



# EL DORADO TRANSIT

County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
**Thursday, December 5, 2019; 1:00 PM**

## EL DORADO COUNTY TRANSIT AUTHORITY Regular Meeting

Chairperson: Mark Acuna, City of Placerville Councilmember  
Vice Chairperson: John Hidahl, County of El Dorado Supervisor, District I  
Shiva Frentzen, County of El Dorado Supervisor, District II  
Kara Taylor, City of Placerville Councilmember  
Brian Veerkamp, County of El Dorado Supervisor, District III

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Matthew Mauk

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

### **OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda. Please state your name and address for the records. Action will not be taken on any item that is not on the agenda. Please limit your comments to no more than three (3) minutes. Please give any written material presented at the meeting to the clerk for public record.

<b><u>1.</u></b>	<b><u>CONSENT CALENDAR</u></b>	<b><u>PAGE</u></b>
A.	Approve Conformed Minutes of Regular Meeting November 7, 2019	4
B.	Receive and File October 2019 Check Registers	7
C.	Receive and File October 2019 Ridership Reports	11

<b>1.</b>	<b><u>CONSENT CALENDAR CONTINUED</u></b>	<b><u>PAGE</u></b>
	<b>D.</b> Approve El Dorado County Transit Authority Board of Directors Proposed Meeting Schedule for Calendar Year 2020	15
	<b>E.</b> Receive and File Independent Financial Audit, Single Audit and Compliance Reports for Fiscal Year 2018/19 for the El Dorado County Transit Authority	17
	<b>F.</b> Receive and File the Final Western El Dorado County 2019 Short- and Long-Range Transit Plan	20
	<b>G.</b> Approve the updated 2019 <u>El Dorado Transit Americans with Disabilities Act Paratransit Compliance Plan</u>	21
	<b>H.</b> 1. Adopt Resolution No. 19-28 approving the update of the El Dorado County Transit Authority Title VI Program	77
	2. Authorize Executive Director to execute all documents necessary for implementation of the Title VI Program	
	<b>I.</b> Adopt Resolution No. 19-29 authorizing the Executive Director to Submit an Application to the El Dorado County Air Quality Management District AB2766 Motor Vehicle Emission Reduction Grant Program	82
<b>2.</b>	<b><u>ACTION ITEMS</u></b>	
	None	
<b>3.</b>	<b><u>INFORMATION ITEMS</u></b>	
	None	

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54954.5 PUBLIC EMPLOYMENT Title: Executive Director

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**ADJOURNMENT**

\* Verbal Report

NEXT REGULARLY SCHEDULED  
EL DORADO COUNTY TRANSIT AUTHORITY BOARD MEETING  
Thursday, February 6, 2020 1:00 P.M.  
County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg A  
Placerville, CA 95667

*The El Dorado County Board of Supervisors Meeting Room is accessible for persons with disabilities. In compliance with the Americans with Disabilities Act, if you require modification or accommodation to participate in this meeting, please contact El Dorado County Transit Authority by telephone at (530) 642-5383 or by fax at (530) 622-2877. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

*To listen to open session portions of the meeting in real time, dial (530) 621-7603. This specialized dial in number is programmed for listening only and is operable when the audio system inside the meeting room is activated. Please be advised that callers will experience silence anytime the Board is not actively meeting, such as during Closed Session or break periods.*

***The Agenda is also available on the website [www.eldoradotransit.com](http://www.eldoradotransit.com)***



# **EL DORADO TRANSIT**

**County of El Dorado  
Board of Supervisors Meeting Room  
330 Fair Lane, Bldg. A  
Thursday, November 7, 2019; 1:00 PM**

## **EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED MINUTES Regular Meeting**

Chairperson: Mark Acuna, City of Placerville Councilmember  
Vice Chairperson: John Hidahl, County of El Dorado Supervisor, District I  
Shiva Frentzen, County of El Dorado Supervisor, District II  
Kara Taylor, City of Placerville Councilmember  
Brian Veerkamp, County of El Dorado Supervisor, District III

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Matthew Mauk

### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Acuna called the meeting to order at 1:00 PM and the pledge of allegiance was recited. A moment of silence was observed in honor of El Dorado County Sheriff Deputy Brian Ishmael.

### **ROLL CALL**

Directors Present: Mark Acuna, Shiva Frentzen, Kara Taylor  
Directors Absent: John Hidahl, Brian Veerkamp

A quorum was present.

### **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

M/S: Frentzen/Taylor  
Ayes: Acuna, Frentzen, Taylor  
Absent: Hidahl, Veerkamp

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A. Approve Conformed Minutes of Regular Meeting October 3, 2019
- B. Receive and File September 2019 Check Registers
- C. Receive and File September 2019 Ridership Reports
- D. **1.** Authorize the Executive Director to extend the short term, vehicle lease agreement with Creative Bus Sales, Inc for one (1) cutaway vehicle  
  
**2.** Approve the revised Purchase Order No. 24229 issued to Creative Bus Sales, Inc. in an amount not to exceed \$50,000

### **2. ACTION ITEMS**

- A. **1.** Approve Revised Purchase Order No. 24277 in the amount of \$496,503.00 issued to Gillig LLC. for the acquisition of one (1) 35 Foot Low Floor Clean Diesel Transit Bus  
  
**2.** Approve Purchase Order No. 25230 in the amount of \$1,510,668.00 issued to Gillig LLC. for the acquisition of three (3) 35 Foot Low Floor Clean Diesel Transit Buses  
  
**3.** Authorize Executive Director to execute all documents related to this purchase within the approved Capital Improvement Plan Project 18-04 Budget

**A motion was made by Director Frentzen and seconded by Director Taylor to approve this item.**

**Ayes:                   Acuna, Frentzen, Taylor**  
**Absent:                Hidahl, Veerkamp**

### **3. INFORMATION ITEMS**

- A. Draft Western El Dorado County 2019 Short- and Long-Range Transit Plan

**Presentation made by LSC Transportation Consultants, Inc.**  
**Information only.**

## **EXECUTIVE DIRECTOR REPORT \***

## **BOARD MEMBER COMMENTS \***

\* Verbal Report

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54954.5 PUBLIC  
EMPLOYMENT Title: Executive Director

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

Due to time constraints, Closed Session was continued until December 5, 2019.

**ADJOURNMENT**

Chairperson Acuna adjourned the meeting at 2:10 PM. The next regularly scheduled meeting is Thursday December 5, 2019.

Respectfully Submitted,

Megan Wilcher  
Secretary to the Board

AGENDA ITEM 1 B  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019  
**TO:** El Dorado County Transit Authority  
**FROM:** Julie Petersen, Finance Manager  
**SUBJECT:** Receive and File October 2019 Check Register

**REQUESTED ACTION:**  
**BY MOTION,**

**Receive and File October 2019 Check Register**

**BACKGROUND**

The following check register includes routine transactions for the month of October 2019. These expenditures fall within budgets adopted by the El Dorado County Transit Authority Board of Directors.

**DISCUSSION**

Seven (7) items merit further detail;

Check #1009 – City of Placerville.....\$63,748.08  
This warrant pays the obligation for Progress Payment #11 for costs associated with the Western Placerville Interchange (WPI) project using Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) funds; CIP Project #12-06.

Check #33632 – B&M Builders LLC.....\$87,808.50  
This warrant pays the obligation for Progress Payments #1 & #2 for costs associated with the Pollock Pines Bus Stop Improvements using State Transit Assistance Funds (STA); CIP Project #19-02.

Check #33640 – Feild and Associates.....\$9,923.75  
This check pays an obligation for Management of multiple transit projects for the period from July 1, thru September 30, 2019 using both local and grant funding as directed under individual capital plan budgets.

Check #33673 – B&M Builders LLC.....\$7,023.49  
This warrant pays the obligation for Progress Payment #3 for costs associated with the Pollock Pines Bus Stop Improvements using State Transit Assistance Funds (STA); CIP Project #19-02.

Check #33675 – Dell Marketing L.P.....\$20,652.39  
This check pays an obligation for items associated with the five (5) year IT Replacement Plan using State Transit Assistance (STA) funds; CIP Project #19-01.

Check #33703 – CDW Government.....\$3,996.02  
This check pays an obligation for items associated with the five (5) year IT Replacement Plan using State Transit Assistance (STA) funds; CIP Project #19-01.

Check #33723 – Youngdahl Consulting Group Inc.....\$684.00  
This warrant pays the obligation for soil testing at the Pollock Pines Bus Stop using State Transit Assistance Funds (STA); CIP Project #19-02.

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**Check Register**  
**October 2019**

Date	Num	Name	Memo	Amount
10/02/2019	1009	CITY OF PLACERVILLE	Western Placerville Interchange - PP #11	63,748.08
10/03/2019	EFT TRANS	CalPERS - HEALTH BENEFIT SERVICE DIVISION	Medical Premium - October 2019	34,961.64
10/03/2019	33630	ARNOLDS FOR AWARDS	EOM Engraving - Oct 2019	12.50
10/03/2019	33631	AT&T MOBILITY	Monthly Utilities	185.92
10/03/2019	33632	B&M BUILDERS LLC	Pollock Pines Bus Stop-Prog Pymts-1 & 2	87,808.50
10/03/2019	33633	CDW GOVERNMENT	Samsung Galaxy Tab A 8in	209.50
10/03/2019	33634	DAWSON OIL	Fuel Purchases - September 2019	49,423.28
10/03/2019	33635	EL DORADO DISPOSAL	Monthly Utilities	337.04
10/03/2019	33636	EMP. MISC. REIMBURSEMENT	DMV License - MR	78.00
10/03/2019	33637	EMP. MISC. REIMBURSEMENT	Mileage Reimb - BJ	14.73
10/03/2019	33638	EMP. MISC. REIMBURSEMENT	2 Pair Uniform Pants - JL	50.00
10/03/2019	33639	EMP. MISC. REIMBURSEMENT	DMV Renewal - SR	36.00
10/03/2019	33640	FEILD AND ASSOCIATES	Transit Project Mgmt for 07-09/2019	9,923.75
10/03/2019	33641	GILLIG LLC	Parts & Supplies	1,121.40
10/03/2019	33642	MAG LANDSCAPING INC	September 2019 - Landscaping Service	690.00
10/03/2019	33643	MISSION UNIFORM SERVICE	Uniform Services, Towels, Mats	235.34
10/03/2019	33644	OPERATING ENGINEERS - MEDICAL	Health Premium - October 2019	52,360.00
10/03/2019	33645	PACIFIC GAS & ELECTRIC	Monthly Utilities	468.21
10/03/2019	33646	RTS IT INC	ITCare Cloud & Local Backup Service-Oct 2019	4,592.50
10/03/2019	33647	TOWN CENTER EAST LP	Lease Pymt for October 2019 P&R	700.00
10/03/2019	33648	UNIVERSAL SECURITY & FIRE INC	Alarm Monitoring for 10/01/19 - 12/31/19	135.00
10/03/2019	33649	EMP. MISC. REIMBURSEMENT	2 Pair Uniform Pants - TB	41.98
10/08/2019	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE OCT. 4, 2019	4,311.26
10/08/2019	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #20 CLASSIC	12,031.63
10/08/2019	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #20 PEPRA	8,702.27
10/14/2019	1010	PACIFIC GAS & ELECTRIC	Contract #1244894 WPI	1,117.93
10/15/2019	33650	A-Z BUS SALES	Parts & Supplies	4,435.30
10/15/2019	33651	AMERICAN HERITAGE LIFE INSURANCE COMPANY	Employee Paid Premium - October 2019	110.46
10/15/2019	33652	AT&T / CALNET 3	Monthly Utilities	432.32
10/15/2019	33653	BUS & EQUIPMENT REPAIR OF CA	Parts & Supplies	3,200.30
10/15/2019	33654	C & H MOTOR PARTS	Parts & Supplies	124.92
10/15/2019	33655	CALIFORNIA CUSTOM TEE'S	New Uniforms - SG	126.56
10/15/2019	33656	CALIFORNIA SPECIAL DISTRICTS ASSOCIATION	Annual Membership Dues - 2020	1,871.00
10/15/2019	33657	CALIFORNIA STEAM INC	PM Service-Water Filtration Sys	1,972.92
10/15/2019	33658	CAPITOL CLUTCH & BRAKE	Parts & Supplies	3,447.30
10/15/2019	33659	CELL ENERGY	Batteries #0902	874.81
10/15/2019	33660	CITY OF PLACERVILLE	Bus Shelter Maintenance-Oct., Nov., Dec. 2019	330.00
10/15/2019	33661	CUMMINS PACIFIC LLC	Parts & Supplies	720.00
10/15/2019	33662	EMP. MISC. REIMBURSEMENT	Mileage Reimb - MM	69.02
10/15/2019	33663	FACTORY MOTOR PARTS	Parts & Supplies	1,329.67
10/15/2019	33664	KINETICO WATER OF PLACERVILLE	Drinking Water Service Oct 2019	42.90
10/15/2019	33665	PACIFIC GAS & ELECTRIC	Monthly Utilities	3,017.85
10/15/2019	33666	PRO-LINE CLEANING SERVICES INC	Janitorial Services - September 2019	900.00
10/15/2019	33667	QUILL	Misc. Office Supplies	294.71
10/15/2019	33668	TERRIE Y. PROD'HON	CPA Services - September 2019	4,773.18
10/15/2019	33669	UPS	Freight Charges	18.78
10/15/2019	33670	VERIZON WIRELESS	Cellular & Wifi Service - September 2019	2,053.67
10/15/2019	33671	VISA	Reconciled Expenses	1,378.53
10/15/2019	33672	XEROX FINANCIAL SERVICES	Lease Payment-October 2019	774.35
10/17/2019	33673	B&M BUILDERS LLC	Pollock Pines Bus Stop-Prog Pymt #3	7,023.49
10/17/2019	33674	EMP. MISC. REIMBURSEMENT	DMV License & VTT Renewal - TH	56.00
10/17/2019	33675	DELL MARKETING L.P.	Workstation Replacements	20,652.39
10/17/2019	33676	GCR TIRES & SERVICE	Fleet Tires	7,519.17
10/17/2019	33677	GIRARD & EDWARDS	Legal Counsel - September 2019	6,925.00
10/17/2019	33678	EMP. MISC. REIMBURSEMENT	DMV License - MR	36.00
10/17/2019	33679	EMP. MISC. REIMBURSEMENT	DMV License & VTT Renewal - JM	56.00
10/18/2019	33680	ADM SCREENING	Random & Pre-Employ Screening Sept 2019	950.00
10/18/2019	33681	AFLAC	Employee Paid Premiums - October 2019	1,358.36
10/18/2019	33682	AFTERMARKET PARTS CO LLC	Parts & Supplies	1,179.97
10/18/2019	33683	CITY OF PLACERVILLE	Livescan Fees for Aug-Sept/2019-5 Emp	100.00
10/18/2019	33684	FASTENAL	Shop Supplies	243.24
10/18/2019	33685	FLEMING DISTRIBUTING CO.	Additives PM Services	294.45
10/18/2019	33686	FOLSOM CHEVROLET	U112 Housing #0703	277.37
10/18/2019	33687	G & O BODY SHOP INC	Towing Fee #1005	600.00
10/18/2019	33688	HUNT & SONS INC	Fuel Purchases - September 2019	3,045.24
10/18/2019	33689	KIMBALL MIDWEST	Shop Supplies	190.89
10/18/2019	33690	O'REILLY AUTO PARTS	Parts & Supplies	598.03
10/18/2019	33691	PLATT ELECTRIC SUPPLY INC	Light Bulbs-Admin & Maint Bldgs	19.37
10/18/2019	33692	RIEBES AUTO PARTS	Parts & Supplies	75.12
10/18/2019	33693	RON DUPRATT FORD	Parts & Supplies	38.52
10/18/2019	33694	TRUE VALUE HARDWARE	Parts & Supplies	172.66
10/18/2019	33695	VALLEY POWER SYSTEMS	Harness Assembly #1702	400.76
10/18/2019	33696	VAN DE POL ENTERPRISES INC	DEF-Tote	701.94
10/18/2019	33697	WESTERN SUPPLY INC	Tire Balance Bags	645.54

**EL DORADO COUNTY TRANSIT AUTHORITY**  
**Check Register**  
**October 2019**

Date	Num	Name	Memo	Amount
10/18/2019	33698	WESTERN TRUCK PARTS LLC	VOID: 100513	0.00
10/18/2019	33699	WESTERN TRUCK PARTS LLC	Parts & Supplies	1,324.46
10/21/2019	EFT TRANS	CalPERS 457 DEFERRED COMPENSATION PROGRAM	PAY DATE OCT. 18, 2019	4,291.13
10/22/2019	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #21 CLASSIC	12,008.33
10/22/2019	EFT TRANS	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SERVICE PERIOD PR #21 PEPRA	9,141.23
10/24/2019	33700	AUTOZONE	Parts & Supplies	709.91
10/24/2019	33701	CAL.NET	October 2019 Camera Service	176.92
10/24/2019	33702	CALIFORNIA CUSTOM TEE'S	New Uniforms - TB, CH, NM	511.11
10/24/2019	33703	CDW GOVERNMENT	Samsung Galaxy Tab A 8in-qty 8/E 9.6in-qty 11	3,996.02
10/24/2019	33704	DAWSON OIL	Fuel for Generator-October 2019	232.29
10/24/2019	33705	ECO SIGNS	Replace Bulbs - Transit Yard	871.82
10/24/2019	33706	EDC FAIR ASSOCIATION, INC.	Fair Grounds P & R Lease October 2019	150.00
10/24/2019	33707	EL DORADO IRRIGATION DISTRICT	Water Service-MMTF	102.26
10/24/2019	33708	EMP. MISC. REIMBURSEMENT	Mileage Reimb - SO	52.78
10/24/2019	33709	EMP. MISC. REIMBURSEMENT	2 Pair Uniform Pants - VA	36.21
10/24/2019	33710	EMP. MISC. REIMBURSEMENT	DMV Permit Fee - RC	78.00
10/24/2019	33711	FEDERAL EXPRESS	Misc. Shipping	25.68
10/24/2019	33712	G & O BODY SHOP INC	Towing Fee #1608	115.00
10/24/2019	33713	GCR TIRES & SERVICE	Fleet Tires	1,588.81
10/24/2019	33714	GLOBAL DATA VAULT LLC	Monthly Cloud Service	300.00
10/24/2019	33715	HUNT & SONS INC	Fuel Purchases - October 2019	2,271.53
10/24/2019	33716	MACLEOD WATTS INC	Prepare GASB 75 Actuarial Report for F/Y End 06/30/19	1,000.00
10/24/2019	33717	OPERATING ENGINEERS LOCAL UNION #3	Union Dues - October 2019	1,950.00
10/24/2019	33718	QUILL	Misc Office Supplies	402.55
10/24/2019	33719	RESCO PRINTING	Day Passes-Qty 100 Pds	483.75
10/24/2019	33720	RTS IT INC	Microsoft Office 365 Bus-24 & ProPlus-4	3,166.02
10/24/2019	33721	SUN LIFE FINANCIAL	Life/LTD Premium - October 2018	2,949.29
10/24/2019	33722	WOLFPACK INSURANCE SERVICES, INC.	Vision/Dental Premium - Nov 2019	4,200.20
10/24/2019	33723	YOUNGDAHL CONSULTING GROUP INC	Concrete Sampling-PP Bus Stop	684.00
10/25/2019	33724	CA DEPT OF TAX & FEE ADMIN	VOID: DB STF 57-415423	0.00
10/25/2019	33725	CA DEPT OF TAX & FEE ADMIN	3rd QTR Exempt Bus Operator Diesel Fuel Tax 2019	398.00
				<u>471,971.82</u>
<b>Total</b>				<u><b>471,971.82</b></u>

AGENDA ITEM 1 C  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** October 2019 Ridership Report

**REQUESTED ACTION:**  
**BY MOTION,**

**Receive and File the October 2019 Ridership Report**

**BACKGROUND**

The El Dorado County Transit Authority (El Dorado Transit) staff reports monthly and fiscal year-to-date ridership trend reports at each Board meeting.

**DISCUSSION**

Following is the October 2019 monthly ridership table comparing the current fiscal year to the previous fiscal year.

**October Ridership**

October 2019	October 2018	Decrease	% Decrease
34,375	36,127	-1,752	-4.8%

In October, Demand Response ridership decreased by 4.8% and Local Fixed Route ridership decreased by 8.7% due to the PG&E Public Safety Power Shutoffs. Commuter ridership was unchanged as Sacramento was not affected by the power shutoffs. Productivity improved as demonstrated by a 1.4% increase in passengers per revenue hour.

Following is the fiscal year-to-date ridership report and the October 2019 ridership report, comparing the current fiscal year to the previous fiscal year.

Connect Card ridership and the resulting revenue continued to track upward in October 2019. El Dorado Transit recorded 16,236 taps or 47.2% of all ridership in October 2019. Following is the Connect Card Ridership Report for the past twelve (12) months with a graph showing the percent of total Connect Card ridership per month and a graph of the fare revenues.

