

AGENDA ITEM 1 E  
Consent Item

**MEMORANDUM**

**DATE:** May 2, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Maria Harris, Human Resources Manager

**SUBJECT:** Revised Salary Schedule Fiscal Year 2019/20 Pursuant to California Public Employee's Retirement System (CalPERS) requirements

**REQUESTED ACTION:**  
**BY MOTION,**

**Adopt Resolution No. 19-14 Approving the Revised Salary Schedule for Fiscal Year 2019/20 as required under the California Code of Regulations Section 570.5 and Government Codes Sections 20636, 20636.1 and 7522.34(a)**

**BACKGROUND**

March 2, 2019 El Dorado Transit was selected for review as part of the CalPERS Board of Administration approved audit plan. The Office of Audit Services performed a cycle of review on member payrates reported to CalPERS. Pursuant to the findings of the CalPERS Audit Review, El Dorado Transit is required to incorporate salary schedules to be in compliance with the California Code of Regulations and Public Employee's Retirement Law (PERL) Government Codes.

April 4, 2019 The El Dorado County Transit Authority (El Dorado Transit) Board adopted the salary scheduled for Fiscal Year 2019/20 approving the new salary rates for unrepresented employees and management staff.

The salary schedule for Fiscal Year 2019/2020 is included for adoption. Adoption by Resolution is the requested action.

**DISCUSSION**

The salary schedule for FY 2019/20 that was submitted for adoption by resolution on April 4, 2019 was not in compliance with the California Code of Regulations and PERL Government Codes. The revised salary schedule includes the time base of Hourly and Monthly Payrates; changes identified in red bold lettering.

*Salary Schedule Resolution No. 19-14 (Attached)*

The Salary Schedule for FY's 2019/20 incorporates required changes pursuant to the California Code of Regulations and PERL Government Codes and must be board approved.

**FISCAL IMPACT**

N/A

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 19-14**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE EL DORADO COUNTY  
TRANSIT AUTHORITY ADOPTING THE FISCAL YEAR 2019/20 SALARY SCHEDULE  
FOR REGULAR AND EXTRA HELP EMPLOYEES

**WHEREAS**, Article 3.10 of the El Dorado County Transit Authority Personnel Policies and Procedures Manual provides that a salary schedule shall be established by Resolution of the Board of Directors of the El Dorado County Transit Authority; and

**WHEREAS**, the Manual further states “The monthly salary rates are also listed for the purpose of convenience in quotation of monthly salaries and computations for purposes of paying employees shall be on the basis of hourly rates;” and

**WHEREAS**, the attached revised salary schedules for fiscal year 2019/2020 are compliant with the California Code of Regulation Section 570.5 and Government Codes Sections 20636, 20636.1 and 7522.34 (a)

**NOW, THEREFORE, BE IT RESOLVED**, that the following attached salary schedule is authorized by the Board of Directors of the El Dorado County Transit Authority has been revised to incorporate the ratified salary band for the Executive Director Job Classification.

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of said Board held on the 2<sup>nd</sup> day of May 2019, by the following vote of said Board:

AYES:                      NOES:                      ABSTAIN:                      ABSENT:

\_\_\_\_\_  
Mark Acuna, Chairperson

ATTEST:

