

AGENDA ITEM 1 F
Consent Item

MEMORANDUM

DATE: February 7, 2019

TO: El Dorado County Transit Authority

FROM: Julie Petersen, Finance Manager

SUBJECT: Approve Revised Purchase Order No. 24205 issued to Creative Bus Sales for the acquisition of five (5) Replacement Demand Response Buses

REQUESTED ACTION:
BY MOTION,

- 1. Approve Revised Purchase Order No. 24205 issued to Creative Bus Sales for the acquisition of five (5) Replacement Demand Response Buses**
- 2. Authorize Executive Director to execute all documents related to these purchases within the Revised Capital Improvement Plan Project #19-04**

BACKGROUND

Board action related to project 19-04:

April 5, 2018 – El Dorado County Transit Authority (El Dorado Transit) Board adopted the addition of Capital Improvement Plan (CIP) Project #19-04, to be included in the overall CIP. At that time costs were based on past purchase prices.

June 7, 2018 – El Dorado Transit Board adopted Capital Improvement Plan for Fiscal Year 2018/19 (CIP). At that time costs were based on past purchase prices.

September 6, 2018 – El Dorado Transit Board adopted revised CIP Project #19-04 and Purchased Order #24205 in the amount of \$547,579.62.

On February 12, 2018 El Dorado Transit was awarded a Federal Transit Administration (FTA) grant for the acquisition of five (5) Cut-A-Way buses and five (5) Dial-A-Ride minivans for demand response service. The local match portion of funds for these purchases is budgeted as State Transit Assistance (STA) funds.

DISCUSSION

Since approval of CIP #19-04 and original Purchase Order #24205, pricing on the contract used for five (5) Chevrolet Cut-A-Way buses procurement has changed. A slight increase of \$987.23 has been recognized on the Revised Purchase Order presented.

The purchase order used to acquire vehicles using federal funding must be exact for the California Department of Transportation to approve the purchase.

The Executive Director certifies that these purchase orders have been processed within approved Purchasing Procedures.

FISCAL IMPACT

Capital Budget

No changes are needed to the Capital Budget

COST SUMMARY (ESTIMATE)

	<u>Adopted Budget</u>
Five (5) Minivans	\$335,000
Five (5) Cut-A-Way Buses	\$548,000
Contingency 5%	<u>\$ 44,150</u>
<i>Total Project Cost</i>	<u>\$927,150</u>

FUNDING SOURCES

Federal Transit Administration (FTA) 5310 Enhanced Mobility of Seniors and Individuals with Disabilities	\$610,000
State Transit Assistance	<u>\$317,150</u>
<i>Total Revenue</i>	<u>\$927,150</u>

EL DORADO COUNTY TRANSIT AUTHORITY

6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

Revised 02/07/2019

PURCHASE ORDER NO. 24205

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 09/06/2018

ACCOUNT: 9700.00 CLASS: 125

TO: Creative Bus Sales
13501 Benson Avenue
Chino, CA 91710

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Dan Williams

Vendor Phone No: 510-728-1500

Fax No:

PROMISED DELIVERY DATE		TERMS: Net 30 Days		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
5	ea	Class C - Starcraft Bus (Ford E450)	\$61,740.03	\$308,700.15
5	ea	AM/FM/CD Per Spec	\$460.80	\$2,304.00
10	ea	Freedman Flip Seat - (Double)	\$962.56	\$9,625.60
5	ea	Drivers Seat - Ricaro SHS	\$0.00	\$0.00
5	ea	Freedman - "Priority Vinyl" Per Seat	\$143.36	\$716.80
5	ea	Mor/Ryde Suspension System	\$972.80	\$4,864.00
5	ea	Roof Vent - (Transpec 1070)	\$506.88	\$2,534.40
5	ea	Telma Driveline Brake Retarder	\$8,601.60	\$43,008.00
5	ea	Removable Diamond Plate Floor Access Plate	\$102.40	\$512.00
5	ea	Locking Fuel Door	\$153.60	\$768.00
5	ea	Armored Marker lights and Side Turn Signals	\$143.36	\$716.80
5	ea	Farebox Rail/Prewire to Operate when Pass Entry Door Opens Only	\$199.68	\$998.40
5	ea	2-Way Radio Prep Terminate 6' of Wires under Drivers Seat	\$153.60	\$768.00
5	ea	OnSpot Automatic Tire Chains	\$3,993.60	\$19,968.00
5	ea	Apollo 4 TB DVR a/GPS - (8-camera)	\$13,639.00	\$68,195.00
5	ea	Tow Hooks	\$129.00	\$645.00
5	ea	Custom Full Body Paint One Color DuPont N4189 EF Blue	\$5,075.00	\$25,375.00
5	ea	Rosco Mobileye Collision Avoidance	\$2,309.00	\$11,545.00
5	ea	CalACT RFP# 15-03 Fee	\$1,503.73	\$7,518.65
5	ea	Additional Processing & Tax Fee's	\$121.25	\$606.25
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$509,369.05
			DELIVERY	\$6,059.65
			SALES TAX	\$33,138.15
			TOTAL	\$548,566.85
PURCHASING AGENT				

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."

Circle Distributing: Vendor - Accounting - Requestor - Purchasing