# Ridership Report Fiscal Year-to-Date

## July 2019 to October 2019

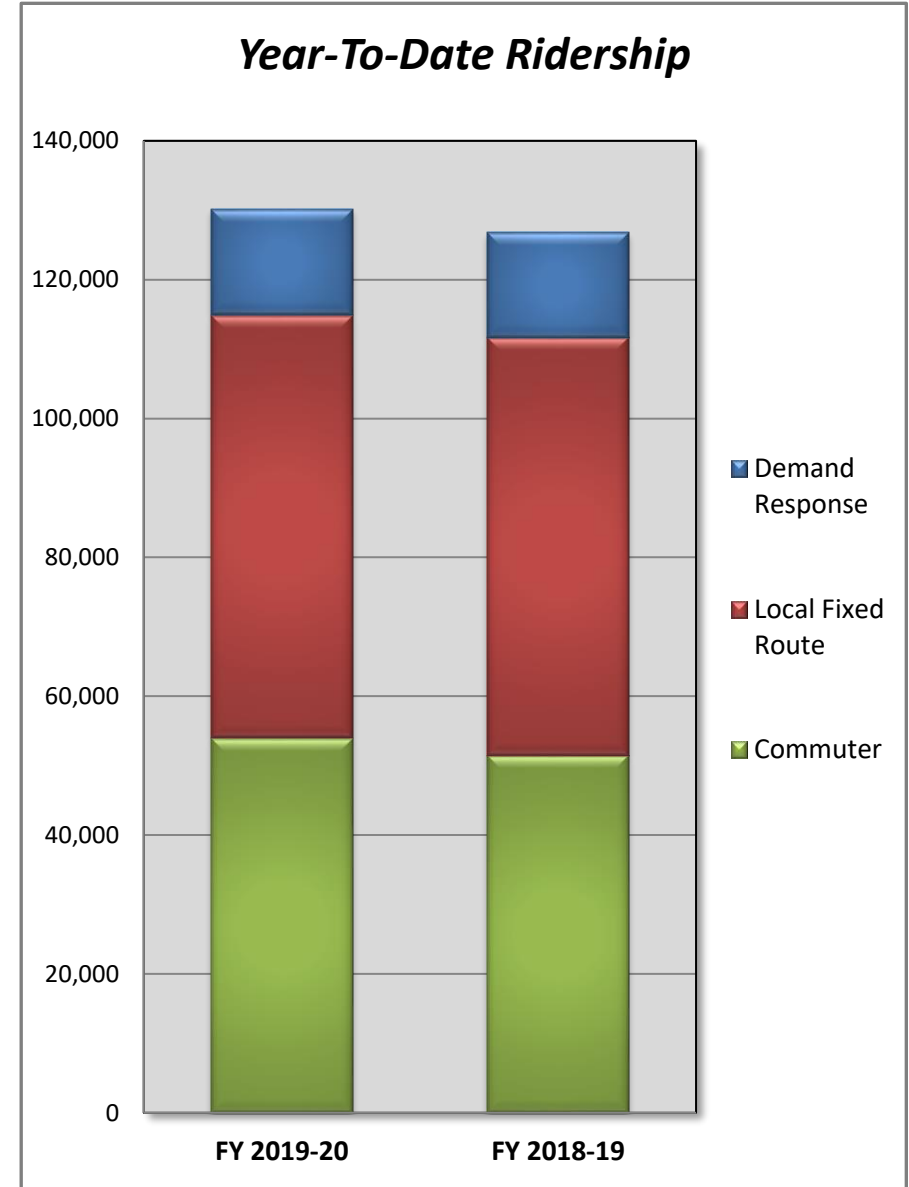


Demand Response	FY 2019-20	FY 2018-19	% Change
Dial-a-Ride	5,454	5,861	-6.9%
Sac-Med	112	121	-7.4%
ADA Paratransit	225	290	-22.4%
M.O.R.E.*	7,725	6,643	16.3%
Senior Day Care*	1,748	2,183	-19.9%
<b>Total Demand Response</b>	<b>15,264</b>	<b>15,098</b>	<b>1.1%</b>

Local Fixed Route	FY 2019-20	FY 2018-19	% Change
20 - Placerville	14,776	15,106	-2.2%
25 - Saturday Express	1,670	1,510	10.6%
30 - Diamond Springs	9,604	9,614	-0.1%
35 - Diamond Springs Saturday	484	474	2.1%
40 - Cameron Park	5,507	4,591	20.0%
50x - 50 Express	15,125	14,603	3.6%
60 - Pollock Pines	13,828	12,815	7.9%
70 - El Dorado Hills	0	1,586	-100.0%
<b>Total Local Fixed Route</b>	<b>60,994</b>	<b>60,299</b>	<b>1.2%</b>

Commuter	FY 2019-20	FY 2018-19	% Change
Sacramento Commuter	53,592	51,252	4.6%
Reverse Commuter	348	165	110.9%
<b>Total Commuter</b>	<b>53,940</b>	<b>51,417</b>	<b>4.9%</b>

	FY 2019-20	FY 2018-19	% Change
<b>Systemwide</b>	<b>130,198</b>	<b>126,814</b>	<b>2.7%</b>
<b>Passengers per Revenue Hour</b>	<b>7.4</b>	<b>6.8</b>	<b>8.3%</b>



\*Contracted Services - Ridership Determined by Client Enrollment

# October 2019 Ridership Report

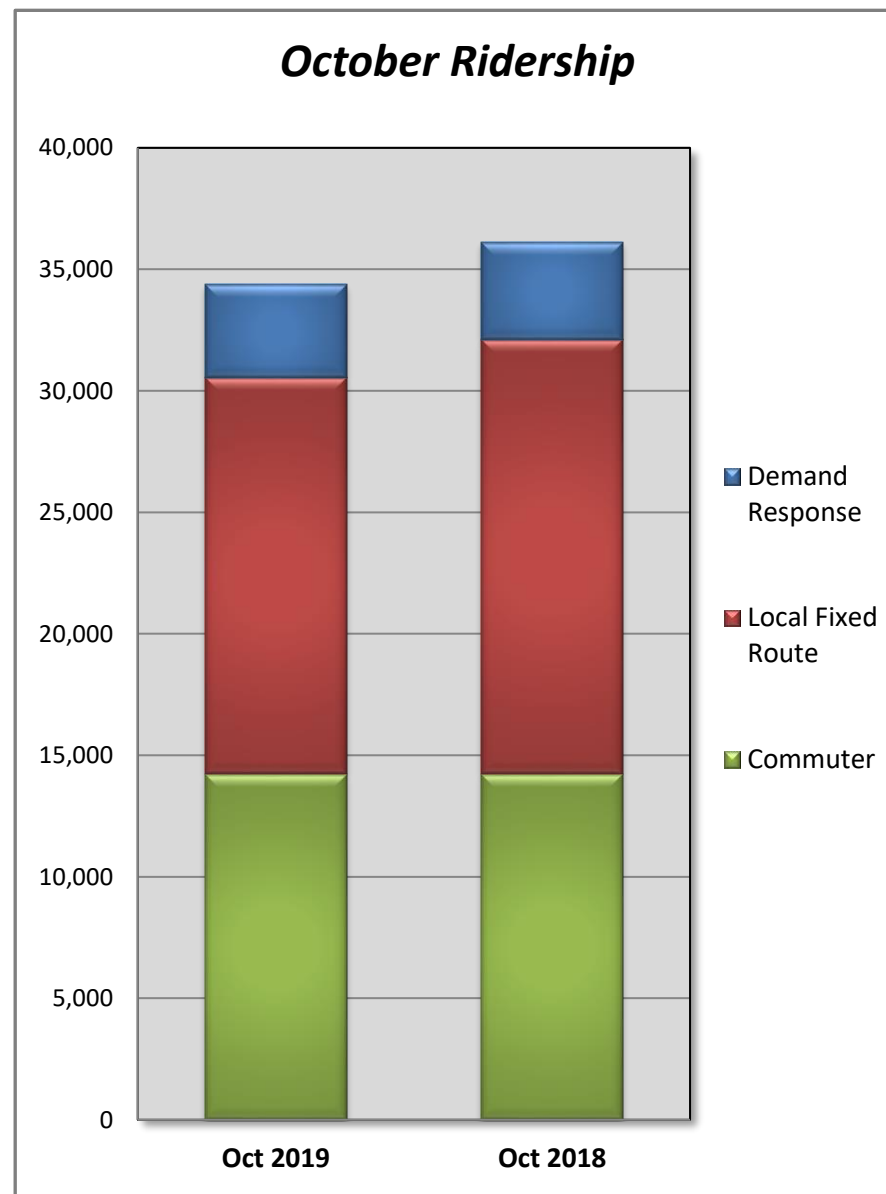


Demand Response	Oct 2019	Oct 2018	% Change
Dial-a-Ride	1,370	1,574	-13.0%
Sac-Med	26	39	-33.3%
ADA Paratransit	51	87	-41.4%
M.O.R.E.*	1,990	1,758	13.2%
Senior Day Care*	384	556	-30.9%
<b>Total Demand Response</b>	<b>3,821</b>	<b>4,014</b>	<b>-4.8%</b>

Local Fixed Route	Oct 2019	Oct 2018	% Change
20 - Placerville	3,735	4,416	-15.4%
25 - Saturday Express	378	385	-1.8%
30 - Diamond Springs	2,634	2,998	-12.1%
35 - Diamond Springs Saturday	106	125	-15.2%
40 - Cameron Park	1,528	1,248	22.4%
50x - 50 Express	4,489	4,652	-3.5%
60 - Pollock Pines	3,456	3,622	-4.6%
70 - El Dorado Hills	0	434	-100.0%
<b>Total Local Fixed Route</b>	<b>16,326</b>	<b>17,880</b>	<b>-8.7%</b>

Commuter	Oct 2019	Oct 2018	% Change
Sacramento Commuter	14,167	14,203	-0.3%
Reverse Commuter	61	30	103.3%
<b>Total Commuter</b>	<b>14,228</b>	<b>14,233</b>	<b>0.0%</b>

	Oct 2019	Oct 2018	% Change
<b>Systemwide</b>	<b>34,375</b>	<b>36,127</b>	<b>-4.8%</b>
<b>Passengers per Revenue Hour</b>	<b>7.4</b>	<b>7.3</b>	<b>1.4%</b>

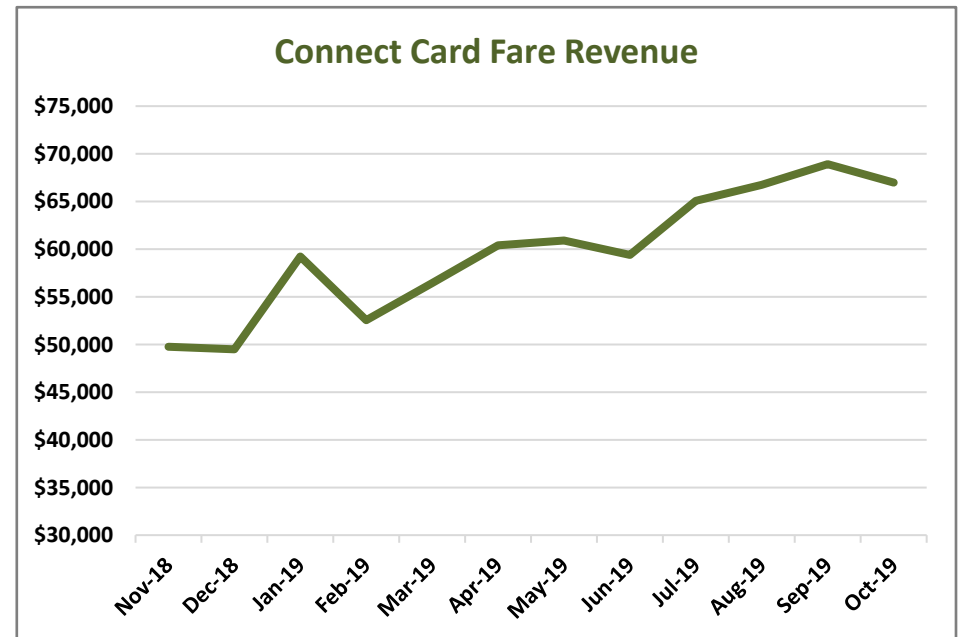
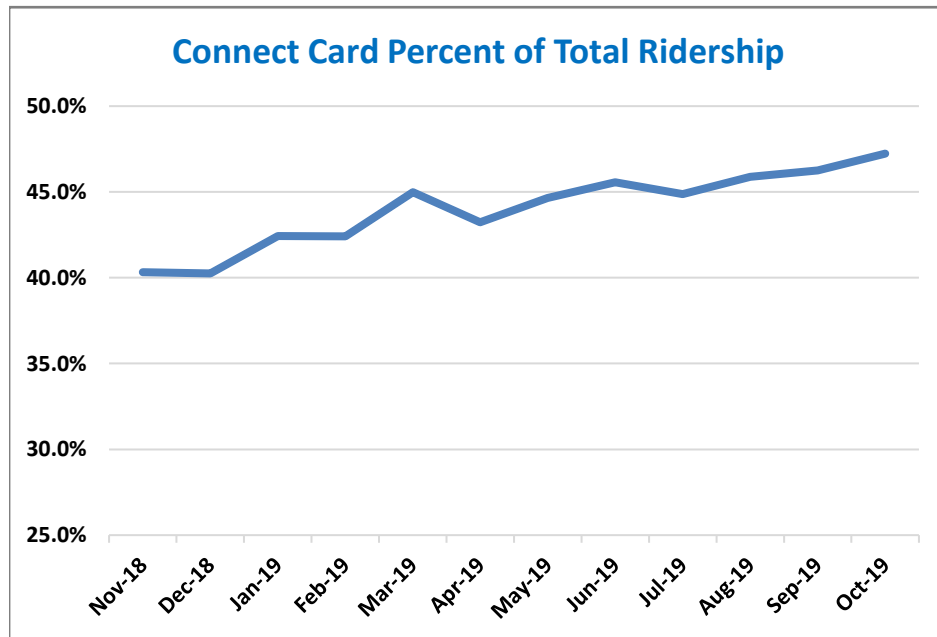


\*Contracted Services - Ridership Determined by Client Enrollment

# Connect Card Ridership Report



Month	Number of Taps	Total Ridership	% of Total Ridership	Fare Revenue
Nov-18	11,378	28,213	40.3%	\$49,762
Dec-18	10,699	26,580	40.3%	\$49,494
Jan-19	13,300	31,340	42.4%	\$59,211
Feb-19	11,299	26,645	42.4%	\$52,547
Mar-19	14,468	32,158	45.0%	\$56,449
Apr-19	13,885	32,111	43.2%	\$60,406
May-19	14,704	32,934	44.6%	\$60,909
Jun-19	12,719	27,915	45.6%	\$59,388
Jul-19	14,091	31,403	44.9%	\$65,071
Aug-19	15,167	33,064	45.9%	\$66,729
Sep-19	14,505	31,356	46.3%	\$68,913
Oct-19	16,236	34,375	47.2%	\$66,978



AGENDA ITEM 1 D  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Megan Wilcher, Administrative Coordinator

**SUBJECT:** El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for Calendar Year 2020

**REQUESTED ACTION:**  
**BY MOTION,**

**Approve El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for Calendar Year 2020**

**BACKGROUND**

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, “The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board.”

El Dorado Transit typically meets the first Thursday of every month at 1:00 P.M. at the County of El Dorado, Board of Supervisors Meeting Room, 330 Fair Lane, Building A in Placerville.

**DISCUSSION**

The proposed 2020 meeting schedule is attached for discussion and direction.

Due to the July 4<sup>th</sup> Holiday and the Board of Supervisors 2020 schedule indicating no regular meeting that week, staff recommends cancelling the July 2, 2020 meeting.

The proposed 2020 meeting schedule is tentative pending approval of the final meeting calendars for the City of Placerville City Council.

**EL DORADO COUNTY TRANSIT AUTHORITY  
PROPOSED MEETING SCHEDULE FOR 2020**

<b>Proposed Meeting Schedule 2020</b>	<b>Comments</b>
<i>No meeting January 2020</i>	
Thursday, February 6, 2020	
Thursday, March 5, 2020	
Thursday, April 2, 2020	
Thursday, May 7, 2020	
Thursday, June 4, 2020	
<del>Thursday, July 2, 2020</del>	<b><i>July 4<sup>th</sup> is a Holiday, propose cancellation of meeting</i></b>
Thursday, August 6, 2020	
Thursday, September 3, 2020	<b><i>Monday September 7<sup>th</sup> is Labor Day</i></b>
Thursday, October 1, 2020	
Thursday, November 5, 2020	
Thursday, December 3, 2020	

El Dorado County Transit Authority board meetings are held at 1:00 P.M. at County of El Dorado, Board of Supervisors Meeting Room, 330 Fair Lane, Building A in Placerville.

Note: Dates are tentative pending final meeting calendar approval for Placerville City Council.

AGENDA ITEM 1 E  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Julie Petersen, Finance Manager

**SUBJECT:** Receive and File Fiscal Year 2018/19 Independent Financial Audit, Single Audit and Compliance Reports

**REQUESTED ACTION:**

**BY MOTION,**

**Receive and File Independent Financial Audit, Single Audit and Compliance Reports for Fiscal Year 2018/19 for the El Dorado County Transit Authority**

**BACKGROUND**

The El Dorado County Transportation Commission (EDCTC) is responsible to ensure that the El Dorado County Transit Authority (El Dorado Transit), as a Transportation Development Act (TDA) claimant, annually submits an independent financial audit per Public Utilities Commission Code 99245. The fiscal and compliance audits are performed in accordance with Generally Accepted Accounting Principles by a certified public accounting firm and include a determination of compliance with TDA rules and regulations. The El Dorado Transit fiscal year (FY) 2018/19 compliance audit and single audit are included in the EDCTC Overall Work Program.

EDCTC awarded a contract to Richardson & Company to produce compliance audits and reports for all FY 2018/19 TDA claimants including El Dorado Transit.

**DISCUSSION**

Ingrid Shepline and Heidi McLucas of Richardson & Company are scheduled to present the Financial and Compliance audits to El Dorado Transit Chair Mark Acuna and Vice Chair John Hidahl on November 25, 2019. El Dorado Transit staff attending will be Matthew Mauk, Executive Director and Julie Petersen, Finance Manager. Discussion items will include the following:

Richardson & Company reports that El Dorado Transit received a clean opinion under the generally accepted auditing standards.

There were eight (8) proposed journal entry adjustments made by the auditors including the following;

Two (2) adjustments surrounding the “trueing-up” of Inflows and GASB 68 as outlined in the Financial Statements.

**Response:** This is a requirement as set forth by GASB.

One (1) adjustment to capture true up for State Transit Assistance (STA) allocations.

**Response:** Final Adjustment for allocation used between operating and capital expenses.

One (1) adjustment to reclassify funds released from restriction to non restricted cash.

**Response:** Final Adjustment to correctly allocate deferred assets.

One (1) adjustment to true-up Net Assets invested in Property, Plant and Equipment (PPE) to unrestricted.

**Response:** Final Adjustment recognizing commuter bus lease to own process.

One (1) adjustment to record current portion of long-term debt.

**Response:** Adjustment recognizing commuter bus lease to own process.

One (1) adjustment to Reclassifying the current portion of compensated absences.

**Response:** This is required each year to break out the current portion of the total liability, potentially due within one (1) year.

One (1) adjustment to restrict fund balance for sales of assets per federal guidelines.

**Response:** Creating the set-aside for future federal procurements from similar sources.

Included in the Audited Financial Statements are a Financial Audit and Compliance Reports.

#### *FINANCIAL AUDIT*

El Dorado Transit staff is pleased to report that the FY 2018/19 Independent Financial Audit has identified no material weaknesses.

The financial audit is a measure of financial activity and compliance to government code during the given fiscal period. Highlights include net assets of El Dorado Transit exceeding its liabilities by \$13,787,745 with unrestricted net asset of \$153,313. It is the opinion of management that the unrestricted net assets indicate a good fiscal condition for El Dorado Transit.

#### *COMPLIANCE REPORT*

The audit report states with regard to the laws, regulations and provisions of the TDA, the Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA), the California Transit Security Grant Program (CTSGP), and the Low Carbon-Transit Operations Program (LCTOP) applicable to El Dorado Transit, “The results of our tests disclosed no instances

of noncompliance or other matters that are required to be reported under Government Auditing Standards.”

### *SINGLE AUDIT*

El Dorado Transit staff is pleased to report that the FY 2018/19 Independent Single Audit identified no material weaknesses.

The Single Audit is a report of internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with government auditing standards. The “trigger” for a single audit is an agency receiving over \$750,000 of federal funding in one fiscal year. El Dorado Transit received \$759,322 in federal funding during FY 2018/19 that included one (1) operating assistance grant and four (4) capital assistance grants for rolling stock.

The primary function of a Single Audit is to review internal controls, purchasing procedures and reporting standards of agencies receiving federal grant funds. The Single Audit beginning on page 44 expresses that El Dorado Transit acted in accordance with regard to Compliance; Internal Control over Compliance; and Schedule of Expenditures of Federal Awards.

AGENDA ITEM 1 F  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Final Western El Dorado County 2019 Short- and Long-Range Transit Plan

**REQUESTED ACTION:**

**BY MOTION,**

**Receive and file the final Western El Dorado County 2019 Short- and Long-Range Transit Plan**

**BACKGROUND**

The development of a Short- and Long-Range Transit Plan lays the groundwork necessary to identify and plan for the implementation of service improvements and capital projects. The El Dorado County Transportation Commission (EDCTC) received a Federal Transit Administration (FTA) Section 5304 Strategic Partnerships Transit Planning Grant for the Western El Dorado County 2019 Short- and Long-Range Transit Plan (SLRTP). The EDCTC awarded LSC Transportation Consultants, Inc. (LSC) a contract to develop the SLRTP in September, 2018.

This plan reflects changes in population demographics, evaluates existing services, reviews and recommends goals and objectives, responds to gaps in the transportation system and proposes cost-effective service revisions. The short range five-year plan covers fiscal years 2019/20 through 2023/24 including year-by-year detailed recommendations for implementation strategies using projected capital and operating funds. The long range plan adheres to the same principles but has a service horizon of 2039 and includes longer term capital projects.

**DISCUSSION**

The draft Western El Dorado County 2019 Short- and Long-Range Transit Plan was presented to the El Dorado County Transit Authority (El Dorado Transit) Board on November 7, 2019 by Gordon Shaw, Principal with LSC. The final plan contains the most current population tables and updated estimates on the number of households without vehicles. The final plan will be available to the public at <https://eldoradotransit.com/document-library/> for the duration of the short term planning period.

