN: 0

ABSENT: BV

  
Shiva Frentzen, Chairperson

ATTEST:

  
Megan Wilcher, Secretary of the Board

AGENDA ITEM 2 A  
Action Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Mindy Jackson, Executive Director  
**SUBJECT:** Apple Hill Traffic Implementation Strategies

**REQUESTED ACTION:**  
**BY MOTION,**

**Receive and File report on Apple Hill Implementation Strategies**

**BACKGROUND**

During October, a peak agritourism season, the Apple Hill region is accessed by visitors in private vehicles. A daily average of 5,000 vehicles in the area create critical levels of traffic congestion that erode the experience for visitors and present a risk to public safety.

The El Dorado County Transit Authority provided shuttles each weekend in October for twenty-two (22) seasons. Shuttles were discontinued after 2013 due to traffic congestion.

**DISCUSSION**

Rafael Martinez, Director at the County of El Dorado Department of Transportation (DOT) is presenting the Apple Hill Implementation Strategies for review and comment. Mr. Martinez is leading the County's effort to develop a pilot congestion reduction project for the Apple Hill area on weekends in October of 2018.

The proposed pilot project includes a transit shuttle and significant traffic control measures. As a project partner, the El Dorado County Transit Authority submitted a grant application to the County of El Dorado Air Quality Management District to fund 80% of shuttle expenses for the DOT project. If successful with this application, grant award is anticipated in approximately the next six (6) to twelve (12) weeks.

Mr. Martinez is presenting Apple Hill Traffic Implementation Strategies

**FISCAL IMPACT**

The \$77,618. shuttle cost is projected to be fully funded with a grant from the County of El Dorado Air Quality Management District and matching funds from the County of El Dorado.

AGENDA ITEM 3 A  
Information Item

**MEMORANDUM**

**DATE:** August 2, 2018  
**TO:** El Dorado County Transit Authority  
**FROM:** Brian James, Planning and Marketing Manager  
**SUBJECT:** Website Usage Statistics

**REQUESTED ACTION:**

**BY MOTION,**

**None. Item is for information only.**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) currently maintains an agency website at [www.eldoradotransit.com](http://www.eldoradotransit.com) for the dissemination of pertinent information regarding the transit system and general agency administrative functions. The website was updated and launched on July 5, 2015. The website provides users with a sleek, clean efficient information depot which is scalable across all electronic formats (desktop, laptop, tablet and phone). The website is Americans with Disabilities Act (ADA) compliant, and includes a Google trip planning tool and the addition of zoomable route maps with specific stop information and links to real-time traveler information portal RouteShout (where passengers can get real-time bus arrival information).

**DISCUSSION**

The goal of the new website was to increase customer usage of the website by redesigning, simplifying and improving the current website in order to deliver clear concise information in an easy to navigate customer friendly manner.

The average number of sessions per month in Fiscal Year 2014-15 using the previous website was 4,448 sessions. In Fiscal Year 2017-18 using the new website, the average number of sessions per month was 10,689 for an increase of 6,241 or 140.3%. This indicates that the goal of the new website is being fulfilled.