

AGENDA ITEM 1 G
Consent Item

MEMORANDUM

DATE: February 7, 2019

TO: El Dorado County Transit Authority

FROM: Julie Petersen, Finance Manager

SUBJECT: Approve Revised Purchase Order No. 23271 to acquire one (1) replacement Class E Cut-A-Way Bus for Demand Response Service

REQUESTED ACTION:
BY MOTION,

1. Approve Revised Purchase Order No. 23271 issued to Creative Bus Sales for acquisition of one (1) replacement Class E Cut-A-Way Bus
2. Authorize Executive Director to execute all documents related to this purchase of one (1) replacement Class E Cut-A-Way Bus

BACKGROUND

On January 9, 2018, bus number 1606 was involved in an accident rendering the bus inoperable. The accident was not the fault of El Dorado County Transit Authority (El Dorado Transit); the bus was assessed as a total loss.

El Dorado Transit is a member of the California Transit Indemnity Pool (CalTIP) for Liability and Physical Damage insurance coverage. The third party administrators, York Risk Service Group, are recovering the funds from the other party responsible for the accident. These replacement funds will be recovered prior to delivery of the replacement bus.

Board action related to project:

March 1, 2018 – El Dorado Transit Board approved Purchase Order # 23271 for Class E replacement bus.

DISCUSSION

Since approval of original Purchase Order #23271, pricing on the contract used for procurement has increased. Staff also added one (1) component to the revised order presented.

The purchase order used to acquire vehicles using federal funding must be exact for the California Department of Transportation to approve the purchase.

El Dorado County Transit Authority
February 7, 2019 Agenda

The Executive Director certifies that this purchase was processed within approved Purchasing Procedures.

FISCAL IMPACT

Costs associated with this staff report and purchase order are estimates at this time. The intent is to give full authority to the Executive Director to complete this claim and replacement purchase with only the deductible obligated to El Dorado Transit.

COST SUMMARY

Class E Cut-A-Way Bus	<u>\$ 121,568.28</u>	<u>\$ 132,131.62</u>
<i>Total Project Estimate</i>	<u>\$ 121,568.28</u>	<u>\$ 132,131.62</u>

FUNDING SOURCES

Insurance Funds	\$121,568.28	\$ 127,131.62
Deductible / State Transit Assistance Funds	<u>\$ 0</u>	<u>\$ 5,000.00</u>
<i>Total Revenue</i>	<u>\$121,568.28</u>	<u>\$ 132,131.62</u>

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

Revised 02/07/2019

PURCHASE ORDER NO. 23271

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 03/01/2018

ACCOUNT: 9700.00 CLASS: 125

TO: Creative Bus Sales
 13501 Benson Avenue
 Chino, CA 91710

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Dan Williams

Vendor Phone No: 510-728-1500

Fax No:

PROMISED DELIVERY DATE		TERMS: Net 30 Days		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
1	ea	Class E Ford 30' Cutaway Bus / Truck & Body PPI 5/1/17 2.12%	\$90,203.81	\$90,203.81
2	ea	34-16" Flip Seats	\$1,030.99	\$2,061.98
1	ea	Roof Vent	\$539.62	\$539.62
1	ea	Removable Fuel Access Plate	\$109.01	\$109.01
1	ea	Locking Fuel Door	\$163.52	\$163.52
1	ea	Brake Retarder	\$8,939.07	\$8,939.07
1	ea	AM/FM CD Radio	\$545.07	\$545.07
1	ea	Destination Sign - Hanover Front and Side Signs	\$4,979.89	\$4,979.89
1	ea	Dialight LED Exterior Lights	\$1,199.14	\$1,199.14
1	ea	Dialight LED Interior Lights	\$926.61	\$926.61
1	ea	Tow Hooks	\$98.00	\$98.00
1	ea	Fare Box Pre-Wire 6' Terminate by Driver's Seat	\$240.19	\$240.19
1	ea	Lift Cover Braun	\$314.91	\$314.91
1	ea	Two Way Radio Wire Prep Terminate Behind Driver's Seat 6'	\$240.19	\$240.19
1	ea	Key Buses Alike	\$163.52	\$163.52
1	ea	Moryde - Mor/Ryde Suspension	\$1,335.41	\$1,335.41
1	ea	Insta-Chain - Automatic Tire Chains	\$5,591.30	\$5,591.30
1	ea	REI - PA System - Handheld Mic & Exterior Speaker	\$760.90	\$760.90
1	ea	Pre-wire Camera System	\$902.04	\$902.04
1	ea	Full Body Paint - One Color	\$4,777.06	\$4,777.06
1	ea	Additional Processing & Tax Fee's	\$164.75	\$164.75
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.			SUBTOTAL	\$124,255.99
			SHIPPING	
			SALES TAX	\$7,875.63
			TOTAL	\$132,131.62
PURCHASING AGENT				

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."