AGENDA ITEM 1 G  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** El Dorado Transit Americans with Disabilities Act Paratransit Compliance Plan

**REQUESTED ACTION:**  
**BY MOTION,**

**Approve the updated 2019 El Dorado Transit Americans with Disabilities Act Paratransit Compliance Plan**

**BACKGROUND**

As a public operator of transit services, the El Dorado County Transit Authority (El Dorado Transit) is required by the Americans with Disabilities Act (ADA) to provide complementary paratransit services for people who, due to a disability, are unable to use El Dorado Transit's regular fixed route bus services for some or all of their trips. Since 1994 El Dorado Transit has met its ADA paratransit obligation through a combination of ADA deviation on regular bus fixed routes and separate ADA complementary paratransit services.

El Dorado Transit submitted the first El Dorado Transit Americans with Disabilities Act Paratransit Compliance Plan (Plan) in 1994, as required by ADA regulations. The Plan has been updated several times since 1994, with the most recent revision occurring in 2016.

Per CFR 49 Part 37.137 (c) Ongoing Requirement, agencies are mandated to create an ongoing mechanism for the participation of individuals to assess El Dorado Transit ADA services. All major service changes are presented at one (1) or more public hearings, and are reviewed by the Board and the Transit Advisory Committee.

**DISCUSSION**

Since the last update, El Dorado Transit has implemented changes to the Dial-a-Ride fare structure, revised or discontinued local fixed routes and schedules. The attached 2019 El Dorado Transit Americans with Disabilities Act Paratransit Compliance Plan was revised to reflect these changes. All changes are noted in red and strikethrough formatting.

Staff is requesting approval of the 2019 El Dorado Transit Americans with Disabilities Act Paratransit Compliance Plan.

**FISCAL IMPACT**

None.



***EL DORADO TRANSIT***

# AMERICANS WITH DISABILITIES ACT PARATRANSIT COMPLIANCE PLAN

ADOPTED: FEBRUARY 3, 1994

ADOPTED: JUNE 2, 2011

ADOPTED: JUNE 28, 2012

ADOPTED: JUNE 5, 2014

ADOPTED: AUGUST 6, 2015

ADOPTED: SEPTEMBER 1, 2016

DRAFT: December 5, 2019

Submitted by:

El Dorado County Transit Authority

6565 Commerce Way

Diamond Springs, CA 95619

(530) 642-5383

[www.eldoradotransit.com](http://www.eldoradotransit.com)

## Table of Contents

<b>Section 1</b>	<b><u>Introduction and Background Information</u></b>	
1.1	Background of Paratransit Compliance Plan	5
1.2	El Dorado Transit Adopted ADA Compliance Action Plan	6
1.3	El Dorado Transit Updated ADA Compliance Action Plan	7
<b>Section 2</b>	<b><u>Identification and Contact Information</u></b>	
2.1	El Dorado County Transit Authority Identification and Contact Information	8
<b>Section 3</b>	<b><u>Fixed-Route Services</u></b>	
3.1	Service Area	9
3.2	Fixed-Route Structure	9
3.2.1	Placerville Route	9
3.2.2	Pollock Pines Route	9
3.2.3	Diamond Springs Route	10
3.2.4	Cameron Park Route	10
3.2.5	50 Express Service	10
3.2.6	Saturday Express	10
3.2.7	Diamond Springs – Saturday	10
3.2.8	Sacramento Commuter Service	11
3.2.9	Reverse Commuter Service	11
	<del>3.2.10 Grizzly Flat Route</del>	<del>12</del>
3.3	Fixed-Route Operating Days, Hours and Fares	12
3.4	El Dorado Transit Observed Holiday	13
3.5	Adverse Weather Conditions	13
3.6	Population Served	13

<b>Section 4</b>	<b><u>Vehicle and Fixed-Route Accessibility Information</u></b>	
4.1	Vehicle Inventory	14
4.2	Vehicle and Fixed-Route Accessibility	15
<b>Section 5</b>	<b><u>El Dorado Transit Paratransit Services</u></b>	
5.1.	ADA Complimentary Paratransit Service	16
5.1.1	Dial-A-Ride Service	16
5.1.2	SAC-MED Non-Emergency Medical Transportation	17
5.3	Summary of Paratransit Services	17
<b>Section 6</b>	<b><u>ADA Eligibility Information</u></b>	
6.1	Principles for ADA Eligibility	18
6.2	Overview of the ADA Application Process	18
6.3	Determining ADA Eligibility	20
6.4	Three (3) ADA Eligibility Categories	20
6.5	Identification Card <u>and Notification Letter</u>	21
6.6	Denials and Appeals	21
6.7	Appealing ADA Eligibility Determinations	21
6.8	Travel Training for Denied ADA Eligibility	22
6.9	ADA Paratransit for Visitors	23
<b>Section 7</b>	<b><u>ADA Reasonable Modification</u></b>	
7.1	Background of Reasonable Modification Regulations	24
7.2	Requirements	24
7.3	Agency Procedures for Reasonable Modification	25
7.4	Complaint Response Procedures	26
7.5	Reasonable Modification Point of Contact (POC)	26
7.6	Denying Requests for Modification: Examples	26

## Appendices

- A. Map of the El Dorado Transit Service Area
- B. Demographic Breakdown of Population Served
- C. El Dorado Transit Eligibility Application
- D. Sample Notification Letters for Acknowledgement, Eligibility, and Denials
- E. Local Route Brochure
- F. Sacramento Commuter Route Brochure
- G. Dial-A-Ride Brochure
- H. SAC-MED Non-Emergency Medical Transportation Brochure
- I. ADA Complementary Paratransit Services Brochure
- J. ~~Grizzly Flat Route Brochure~~

## **SECTION 1**

### **INTRODUCTION**

El Dorado County is located in the Gold Country of California, stretching from the Central Valley east of Sacramento up to the peaks of the Sierra Nevada. This plan encompasses the western slope of El Dorado County (west of the Sierra Crest) including Placerville, Cameron Park, El Dorado Hills, Pollock Pines, and Diamond Springs, as well as smaller communities. The City of Placerville is the County seat and is the only incorporated town within the service area.

The Western Slope of El Dorado County (excluding the Tahoe Basin) is approximately 1.1 million acres in size with a population of approximately 148,614 (2010 US Census). A service area map is presented in Appendix A. Part rural community, part suburban bedroom community and also an agri-tourism destination, El Dorado County is a desirable location in which to live and visit, and has experienced residential and tourism growth in recent years. In particular, the area's proximity to employment opportunities in Sacramento County has generated substantial suburban growth in the western portion of the County.

The major east/west access is provided by US Highway 50 (US 50), connecting the area with Sacramento to the west and South Lake Tahoe and Carson City, Nevada to the east. North/south highway access to the area is provided by Highway 49, connecting the area with Auburn to the northwest and Sonora to the southeast. State Route 193 provides northern access to Georgetown.

### **BACKGROUND**

#### **1.1 Background of Paratransit Compliance Plan**

On July 26, 1990, President George H.W. Bush signed into law the Americans with Disabilities Act (ADA), a major piece of legislation to guarantee civil rights and non-discrimination to persons with disabilities. As a "public entity which provides fixed-route transit service", the El Dorado County Transit Authority (El Dorado Transit) must:

- a) Purchase only wheelchair accessible vehicles which meet certain technical specifications (similar to California Law);
- b) Adjust the route deviation transit services to include route deviations up to  $\frac{3}{4}$  of a mile for persons with disabilities and/or;
- c) Develop and implement a plan for "complementary paratransit service" for people who, because of their disability, cannot use the fixed-route bus system.

Complementary paratransit service is defined according to six (6) "service-criteria", under which the service is to be "comparable" (as defined in regulations issued by the U.S. Department of Transportation), to fixed-route:

1. Same service area;
2. Service must be provided “the next day”;
3. Fares cannot be more than twice the regular bus fare for same time of day;
4. There can be no restrictions or priorities on trip purpose;
5. Hours and days of service must be the same, and;
6. There can be no “capacity constraints” (all trips requested must be served).

The statute defines three (3) “categories” of eligibility for complementary paratransit service, based on inability to use the fixed-route system. Only eligible individuals must be provided with service that meets the above criteria.

## **1.2 El Dorado Transit Adopted ADA Compliance Action Plan (Original)**

On February 3, 1994, the El Dorado Transit Board of Directors adopted the ADA Compliance Action Plan (Plan). The Plan detailed a timeline which specified that El Dorado Transit would be in full compliance with Section 37.139 of the ADA by June 1994. El Dorado Transit met this requirement establishing full compliance as of June 1994.

Initially, accommodations for ADA eligible individuals were met on the Placerville Shuttle route with off-route deviation service; however, due to significant delays caused by off-route service during “peak hours”, it was proposed that ADA Dial-A-Ride would provide complementary paratransit service within  $\frac{3}{4}$  of a mile between 9:00 A.M. and 4:00 P.M.

During “off-peak” hours on weekdays from 7:00 A.M. until 9:00 A.M. and 4:00 P.M. and 6:00 P.M. Saturday service would operate off-route deviation service on the Saturday Express. All other fixed-route service would accommodate ADA eligible passengers with off-route deviation service.

The Plan projected that all El Dorado Transit revenue service vehicles would be 100% accessible in fiscal year 1994/95. El Dorado Transit met the target date.

Originally, the Plan identified that El Dorado Transit substantially complied with the service criteria for ADA paratransit through route-deviation service on the fixed-route and Dial-A-Ride services. Minor modifications were needed to bring the service into full compliance. It was recommended that the necessary modification be phased in during the 1994 calendar year.

The following table reflects the 1994 schedule of compliance and adjustments to El Dorado Transit service:

Criteria	Modification	Schedule
Same Service Area	Dial-A-Ride and Route-Deviation service currently in compliance	N/A
Next Day Service	Implement 24 hour ADA Dial-A-Ride answering machine	2/94
Fares not more than twice regular bus fare	Dial-A-Ride and Route-Deviation service currently in compliance	N/A
No Priorities	Dial-A-Ride currently in compliance	N/A
Same Service Hours and Days	Expand ADA Dial-A-Ride weekday hours and operate Route-Deviation service on the “off-peak” Placerville Shuttle and Pollock Pines route on Saturdays	4/94
Visitor Services	Implement ADA registration process	2/94
No Capacity Constraints	Monitor for ADA Dial-A-Ride and proposed service alternatives for non-disabled passengers if necessary	6/94

### 1.3 El Dorado Transit Current ADA Compliance Action Plan Update

The El Dorado Transit ADA Compliance Plan update ensures future compliance with the Department of Transportation final rule for Transportation for Individuals with Disabilities; Reasonable Modification of Policies and Practices issued March 13, 2015 as stated in 80 FR 13253. ~~The following changes will be made to the El Dorado Transit services.~~

- ~~• The addition of a Diamond Springs Saturday route.~~
- ~~• The Placerville Shuttle route and the Diamond Springs route will now start one hour earlier Monday through Friday.~~
- ~~• The Saturday Express route will now run through lunchtime.~~

~~The above service updates will be reflected in Section 3 Fixed Route Services and Section 7 ADA Reasonable Modification.~~

## SECTION 2

### **IDENTIFICATION AND CONTACT INFORMATION**

#### **2.1 Identification and Contact Information**

In accordance with Section 37.139 of the U.S. Department of Transportation's regulations to implement the ADA, El Dorado Transit submits the following required information for its fixed route and complementary paratransit service plan.

The ADA Compliance Plan is submitted by:

Name: El Dorado Transit

Address: 6565 Commerce Way  
Diamond Springs, CA 95619

Contact: ~~Mindy Jackson~~ Matthew Mauk, Executive Director

Telephone: (530) 642-5383 ext. 210

Email: ~~m.jackson@eldoradotransit.com~~ mmauk@eldoradotransit.com

Fax: (530) 622-2877

## SECTION 3

### **FIXED-ROUTE SERVICES**

#### **3.1 Service Area**

El Dorado Transit operates from an administrative/operations base located in Diamond Springs, California, about 44 miles east of Sacramento and 60 miles west of South Lake Tahoe, California. El Dorado Transit serves the portion of El Dorado County west of the Sierra Crest, called the Western Slope. The Western Slope is a mix of rural, agricultural and suburban areas. The single incorporated city in the service area is Placerville (pop. 10,389), a historic community situated at an elevation of approximately 2,000 feet above the sea level. The largest unincorporated community within the service area is that of El Dorado Hills, located at the western edge of El Dorado County, with a population of 42,108. Refer to Appendix A for a map of the service area.

#### **3.2 Fixed-Route Structure**

Fixed-route transit service started in 1980 and currently operates in Placerville, Camino, Pollock Pines, Diamond Springs, Cameron Park, El Dorado Hills, Shingle Springs and El Dorado. El Dorado Transit operations are funded via farebox revenues, California State Transit Development Act (TDA) and State Transit Assistance (STA) funds, as well as FTA grant funds.

The fare is \$1.50 for general passengers and \$0.75 for students, seniors and disabled passengers. Refer to Appendix E for current local fixed route schedules.

The existing fixed-route services provided by El Dorado Transit are summarized as the following:

#### **Local Fixed Routes**

##### **3.2.1 Route 20 - Placerville**

The Placerville route provides fixed-route services mainly along the U.S. Highway 50 corridor between Point View Drive, Placerville and the Missouri Flat Transfer Center on Missouri Flat Road. Service is provided Monday through Friday between 6:00 A.M. and 6:55 P.M. on one (1) hour headways. ~~The fare is \$1.50 for general passengers and \$0.75 for seniors and disabled. Refer to Appendix B for current schedules.~~

##### **3.2.2 Route 60 - Pollock Pines**

The Pollock Pines route provides fixed-route service along the U.S. Highway 50 corridor between Pollock Pines and the Missouri Flat Transfer Center. Service is provided Monday through Friday between ~~6:30~~7:00 A.M. and ~~6:25~~6:55 P.M. on one (1) hour

headways. ~~The fare is \$1.50 for general passengers and \$0.75 for seniors and disabled. Refer to Appendix B for current schedules.~~

### **3.2.3 Route 30 - Diamond Springs/El Dorado**

The Diamond Springs route provides fixed-route service for the communities of Diamond Springs and El Dorado Monday through Friday between 6:00 A.M. and 6:55 P.M. on one (1) hour headways. ~~The fare is \$1.50 for general passengers and \$0.75 for seniors and disabled. Refer to Appendix B for current schedules.~~

### **3.2.4 Route 40 - Cameron Park / Shingle Springs**

The Cameron Park route provides fixed-route service within the community of Cameron Park. The Cameron Park route operates Monday through Friday between 6:~~35~~30 A.M. and ~~6:55~~7:20 P.M. on one (1) hour headways. The Cameron Park route connects with the 50 Express at ~~Coach Lane and Rodeo Road and~~ the Cambridge Rd. Park and Ride for passengers wishing to travel east or west along the Highway 50 corridor. ~~The fare is \$1.50 for general passengers and \$0.75 for seniors and disabled. Refer to Appendix B for current schedules.~~

### **3.2.5 Route 50X - 50 Express**

The 50 Express provides local fixed-route service along the U.S. Highway 50 corridor between Placerville and the Sacramento County line, and commuter service between the Sacramento County Line and the Iron Point Light Rail Station in Folsom, Monday through Friday between 5:53 A.M. and 7:55 P.M. on one (1) hour headways. The 50 Express provides service to the El Dorado Campus of Folsom Lake College, Missouri Flat Transfer Center, Tribal Health, Red Hawk Casino, Cameron Park, El Dorado Hills Park and Ride, Kaiser and Intel and the Folsom campus of Folsom Lake College. ~~The fare is \$1.50 for general passenger and \$0.75 for seniors, disabled. Refer to Appendix B for current schedules.~~

### **3.2.6 Route 25 - Saturday Express**

The Saturday Express route provides express service along the U.S. Highway 50 corridor between Pollock Pines and the Missouri Flat Transfer Center providing limited access to stops in Placerville. The service operates between 9:00 A.M. and 4:55 P.M. on one (1) hour headways. ~~The fare is \$1.50 for general passengers and \$0.75 for seniors and disabled. Refer to Appendix B for current schedules.~~

### **3.2.7 Route 35 - Diamond Springs - Saturday**

The Diamond Springs – Saturday route provides fixed-route service for the communities of Diamond Springs and El Dorado. The service operates between 9:00 A.M. and 4:55

P.M on one (1) hour headways. ~~The fare is \$1.50 for general passengers and \$0.75 for seniors and disabled. Refer to Appendix B for current schedules.~~

### **Commuter Services**

#### **3.2.8 Sacramento Commuter Service**

The Sacramento Commuter provides service along the U.S. Highway 50 corridor between seven (7) park and ride locations and downtown Sacramento Monday through Friday 5:10 A.M. to 7:30 P.M. The Sacramento Commuter service makes connections with public bus and light rail service (Sacramento Regional Transit) in downtown Sacramento. The fare is \$5.00 for all-general passengers and \$4.00 for Sacramento State University and Los Rios Community College District (CRC) students with proper identification. No senior or disabled reduced fare is offered for this service. Refer to Appendix F for Commuter route brochure.

#### **3.2.9 Reverse Commuter Service**

Four (4) Sacramento Commuter routes (two in the morning and two in the afternoon) provide reverse service between downtown Sacramento and ~~six (6)~~ five (5) locations within El Dorado County Monday through Friday. These commuter routes make connections with the local fixed-route buses. The fare is \$5.00 for all-general passengers and \$4.00 for Sacramento State University and Los Rios Community College District (CRC) students with proper identification. No senior or disabled reduced fare is offered for this service. Refer to Appendix F for commuter route brochure.

### **Flex/Demand Response Route**

#### **~~3.2.10 Grizzly Flat Route~~**

~~The Grizzly Flat route provides pre-scheduled (5 reservations minimum) service between Grizzly Flat and the MFTS on Thursdays only. The fare is \$10.00 for general passengers and \$5.00 for seniors and disabled. Refer to Appendix C for route brochure.~~

### 3.3 Fixed-Route Operating Days, Hours and Fares

Service	Days of Service	Hours of Operation	Fare
<b>LOCAL FIXED ROUTE</b>			
Route 20 - Placerville	Monday – Friday	6:00 A.M. – 6:55 P.M.	\$1.50 – General \$0.75 Senior & Disabled
Route 60 - Pollock Pines / Camino	Monday –Friday	<del>6:30</del> <u>7:00</u> A.M – <del>6:25</del> <u>6:55</u> P.M	\$1.50 – General \$0.75 Senior & Disabled
Route 30 - Diamond Springs / El Dorado	Monday –Friday	6:00 A.M. – 6:55 P.M.	\$1.50 – General \$0.75 Senior & Disabled
Route 40 - Cameron Park / Shingle Springs	Monday – Friday	<del>6:35</del> <u>7:30</u> A.M. – <del>6:30</del> <u>7:20</u> P.M.	\$1.50 – General \$0.75 Senior & Disabled
Route 50X - 50 Express	Monday-Friday	5:53 AM – 7:55 PM	\$1.50 – General \$0.75 Senior & Disabled
Route 25 - Saturday Express	Saturdays Only	9:00 A.M. – 4:55P.M.	\$1.50 – General \$0.75 Senior & Disabled
Route 35 - Diamond Springs - Saturday	Saturdays Only	9:00 A.M. – 4:55 P.M	\$1.50 – General \$0.75 Senior & Disabled
<b><del>FLEX-ROUTE</del></b>			
<del>Grizzly Flat</del>	<del>Thursdays Only</del>	<del>8:00 A.M. – 5:00 P.M.</del>	<del>\$10.00 General \$5.00 Senior &amp; Disabled</del>
<b>COMMUTER</b>			
Sacramento Commuter	Monday – Friday	5:10 A.M. – 7:30 P.M.	\$5.00 <del>one-way -</del> <u>General / \$4.00</u> <u>- Sac State/CRC</u> <u>Students</u>

### 3.4 El Dorado Transit Observed Holidays

El Dorado Transit does not operate services on the following holidays:

- New Year's Day
- Martin Luther King, Jr. Day
- Presidents Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- The day after Thanksgiving
- Christmas Eve
- Christmas Day

~~A designated "Limited Service Day", which includes the Saturday Express, Diamond Springs Saturday and Sacramento Commuter routes 2, 6 and 11 are provided on the following holidays:~~

~~—————Christmas Eve~~

### 3.5 Adverse Weather Conditions

It is the goal of El Dorado Transit to provide safe, reliable, courteous, attractive and comfortable public transit service in all types of weather. However; there may be times when snow or icy road conditions will necessitate a decision based on safety concerns to temporarily reduce or cancel transit services until weather conditions improve. The decision to make any service reductions will be made by the Executive Director or designee after evaluating reports of road conditions in the transit service area.

### 3.6 Population Served

Per 2010 U.S Census data, the population of Placerville is 10,389 and the population of the Western Slope of El Dorado County is approximately 148,614. Refer to Appendix B for the demographics of population served.

## SECTION 4

### EL DORADO TRANSIT FIXED-ROUTE VEHICLE INVENTORY

#### 4.1 Vehicle Inventory

El Dorado Transit currently operates 40 buses and 10 vans.

