

AGENDA ITEM 1 F
Consent Item

MEMORANDUM

DATE: September 6, 2018

TO: El Dorado County Transit Authority

FROM: Julie Petersen, Finance Manager

SUBJECT: Approve Revised Capital Improvement Plan #19-04 and Approve Purchase Orders to Replace Demand Response Vehicles

REQUESTED ACTION:
BY MOTION,

- 1. Approve Revised Capital Improvement Project #19-04 for ten (10) replacement vehicles**
- 2. Approve Purchase Order No. 24205 issued to Creative Bus Sales for the acquisition of five (5) Replacement Buses**
- 3. Approve Purchase Order No. 24206 issued to Creative Bus Sales for the acquisition of five (5) Replacement Minivans**
- 4. Authorize Executive Director to execute all documents related to these purchases within the Revised Capital Improvement Plan Project #19-04**

BACKGROUND

Board action related to project 19-04:

April 6, 2018 – El Dorado County Transit Authority (El Dorado Transit) Board adopted the addition of Capital Improvement Plan (CIP) Project #19-04, to be included in the overall CIP. At that time costs were based on past purchase prices.

June 7, 2018 – El Dorado Transit Board adopted Capital Improvement Plan for Fiscal Year 2018/19 (CIP). At that time costs were based on past purchase prices.

On February 12, 2018 the El Dorado County Transit Authority (El Dorado Transit) was awarded a Federal Transit Administration (FTA) grant for the acquisition of five (5) Cut-A-Way buses and five (5) Dial-A-Ride minivans for demand response service. The local match portion of funds for these purchases is budgeted as State Transit Assistance (STA) funds.

DISCUSSION

With the approval of CIP #19-04 and the award from FTA for primary funding, El Dorado Transit requested vehicle quotes utilizing an active State and Federal approved contract.

There is a proposed increase to the project budget in the amount of \$102,150 of which \$44,150 is contingency. The original budget was based on the costs associated with a contract that has since expired. Additionally the Federal award amount has been reduced for the Cut-A-way type bus.

Staff is requesting approval of purchase order number 24205 issued to Creative Bus Sales in the amount of \$547,579.62, to replace five (5) Chevrolet Cut-A-way buses. These are 2007 and 2009 buses primarily used for Motherlode Rehabilitation Enterprises (M.O.R.E.) and Adult Day Services.

Staff is also requesting the approval of purchase order number 24206 issued to Creative Bus Sales in the amount of \$334,357.91, to replace five (5) Chevrolet Minivans. These are 2010, 2011 and 2013 vans primarily used for Dial-A-Ride and Complementary Paratransit.

The Executive Director certifies that these purchase orders have been processed within approved Purchasing Procedures.

FISCAL IMPACT

Capital Budget

<i>COST SUMMARY (ESTIMATE)</i>	<u>Adopted Budget</u>	<u>Proposed Budget</u>
Five (5) Minivans	\$250,000	\$335,000
Five (5) Cut-A-Way Buses	\$500,000	\$548,000
Contingency 10% 5%	\$75,000	<u>\$ 44,150</u>
<i>Total Project Cost</i>	\$825,000	<i>\$927,150</i>

FUNDING SOURCES

Federal Transit Administration (FTA) 5310 Enhanced Mobility of Seniors and Individuals with Disabilities	\$610,000	\$610,000
State Transit Assistance	\$215,000	<u>\$317,150</u>
<i>Total Revenue</i>	\$825,000	<i>\$927,150</i>

Vehicle Replacement – Demand Response

Services: Local Bus Route
Dial-A-Ride

Project No. 19-04 (2)

The El Dorado County Transit Authority (El Dorado Transit) was awarded a Federal Transit Administration (FTA) grant to replace five (5) local fixed route cutaway buses and five (5) Dial-A-Ride minivans that are beyond useful life. All vehicles will be moved into back-up status.

