

AGENDA ITEM 1 H
Consent Item

MEMORANDUM

DATE: April 4, 2019

TO: El Dorado County Transit Authority

FROM: Brian James, Planning and Marketing Manager

SUBJECT: Contract Award and Purchase Order in Response to Request for Proposals (RFP) 19-02 Repeater Systems

REQUESTED ACTION:
BY MOTION,

1. Contract award for Repeater Systems per RFP 19-02 consistent with the bid documents.
2. Approve Purchase Order 24273.
3. Authorize the Executive Director to execute all documents related to RFP 19-02.

BACKGROUND

El Dorado Transit approved Capital Improvement Project (CIP) #18-06 to upgrade the radio system to improve range and performance to cover all areas of the bus service.

The El Dorado County Transit Authority (El Dorado Transit) uses two-way radios to communicate between dispatch personnel and bus operators. Request for Proposals (RFP) #19-02, Repeater Systems was published on March 12, 2019. The RFP included four (4) repeater systems to extend radio frequency throughout the service area. The proposals were received by March 26, 2019.

DISCUSSION

The Executive Director is authorized to approve purchases up to \$25,000. All purchases above \$25,000 require Board approval.

Following is the bid information for the two (2) base bids from qualified bidders publically opened at 3:00 PM on March 26, 2019.

Company: Sterling Communications
 Address: 2232 S Depot Street Suite G, Santa Maria, CA 93455
 Bid Ranking: 40/100
 Base Bid: \$30,363.62
 Company: Pipo Communications
 Address: P.O. Box 806 Pollock Pines, CA 95726
 Bid Ranking: 100/100
 Base Bid: \$28,604.63

Staff recommends award for Repeater Systems to Pipo Communications as the lowest responsible bidder.

FISCAL IMPACT

COST SUMMARY

	<u>Budget</u>
Repeater Systems	\$28,605
Project Contingency (10%)	<u>\$ 2,861</u>
<i>Total Project Cost</i>	<u>\$31,466</u>

FUNDING SOURCES

California Transit Security Grant Program – California Transit Assistance Funds (CTSGP-CTAF) FY 16/17	<u>\$31,466</u>
<i>Total Revenue</i>	<u>\$31,466</u>

EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454
(530) 642-5383

PURCHASE ORDER NO. 24273

THIS NUMBER MUST APPEAR ON ALL INVOICES,
 PACKING LISTS, PACKAGES, AND BILLS OF LADING.

DATE: 04/04/19

ACCOUNT: 9910.15 CLASS: 125

TO: PIPO COMMUNICATIONS
 PO BOX 806
 POLLOCK PINES, CA 95726

SHIP & INVOICE TO:
EL DORADO COUNTY TRANSIT AUTHORITY
6565 COMMERCE WAY
DIAMOND SPRINGS, CA 95619-9454

Contact: Louis Oliveira

Vendor Phone No: (323) 469-5444

Email: louis@pipo.net

PROMISED DELIVERY DATE		TERMS: NET 30		
		F.O.B. DESTINATION		
QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED TOTAL
		RADIO SYSTEM CIP #18-06 REPEATER SYSTEMS-RFP #19-02 SHIPPING: INCLUDED FOB		\$26,670.98
I hereby certify that this purchase order is in accordance with procedures in the purchase manual governing of such items for El Dorado County Transit Authority. PURCHASING AGENT			SUBTOTAL	\$26,670.98
			SHIPPING	
			SALES TAX	\$1,933.65
			TOTAL	\$28,604.63

PLEASE NOTE CONDITIONS ON REVERSE SIDE

"This Purchase Order expressly limits acceptance to the terms and conditions stated herein, set forth on the reverse side and any supplementary or additional terms and conditions annexed hereto or incorporated herein by reference. Any additional or different terms and conditions proposed by seller are objected to and hereby rejected."