BUS	YEAR/MAKE/MODEL	CAP. AMB/WC	LIFT/ <u>RAMP</u>
<del>0201</del>	<del>02-FORD-ELDORADO</del>	<del>20/2</del>	<del>YES</del>
<del>0202</del>	<del>02-FORD-ELDORADO</del>	<del>20/2</del>	<del>YES</del>
<del>0304</del>	<del>03-FORD-ELDORADO</del>	<del>20/2</del>	<del>YES</del>
<del>0305</del>	<del>03-FORD-GOSHEN</del>	<del>20/2</del>	<del>YES</del>
<del>0601</del>	<del>06-BLUEBIRD</del>	<del>45/2</del>	<del>YES</del>
0602	06-BLUEBIRD	45/2	YES
<del>0603</del>	<del>06-BLUEBIRD</del>	<del>45/2</del>	<del>YES</del>
<del>0604</del>	<del>06-BLUEBIRD</del>	<del>45/2</del>	<del>YES</del>
<del>0605</del>	<del>06-BLUEBIRD</del>	<del>45/2</del>	<del>YES</del>
0606	06-BLUEBIRD	37/2	YES
0607	06-BLUEBIRD	37/2	YES
0608	06-BLUEBIRD	37/2	YES
0609	06-BLUEBIRD	37/2	YES
0610	06-BLUEBIRD	37/2	YES
0703	07-CHEVY -KODIAK	26/2	YES
0704	07-CHEVY -KODIAK	26/2	YES
<del>0705</del>	<del>07-CHEVY -KODIAK</del>	<del>26/2</del>	<del>YES</del>
<del>0706</del>	<del>07-CHEVY -KODIAK</del>	<del>26/2</del>	<del>YES</del>
0707	07-CHEVY -KODIAK	26/2	YES
<del>0708</del>	<del>07-CHEVY -KODIAK</del>	<del>26/2</del>	<del>YES</del>
0901	08-CHEVY -KODIAK	26/2	YES
0902	08-CHEVY -KODIAK	26/2	YES
0903	08-CHEVY -KODIAK	26/2	YES
<del>0904</del>	<del>09-GMC GLAVAL</del>	<del>26/2</del>	<del>YES</del>
<del>0905</del>	<del>09-GMC GLAVAL</del>	<del>26/2</del>	<del>YES</del>
<del>0906</del>	<del>09-GMC GLAVAL</del>	<del>26/2</del>	<del>YES</del>
<del>0907</del>	<del>09-GMC GLAVAL</del>	<del>26/2</del>	<del>YES</del>
<del>0908</del>	<del>09-GMC GLAVAL</del>	<del>26/2</del>	<del>YES</del>
1201	11-INTERNATIONAL	26/2	YES
1001	10-MCI 4500	57/2	YES
1002	10-MCI 4500	57/2	YES
1003	10-MCI 4500	57/2	YES
1004	10-MCI 4500	57/2	YES
1005	10-MCI 4500	57/2	YES
1006	10-MCI 4500	57/2	YES
1007	10-MCI 4500	57/2	YES
1008	10-MCI 4500	57/2	YES
1009	10-MCI 4500	57/2	YES
1202	12-MCI 4500	57/2	YES
1401	14-MCI 4500	57/2	YES
<del>1601</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1602</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1603</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1604</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1605</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1606</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1607</del>	<del>16-FORD CUTAWAY</del>	<del>26/2</del>	<del>YES</del>
<del>1701</del>	<del>17-GILLIG</del>	<del>31/2</del>	<del>YES</del>
<del>1702</del>	<del>17-GILLIG</del>	<del>31/2</del>	<del>YES</del>

<u>1703</u>	<u>17-GILLIG</u>	<u>31/2</u>	<u>YES</u>
<u>1704</u>	<u>17-GILLIG</u>	<u>31/2</u>	<u>YES</u>
<u>1705</u>	<u>17-GILLIG</u>	<u>31/2</u>	<u>YES</u>
<u>1706</u>	<u>17-GILLIG</u>	<u>31/2</u>	<u>YES</u>
<u>1801</u>	<u>18-MCI 4500</u>	<u>57/2</u>	<u>YES</u>
<u>1802</u>	<u>18-MCI 4500</u>	<u>57/2</u>	<u>YES</u>
<u>1803</u>	<u>18-MCI 4500</u>	<u>57/2</u>	<u>YES</u>
<u>1804</u>	<u>18-MCI 4500</u>	<u>57/2</u>	<u>YES</u>
<u>1805</u>	<u>18-MCI 4500</u>	<u>57/2</u>	<u>YES</u>

## 4.2 Vehicle and Fixed-Route Accessibility

All El Dorado Transit fixed route, commuter and paratransit vehicles are 100% accessible.

## SECTION 5

### EL DORADO TRANSIT PARATRANSIT SERVICES

El Dorado Transit provides the following paratransit services:

#### 5.1 ADA Complementary Paratransit

Complementary Paratransit is a curb-to-curb transportation service operating during the same hours as the local fixed route services. The ADA Paratransit service operates within  $\frac{3}{4}$  of a mile of the Local Fixed Route services provided within the Placerville, Pollock Pines, Cameron Park and Diamond Springs service areas for ADA eligible passengers. Service hours are as follows:

- Placerville: 6:00 A.M. to 6:55 P.M. Monday through Friday
- Pollock Pines: ~~6:30~~7:00 A.M. to ~~6:30-6:55~~ P.M. Monday through Friday
- Cameron Park: 6:30 A.M. to ~~6:30-7:20~~ P.M. Monday through Friday
- Diamond Springs: 6:00 A.M. to 6:55 P.M. Monday through Friday
- 50 Express: 5:53 A.M. to 7:55 P.M. Monday through Friday
- Saturday Express: 9:00 A.M. to 4:55 P.M.
- Diamond Springs Saturday: 9:00 A.M. to 4:55 P.M.

ADA eligible passengers may schedule a complementary paratransit trip during regular business hours, 8:00 A.M. to 5:00 P.M. seven (7) days a week, a maximum of three days in advance and up to 5:00 P.M. the day prior to the trip request. The Complementary Paratransit fare is \$3.00 one-way.

#### 5.1.1 Dial-A-Ride

Dial-A-Ride is a seven (7) day a week, curb-to-curb, demand response service designed for seniors and disabled persons, ~~with limited access for the general public~~. The service is available Monday through Friday 7:30 A.M. and 5:00 P.M. and on Saturday and Sunday from 8:00 A.M. to 5:00 P.M.

The Dial-A-Ride service area ~~consists of twelve (12) geographical zones covering~~ covers the areas of El Dorado Hills, Cameron Park, Shingle Springs, Rescue, Coloma, ~~Garden Valley~~, El Dorado, Diamond Springs, Placerville, Camino and Pollock Pines. ~~Passengers are charged a base fare, plus an additional charge of \$0.50 for senior and disabled passengers and \$1.00 for general public passengers for every boundary zoned crossed.~~ Each one-way ride fare is based on the length of the trip. Up to four (4) miles is \$2.00 and each additional mile is \$0.50. Refer to Appendix G for Dial-a-Ride brochure.

Dial-A-Ride is a first-come-first-serve, shared-ride public transportation service. Reservations can be made up to three (3) days in advance between 9:00 A.M. and 3:00 P.M. Monday through Friday. Rides are confirmed at the time of the reservation request.

### **5.1.2 Sac-Med Non-Emergency Medical Transportation**

The Sac-Med Non-Emergency Medical Transportation (SAC-MED) is a shared ride, non-emergency transportation service for seniors, and disabled ~~and general public~~ passengers to medical appointments outside El Dorado County.

The service operates two (2) days per week (Tuesdays and Thursdays), between the hours of 8:00 A.M. and 6:10 P.M. Passengers are encouraged to make medical appointments between the hours of 10:00 A.M. and 2:00 P.M. Passengers call between the hours of 9:00 A.M. and 3:00 P.M. to make reservations. Reservations can be no later than four (4) business days in advance and can be scheduled as much as fourteen (14) days in advance. Passengers may make multiple destination requests in Sacramento for a \$10.00 fare per boarding. Refer to Appendix H for brochure.

## **5.2 Summary of Paratransit Services**

El Dorado Transit meets all requirements for complementary paratransit under the guidelines of the ADA. El Dorado Transit does not contract any paratransit services.

## SECTION 6

### **ADA ELIGIBILITY INFORMATION**

#### **6.1 Principles for ADA Eligibility**

All elements of the eligibility program were developed with the participation of the disabled community.

1. El Dorado Transit is responsible for determining ADA eligibility.
2. The criteria and certification process used for determining ADA eligibility, a policy for visitors and an appeals process shall be applied.
3. To determine eligibility, the applicant will fill out the application form. Functional or medical verification of an applicant's disability may be required.
4. Some persons will be ADA eligible for some trips and not for others. The system must be able to ascertain trip-by-trip eligibility.
5. In order to maximize use of fixed-route services by disabled persons, travel training could be a component of El Dorado Transit's eligibility program.
6. El Dorado Transit will provide ADA eligible trips per ADA guidelines as allowed, such as off-route deviations or complementary paratransit service.
7. Current users of ADA eligibility will not be automatically assumed ADA eligible.
8. The appeals process will consist of a tiered approach, including agency, committee and/or peer review.
9. El Dorado Transit is required only to service ADA eligible persons on ADA eligible trips.
10. The eligibility criteria are subject to change based upon possible revisions to the Department of Transportation's Final Rule and upon evaluation of actual service delivery.
11. There will be an identification card issued.

#### **6.2 Overview of the ADA Applications Process**

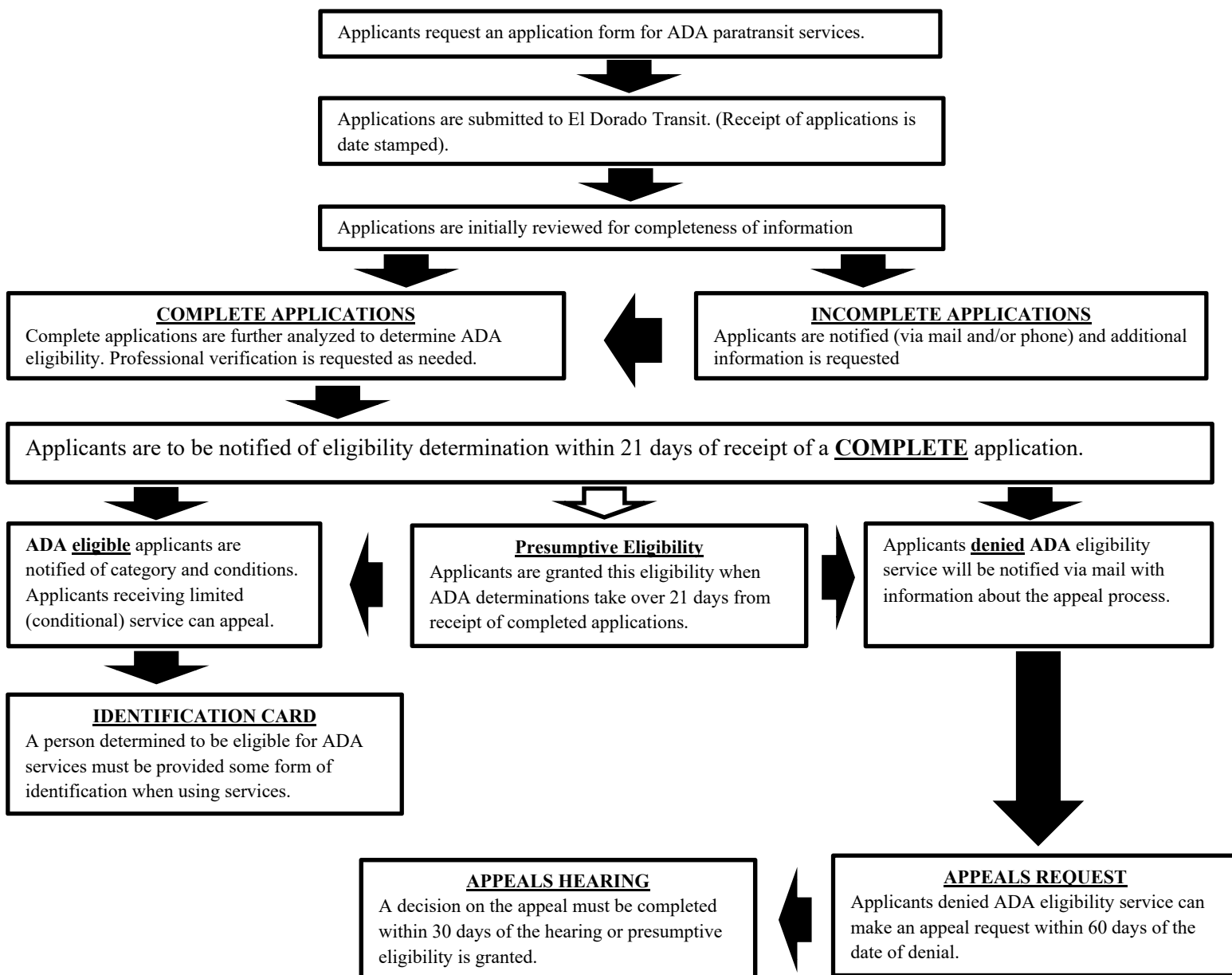
The application process adopted by El Dorado Transit is outlined on the chart in figure 1. The eligibility process used is that of self-assessment with professional verification as needed.

The application process for ADA eligibility begins when an individual requests a form from El Dorado Transit.

The work of the ADA certifying staff\* begins when the application is received and initially reviewed for completeness of information. This process continues with a review and analysis of all response to question on the application.

\*Operations Manager or Designee

**Figure 1 – Steps in the ADA Eligibility Application Process**



### 6.3 Determining ADA Eligibility

Once an applicant is determined to have a qualifying disability that prevents his or her use of fixed-route services, the ADA certifying staff must make additional decisions related to eligibility. The certifying staff must determine the ADA category, the condition and duration of an applicant's eligibility.

Every applicant found eligible for ADA is classified under one (1) of three (3) categories. The categories determine why the individual cannot use the fixed-route system. When making eligibility determinations, certification analysts have to consider and answer the following three questions about each ADA eligible applicant:

- **Eligibility Categories**  
Under which of the three (3) ADA categories is the applicant eligible?
- **Conditions of Service**  
What is the range of ADA services the applicant is eligible to receive; limited (conditional) or full (unconditional) services?
- **Duration**  
How long is the applicant eligible to receive ADA services; permanently or temporarily?

### 6.4 Three (3) ADA Eligibility Categories

Every applicant found **eligible** for ADA is classified under one of three (3) ADA categories. The categories describe the reasons an individual is prevented from using the fixed-route system.

#### **Category 1**

An individual who because of a physical or cognitive disability is prevented from:

- Boarding an accessible fixed-route vehicle.
- Riding on the accessible fixed-route vehicle.
- Disembarking from the accessible vehicle.

#### **Category 2**

An individual who because of a physical or cognitive disability is prevented from:

- Boarding, riding and disembarking because vehicles on the route are not accessible.

#### **Category 3**

To be a basis for eligibility, the condition must **prevent** the individual from:

- Traveling to a boarding location.
- Traveling to and from a disembarking location.

## 6.5 Identification Card and Notification Letter

A person determined to be eligible for ADA services must be provided some form of documentation that can be used as identification when using the services, as well as when the person travels to another transit system service area. A simple identification card stating eligibility is used by El Dorado Transit. In addition, a notification letter is provided that includes:

- The name of the eligible individual
- The name of the transit agency issuing the documentation
- The telephone number of the transit agency's paratransit coordinator
- An expiration date of the eligibility (if applicable)
- Any limitations or conditions placed on the individual's eligibility

Refer to Appendix D for a sample notification letter.

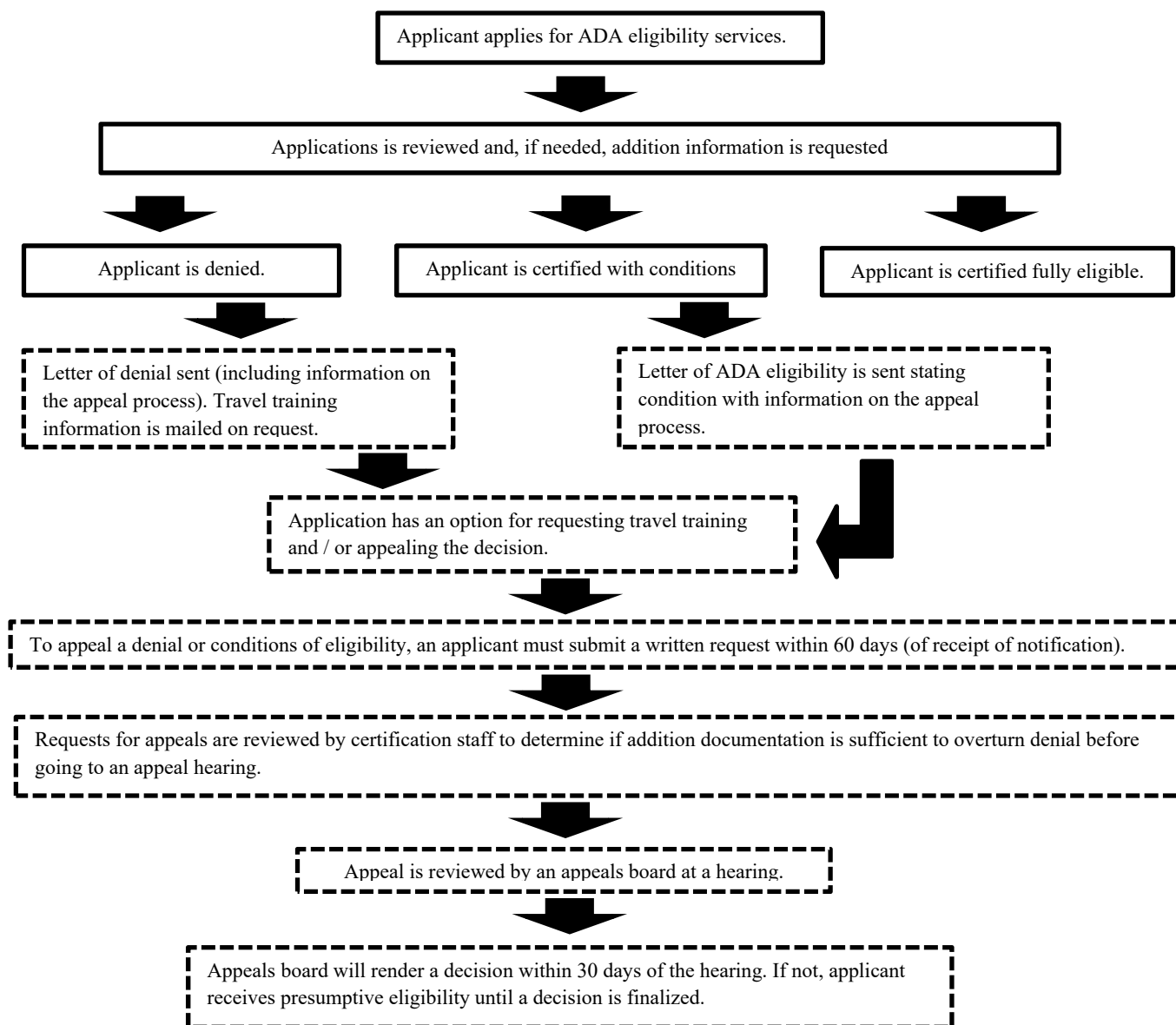
## 6.6 Denials and Appeals

There are options available to an applicant once ADA eligibility has been denied or a conditional eligibility determination is made. Earlier non-ADA eligibility was often based on the presence of a disability, a letter from a medical practitioner or the presentation of a birth certificate verifying that a certain age had been reached. Often, these eligibility criteria did not establish a link between the reported disability and the individual's ability to use fixed-route. The ADA eligibility process with its limited eligibility criteria must deny services to individuals not meeting the criteria.

## 6.7 Appealing ADA Eligibility Determinations

An individual receiving a notification of denial of ADA eligibility service has the right under the ADA legislation to appeal the decision. The applicant may appeal the entire eligibility decision or only the condition under which he or she has been certified. An appeal process may also be used by consumers who have received a suspension of service. Figure 2 reviews the application process and appeals procedures.

**Figure 2 - ADA Eligibility Appeals Process**



## **6.8 Travel Training for Denied ADA Eligibility**

Transit operators throughout the region offer travel training or instruction in the use of the fixed-route system to persons requesting this service. Although there are variations in the travel training methods, the overall goal is to assist and instruct persons on how to utilize the fixed-route system.

The idea of “travel training” may be intimidating to some people. ADA eligibility analysts know from screening applicants that many people applying for ADA eligibility are unfamiliar with fixed-route services or the accessibility of a local system.

There are applicants who have never taken public transportation during their lifetimes. Many applicants are unfamiliar with the term “travel training.” The application approaches this issue by asking applicants about any instruction training they have had on using public transit. The application does not use the term “travel training.”

Persons denied ADA eligibility service or categorized as conditionally eligible are all candidates for training. Travel training focuses on the skills and knowledge a person needs to use the fixed-route system in the city and / or region in which the applicant resides.

### **What might a transit operator or passenger expect from its travel trainer?**

- First-hand knowledge about the local fixed-routes system.
- Familiarity with ADA eligibility criteria and knowledge of range of services.
- The techniques and skills for correctly handling wheelchairs and other mobility devices.
- Knowledge and effective strategies for travel training persons with disabilities and / or older adults, including information about the disabilities of those being trained.
- Sensitivities to persons with disabilities.
- An understanding of the ADA and how travel training corresponds to the overall goals of this civil rights law.
- Knowledge and skills to handle emergency situations.
- An organized approach to “trips” conducted during training.

Experienced travel trainers often emphasize the importance of understanding both the **physical and psychological barriers** that prevent individuals with disabilities from accessing fixed-route transportation.

## **6.9 ADA Paratransit Services for Visitors**

An individual with disabilities who can present documentation that he/she is ADA paratransit eligible from the jurisdiction in which he/she resides, and who does not reside in the jurisdiction of El Dorado Transit, shall be treated as eligible for ADA paratransit services.

Individuals with disabilities without the appropriate documentation will be required to provide El Dorado Transit with a place of residence and, if the individual’s disability is not apparent, of his or her disability.

See Appendix C for the El Dorado Transit ADA Eligibility Application.

## Section 7

### Americans with Disabilities Act (ADA) Reasonable Modification

#### 7.1 Background of Reasonable Modification Regulations

On March 13, 2015 as part of the Federal Register Vol. 80, No. 49 (80FR13253), the Federal Department of Transportation issued a Final Rule effecting 49 CFR Parts 27 and 37: Transportation for Individuals With Disabilities; Reasonable Modification of Policies and Practices. This final rule stemmed from a prior Notice of Proposed Rule Making (NPRM) issued February 27, 2006 (71 FR 9761).