This project replaces:

EDCTA #	Vehicle Type	Mileage 08/24/2018
1013	2010 Chevy Minivan	126,252
1101	2011 Chevy Minivan	167,643
1301	2013 Chevy Minivan	160,459
1302	2013 Chevy Minivan	169,588
1303	2013 Chevy Minivan	159,582
0703	2007 Chevy 26- passenger bus	298,944
0704	2007 Chevy 26- passenger bus	359,070
0901	2009 Chevy 26- passenger bus	259,692
0902	2009 Chevy 26- passenger bus	249,079
0903	2009 Chevy 26- passenger bus	227,264

COST SUMMARY (ESTIMATE)

	Adopted <u>Budget</u>	Proposed <u>Budget</u>
Five (5) Minivans	\$250,000	\$335,000
Five (5) Cut-A-Way Buses	\$500,000	\$548,000
Contingency 10% 5%	<u>\$ 75,000</u>	<u>\$ 44,150</u>
<i>Total Project Cost</i>	\$825,000	<u>\$927,150</u>

FUNDING SOURCES

Federal Transit Administration (FTA) 5310 Enhanced Mobility of Seniors and Individuals with Disabilities	\$610,000	\$610,000
State Transit Assistance	<u>\$215,000</u>	<u>\$317,150</u>
<i>Total Revenue</i>	\$825,000	<u>\$927,150</u>

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 24205

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 09/06/2018

ACCOUNT: 9700.00 CLASS: 125

TO: Creative Bus Sales
 13501 Benson Avenue
 Chino, CA 91710

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Dan Williams

Vendor Phone No: 510-728-1500

Fax No:

PROMISED DELIVERY DATE		TERMS: Net 30 Days		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
5	ea	Class C - Starcraft Bus (Ford E450)	\$61,740.03	\$308,700.15
5	ea	AM/FM/CD Per Spec	\$0.00	\$0.00
5	ea	Spare Tire - (Loose, Full Size, Tp match OEM Chassis)	\$0.00	\$0.00
10	ea	Freedman Flip Seat - (Double)	\$962.56	\$9,625.60
5	ea	Drivers Seat - Ricaro SHS	\$0.00	\$0.00
5	ea	Freedman - "Priority Vinyl" Per Seat	\$144.00	\$720.00
5	ea	Mor/Ryde Suspension System	\$1,060.00	\$5,300.00
5	ea	Roof Vent - (Transpec 1070)	\$506.88	\$2,534.40
5	ea	Telma Driveline Brake Retarder	\$8,601.60	\$43,008.00
5	ea	Removable Diamond Plate Floor Access Plate	\$102.40	\$512.00
5	ea	Locking Fuel Door	\$153.60	\$768.00
5	ea	Armored Marker lights and Side Turn Signals	\$143.36	\$716.80
5	ea	Farebox Rail/Prewire to Operate when Pass Entry Door Opens Only	\$199.68	\$998.40
5	ea	2-Way Radio Prep Terminate 6' of Wires under Drivers Seat	\$153.60	\$768.00
5	ea	OnSpot Automatic Tire Chains	\$4,185.00	\$20,925.00
5	ea	Apollo 4 TB DVR a/GPS - (8-camera)	\$13,639.00	\$68,195.00
5	ea	Tow Hooks	\$129.00	\$645.00
5	ea	Custom Full Body Paint One Color DuPont N4189 EF Blue	\$5,075.00	\$25,375.00
5	ea	Rosco Mobileye Collision Avoidance	\$2,309.00	\$11,545.00
5	ea	CalACT RFP# 15-03 Fee	\$1,501.01	\$7,505.05
5	ea	Additional Processing & Tax Fee's	\$121.25	\$606.25
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority. PURCHASING AGENT			SUBTOTAL	\$508,447.65
			DELIVERY	\$6,059.62
			SALES TAX	\$33,072.35
			TOTAL	\$547,579.62

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 24206

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 09/06/2018

ACCOUNT: 9700.00 CLASS: 125

TO: Creative Bus Sales
 13501 Benson Avenue
 Chino, CA 91710

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Dan Williams
 Vendor Phone No: 510-728-1500

Fax No:

PROMISED DELIVERY DATE		TERMS: Net 30 Days		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
5	ea	Class D - Low Floor Minivan	\$46,623.74	\$233,118.70
5	ea	Freedman - Rear Lowered Seat	\$0.00	\$0.00
5	ea	Paint - Full Body Paint DuPont N4189 EF Blue	\$5,117.00	\$25,585.00
5	ea	Rosco Mobileye Collision Avoidance	\$1,851.00	\$9,255.00
5	ea	Appollo Camera System - 5 Camera	\$7,354.00	\$36,770.00
5	ea	Additional Processing & Tax Fee's	\$121.25	\$606.25
5	ea	CalACT RFP# 15-03 Fee	\$914.19	\$4,570.95
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$309,905.90
			DELIVERY	\$6,059.65
			SALES TAX	\$18,392.36
			TOTAL	\$334,357.91

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."