



EL DORADO TRANSIT

**El Dorado County Transit Authority
6565 Commerce Way
Diamond Springs, CA 95619
Monday, April 1, 2019; 8:30 AM**

EL DORADO COUNTY TRANSIT AUTHORITY Special Meeting Conformed Minutes

Chairperson: Mark Acuna, City of Placerville Councilmember
Vice Chairperson: John Hidahl, County of El Dorado Supervisor, District I
Shiva Frentzen, County of El Dorado Supervisor, District II
Kara Taylor, City of Placerville Councilmember
Brian Veerkamp, County of El Dorado Supervisor, District III

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER

The meeting was called to order by Chair Acuna at 8:35 AM.

ROLL CALL

Directors Present: Mark Acuna, Shiva Frentzen, John Hidahl, Kara Taylor, Brian Veerkamp

A quorum was present.

ADOPTION OF AGENDA

M/S: Veerkamp/Frentzen

Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 PUBLIC EMPLOYMENT Title: Executive Director

Nothing to report out

ADJOURNMENT

The meeting was adjourned at 11:50 AM.

Respectfully Submitted,

Megan Wilcher
Secretary to the Board



EL DORADO TRANSIT

County of El Dorado
Board of Supervisors Meeting Room
330 Fair Lane, Bldg. A
Thursday, April 4, 2019; 1:00 PM

EL DORADO COUNTY TRANSIT AUTHORITY Conformed Minutes

Chairperson: Mark Acuna, City of Placerville Councilmember
Vice Chairperson: John Hidahl, County of El Dorado Supervisor, District I
Shiva Frentzen, County of El Dorado Supervisor, District II
Kara Taylor, City of Placerville Councilmember
Brian Veerkamp, County of El Dorado Supervisor, District III

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Mindy Jackson

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Acuna at 1:02 PM and the pledge of allegiance was recited.

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54954.5 PUBLIC EMPLOYMENT Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Operator's Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Mindy Jackson and Legal Counsel Michael Tucker

Recessed to Closed Session at 1:02 PM

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvene to Open Session at 1:28 PM. Nothing to report out from Closed Session.

ROLL CALL

Directors Present: Mark Acuna, Shiva Frentzen, John Hidahl, Kara Taylor, Brian Veerkamp

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

It was moved and seconded to adopt the agenda and approve the consent calendar with no changes.

M/S: Frentzen/Hidahl

Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp

OPEN FORUM

None

1. CONSENT CALENDAR

- A. Approve Conformed Minutes of Regular Meeting March 7, 2019
- B. Receive and File February 2019 Check Registers
- C. Receive and File February 2019 Ridership Reports
- D. Adopt Resolution No. 19-10 Authorizing the El Dorado County Transit Authority and the Executive Director to execute all documents for the Caltrans Division of Rail and Mass Transportation Low Carbon Transit Operations Program (LCTOP), Fiscal Year 2018/19
- E. Approve Vehicle Replacement Plan for Fiscal Years 2018/19 through 2024/25
- F.
 - 1. Approve Purchase Order No. 24270 issued to Gillig LLC for Acquisition of replacement parts
 - 2. Approve Purchase Order No. 24271 issued to Steve Stymeist Collision Center for repair
 - 3. Authorize Executive Director to execute all documents including but not limited to purchase orders and requisitions up to 1% of initial purchase order to facilitate project completion
- G.
 - 1. Contract award for Mobile Radios per RFP 19-01 consistent with the bid documents
 - 2. Approve Purchase Order No. 24272 issued to Pipo Communications
 - 3. Authorize the Executive Director to execute all documents related to RFP 19-01

- H. 1. Contract award for Repeater Systems per RFP 19-02 consistent with the bid documents
 - 2. Approve Purchase Order 24273 issued to Pipo Communications
 - 3. Authorize the Executive Director to execute all documents related to RFP 19-02
- I. Approval of Purchase Orders above \$25,000 for Fiscal Year 2019/20
- J. Approve Designation of Surplus Property as Per Itemized Property Inventory List
- K. 1. Approve Professional Services Agreement (PSA) with RTS Computer Services for Computer and Network Support Service for Fiscal Year 2019/20
 - 2. Approve Purchase Order No. B25024 for an amount not-to-exceed \$70,000.00 for Informational Technology Support during Fiscal Year 2019/20
- L. 1. Adopt Resolution No. 19-11 Adopting the Allocation Plan for Fiscal Year 2019/20
 - 2. Adopt Resolution No. 19-12 Approving the Salary Schedule for Fiscal Year 2019/20

2. **ACTION ITEMS**

None

3. **INFORMATION ITEMS**

A. Quarterly Newsletter

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chairperson Acuna adjourned the meeting at 1:33 PM. The next regularly scheduled meeting is Thursday, May 2, 2019.

* Verbal Report

Respectfully Submitted,

Megan Wilcher
Secretary to the Board