The purpose behind this final rule is,

*“...specifically to provide that transportation entities are required to make reasonable modifications/accommodations to policies, practices, and procedures to avoid discrimination and ensure that their programs are accessible to individuals with disabilities.”*

#### 7.2 Requirements

1. Federal funding recipients must ***make reasonable accommodations*** in policies, practices, or procedures when necessary to avoid discrimination on the basis of disability unless recipients can demonstrate that making the accommodations would fundamentally alter the nature of the service, program, or activity or result in an undue financial and administrative burden.
  - a. This requirement applies to both fixed-route and paratransit services.
2. When considering changes to facilities or transportation services, entities must consider the most integrated setting appropriate for individuals with disabilities.
  - a. However, entities can refuse to provide service to an individual that engages in violent, seriously disruptive, or illegal conduct, or represents a direct threat to the health or safety of others.
  - b. Entities cannot refuse to provide service to an individual with disabilities solely because the individual’s disability results in appearance or involuntary behavior that may offend, annoy, or inconvenience employees of the entity or other persons.
3. Transportation agencies must provide "Origin-to-destination service" for paratransit ***Origin-to-destination service*** means providing service from a passenger’s origin to the passenger’s destination. Under this new definition, ***a provider may provide ADA complementary paratransit in a curb-to-curb or door-to-door mode***; however,

- a. For **curb-to-curb** service: a provider must provide assistance to those passengers who need assistance beyond the curb in order to use the service unless such assistance would result in a fundamental alteration of the service, or present a direct threat to the driver, other riders/individuals, or the paratransit vehicle.

### **7.3 Agency Procedures for Accommodating Reasonable Modification**

All requests for reasonable modification (fixed route, paratransit or facilities) will be processed in the following manner.

1. Requests may be submitted via the website at [www.eldoradotransit.com](http://www.eldoradotransit.com), by email, written mail to 6565 Commerce Way, Diamond Springs CA 95619 or by phone at (530) 642-5383. All requests will be logged into a Reasonable Modification/Accommodation spreadsheet noting the requestors name, date, contact information and specific modification request being made.
2. Information regarding requesting reasonable modifications will be available on the El Dorado Transit website ([www.eldoradotransit.com](http://www.eldoradotransit.com)) as well as within the various printed materials normally provided by the agency (i.e. riders guides, notices).
3. Individuals requesting modifications will be asked to supply sufficient detail within the request so that agency staff may effectively evaluate the request. Individuals are not required to use the term “reasonable modification” when requesting modifications or accommodations.
4. Whenever feasible, requests for modifications shall be made in advance, before the requested modification is expected to be provided in service. El Dorado Transit acknowledges that, due to the unpredictable nature of transportation, some requests for reasonable modification may be made while in transit. As such, operating personnel shall make a determination of whether the modification should be provided at that time.
5. All requests for modifications (reasonable or otherwise) will be assigned to the agency Point of Contact (POC) for review and evaluation. Prior to determination, the POC will consult with agency operations staff regarding requests for reasonable modification.
6. Note that some requests for reasonable accommodations may be submitted during the paratransit eligibility process or through other customer service inquiries, and as such, operating personnel are trained and are empowered to determine whether the request should be granted at the time of the request or whether the request needs to be escalated to operations/agency management before making a determination to grant or deny the request.
7. Training regarding these procedures will be provided to agency staff who interact with the public; specifically, office assistants, dispatchers, schedulers and supervisors.
8. All reasonable modification requests will be acknowledged within 3 business days of receipt. The resolution and response to the person who submitted a request will be

made timely, within 15 business days, and the response must explain the reasons for the resolution. The response must be documented in the Reasonable Modification/Accommodation log. Any requests requiring more than 15 business days to resolve must be reviewed at Executive Director level and documented as to why the resolution requires additional time for full resolution.

#### **7.4 Complaint Response Procedures**

1. Complaints may be submitted via the website at [www.eldoradotransit.com](http://www.eldoradotransit.com), by email, written mail to 6565 Commerce Way, Diamond Springs CA 95619 or by phone at (530) 642-5383. All complaints will be logged into a Reasonable Modification/Accommodation spreadsheet noting the complainant name, date, contact information and specific complaint being made as well as the original request for modification associated with the complaint.
2. All complaints will be reviewed by the Operations Manager and the Planning and Marketing Manager.
3. All complaints will be acknowledged within 3 business days of receipt. The resolution and response will be made timely, within 15 business days, and the response must explain the reasons for the determination. The response must be documented in the Reasonable Modification/Accommodation log, referencing the original request for modification. Any complaint responses requiring more than 15 business days for resolution must be reviewed by the Executive Director and documented as to why the resolution requires additional time for full resolution.

#### **7.5 Reasonable Modification Request Point of Contact**

1. The El Dorado Transit Reasonable Modification Request Point of Contact shall be assigned to the position of Planning and Marketing Manager.

Name: Brian James

Phone: (530) 642-5383 x 201

Email: [bjames@eldoradotransit.com](mailto:bjames@eldoradotransit.com)

2. Requests may be reviewed by the following agency staff, Operations Manager, Transit Supervisor, Scheduler and Executive Director.

#### **7.6 Denying Request for Modification**

1. Requests for modification of El Dorado Transit's policies and practices may be denied only on one or more of the following grounds:
  - a. Granting the request would fundamentally alter the nature of El Dorado Transit's services, programs, or activities;
  - b. Granting the request would create a direct threat to the health or safety of others (including drivers and other passengers, but not including the requesting party);

- c. Without the requested modification, the individual with a disability is able to fully use El Dorado Transit’s services, programs, or activities for their intended purpose; or
  - d. In the case of recipients of federal financial assistance, granting the request would cause an undue financial and administrative burden.
2. If El Dorado Transit denies a request for a reasonable modification, El Dorado Transit shall take, to the maximum extent possible, any other actions (that would not result in a direct threat or fundamental alteration) to ensure that the individual with a disability receives the services or benefit provided by El Dorado Transit.

### **Examples**

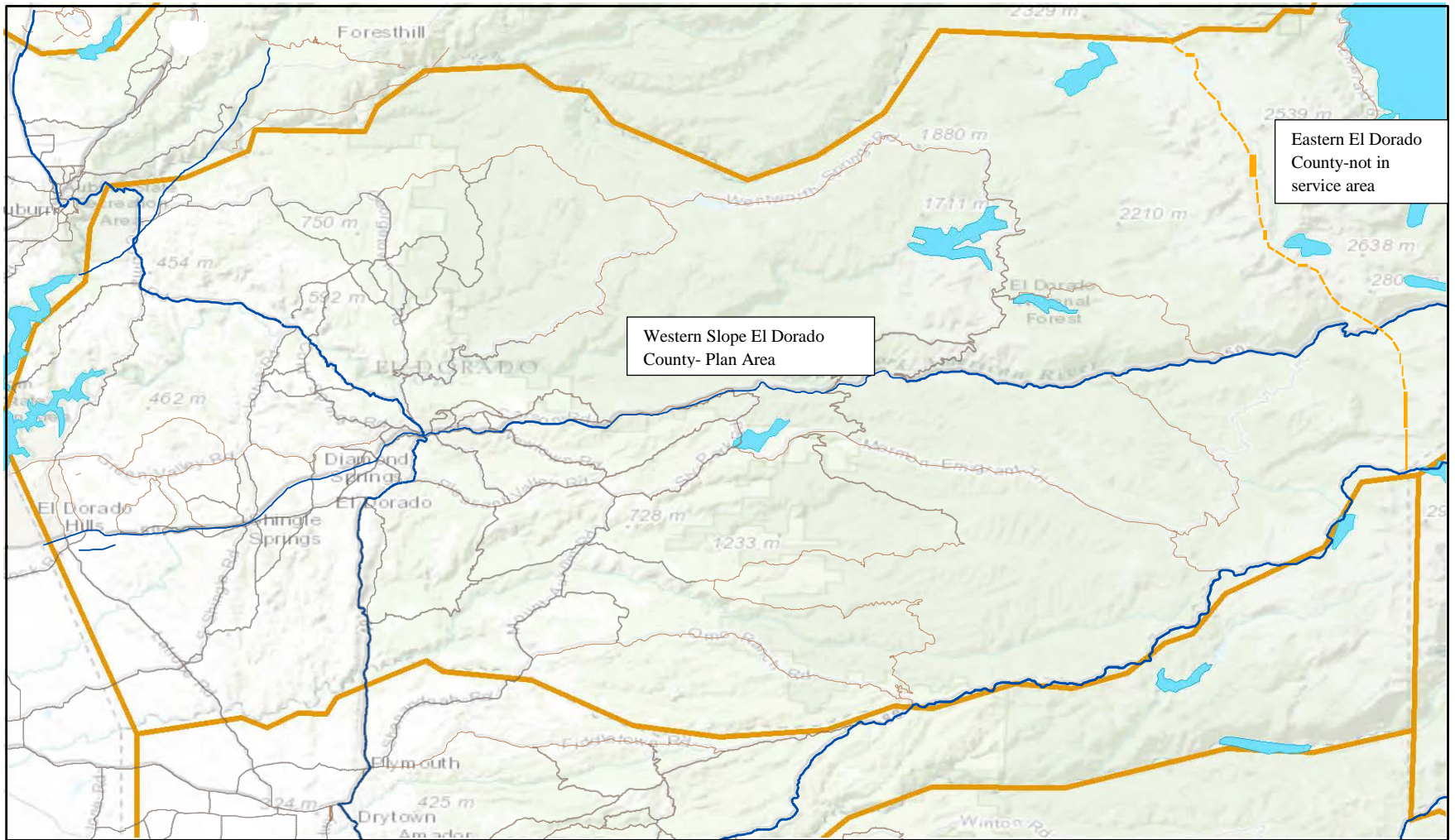
The DOT has provided a helpful summary of examples of reasonable modification requests and which requests may/may not be denied because they would result in a fundamental alteration of service or direct threat. For more details regarding examples summarized below, please refer to Part 37 (80 FR 13253).

<b>AM I REQUIRED TO GRANT THIS REQUEST?</b>	
<b>YES, UNLESS</b> <i>Granting the request (a) poses a direct threat (including resulting in a vehicle being left unattended or out of visual observation for a lengthy period of time), or (b) is a fundamental alteration of service</i>	<b>NO, YOU HAVE THE OPTION TO DENY</b>
<b><i>Getting On and Off the Vehicle &amp; to the Door: Paratransit</i></b>	
Request to be picked up at the front door of their home.	
Request for the driver to open an exterior entry door to a building to provide boarding and/or alighting assistance.	Request for “door-through-door” service (i.e., assisting the passenger past the door to the building).
Request for a driver to help navigate an incline (e.g., a driveway or sidewalk) with the passenger’s wheeled mobility device.	
Assistance in traversing a difficult sidewalk (e.g., one where tree roots have made the sidewalk impassible for a wheelchair).	
Assistance around obstacles (e.g., construction areas) between the vehicle and the door of a passenger’s origin or destination.	
Request to be assisted between an origin/destination and vehicle during extreme weather conditions.	

A passenger's request for assistance means that the driver will need to leave passengers aboard a vehicle unattended (other than for an extended period of time or resulting in loss of the driver's visual contact with the vehicle).	
<b><i>Getting On and Off the Vehicle &amp; to the Door: Paratransit &amp; Fixed Route</i></b>	
Wheelchair user requests to board a vehicle separately from his or her device when the occupied weight of the device exceeds the design load of the vehicle lift.	
	Request for a driver to assist with luggage or packages may be denied in those instances where it is not the normal policy or practice of the transportation agency to assist with luggage or packages.
	Except in emergency situations, a passenger's request for a driver to lift the passenger out of his or her mobility device should generally be denied.
<b><i>Positioning the Vehicle: Fixed Route</i></b>	
Position the vehicle to avoid obstructions to the passenger's ability to enter or leave the vehicle at a designated stop location, such as parked cars, snow banks, and construction.	Establish flag stop or route-deviation policies to avoid obstructions.
<b><i>Positioning the Vehicle: Paratransit</i></b>	
Pick up and drop off at the entrance requested by the passenger, rather than at a location that has been predetermined by the transportation agency.	
Pick up on private property with a security barrier. Yes, and operator should work with passenger to get permission of the property owner to access the private property.	Violate the law or lawful access restrictions to meet the passenger's requests to pick them up on private property with a security barrier.
Request that a paratransit vehicle navigate to a pick-up point to which it is difficult to maneuver a vehicle, but not impossible or impracticable to access (e.g., it is unsafe for the vehicle and its occupants to get to the pick-up point without getting stuck or running off the road).	Request exposes the vehicle and its occupants to hazards, such as running off the road, getting stuck, striking overhead objects, or reversing the vehicle down a narrow alley.
<b><i>Fares: Paratransit and Fixed Route</i></b>	

Handle fare media when the passenger with a disability cannot pay the fare by the generally established means (e.g., in a situation where a bus passenger cannot reach or insert a fare into the farebox).	Reach into pockets or backpacks in order to extract the fare media.
	Pay the fare for the passenger when the passenger cannot or refuses to pay the fare.
<b><i>Food, Medicine &amp; Special Requests: Paratransit and Fixed Route</i></b>	
A passenger with diabetes or another medical condition requests to eat or drink aboard a vehicle or in a transit facility in order to avoid adverse health consequences.	
Allow individuals to take medicine including administering insulin injections and conducting finger stick blood glucose testing.	Provide medical assistance.
	Request for service outside the service area or operating hours.
Request for Personal Care Attendant to travel with a passenger.	Request that a transportation agency provide a Personal Care Attendant.
	Care for a service animal.
	Request for a specific driver.
Provide otherwise-allowed assistance for a return trip regardless of whether the passenger needed it on the initial trip (e.g., reasonable modifications for a dialysis patient who just received treatment).	
Passenger requests a telephone call 5 minutes (or another reasonable interval) in advance or at time of vehicle arrival.	
	Request for special equipment (e.g., the installation of specific hand rails or a front seat in a vehicle for the passenger to avoid nausea or back pain) can be denied so long as the requested equipment is not required by the ADA or DOT rules
	Request for a dedicated vehicle (e.g., to avoid residual chemical odors) or a specific type or appearance of vehicle (e.g., a sedan rather than a van, in order to provide more comfortable service).
	Request for an exclusive paratransit trip.
	Request for a driver to make an intermediate stop that would disrupt schedules and inconvenience other passengers.

# El Dorado Transit Service Area



# APPENDIX B

<b>El Dorado County 2010 Demographic Characteristics by Census Tract</b>													
Census Tract	Description	Total Population	Youth (5-15 Yrs)		Senior (65 & Over)		Mobility Limited <sup>1,2</sup>		Low Income		Zero Vehicle		
			#	% of Census Tract	#	% of Census Tract	#	% of Census Tract	#	% of Census Tract	Total Households	#	% of Census Tract
306.01	Pilot Hill / Cool	5,113	752	14.7%	690	13.5%	97	1.9%	238	4.7%	2,000	10	0.5%
306.02	Greenwood / Garden Valley	6,492	935	14.4%	1,013	15.6%	130	2.0%	432	6.7%	2,500	14	0.6%
306.03	North Central County	2,971	392	13.2%	514	17.3%	51	1.7%	177	6.0%	1,302	49	3.8%
307.01	Lakeridge Oaks	6,629	1,306	19.7%	696	10.5%	13	0.2%	199	3.0%	2,208	50	2.3%
307.04	South El Dorado Hills/ Latrobe	5,674	885	15.6%	749	13.2%	57	1.0%	220	3.9%	2,197	43	2.0%
307.06	West El Dorado Hills	6,118	1,095	17.9%	716	11.7%	98	1.6%	56	0.9%	2,250	0	0.0%
307.09	Green Springs Ranch	5,039	1,129	22.4%	343	6.8%	40	0.8%	28	0.6%	1,566	25	1.6%
307.10	Northeast El Dorado Hills	4,831	966	20.0%	440	9.1%	39	0.8%	136	2.8%	1,676	8	0.5%
308.01	Deer Valley / Rescue	3,989	674	16.9%	586	14.7%	176	4.4%	79	2.0%	1,396	25	1.8%
308.03	East Cameron Park	7,089	1,333	18.8%	1,120	15.8%	206	2.9%	383	5.4%	2,614	57	2.2%
308.04	Shingle Springs / Frenchtown	6,201	713	11.5%	1,005	16.2%	143	2.3%	583	9.4%	2,252	52	2.3%
308.07	Southwest Cameron Park	4,097	406	9.9%	459	11.2%	107	2.6%	176	4.3%	1,573	42	2.7%
308.08	Northwest Cameron Park	7,248	1,435	19.8%	674	9.3%	188	2.6%	297	4.1%	2,513	27	1.1%
308.09	South Central Cameron Park	2,430	321	13.2%	372	15.3%	22	0.9%	221	9.1%	987	17	1.7%
308.10	North Central Cameron Park	3,001	384	12.8%	537	17.9%	27	0.9%	214	7.1%	1,406	83	5.9%
309.01	Coloma / Lotus Area	2,927	416	14.2%	386	13.2%	9	0.3%	83	2.8%	1,082	17	1.6%
309.02	N.Greenstone / Missouri Flat Area	4,974	567	11.4%	836	16.8%	104	2.1%	80	1.6%	1,853	41	2.2%
310	Northwest Placerville	5,629	507	9.0%	816	14.5%	253	4.5%	711	12.6%	2,233	142	6.4%
311	North Placerville	5,673	703	12.4%	964	17.0%	23	0.4%	954	16.8%	2,302	157	6.8%
312	South Placerville	5,207	708	13.6%	901	17.3%	187	3.6%	570	10.9%	1,794	115	6.4%
313.01	Smith Flat / Camino	3,221	306	9.5%	844	26.2%	71	2.2%	385	12.0%	1,304	12	0.9%
313.02	N. Pollock Pines / Cedar Grove	5,046	666	13.2%	817	16.2%	146	2.9%	618	12.2%	2,035	53	2.6%
314.02	Somerset / Mt. Aukum	5,098	867	17.0%	627	12.3%	189	3.7%	225	4.4%	2,155	82	3.8%
314.04	Newton / Old Fort Jim	2,453	334	13.6%	348	14.2%	71	2.9%	60	2.4%	886	0	0.0%
314.05	Rancho del Sol / Gold Ridge	2,378	262	11.0%	361	15.2%	45	1.9%	146	6.1%	990	20	2.0%
314.06	Fresh Pond / Pleasant Valley	5,698	627	11.0%	883	15.5%	131	2.3%	539	9.5%	2,066	39	1.9%
315.02	South Missoni Flat Area	6,149	984	16.0%	1,156	18.8%	184	3.0%	739	12.0%	2,474	213	8.6%
315.03	Kingsville / Nashville	2,679	271	10.1%	798	29.8%	83	3.1%	171	6.4%	1,171	36	3.1%
315.04	Deer Park Area	5,211	813	15.6%	1,011	19.4%	130	2.5%	187	3.6%	2,156	76	3.5%
317	Northwest El Dorado Hills	2,655	738	27.8%	244	9.2%	42	1.6%	82	3.1%	892	18	2.0%
318	Southeast El Dorado Hills	6,637	1,374	20.7%	405	6.1%	53	0.8%	300	4.5%	2,071	13	0.6%
319	Southeast County	57	0	0.0%	4	7.0%	0	0.0%	0	0.0%	34	0	0.0%
<b>Total Western El Dorado County</b>		148,614	22,866	15.4%	21,316	14.3%	3,115	2.1%	9,289	6.3%	55,938	1,536	2.7%
<b>Total El Dorado County in Tahoe Basin</b>		30,439	3,686	12.1%	3,200	10.5%	--	--	4,714	15.5%	12,456	732	5.9%
<b>Total Study Area</b>		179,053	26,552	14.8%	24,516	13.7%	--	--	14,003	7.8%	68,394	2,268	3.3%
<p>Note 1: The number of Mobility Limited Persons is estimated based on data from the 2000 census, which are the most recent data available. Note 2: The Mobility Limited Population statistics are not provided for the census tracts in the Lake Tahoe Basin.</p> <p>Source: US Census 2006 - 2010 American Community Survey  Information developed as part of 2013/14 Western El Dorado County Short- and Long-Range Transit Plan, Technical Memorandum 1  LSC Transportation Consulting Inc.</p>													



## ADA Paratransit Eligibility Application

El Dorado Transit provides two types of paratransit service, ADA Paratransit and Dial-a-Ride. The following explains the two services and the required applications:

**ADA Complementary Paratransit** provides curb-to-curb transportation service in accordance with the Americans with Disabilities Act of 1990 (ADA). This service is provided to individuals who, because of a physical or mental disability, are unable to use regular, fixed route bus service in El Dorado County. This application provides you an opportunity to describe how your disability prevents you from riding the fixed route bus system, in order for El Dorado Transit to determine eligibility for ADA Complementary Paratransit services. Age or inability to drive are factors which are not taken into consideration in making an eligibility determination.

**Dial-a-Ride** service available to seniors age 60+, people with disabilities that do not necessarily prevent them from utilizing the fixed route bus system and the general public. Seniors and those with disabilities will be given priority when scheduling trips on Dial-a-Ride. If you are interested in applying for Dial-a-Ride without ADA certification, a one page Dial-a-Ride application can be obtained from the El Dorado Transit office or on our website at [www.eldoradotransit.com](http://www.eldoradotransit.com).

If you are interested in receiving free travel training to learn how to use our regular fixed route buses, please call 530-642-5383 for information.

Each application will be reviewed for eligibility. The more complete and accurate your application information, the better El Dorado Transit staff will understand your abilities and travel challenges. ***In order to be eligible for ADA Paratransit service you must submit the complete ADA Paratransit eligibility application including the Healthcare/Social Service verification portion.*** After we receive both completed parts, you may be required to participate in an interview with El Dorado Transit staff.

**ATTN: HEALTHCARE/SOCIAL SERVICE PROFESSIONALS – PLEASE SEE PAGE 7 TO COMPLETE YOUR PORTION OF THIS APPLICATION.**

In accordance with ADA regulations, a determination of eligibility will be made within 21 calendar days after receipt of your complete application.

