



EL DORADO TRANSIT

**County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg. A
Thursday, February 7, 2019; 1:00PM**

EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED MINUTES

Chairperson: Shiva Frentzen, County of El Dorado Supervisor, District II
Vice Chairperson: Mark Acuna, City of Placerville Councilmember
Directors: John Hidahl, County of El Dorado Supervisor, District I
Brian Veerkamp, County of El Dorado Supervisor, District III
Kara Taylor, City of Placerville Councilmember

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Frentzen at 1:00 PM and the pledge was recited.

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 PUBLIC EMPLOYMENT Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Operator's Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Michael Tucker Legal Counsel.

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Nothing to report out

ELECTION OF OFFICERS

A motion was made by Chairperson Frentzen for the Election of Chairperson and Vice-Chairperson for Calendar Year 2019

A. Election of Chairperson and Vice-Chairperson for Calendar Year 2019

It was moved and seconded to elect Director Acuna as Chairperson

M/S: Frentzen/Veerkamp
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

It was moved and seconded to elect Director Hidahl as Vice-Chairperson

M/S: Frentzen/Veerkamp
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

B. Oath of Office

The Oath of Office was completed and signed by each of the following Board Members:

Mark Acuna, Shiva Frentzen, John Hidahl, Kara Taylor, Brian Veerkamp

CEREMONIAL ITEMS

- A. Newly elected Chairperson plaque presentation to outgoing Chairperson Shiva Frentzen

Director Acuna presented outgoing Chairperson Frentzen with a plaque

- B. Adopt Proclamation in recognition of appreciation of Placerville City Councilmember Patty Borelli's 12 years as a member of the El Dorado County Transit Authority Board of Directors

It was moved and seconded to adopt a Proclamation for Patty Borelli

M/S: Frentzen/Veerkamp
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

- C. Adopt Proclamation in recognition of appreciation of Greg Brookshire's 8 years and 4 months of public service as a Transit Operator

It was moved and seconded to adopt a Proclamation for Greg Brookshire

M/S: Frentzen/Veerkamp
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

- D. Adopt Proclamation in recognition of appreciation of Bob O'Brien's 25 years of public service as a Transit Operations Supervisor

It was moved and seconded to adopt a Proclamation for Bob O'Brien

M/S: Frentzen/Hidahl
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

ROLL CALL

Directors Present: Mark Acuna, Shiva Frentzen, John Hidahl, Kara Taylor, Brian Veerkamp

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

It was moved and seconded to adopt the agenda and approve the consent calendar with the following changes:

Pull item 1I for discussion

M/S: Frenzen/Veerkamp
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

OPEN FORUM

None

1. CONSENT CALENDAR

- A. 1. Approve Conformed Minutes of Regular Meeting December 6, 2018
- B. Receive and File November and December 2018 Check Registers
- C. Receive and File November and December 2018 Ridership Reports
- D. Receive and File Quarterly Investment Reports for the periods ending 09/30/2018 and 12/31/2018
- E. Approve funding Operating Reserve utilizing Advertising and Miscellaneous revenue accounts for fiscal year 2018/19
- F. 1. Approve Revised Purchase Order No. 24205 issued to Creative Bus Sales for the acquisition of five (5) Replacement Demand Response Buses
2. Authorize Executive Director to execute all documents related to these purchases within the Revised Capital Improvement Plan Project #19-04
- G. 1. Approve Revised Purchase Order No. 23271 issued to Creative Bus Sales for acquisition of one (1) replacement Class E Cut-A-Way Bus

2. Authorize Executive Director to execute all documents related to this purchase of one (1) replacement Class E Cut-A-Way Bus
- H. 1. Adopt Resolution No. 19-01 Authorizing the Executive Director to File Applications for Federal Transit Administration Funding Programs
2. Adopt Resolution No. 19-02 Authorizing the Executive Director to File Applications specific to the Federal Transit Administration Section 5311 Grant Program
- I. 1. Adopt Fiscal Year 2018/19 Revised Mid-Year Operating Budget Adjustments
2. Approve the use of Contingency funds to offset increased expenses

Item moved to 2. Action Items for discussion

- J. Approve Revised Blanket Purchase Orders above \$25,000 for Fiscal Year 2018/19
- K. Approve allocation of \$2,180.78 from the Fiscal Year 2018/19 Contingency Budget Line Item for shortfall in 2018 Apple Farms Shuttle service

2. ACTION ITEMS

- 1I. 1. Adopt Fiscal Year 2018/19 Revised Mid-Year Operating Budget Adjustments**
- 2. Approve the use of Contingency funds to offset increased expenses**

Action:

- 1. Adopt Fiscal Year 2018/19 Revised Mid-Year Operating Budget Adjustments**
- 2. Approve the use of Contingency funds to offset increased expenses**

M/S: Hidahl/Veerkamp
Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

3. INFORMATION ITEMS

- A. California Air Resources Board Innovative Clean Transit Regulation
- B. New Connect Card Sales Outlet at Bel Air Grocery Store
- C. New Route 70 in El Dorado Hills and Route 40 in Cameron Park/Shingle Springs

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chairperson Acuna adjourned the meeting at 2:01 PM. The next regularly scheduled meeting is Thursday, March 7, 2019.

* Verbal Report

Respectfully Submitted,

Megan Wilcher
Secretary to the Board