



EL DORADO TRANSIT

**County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg. A
Thursday, March 7, 2019; 1:00 PM**

EL DORADO COUNTY TRANSIT AUTHORITY Conformed Minutes

Chairperson: Mark Acuna, City of Placerville Councilmember
Vice Chairperson: John Hidahl, County of El Dorado Supervisor, District I
Shiva Frentzen, County of El Dorado Supervisor, District II
Kara Taylor, City of Placerville Councilmember
Brian Veerkamp, County of El Dorado Supervisor, District III

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Acuna at 1:00 PM and the pledge was recited.

RECESS TO CLOSED SESSION

Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators concerning discussions with Unrepresented Regular Employees and Unrepresented Regular Management Employees of the El Dorado County Transit Authority. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Legal Counsel Michael Tucker

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Legal Counsel Michael Tucker

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Nothing to report out

ROLL CALL

Directors Present: Mark Acuna, Shiva Frentzen, John Hidahl, Kara Taylor, Brian Veerkamp

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

It was moved and seconded to adopt the agenda and approve the consent calendar with no changes.

M/S: Frentzen/Taylor

Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

OPEN FORUM

None

1. CONSENT CALENDAR

- A.** Approve Conformed Minutes of Regular Meeting February 7, 2019
- B.** Receive and File January 2019 Check Registers
- C.** Receive and File January 2019 Ridership Reports
- D.** Adopt Resolution No. 19-09 Authorizing Financial Transactions by Newly Elected Officers and the Executive Director
- E.** Approve funding Operating Reserve utilizing Advertising and Miscellaneous revenue accounts for fiscal year 2018/19
- F.** Adopt Resolution No. 19-06 Authorizing the Executive Director to Claim Transportation Development Act (TDA) Funds for Fiscal Year 2019/20
- G. 1.** Approve Prefunding of Other Post-Employee Benefit Program for fiscal year ending June 30, 2019 in the amount of \$57,407
 - 2.** Approve Purchase Order No. 24264 issued to CalPERS, Fiscal Services Division
 - 3.** Authorize Executive Director to execute all documents necessary for continued participation

- H. Adopt Resolution No. 19-03 Approving the Salary Schedules for years 2012-2017 as required under the California Code of Regulations Section 570.5 and Government Codes Sections 20636, 20636.1 and 7522.34(a)
- I. Adopt Resolution No. 19-04 Approving the Revised Salary Schedule for Fiscal Year 2017/2018 to include the salary band for the Executive Director Job Classification

2. **ACTION ITEMS**

- A. 1. Adopt Resolution No. 19-07 to Adopt Preliminary Operating Budget for Fiscal Year 2019/20
- 2. Approve Proposed Allocation Plan and Draft Organizational Chart Fiscal Year 2019/20

Action:

- 1. **Adopt Resolution No. 19-07 to Adopt Preliminary Operating Budget for Fiscal Year 2019/20**
- 2. **Approve Proposed Allocation Plan and Draft Organizational Chart Fiscal Year 2019/20**

M/S: Veerkamp/Taylor

Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

- B. Adopt Resolution No. 19-08 Adopting the Preliminary Capital Improvement Plan and Budget for Fiscal Year 2018/19

Action:

Adopt Resolution No. 19-08 Adopting the Preliminary Capital Improvement Plan and Budget for Fiscal Year 2018/19

M/S: Hidahl/Taylor

Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

- C. Receive and File the El Dorado County Transit Authority Fiscal Year 2018/19 Six-Month Administrative Operations Report for the period July 1, 2018 through December 31, 2018

Action:

Receive and File the El Dorado County Transit Authority Fiscal Year 2018/19 Six-Month Administrative Operations Report for the period July 1, 2018 through December 31, 2018

M/S: Hidahl/Taylor

Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

3. INFORMATION ITEMS

A. 2018 Safe Driving Award Recipients

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chairperson Acuna adjourned the meeting at 1:40 PM. The next regularly scheduled meeting is Thursday, April 4, 2019.

* Verbal Report

Respectfully Submitted,

Megan Wilcher
Secretary to the Board