## APPENDIX C

*This page intentionally left blank.*

# APPENDIX C

## Section 1 – Applicant Information

### Personal/Contact Information

New Applicant <input type="checkbox"/>	Renewal <input type="checkbox"/>	Last Name										First Name										MI <input type="text"/>					
Street Address:																						Apt/Bldg #					
City:																						State:		Zip Code:			
Home Phone:										Work or Cell Phone:										Date of Birth							
<input type="text"/>										<input type="text"/>										<input type="text"/>							
Email Address:																						Gender:					
<input type="text"/>																						<input type="checkbox"/> Male <input type="checkbox"/> Female					
<b>Do you need a Personal Care Attendant?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> For Certain Trips Checking Yes on Personal Care Attendant means you need someone to travel with you in order to successfully complete a trip. A PCA is not provided to you; it is your responsibility to bring one and they travel free of charge.																											

<b>Did you require assistance with this paratransit application process or will you need assistance with future correspondence/recertification?</b>																		Yes <input type="checkbox"/>	No <input type="checkbox"/>				
If yes, to whom should important correspondence be mailed?																							
Last Name										First Name										Contact Phone:			
<input type="text"/>										<input type="text"/>										<input type="text"/>			
Secondary Contact Mailing Address:																		Relationship to Applicant:					
<input type="text"/>																		<input type="text"/>					

<b>Please provide the name and telephone number of someone we can call in case of an emergency:</b>																							
Last Name										First Name										Contact Phone:			
<input type="text"/>										<input type="text"/>										<input type="text"/>			

Office Use Only (Do Not Write in this Box)	
ID # _____	Expiration Date: _____
Date Received: _____	Date Issued: _____
Certifier: _____	Eligibility Category: _____
Comments:	

## APPENDIX C

### Disability/Health– Related Information

Please answer the following questions in detail. Your answers will help us in determining your eligibility.

1. What is your medical condition(s)/disability and *how does it specifically prevent you from using the El Dorado Transit fixed route buses?*

---

---

---

---

2. Date of onset/when your disability first began: \_\_\_\_\_

3. Please read the following statements and check the one that best describes your disability:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> I have a temporary disability and will only need paratransit service until I recover. | <input type="checkbox"/> I have difficulty remembering all of the things I have to do to use the fixed route bus. | <input type="checkbox"/> I am able to ride the fixed route bus independently. |
| <input type="checkbox"/> I have a visual disability which prevents me from using the fixed route bus.          | <input type="checkbox"/> I have a disability that causes me to have Good Days/Bad Days.                           | <input type="checkbox"/> I can never use the fixed route bus by myself.       |
| <input type="checkbox"/> I can use the fixed route bus for some trips but not others.                          | <input type="checkbox"/> I believe I can learn to ride the fixed route bus if someone taught me.                  |   |

4. Please indicate if you use any of the following mobility aids/equipment:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> I do not require any assistive devices | <input type="checkbox"/> Service Animal  | <input type="checkbox"/> Communication Board    |
| <input type="checkbox"/> Manual Wheelchair                      | <input type="checkbox"/> White Cane      | <input type="checkbox"/> Picture/Alphabet Board |
| <input type="checkbox"/> Power/Electric Wheelchair              | <input type="checkbox"/> Cane            | <input type="checkbox"/> Prosthesis             |
| <input type="checkbox"/> Sport Wheelchair                       | <input type="checkbox"/> Walker          | <input type="checkbox"/> Leg Braces             |
| <input type="checkbox"/> Scooter                                | <input type="checkbox"/> Crutches        | <input type="checkbox"/> Other (describe)       |
| <input type="checkbox"/> Segway                                 | <input type="checkbox"/> Portable Oxygen | _____   |

- ☐ I understand that if my mobility device is longer than 48" or wider than 30", or if the combined weight of the applicant and the device is more than 600 pounds, I will not be able to ride El Dorado Transit vehicles/equipment.

## APPENDIX C

### Ability to Use Fixed Route El Dorado Transit Buses

*All regular fixed route buses have ramps or wheelchair lifts, handrails and will kneel (steps that lower to curb level) for ease in boarding.*

**5. Do you use the fixed route bus INDEPENDENTLY?**

☐ Yes/Sometimes ☐ No

**6. When is the last time you independently used the fixed route bus?**

☐ In the past month ☐ In the past five years ☐ Never  
☐ In the past year ☐ In the past ten years

**7. Are there certain days/times you can use the fixed route bus but not others?**

☐ Yes ☐ No ☐ Sometimes ☐ Don't know

If you have chosen Yes/Sometimes, please explain:

---

**8. Have you ever successfully completed transit related travel training?**

☐ Yes ☐ No

If you have chosen Yes, please elaborate with time frames & dates:

---

**9. Are you interested in receiving free travel training to learn to use the local bus(this will not impact your paratransit eligibility determination)?** ☐ Yes ☐ No

**10. How would you describe the terrain where you live (e.g. flat, hilly, dirt roads, lack of sidewalks, etc.)?**

---

---

**11. How far from your home is the nearest public bus stop?**

☐ Less than 1 block ☐ 1-2 blocks ☐ 3-4 Blocks  
☐ 5 or more blocks ☐ I don't know

**12. Do you have hearing problems that would prevent you from using a fixed route bus?**

☐ Yes ☐ No

If you have chosen Yes, please explain:

---

**13. Do you have a breathing problem that would prevent you from using a fixed route bus?**

☐ Yes ☐ No

If you have chosen Yes, please explain:

---

## APPENDIX C

**14. Do you have a memory problem that would prevent you from using a fixed route bus?**

☐ Yes ☐ No

If you have chosen Yes, please explain:

---

**15. Do you have a balance problem that would prevent you from using a fixed route bus?**

☐ Yes ☐ No

If you have chosen Yes, please explain:

---

**16. Do you have a visual problem that would prevent you from using a fixed route bus?**

☐ Yes ☐ No

If you have chosen Yes, please explain:

---

**17. Do you have a problem independently crossing the street?**

☐ Yes ☐ No

If you have chosen Yes, please explain:

---

**18. How far can you travel on your own or when using a mobility aid?**

- ☐ I can get to the curb in front of my home
- ☐ I can travel up to  $\frac{1}{4}$  mile (3 blocks)
- ☐ I can travel up to  $\frac{1}{2}$  mile (6 blocks)
- ☐ I can travel up to  $\frac{3}{4}$  mile (9 blocks)
- ☐ I can travel further than  $\frac{3}{4}$  mile

**19. Do any of the following barriers prevent you from using the fixed route bus?**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Cold   | <input type="checkbox"/> Heat   | <input type="checkbox"/> Rain   |
| <input type="checkbox"/> Snow   | <input type="checkbox"/> Night Blindness                                    | <input type="checkbox"/> Hills  |
| <input type="checkbox"/> Lack of Sidewalks                                  | <input type="checkbox"/> Lack of curb cuts                                  | <input type="checkbox"/> Bus stop not accessible                            |
| <input type="checkbox"/> Good/Bad Day                                       | <input type="checkbox"/> Unable to transfer buses                           | <input type="checkbox"/> Light sensitivity (sunny, overcast, etc.)          |
| <input type="checkbox"/> Unable to walk/wheel 50 feet (1 block)             | <input type="checkbox"/> Unable to walk/wheel $\frac{1}{4}$ mile (3 blocks) | <input type="checkbox"/> Unable to walk/wheel $\frac{1}{2}$ mile (6 blocks) |
| <input type="checkbox"/> Unable to walk/wheel $\frac{3}{4}$ mile (9 blocks) | <input type="checkbox"/> Lack of strength and endurance (hyperfatigue)      | <input type="checkbox"/> Uneven travel path (dirt road, potholes, etc.)     |
| <input type="checkbox"/> Air Pollution (pollen – allergies)                 | <input type="checkbox"/> None   |   |

## APPENDIX C

### Applicant's Certification and Release of Information

I certify that the information in this application is true and correct. I understand that knowingly falsifying any information may result in the denial of service by El Dorado Transit. I understand that all information will be kept confidential and only the information required to provide the services I request will be disclosed to those who perform the services.

#### **AUTHORIZATION TO RELEASE PERSONAL MEDICAL INFORMATION**

*I hereby authorize \_\_\_\_\_, my health care or social service provider, to release my personal medical information, including the information requested in Section 2, Healthcare Information, to El Dorado Transit as necessary to verify my disability or health related condition. I understand that El Dorado Transit will only use this information to determine my eligibility for ADA Paratransit services.*

By signing below, I understand that I am giving my consent for El Dorado Transit to use and disclose my protected health information only for the purposes of providing ADA Paratransit services.

I understand that El Dorado Transit may directly contact my health care/social service provider to verify information stated in my application and in Section 2, Healthcare Information, for purposes of ADA Paratransit eligibility. I understand that it is my responsibility to notify El Dorado Transit if my condition changes and that if my condition changes after I have been determined eligible, I may be asked to reapply. I understand that I may revoke this consent at any time by notifying El Dorado Transit in writing of my intent to revoke this consent form.

I understand I have rights over my health information, including the right to restrict the use of my health information, to examine and obtain a copy of this application and to request corrections.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

## Section 2 – Healthcare Information

**Healthcare/Social Service Professional Verification for ADA Paratransit Eligibility – To be completed by professional who can best document applicant's abilities (a license is not required)**

Your client or patient is applying for El Dorado Transit's Americans with Disabilities Act (ADA) Paratransit service. To be eligible for this service, an individual must be unable, due to a mental or physical disability, to independently use accessible fixed route buses. Please note that all fixed route buses are equipped with ramps or lifts, thus eliminating the need to negotiate stairs. The buses offer accessibility features like priority seating for seniors and individuals with disabilities, driver assistance on and off the bus, etc. This section must be completed by a healthcare or social service professional. **Your participation is vital, as incomplete applications will not be considered and your client will not be able to use the ADA Paratransit service. Please keep in mind, the more complete information you provide regarding your client's abilities and travel challenges, the better El Dorado Transit staff can determine which travel service is appropriate for your client.**

The information shared will be protected per the Health Insurance Portability and Accountability Act requirements, and your client or patient has agreed to allow El Dorado Transit contact you to verify the information in this application. Your cooperation and assistance is greatly appreciated. If you have any questions or comments please do not hesitate to contact us at (530) 642-5383.

Please return the completed form to client or submit ENTIRE application package (including client portion) to: El Dorado Transit, 6565 Commerce Way, Diamond Springs CA 95619 marked "ADA Paratransit Application-Confidential."

**CLIENT NAME:** \_\_\_\_\_

**1. Which statement best describes your client's condition?**

- ☐ Being treated and is expected to improve      ☐ Permanent condition that is not expected to change      ☐ Disease is advanced and considered terminal

**2. Will condition interfere with independent local fixed route bus usage?**

- ☐ Yes      ☐ No      ☐ Sometimes (explain) \_\_\_\_\_

**3. If condition will improve, please provide anticipated date client can begin/resume normal travel:** \_\_\_\_\_

**4. Have you ever prescribed or are you aware of a device your client currently uses?**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> None           | <input type="checkbox"/> Cane                      | <input type="checkbox"/> Picture/Alphabet Board |
| <input type="checkbox"/> Crutches       | <input type="checkbox"/> Walker                    | <input type="checkbox"/> Communication Board    |
| <input type="checkbox"/> Scooter        | <input type="checkbox"/> Manual Wheelchair         | <input type="checkbox"/> Portable Oxygen        |
| <input type="checkbox"/> Leg Braces     | <input type="checkbox"/> Sport Wheelchair          | <input type="checkbox"/> Prosthesis             |
| <input type="checkbox"/> Service Animal | <input type="checkbox"/> Power/Electric Wheelchair | <input type="checkbox"/> Other: _____           |
| <input type="checkbox"/> White Cane     | <input type="checkbox"/> Segway                    |   |

## APPENDIX C

**5. Are your client's symptoms episodic?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

**6. Are you aware of any challenges your client has with balance or strength/endurance?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please describe how they will impact travel:

---

**7. Do you think your client could independently ambulate/wheel  $\frac{3}{4}$  mile (with a mobility device and brief rest periods if needed)?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

**8. Are you aware of any challenges your client has with memory?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please describe how it will impact travel:

---

**9. Are you aware of any challenges your client has with breathing?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please describe how it will impact travel:

---

**10. Are you aware of any challenges your client has with ambulating on hills?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

**11. Do you have any safety concerns for your client/patient in using a local fixed route bus by themselves (e.g. compromised immune system, panic attacks, cognitive deficits, risk of falling, etc.)?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

**12. Will inclement or extreme hot/cold weather have an impact on your client's abilities to use a local fixed route bus?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

## APPENDIX C

**13. Are you aware of any visual impairment that may challenge your client in using a local fixed route bus?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

**14. Are you aware of any hearing impairment that may challenge your client in using a local fixed route bus?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please elaborate:

---

**15. Are you aware of any inappropriate social behavior exhibited by your client?**

☐ Yes ☐ No ☐ Sometimes

If you have chosen Yes/Sometimes, please describe how it will impact travel:

---

**16. Do you have any additional comments that may help document your client's abilities/challenges in getting to, using, and commuting on a bus?**

---

---

---

---

**17. Please provide your professional contact information:**

Name: \_\_\_\_\_

Profession/Agency: \_\_\_\_\_

License # (if applicable): \_\_\_\_\_

Address : \_\_\_\_\_

Phone #: \_\_\_\_\_ Email : \_\_\_\_\_

**18. I certify that all statements made herein are true and accurate to the best of my knowledge.**

---

Professional Signature

Date

**Please return completed form to client or submit ENTIRE application package (including client portion) to:**

**El Dorado Transit  
6565 Commerce Way,  
Diamond Springs CA 95619**



December 5, 2019

Dianna Smith  
2741 Smith Road  
Pollock Pines, CA 95726

Dear Ms. Smith:

El Dorado Transit has received your Americans with Disabilities Act eligibility application. We are currently processing your application. We will notify you of your eligibility status by mail within twenty-one (21) business days.

Sincerely,

*Breana Berry*

Breana Berry  
El Dorado County Transit Authority  
Office Assistant II  
Phone: 530-642-5383 ext. 222



December 5, 2019

Dianna Smith  
2741 Smith Road  
Pollock Pines, CA 95726

Dear Ms. Smith:

Upon reviewing your application, El Dorado Transit Authority has determined that you are eligible for **Americans with Disabilities Act** services on an **Unconditional** basis. Based on criteria defined in the ADA regulations, you qualify for ADA services under **Category 3**, due to your disability preventing you from traveling to a boarding location, and from a disembarking location. Category 3 eligibility entitles you to use **ADA Complementary Paratransit** services. ADA paratransit eligibility is effective for five (5) years, after which time you will be required to renew your ADA eligibility certification.

Please be sure to notify El Dorado Transit if you change your name, address, or phone number. If you would like to schedule fixed route travel training, please contact Breana Berry at (530) 642-5383, extension 222.

**IMPORTANT PLEASE READ:** To begin using the ADA service, you must come in to the El Dorado Transit offices, have your photo taken and at that time an ADA eligibility card will be issued to you. If you do not have transportation to get to the El Dorado Transit offices, you may use our Dial-A-Ride services. I have enclosed the brochure explaining how Dial-A-Ride service works.

Please feel free to give us a call with any questions you may have.

Sincerely,

*Breana Berry*

Breana Berry  
Office Assistant II  
Phone: 530-642-5383 ext. 222



December 5, 2019

Dianna Smith  
2741 Smith Road  
Pollock Pines, CA 95726

Dear Ms. Smith:

El Dorado Transit regrets to inform you that you have not been approved for ADA eligibility based on your application responses. It has been determined that you are currently able to use the fixed route system. If you have questions or comments regarding this decision please call Scott Ousley at (530) 642-5383 ext. 211.

If you feel this determination has been made in error you have the right to appeal this decision. Appeal requests must be made in writing, within sixty (60) days to El Dorado County Transit Authority. All appeals should be mailed to the following address:

Attn: Scott Ousley  
ADA Paratransit Service Appeal  
6565 Commerce Way  
Diamond Springs, CA 95619

Sincerely,

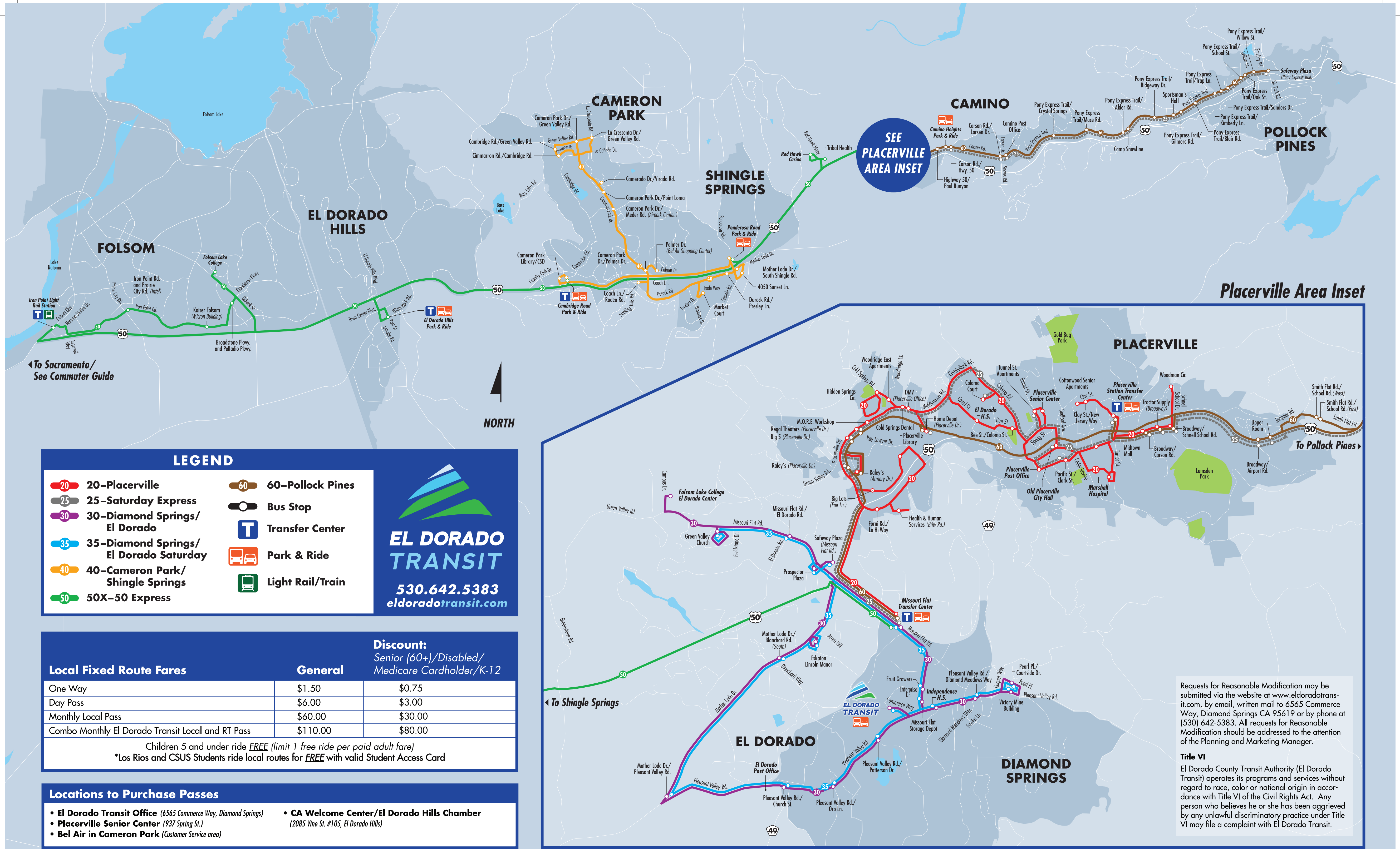
*Breana Berry*

Breana Berry  
Office Assistant II  
Phone: 530-642-5383 ext. 222

20 – PLACERVILLE EASTBOUND													Monday through Friday												
<b>T</b> Missouri Flat Transfer Center	6:00	7:00	8:00	9:00	10:00	11:00	<b>12:00</b>	<b>1:00</b>	<b>2:00</b>	<b>3:00</b>	<b>4:00</b>	<b>5:00</b>	<b>6:00</b>												
Forni Rd and Lo Hi Way	6:05	7:05	8:05	9:05	10:05	11:05	<b>12:05</b>	<b>1:05</b>	<b>2:05</b>	<b>3:05</b>	<b>4:05</b>	<b>5:05</b>	<b>6:05</b>												
Health and Human Services (Briv Rd)	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Placerville Library	6:08	7:08	8:08	9:08	10:08	11:08	<b>12:08</b>	<b>1:08</b>	<b>2:08</b>	<b>3:08</b>	<b>4:08</b>	<b>5:08</b>	<b>6:08</b>												
Big Lots (Fair Lane)	6:09	7:09	8:09	9:09	10:09	11:09	<b>12:09</b>	<b>1:09</b>	<b>2:09</b>	<b>3:09</b>	<b>4:09</b>	<b>5:09</b>	<b>6:09</b>												
Raley's (Placerville Dr)	6:10	7:10	8:10	9:10	10:10	11:10	<b>12:10</b>	<b>1:10</b>	<b>2:10</b>	<b>3:10</b>	<b>4:10</b>	<b>5:10</b>	<b>6:10</b>												
Big 5 (Placerville Dr)	6:12	7:12	8:12	9:12	10:12	11:12	<b>12:12</b>	<b>1:12</b>	<b>2:12</b>	<b>3:12</b>	<b>4:12</b>	<b>5:12</b>	<b>6:12</b>												
M.O.R.E. Workshop	R	R	8:15	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>3:15</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Woodridge East Apartments	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Hidden Springs Circle	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Cold Springs Dental	6:22	7:22	8:22	9:22	10:22	11:22	<b>12:22</b>	<b>1:22</b>	<b>2:22</b>	<b>3:22</b>	<b>4:22</b>	<b>5:22</b>	<b>6:22</b>												
Home Depot (Placerville Dr)	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
El Dorado High School	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>—</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Bee St. and Coloma St.	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>—</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Coloma Court	6:28	7:28	8:28	9:28	10:28	11:28	<b>12:28</b>	<b>1:28</b>	<b>2:28</b>	<b>3:28</b>	<b>4:28</b>	<b>5:28</b>	<b>6:28</b>												
Tunnel St. Apartments	6:30	7:30	8:30	9:30	10:30	11:30	<b>12:30</b>	<b>1:30</b>	<b>2:30</b>	<b>3:30</b>	<b>4:30</b>	<b>5:30</b>	<b>6:30</b>												
Placerville Senior Center	6:31	7:31	8:31	9:31	10:31	11:31	<b>12:31</b>	<b>1:31</b>	<b>2:31</b>	<b>3:31</b>	<b>4:31</b>	<b>5:31</b>	<b>6:31</b>												
Old Placerville City Hall	6:36	7:36	8:36	9:36	10:36	11:36	<b>12:36</b>	<b>1:36</b>	<b>2:36</b>	<b>3:36</b>	<b>4:36</b>	<b>5:36</b>	<b>6:36</b>												
Placerville Post Office	6:37	7:37	8:37	9:37	10:37	11:37	<b>12:37</b>	<b>1:37</b>	<b>2:37</b>	<b>3:37</b>	<b>4:37</b>	<b>5:37</b>	<b>6:37</b>												
Pacific St. and Clark St.	6:38	7:38	8:38	9:38	10:38	11:38	<b>12:38</b>	<b>1:38</b>	<b>2:38</b>	<b>3:38</b>	<b>4:38</b>	<b>5:38</b>	<b>6:38</b>												
Marshall Hospital	6:41	7:41	8:41	9:41	10:41	11:41	<b>12:41</b>	<b>1:41</b>	<b>2:41</b>	<b>3:41</b>	<b>4:41</b>	<b>5:41</b>	<b>6:41</b>												
<b>T</b> Placerville Station Transfer Center	6:45	7:45	8:45	9:45	10:45	11:45	<b>12:45</b>	<b>1:45</b>	<b>2:45</b>	<b>3:45</b>	<b>4:45</b>	<b>5:45</b>	<b>6:45</b>												
Tractor Supply (Broadway)	6:47	7:47	8:47	9:47	10:47	11:47	<b>12:47</b>	<b>1:47</b>	<b>2:47</b>	<b>3:47</b>	<b>4:47</b>	<b>5:47</b>	<b>6:47</b>												
Upper Room	—	—	—	—	—	—	—	—	—	<b>3:48</b>	<b>4:48</b>	—	—												
Woodman Circle	6:55	7:55	8:55	9:55	10:55	11:55	<b>12:55</b>	<b>1:55</b>	<b>2:55</b>	<b>3:55</b>	<b>4:55</b>	<b>5:55</b>	<b>6:55</b>	<b>R</b>											