\_\_\_\_\_  
Megan Wilcher, Secretary to the Board

**El Dorado County Transit Authority**  
ADOPTED SALARY SCHEDULE FOR FISCAL YEAR 2019/20

**REVISED**

JOB CLASSIFICATION	STEP	1	2	3	4	5	6	7
ADMINISTRATIVE COORDINATOR - UR	Hourly	22.14	23.25	24.42	25.64	26.92	28.26	29.68
	Monthly	3,837.60	4,029.48	4,232.80	4,444.44	4,666.83	4,898.57	5,143.67
CUSTODIAN - UR	Hourly	13.18	13.84	14.54	15.26	16.03	16.83	17.67
	Monthly	2,284.53	2,398.76	2,520.44	2,644.89	2,778.88	2,917.89	3,062.11
EQUIPMENT TECHNICIAN I - UR	Hourly	19.09	20.05	21.05	22.11	23.21	24.37	25.59
	Monthly	3,308.93	3,474.47	3,648.32	3,832.57	4,022.55	4,223.79	4,435.08
EQUIPMENT TECHNICIAN II - UR	Hourly	21.08	22.13	23.24	24.40	25.62	26.90	28.25
	Monthly	3,653.87	3,836.56	4,028.44	4,230.03	4,439.93	4,661.97	4,896.84
EQUIPMENT TECHNICIAN II - UR - Y Rated	Hourly							29.51
	Monthly							5,115.07
EXECUTIVE DIRECTOR - CONTRACT	Hourly	55.48	58.25	61.17	64.23	67.44	70.81	74.35
	Monthly	9,616.53	10,097.36	10,602.28	11,132.51	11,689.25	12,273.73	12,887.51
FINANCE MANAGER - UR / C / M	Hourly	38.12	40.03	42.03	44.13	46.34	48.66	51.09
	Monthly	6,607.47	6,937.84	7,284.85	7,649.20	8,031.75	8,435.09	8,855.25
FISCAL TECHNICIAN I - UR	Hourly	17.73	18.62	19.55	20.53	21.55	22.63	23.76
	Monthly	3,073.20	3,226.95	3,388.32	3,557.84	3,735.85	3,922.71	4,118.92
FISCAL TECHNICIAN II - UR	Hourly	19.57	20.55	21.58	22.66	23.79	24.98	26.23
	Monthly	3,392.13	3,561.83	3,740.01	3,927.04	4,123.43	4,329.69	4,546.19
HUMAN RESOURCES MANAGER - UR / C / M	Hourly	36.29	38.10	40.01	42.01	44.11	46.31	48.63
	Monthly	6,290.27	6,603.13	6,935.07	7,281.91	7,646.08	8,026.72	8,429.89
MAINTENANCE AND FACILITIES SUPERVISOR - UR	Hourly	26.98	28.33	29.75	31.24	32.80	34.44	36.16
	Monthly	4,676.53	4,910.36	5,155.97	5,415.63	5,684.81	5,969.08	6,267.56
MAINTENANCE TECHNICIAN - UR	Hourly	18.63	19.56	20.54	21.57	22.65	23.78	24.97
	Monthly	3,229.20	3,390.75	3,560.44	3,738.63	3,925.65	4,122.04	4,328.31
OFFICE ASSISTANT I - UR	Hourly	14.20	14.91	15.66	16.44	17.26	18.12	19.03
	Monthly	2,461.33	2,584.40	2,713.71	2,849.43	2,991.91	3,139.93	3,298.71
OFFICE ASSISTANT II - UR	Hourly	15.67	16.46	17.28	18.14	19.05	20.00	21.01
	Monthly	2,716.13	2,853.76	2,994.85	3,144.61	3,302.00	3,467.19	3,642.43
OPERATIONS MANAGER - UR / C / M	Hourly	40.05	42.06	44.16	46.37	48.69	51.12	53.68
	Monthly	6,942.00	7,290.92	7,653.88	8,036.60	8,440.29	8,860.63	9,303.67
PLANNING & MARKETING MANAGER - UR / C / M	Hourly	30.53	32.05	33.66	35.34	37.11	38.96	40.91
	Monthly	5,291.87	5,554.81	5,834.40	6,126.12	6,432.57	6,752.55	7,090.20
SAFETY COORDINATOR - UR	Hourly	27.65	29.04	30.49	32.01	33.62	35.30	37.06
	Monthly	4,792.67	5,034.12	5,284.24	5,548.57	5,827.81	6,119.36	6,423.73
TRANSIT DISPATCHER - UR	Hourly	16.06	16.87	17.71	18.60	19.53	20.50	21.53
	Monthly	2,783.73	2,924.65	3,069.21	3,224.52	3,385.89	3,553.51	3,731.35
EXTRA HELP TRANSIT DISPATCHER - UR	Hourly	16.06	16.87	17.71				
	Monthly	2,783.73	2,924.65	3,069.21				
TRANSIT OPERATOR - FULL TIME - R	Hourly	17.12	17.98	18.88	19.82	20.81	21.86	22.95
	Monthly	2,967.47	3,115.84	3,271.67	3,435.29	3,607.07	3,789.24	3,977.13
TRANSIT OPERATOR - PART TIME - R	Hourly	17.12	17.98	18.88	19.82	20.81	21.86	22.95
	Monthly	2,967.47	3,115.84	3,271.67	3,435.29	3,607.07	3,789.24	3,977.13

**EI Dorado County Transit Authority**  
**ADOPTED SALARY SCHEDULE FOR FISCAL YEAR 2019/20**

**REVISED**

JOB CLASSIFICATION	STEP	1	2	3	4	5	6	7
EXTRA HELP TRANSIT OPERATOR	<b>Hourly</b>	17.12	17.98	18.88				
	<b>Monthly</b>	2,967.47	3,115.84	3,271.67				
TRANSIT OPERATIONS SUPERVISOR - UR	<b>Hourly</b>	25.05	26.31	27.62	29.01	30.46	31.99	33.58
	<b>Monthly</b>	4,342.00	4,560.92	4,787.29	5,028.40	5,279.91	5,544.07	5,819.67

UR = Unrepresented  
R = Represented  
C = Confidential  
M = Management

Unrepresented and Management; Resolution 19-14 May 2, 2019 COLA  
\* Represented; Board Ratified June 4, 2015  
\*\*Executive Director Contract Approved by Board October 4, 2018