

AGENDA ITEM 1 G  
Consent Item

**MEMORANDUM**

**DATE:** April 4, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Contract Award and Purchase Order in Response to Request for Proposals (RFP) 19-01 Mobile Radios

**REQUESTED ACTION:**  
**BY MOTION,**

1. Contract award for Mobile Radios per RFP 19-01 consistent with the bid documents.
2. Approve Purchase Order No. 24272.
3. Authorize the Executive Director to execute all documents related to RFP 19-01.

**BACKGROUND**

El Dorado Transit approved Capital Improvement Project (CIP) #18-06 to upgrade the radio system to improve range and performance to cover all areas of the bus service.

The El Dorado County Transit Authority (El Dorado Transit) uses two-way radios to communicate between dispatch personnel and bus operators. Request for Proposals (RFP) #19-01, Mobile Radios was published on March 12, 2019. The RFP included seventy (70) radios to be installed in vehicles and dispatch, and nine (9) handheld radios. The proposals were received by March 26, 2019.

**DISCUSSION**

The Executive Director is authorized to approve purchases up to \$25,000. All purchases above \$25,000 require Board approval.

Following is the bid information for the three (3) base bids from qualified bidders publically opened at 3:00 PM on March 26, 2019.

Company: Sterling Communications  
Address: 2232 S Depot Street Suite G, Santa Maria, CA 93455  
Bid Ranking: 40/100  
Base Bid: \$49,139.02

Company: Commline Inc.  
Address: 13700 Cimarron Ave. Gardena, CA 90249  
Bid Ranking: 100/100  
Base Bid: \$31,547.44

Company: Pipo Communications  
Address: P.O. Box 806 Pollock Pines, CA 95726  
Bid Ranking: 100/100  
Base Bid: \$33,064.77

Staff recommends award for Mobile Radios to Pipo Communications for consistency as they were the same company that was the lowest responsible bidder on RFP 19-02 for the Repeater Systems.

### **FISCAL IMPACT**

#### *COST SUMMARY*

Mobile Radios	<u>Budget</u>
Project Contingency (10%)	\$33,065
	<u>\$ 3,307</u>
<i>Total Project Cost</i>	\$36,372

#### *FUNDING SOURCES*

California Transit Security Grant Program – California Transit Assistance Funds (CTSGP-CTAF) FY 16/17	<u>\$36,372</u>
<i>Total Revenue</i>	\$36,372

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**  
**(530) 642-5383**

**PURCHASE ORDER NO. 24272**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

**DATE: 04/04/19**

ACCOUNT: 9910.15      CLASS: 125

TO: PIPO COMMUNICATIONS  
 PO BOX 806  
 POLLOCK PINES, CA 95726

SHIP & INVOICE TO:  
**EL DORADO COUNTY TRANSIT AUTHORITY**  
**6565 COMMERCE WAY**  
**DIAMOND SPRINGS, CA 95619-9454**

Contact: Louis Oliveira

Vendor Phone No: (323) 469-5444

Email: louis@pipo.net

<b>PROMISED DELIVERY DATE</b>		<b>TERMS: NET 30</b>		
		<b>F.O.B. DESTINATION</b>		
<b>QTY</b>	<b>UNIT</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>EXTENDED TOTAL</b>
		RADIO SYSTEM CIP #18-06 MOBILE RADIOS-RFP #19-01  SHIPPING: INCLUDED FOB		\$30,829.62
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority.  <b>PURCHASING AGENT</b>			<b>SUBTOTAL</b>	\$30,829.62
			<b>SHIPPING</b>	
			<b>SALES TAX</b>	\$2,235.15
			<b>TOTAL</b>	\$33,064.77

**PLEASE NOTE CONDITIONS ON REVERSE SIDE**

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."