20 – PLACERVILLE WESTBOUND													Monday through Friday												
Woodman Circle	6:00	7:00	8:00	9:00	10:00	11:00	<b>12:00</b>	<b>1:00</b>	<b>2:00</b>	<b>3:00</b>	<b>4:00</b>	<b>5:00</b>	<b>6:00</b>												
Broadway and Schnell School Rd	6:01	7:01	8:01	9:01	10:01	11:01	<b>12:01</b>	<b>1:01</b>	<b>2:01</b>	<b>3:01</b>	<b>4:01</b>	<b>5:01</b>	<b>6:01</b>												
Broadway and Carson Rd	6:02	7:02	8:02	9:02	10:02	11:02	<b>12:02</b>	<b>1:02</b>	<b>2:02</b>	<b>3:02</b>	<b>4:02</b>	<b>5:02</b>	<b>6:02</b>												
Clay St. and New Jersey Way	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Cottonwood Senior Apartments	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
<b>T</b> Placerville Station Transfer Center	6:06	7:06	8:06	9:06	10:06	11:06	<b>12:06</b>	<b>1:06</b>	<b>2:06</b>	<b>3:06</b>	<b>4:06</b>	<b>5:06</b>	<b>6:06</b>												
Midtown Mall	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Marshall Hospital	6:09	7:09	8:09	9:09	10:09	11:09	<b>12:09</b>	<b>1:09</b>	<b>2:09</b>	<b>3:09</b>	<b>4:09</b>	<b>5:09</b>	<b>6:09</b>												
Old Placerville City Hall	6:13	7:13	8:13	9:13	10:13	11:13	<b>12:13</b>	<b>1:13</b>	<b>2:13</b>	<b>3:13</b>	<b>4:13</b>	<b>5:13</b>	<b>6:13</b>												
Placerville Post Office	6:15	7:15	8:15	9:15	10:15	11:15	<b>12:15</b>	<b>1:15</b>	<b>2:15</b>	<b>3:15</b>	<b>4:15</b>	<b>5:15</b>	<b>6:15</b>												
Tunnel St. Apartments	6:21	7:21	8:21	9:21	10:21	11:21	<b>12:21</b>	<b>1:21</b>	<b>2:21</b>	<b>3:21</b>	<b>4:21</b>	<b>5:21</b>	<b>6:21</b>												
Placerville Senior Center	6:22	7:22	8:22	9:22	10:22	11:22	<b>12:22</b>	<b>1:22</b>	<b>2:22</b>	<b>3:22</b>	<b>4:22</b>	<b>5:22</b>	<b>6:22</b>												
Coloma Court	6:24	7:24	8:24	9:24	10:24	11:24	<b>12:24</b>	<b>1:24</b>	<b>2:24</b>	<b>3:24</b>	<b>4:24</b>	<b>5:24</b>	<b>6:24</b>												
Bee St and Coloma St	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>—</b>	<b>R</b>	<b>R</b>	<b>R</b>												
El Dorado High School	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>—</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Home Depot (Placerville Dr)	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
DMV (Placerville Office)	6:28	7:28	8:28	9:28	10:28	11:28	<b>12:28</b>	<b>1:28</b>	<b>2:28</b>	<b>3:28</b>	<b>4:28</b>	<b>5:28</b>	<b>6:28</b>												
Woodridge East Apartments	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Hidden Springs Circle	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
M.O.R.E. Workshop	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Regal Theaters	6:35	7:35	8:35	9:35	10:35	11:35	<b>12:35</b>	<b>1:35</b>	<b>2:35</b>	<b>3:35</b>	<b>4:35</b>	<b>5:35</b>	<b>6:35</b>												
Raley's (Armory Dr)	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Forni Rd and Lo Hi Way	6:41	7:41	8:41	9:41	10:41	11:41	<b>12:41</b>	<b>1:41</b>	<b>2:41</b>	<b>3:41</b>	<b>4:41</b>	<b>5:41</b>	<b>6:41</b>												
Health and Human Services (Briv Rd)	R	R	R	R	R	R	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>												
Placerville Library	6:44	7:44	8:44	9:44	10:44	11:44	<b>12:44</b>	<b>1:44</b>	<b>2:44</b>	<b>3:44</b>	<b>4:44</b>	<b>5:44</b>	<b>6:44</b>												
Big Lots (Fair Ln)	6:45	7:45	8:45	9:45	10:45	11:45	<b>12:45</b>	<b>1:45</b>	<b>2:45</b>	<b>3:45</b>	<b>4:45</b>	<b>5:45</b>	<b>6:45</b>												
<b>T</b> Missouri Flat Transfer Center	6:55	7:55	8:55	9:55	10:55	11:55	<b>12:55</b>	<b>1:55</b>	<b>2:55</b>	<b>3:55</b>	<b>4:55</b>	<b>5:55</b>	<b>6:55</b>												

30 – DIAMOND SPRINGS / EL DORADO													Monday through Friday												
T	Missouri Flat Transfer Center	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00											
	Fruit Growers	R	R	R	R	R	R	R	R	R	R	R	R	R											
	Missouri Flat Storage Depot	R	R	R	R	R	R	R	R	R	R	R	R	R											
	El Dorado Transit Offices	—	—		R	R	R	R	R	R	R	R	R	R											
	Pleasant Valley Rd and Diamond Meadows Way	6:04	7:04	8:04	9:04	10:04	11:04	12:04	1:04	2:04	3:04	4:04	5:04	6:04											
	Victory Mine Building	6:06	7:06	8:06	9:06	10:06	11:06	12:06	1:06	2:06	3:06	4:06	5:06	6:06											
	Pearl Place and Courtside Dr	6:07	7:07	8:07	9:07	10:07	11:07	12:07	1:07	2:07	3:07	4:07	5:07	6:07											
	Independence High School	R	R	R	R	R	R	R	R	R	R	R	R	R											
	El Dorado Transit Offices	R	R	R	R	R	R	R	R	R	R	R	R	R											
	Pleasant Valley Rd and Patterson Dr	6:12	7:12	8:12	9:12	10:12	11:12	12:12	1:12	2:12	3:12	4:12	5:12	6:12											
	Pleasant Valley Rd and Oro Ln (Union Mine High School)	6:14	7:14	8:14	9:14	10:14	11:14	12:14	1:14	2:14	3:14	4:14	5:14	6:14											
	Pleasant Valley Rd and Church St	6:16	7:16	8:16	9:16	10:16	11:16	12:16	1:16	2:16	3:16	4:16	5:16	6:16											
	Mother Lode Dr and Pleasant Valley Rd	R	R	R	R	R	R	R	R	R	R	R	R	R											
	Mother Lode Dr and Blanchard Rd	6:21	7:21	8:21	9:21	10:21	11:21	12:21	1:21	2:21	3:21	4:21	5:21	6:21											
	Eskaton Lincoln Manor	R	R	8:23	9:23	10:23	11:23	12:23	1:23	2:23	3:23	4:23	5:23	6:23											
T	Missouri Flat Transfer Center	6:27	7:27	8:27	9:27	10:27	11:27	12:27	1:27	2:27	3:27	4:27	5:27	6:27											
	Sawfey Plaza (Missouri Flat Rd)	6:34	7:34	8:34	9:34	10:34	11:34	12:34	1:34	2:34	3:34	4:34	5:34	6:34											
	Folsom Lake College/EDC	6:40	7:40	8:40	9:40	10:40	11:40	12:40	1:40	2:40	3:40	4:40	5:40	6:40											
	Green Valley Church	R	R	R	R	R	R	R	R	R	R	R	R	R											
	Missouri Flat Rd and El Dorado Rd	R	R	R	R	R	R	R	R	R	R	R	R	R											
	Prospector Plaza	6:45	7:45	8:45	9:45	10:45	11:45	12:45	1:45	2:45	3:45	4:45	5:45	6:45											
T	Missouri Flat Transfer Center	6:55	7:55	8:55	9:55	10:55	11:55	12:55	1:55	2:55	3:55	4:55	5:55	R											



COMMUTER SCHEDULES

From Placerville to Downtown Sacramento: Monday–Friday:

Route Number	1	2	3	4	5	6	7	8	9	10	11
Central Park and Ride (Commerce Wy.)	5:10	5:20	5:25	5:45	5:50	5:55	6:10	6:15	6:25	—	—
Placerville Station (Mosquito Rd.)	—	—	5:35	—	—	6:05	—	6:25	—	—	—
EDC Fairgrounds Park and Ride	5:20	5:30	—	—	6:00	6:13	—	6:33	—	—	7:58
Ponderosa Rd. Park and Ride	5:32	—	5:49	—	6:13	—	6:25	—	6:40	—	8:11
Cambridge Rd. Park and Ride	—	5:44	5:56	6:05	—	6:27	—	6:47	—	—	8:18
El Dorado Hills Park and Ride	5:44	5:54	—	6:15	—	—	6:38	—	6:53	7:25	8:28
Vine St. & Mercedes Ln. Park and Ride	—	—	—	—	—	—	—	—	6:59	7:31	8:34
P Street at 30th Street	6:11	6:21	6:27	6:47	6:49	7:03	7:11	7:23	7:38	8:11	9:07
P Street at 24th Street	6:13	6:23	6:29	6:49	6:51	7:05	7:13	7:25	7:40	8:13	9:09
P Street at 21st Street	6:14	6:24	6:30	6:50	6:52	7:06	7:14	7:26	7:41	8:14	9:10
P Street at 16th Street	6:16	6:26	6:32	6:52	6:54	7:08	7:16	7:28	7:43	8:16	9:12
P Street at 13th Street	6:17	6:27	6:33	6:53	6:55	7:09	7:17	7:29	7:44	8:17	9:13
P Street at 11th Street	6:19	6:29	6:35	6:55	6:57	7:11	7:19	7:31	7:46	8:19	9:15
P Street at 9th Street	6:20	6:30	6:36	6:56	6:58	7:12	7:20	7:32	7:47	8:20	9:16
5th Street at P Street	6:22	6:32	6:38	6:58	7:00	7:14	7:22	7:34	7:49	8:22	9:18
5th Street at N Street	6:23	6:33	6:39	6:59	7:01	7:15	7:23	7:35	7:50	8:23	9:19
8th Street at Capitol Mall	6:26	6:36	6:42	7:02	7:04	7:18	7:26	7:38	7:53	8:26	9:22
8th Street at I Street	6:29	6:39	6:45	7:05	7:07	7:21	7:29	7:41	7:56	8:29	9:25
H Street at 11th Street	6:31	6:41	6:47	7:07	7:09	7:23	7:31	7:43	7:58	8:31	9:27
H Street at 14th Street	6:33	6:43	6:49	7:09	7:11	7:25	7:33	7:45	8:00	8:33	9:29
15th Street at K Street	6:35	6:45	6:51	7:11	7:13	7:27	7:35	7:47	8:02	8:35	9:31
L Street at 14th Street	6:36	6:46	6:52	7:12	7:14	7:28	7:36	7:48	8:03	8:36	9:32
9th Street at L Street	6:38	6:48	6:54	7:14	7:16	7:30	7:38	7:50	8:05	8:38	9:34
9th Street at N Street	6:39	6:49	6:55	7:15	7:17	7:31	7:39	7:51	8:06	8:39	9:35

— = This bus does not serve this stop. Schedules subject to change without notice.  
AM downtown times are approximate and may vary due to traffic and weather conditions.

REVERSE COMMUTER SCHEDULES

From Downtown Sacramento to Placerville: Monday–Friday:

Route Number	6	11
P Street at 30th Street	6:53	8:57
P Street at 24th Street	6:55	8:59
P Street at 21st Street	6:56	9:00
P Street at 16th Street	6:58	9:02
P Street at 13th Street	6:59	9:03
P Street at 11th Street	7:01	9:05
P Street at 9th Street	7:02	9:06
5th Street at P Street	7:04	9:08
5th Street at N Street	7:05	9:09
8th Street at Capitol Mall	7:08	9:12
8th Street at I Street	7:11	9:15
H Street at 11th Street	7:13	9:17
H Street at 14th Street	7:15	9:19
15th Street at K Street	7:17	9:21
L Street at 14th Street	7:18	9:22
9th Street at L Street	7:20	9:24
9th Street at N Street	7:21	9:25
El Dorado Hills Park and Ride	R	R
Cambridge Rd. Park and Ride	R	R
Ponderosa Rd. Park and Ride	R	R
EDC Fairgrounds Park and Ride	R	R
Library / Government Center (Fair Lane)	R	R
Central Park and Ride (Commerce Wy.)	R	R

Notes:

— = This bus does not serve this stop.  
R = Request only stops. Ask driver for drop off or call dispatch (530) 642-5383 for pickup at these bus stops.

AM times are shown in regular typeface.  
**PM** times are shown in **bold typeface**.  
Times are approximate and may vary due to traffic and weather conditions.  
Schedules are subject to change without notice.

From Placerville to Downtown Sacramento: Monday–Friday:

Route Number	2	11
Central Park and Ride (Commerce Wy.)	<b>1:47</b>	—
EDC Fairgrounds Park and Ride	<b>R</b>	<b>4:35</b>
Library / Government Center (Fair Lane)	<b>R</b>	<b>4:38</b>
Ponderosa Rd. Park and Ride	<b>R</b>	<b>R</b>
Cambridge Rd. Park and Ride	<b>R</b>	<b>R</b>
El Dorado Hills Park and Ride	<b>R</b>	<b>R</b>
5th Street at P Street	<b>3:13</b>	<b>6:00</b>
5th Street at N Street	<b>3:14</b>	<b>6:01</b>
8th Street at Capitol Mall	<b>3:17</b>	<b>6:03</b>
8th Street at I Street	<b>3:20</b>	<b>6:05</b>
H Street at 11th Street	<b>3:22</b>	<b>6:07</b>
H Street at 14th Street	<b>3:24</b>	<b>6:08</b>
15th Street at K Street	<b>3:27</b>	<b>6:10</b>
L Street at 14th Street	<b>3:29</b>	<b>6:12</b>
9th Street at L Street	<b>3:31</b>	<b>6:14</b>
9th Street at N Street	<b>3:33</b>	<b>6:15</b>
9th Street at P Street	<b>3:36</b>	<b>6:17</b>
Q Street at 13th Street	<b>3:38</b>	<b>6:19</b>
Q Street at 16th Street	<b>3:40</b>	<b>6:21</b>
Q Street at 21st Street	<b>3:42</b>	<b>6:23</b>
Q Street at 23rd Street	<b>3:43</b>	<b>6:24</b>
Q Street at 29th Street	<b>3:45</b>	<b>6:25</b>



From Downtown Sacramento to Placerville: Monday–Friday:

Route Number	1	2	3	4	5	6	7	8	9	10	11
5th Street at P Street	<b>2:46</b>	<b>3:13</b>	<b>3:42</b>	<b>3:44</b>	<b>4:00</b>	<b>4:24</b>	<b>4:26</b>	<b>4:28</b>	<b>4:46</b>	<b>5:16</b>	<b>6:00</b>
5th Street at N Street	<b>2:47</b>	<b>3:14</b>	<b>3:43</b>	<b>3:45</b>	<b>4:01</b>	<b>4:25</b>	<b>4:27</b>	<b>4:29</b>	<b>4:47</b>	<b>5:17</b>	<b>6:01</b>
8th Street at Capitol Mall	<b>2:50</b>	<b>3:17</b>	<b>3:46</b>	<b>3:48</b>	<b>4:04</b>	<b>4:28</b>	<b>4:30</b>	<b>4:32</b>	<b>4:50</b>	<b>5:20</b>	<b>6:03</b>
8th Street at I Street	<b>2:53</b>	<b>3:20</b>	<b>3:49</b>	<b>3:51</b>	<b>4:07</b>	<b>4:31</b>	<b>4:33</b>	<b>4:35</b>	<b>4:53</b>	<b>5:23</b>	<b>6:05</b>
H Street at 11th Street	<b>2:55</b>	<b>3:22</b>	<b>3:51</b>	<b>3:53</b>	<b>4:09</b>	<b>4:33</b>	<b>4:35</b>	<b>4:37</b>	<b>4:55</b>	<b>5:25</b>	<b>6:07</b>
H Street at 14th Street	<b>2:57</b>	<b>3:24</b>	<b>3:53</b>	<b>3:55</b>	<b>4:11</b>	<b>4:35</b>	<b>4:38</b>	<b>4:40</b>	<b>4:58</b>	<b>5:28</b>	<b>6:08</b>
15th Street at K Street	<b>3:00</b>	<b>3:27</b>	<b>3:56</b>	<b>3:58</b>	<b>4:14</b>	<b>4:38</b>	<b>4:41</b>	<b>4:43</b>	<b>5:01</b>	<b>5:31</b>	<b>6:10</b>
L Street at 14th Street	<b>3:02</b>	<b>3:29</b>	<b>3:58</b>	<b>4:00</b>	<b>4:16</b>	<b>4:40</b>	<b>4:43</b>	<b>4:45</b>	<b>5:03</b>	<b>5:33</b>	<b>6:12</b>
9th Street at L Street	<b>3:04</b>	<b>3:31</b>	<b>4:00</b>	<b>4:02</b>	<b>4:18</b>	<b>4:42</b>	<b>4:46</b>	<b>4:48</b>	<b>5:06</b>	<b>5:36</b>	<b>6:14</b>
9th Street at N Street	<b>3:06</b>	<b>3:33</b>	<b>4:02</b>	<b>4:04</b>	<b>4:20</b>	<b>4:44</b>	<b>4:49</b>	<b>4:51</b>	<b>5:09</b>	<b>5:39</b>	<b>6:15</b>
9th Street at P Street	<b>3:09</b>	<b>3:36</b>	<b>4:05</b>	<b>4:07</b>	<b>4:23</b>	<b>4:47</b>	<b>4:52</b>	<b>4:54</b>	<b>5:12</b>	<b>5:42</b>	<b>6:17</b>
Q Street at 13th Street	<b>3:11</b>	<b>3:38</b>	<b>4:07</b>	<b>4:09</b>	<b>4:25</b>	<b>4:49</b>	<b>4:55</b>	<b>4:57</b>	<b>5:15</b>	<b>5:45</b>	<b>6:19</b>
Q Street at 16th Street	<b>3:13</b>	<b>3:40</b>	<b>4:09</b>	<b>4:11</b>	<b>4:27</b>	<b>4:51</b>	<b>4:58</b>	<b>5:00</b>	<b>5:18</b>	<b>5:48</b>	<b>6:21</b>
Q Street at 21st Street	<b>3:15</b>	<b>3:42</b>	<b>4:11</b>	<b>4:13</b>	<b>4:29</b>	<b>4:53</b>	<b>5:01</b>	<b>5:03</b>	<b>5:21</b>	<b>5:51</b>	<b>6:23</b>
Q Street at 23rd Street	<b>3:16</b>	<b>3:43</b>	<b>4:12</b>	<b>4:14</b>	<b>4:30</b>	<b>4:54</b>	<b>5:02</b>	<b>5:04</b>	<b>5:22</b>	<b>5:52</b>	<b>6:24</b>
Q Street at 29th Street	<b>3:18</b>	<b>3:45</b>	<b>4:14</b>	<b>4:16</b>	<b>4:32</b>	<b>4:56</b>	<b>5:04</b>	<b>5:06</b>	<b>5:24</b>	<b>5:54</b>	<b>6:25</b>
El Dorado Hills Park and Ride	<b>R</b>	<b>R</b>	—	<b>4:51</b>	<b>5:08</b>	—	<b>5:42</b>	—	<b>R</b>	<b>R</b>	<b>R</b>
Vine St. & Mercedes Ln. Park and Ride	<b>R</b>	<b>R</b>	—	<b>4:57</b>	<b>5:15</b>	—	<b>5:49</b>	—	<b>R</b>	<b>R</b>	<b>R</b>
Cambridge Rd. Park and Ride	<b>R</b>	<b>R</b>	<b>4:52</b>	—	<b>5:25</b>	<b>5:37</b>	—	—	<b>R</b>	<b>R</b>	<b>R</b>
Ponderosa Rd. Park and Ride	<b>R</b>	<b>R</b>	<b>5:03</b>	—	<b>5:36</b>	—	—	<b>5:48</b>	<b>R</b>	<b>R</b>	<b>R</b>
EDC Fairgrounds Park and Ride	<b>R</b>	<b>R</b>	<b>5:16</b>	—	<b>5:49</b>	<b>5:56</b>	—	—	<b>R</b>	<b>R</b>	<b>R</b>
Placerville Station (Mosquito Rd.)	—	<b>R</b>	—	<b>R</b>	—	—	—	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>
Central Park and Ride (Commerce Wy.)	—	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>

**PM** times are shown in **bold typeface**. R = Request only stops. Ask driver for drop off or call for pickup at these bus stops.  
**PM** park and ride times are approximate and may vary due to traffic and weather conditions.

