

AGENDA ITEM 1 D
Consent Item

MEMORANDUM

DATE: December 5, 2019

TO: El Dorado County Transit Authority

FROM: Megan Wilcher, Administrative Coordinator

SUBJECT: El Dorado County Transit Authority Board of Directors
Proposed Meeting Schedule for Calendar Year 2020

REQUESTED ACTION:

BY MOTION,

**Approve El Dorado County Transit Authority Board of Directors
Proposed Meeting Schedule for Calendar Year 2020**

BACKGROUND

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, “The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board.”

El Dorado Transit typically meets the first Thursday of every month at 1:00 P.M. at the County of El Dorado, Board of Supervisors Meeting Room, 330 Fair Lane, Building A in Placerville.

DISCUSSION

The proposed 2020 meeting schedule is attached for discussion and direction.

Due to the July 4th Holiday and the Board of Supervisors 2020 schedule indicating no regular meeting that week, staff recommends cancelling the July 2, 2020 meeting.

The proposed 2020 meeting schedule is tentative pending approval of the final meeting calendars for the City of Placerville City Council.

**EL DORADO COUNTY TRANSIT AUTHORITY
PROPOSED MEETING SCHEDULE FOR 2020**

Proposed Meeting Schedule 2020	Comments
<i>No meeting January 2020</i>	
Thursday, February 6, 2020	
Thursday, March 5, 2020	
Thursday, April 2, 2020	
Thursday, May 7, 2020	
Thursday, June 4, 2020	
Thursday, July 2, 2020	<i>July 4th is a Holiday, propose cancellation of meeting</i>
Thursday, August 6, 2020	
Thursday, September 3, 2020	<i>Monday September 7th is Labor Day</i>
Thursday, October 1, 2020	
Thursday, November 5, 2020	
Thursday, December 3, 2020	

El Dorado County Transit Authority board meetings are held at 1:00 P.M. at County of El Dorado, Board of Supervisors Meeting Room, 330 Fair Lane, Building A in Placerville.

Note: Dates are tentative pending final meeting calendar approval for Placerville City Council.