El Dorado Commuter

El Dorado Transit’s Commuter Service provides eleven morning trips from El Dorado County to Sacramento and eleven return trips in the afternoon. It’s the fast, easy, inexpensive way to commute to downtown Sacramento.

Using this Guide

This guide provides everything you need to take advantage of this express commute service.

1. The large Route Map shows the Park and Ride lots where you can catch the commuter buses.
2. The Downtown Detail Maps show all bus stop locations in the downtown Sacramento area.
3. Note that not every route serves every park and ride. Refer to the schedule to determine which routes will meet your needs.
4. The schedule includes two parts – Morning routes TO Sacramento and Afternoon routes FROM Sacramento. All pick up and drop off locations are shown.
5. Each route is identified with a specific route number and shows the arrival/departure times for each bus stop served. Use the schedule to identify the route that best meets your needs.
6. Bus stop locations are shown as “Street at Street.” The bus stop is on the street shown first, near the intersection with the street shown second. Bus stops are signed with the El Dorado Transit logo.
7. Reverse Commutes: A limited number of routes are available for commuters traveling from Sacramento to El Dorado County in the morning and back to Sacramento in the afternoon. These are shown on the schedule as “Reverse Commute” routes.



EL DORADO  
TRANSIT

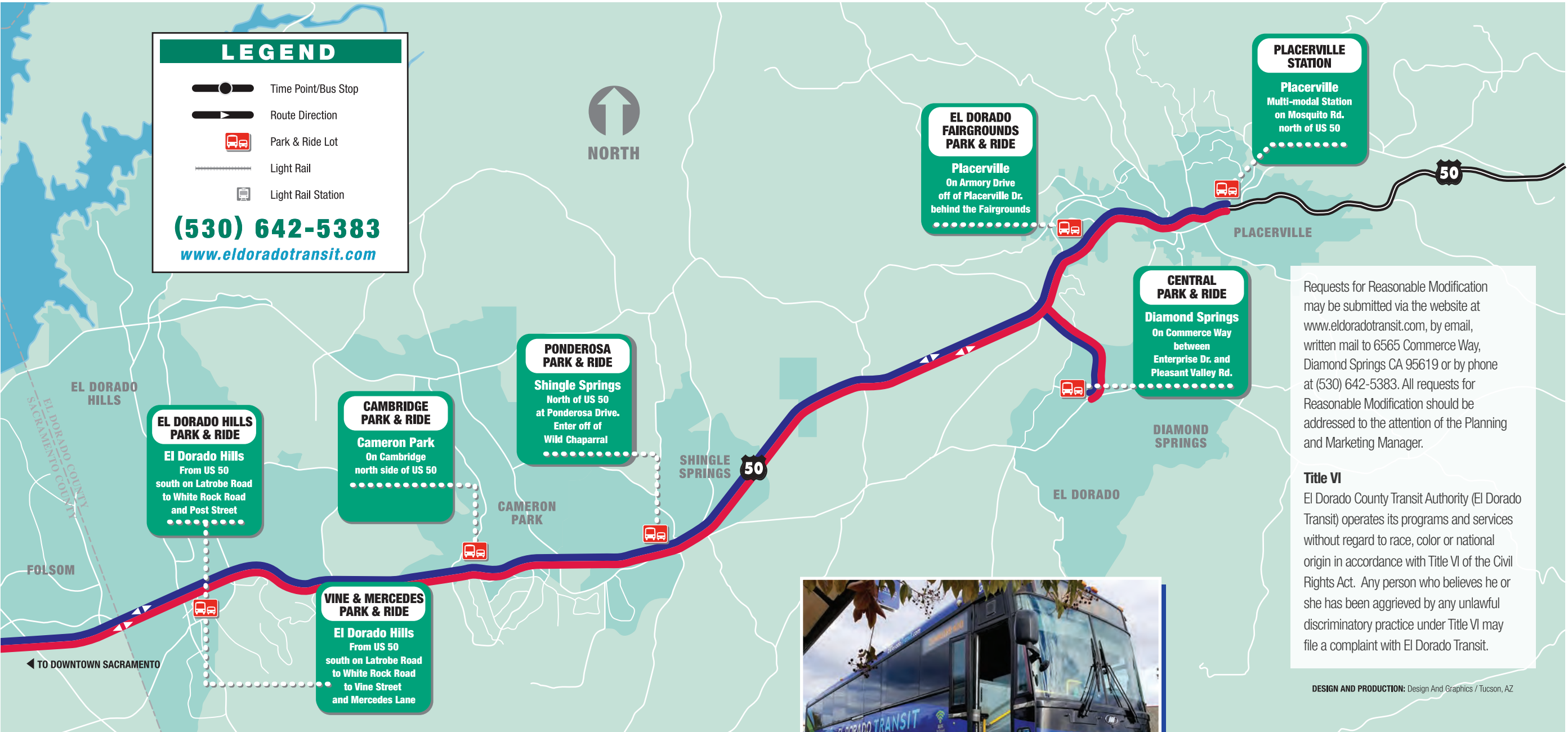
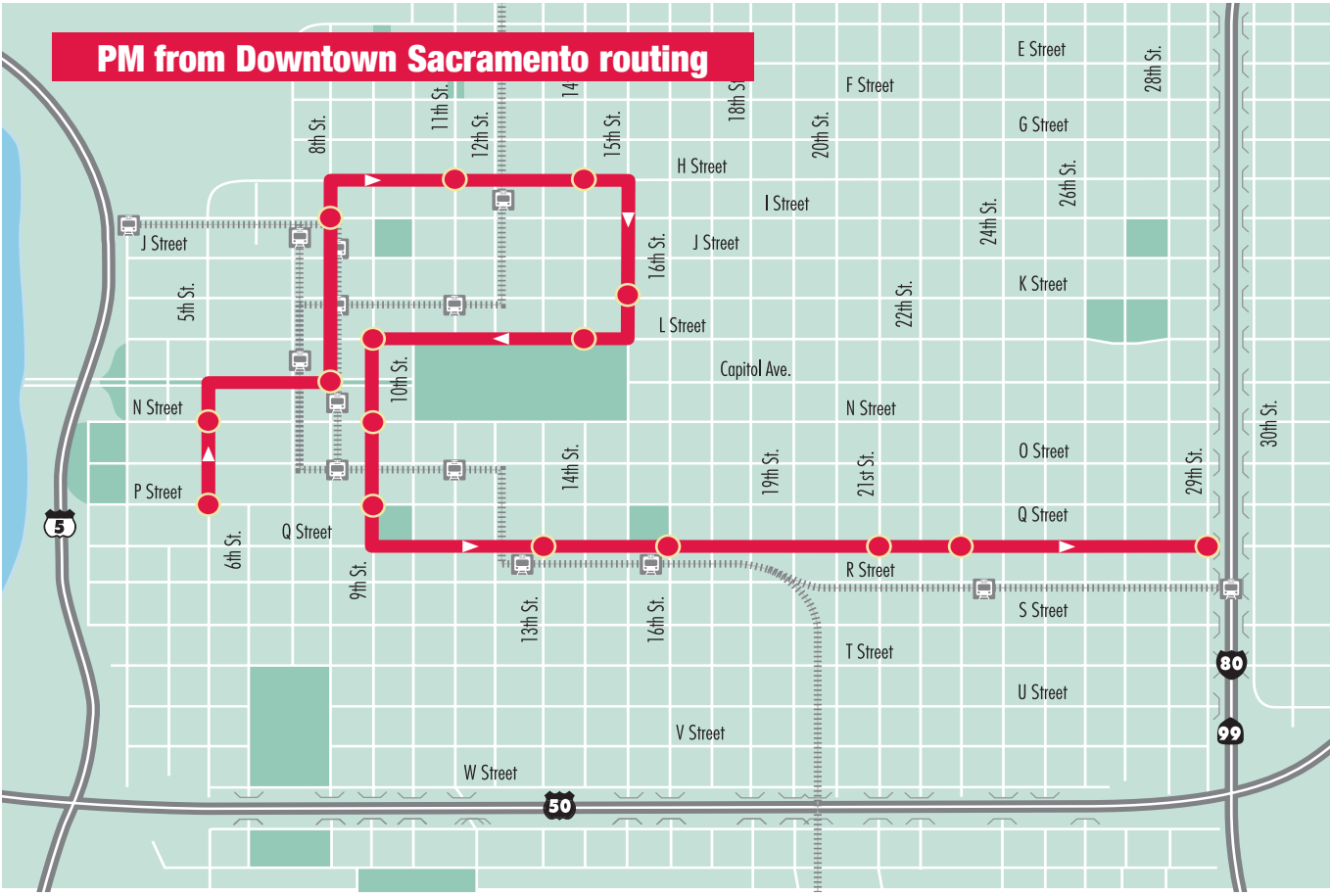
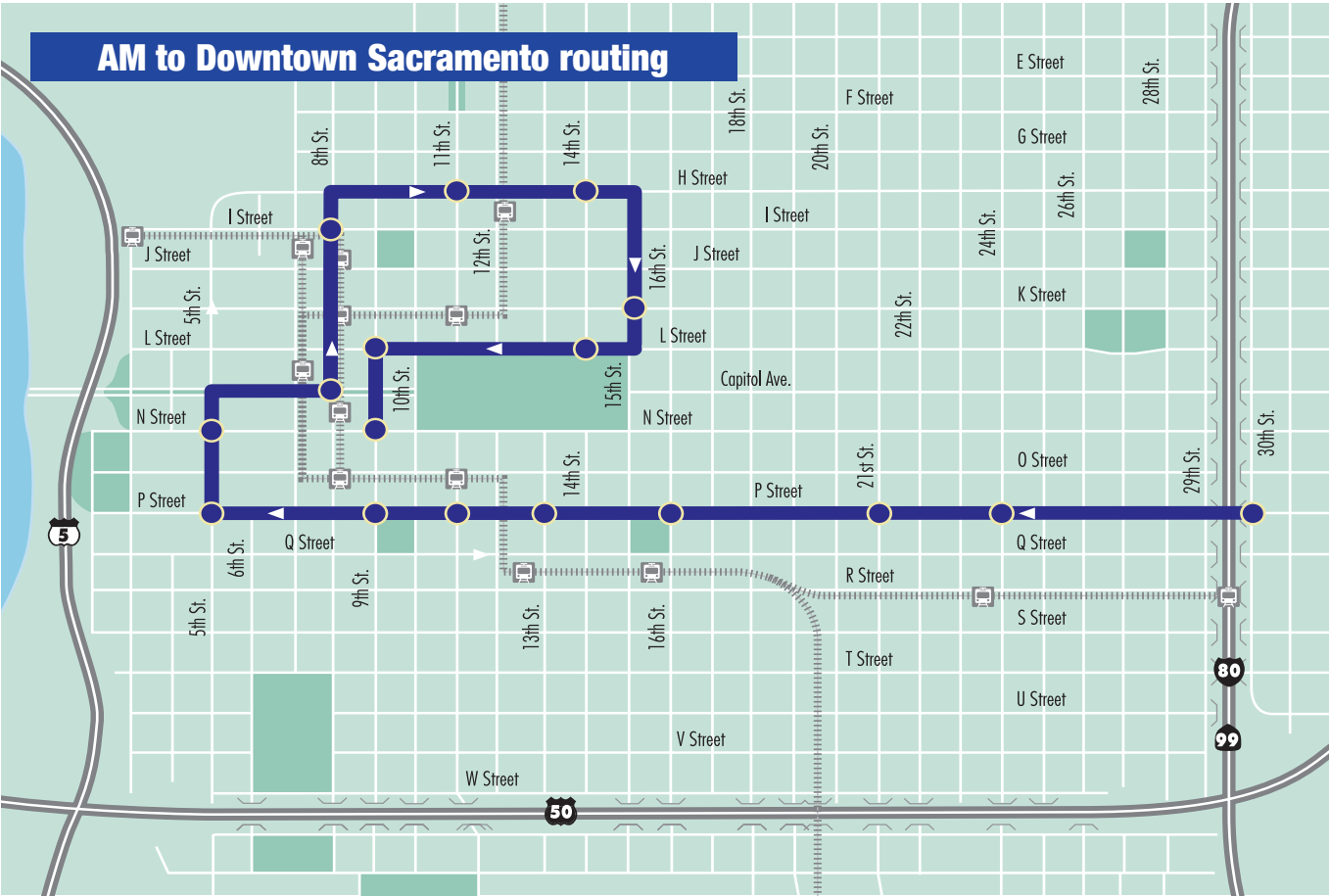


COMMUTER  
RIDER'S GUIDE



(530) 642-5383  
(888) 246-2877

eldoradotransit.com  
EFFECTIVE JANUARY 16, 2018



**Commuter Route Fares and Passes**

One-way cash fare (correct change required) . . . \$5.00  
Commuter Monthly Pass . . . . . \$180.00  
Combo Sacramento RT/EDT Monthly Pass . . . \$215.00  
Fares subject to change without notice

**Passes and Ticket Books can be purchased at these locations:**

- El Dorado Transit Office  
6565 Commerce Way, Diamond Springs
- Bel Air - Cameron Park (Customer Service)  
3510 Palmer Dr, Cameron Park
- CA Welcome Center/EDH Chamber  
2085 Vine St #105, El Dorado Hills
- EDH Community Services District  
1021 Harvard Way, El Dorado Hills
- Online at [www.connecttransitcard.com](http://www.connecttransitcard.com)  
(load pass onto a Connect Card)
- By Mail (order form at [www.eldoradotransit.com](http://www.eldoradotransit.com))

Commuter Monthly Passes are also good on El Dorado Transit’s local bus routes. El Dorado Transit is not responsible for lost or stolen passes.



**Intra-County Fares**

Passengers who present an Intra-County Fare Eligibility Card may travel between Park and Rides within El Dorado County on El Dorado Transit’s Sacramento Commuter and Reverse Commuter Routes for \$2.50. To apply for an “Intra-County Fare Eligibility Card” call (530) 642-5383 ext. 201. Intra-County fares may not be combined with any other fare discounts.

**College Students**

Students with a current, valid Los Rios Community College Student Access Card or CSUS Student ID will receive a \$1.00 per trip discount off the regular cash commuter fare. They will ride free on local bus routes including the 50 Express.

Email questions or comments to:  
[info@eldoradotransit.com](mailto:info@eldoradotransit.com)



**Holiday Schedules**

El Dorado Transit will not run on these holidays:

- New Year’s Day
- Martin Luther King Jr’s Birthday
- President’s Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran’s Day
- Thanksgiving Day
- Friday After Thanksgiving
- Christmas Day

El Dorado Transit offers limited Commuter Service on some days. Check [www.eldoradotransit.com](http://www.eldoradotransit.com) or call (530) 642-5383 for details.

**Accessibility**

All El Dorado Transit buses are wheelchair accessible and are equipped with bike racks which are available on a first come/first serve basis.

**Please Remember...**

- Passengers must show pass or pay fare upon boarding.
- No smoking, eating or drinking on the bus.
- No animals, except service animals.
- Standing is permitted only when seats are not available.
- Be considerate of other passengers - behavior which disturbs other passengers or is unsafe, will not be tolerated on the bus or at the bus stops.

## How to get a Dial-A-Ride?

1. **Register.** Complete and return the Dial-A-Ride application to the El Dorado Transit office. Once processed, staff will schedule a photo session and issue a Dial-A-Ride photo ID card.
2. **Make the right call!!!** Call the reservation number at (530) 642-3696 or (916) 933-7766 between 9:00AM and 5:00PM, Monday through Friday. To make scheduling the ride quick and easy, passengers need to have the exact address of the pickup location and destination as well as the desired pickup or appointment time ready when calling.
3. **Be ready to ride!** The van or bus will arrive at the designated pickup location up to 15 minutes before or 15 minutes after the scheduled pickup time. Drivers will not honk the horn to notify passengers of their arrival, or leave their vehicle to locate passengers. Exact change is required.

## Other services

### Sac-Med

Each Tuesday and Thursday, El Dorado Transit provides non-emergency medical transportation from El Dorado County to medical facilities in the Greater Sacramento area. Please call for details. This is a “by reservation” service.

## Title VI

El Dorado County Transit Authority (El Dorado Transit) operates its programs and services without regard to race, color or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes he or she has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with El Dorado Transit.

## Please Remember...

- To ensure the safety of our passengers, wheelchairs should be fitted with working brakes, and motorized wheelchairs must be turned off while on board. Wheelchairs must be secured in the vehicle with tie downs.
- To cancel a scheduled ride, passengers must call at least 1 hour in advance. Non-canceled rides or missed pickups will be declared a “no-show”. Accumulating “no-shows” will result in suspension from using the Dial-A-Ride system.
- No smoking, eating, or drinking in the vehicle.
- Service animals only.
- Drivers may assist passengers with boarding or disembarking the vehicle. They are not allowed to assist with convenience tasks such as carrying and loading groceries or packages, locking doors or penning up pets.
- Any passenger needing assistance must provide a Personal Care Attendant (PCA) and include that information when requesting their ride. One (1) PCA may ride for free with a paying passenger.
- Children under the age of 8 years old or less than 4’9” in height must be in a child safety seat. El Dorado Transit does not provide the child safety seat.

**El Dorado Transit**  
6565 Commerce Way  
Diamond Springs, CA 95619  
Or visit our website at  
[eldoradotransit.com](http://eldoradotransit.com)



**EL DORADO  
TRANSIT**

## THE GUIDE TO DIAL-A-RIDE



Everything You Need to Know  
to Use the Dial-A-Ride Service

For Reservations Call

**(530) 642-3696**

**(916) 933-7766**



[eldoradotransit.com](http://eldoradotransit.com)

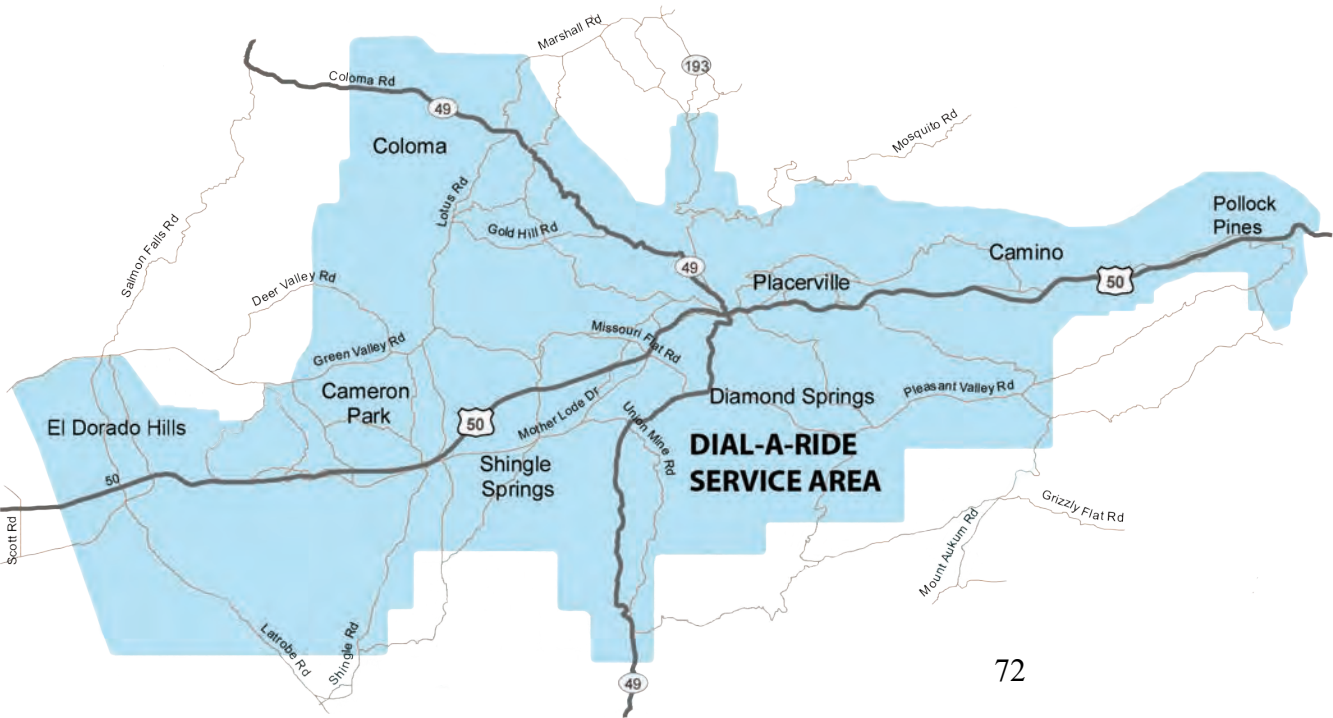
**EFFECTIVE April 8, 2019**

What is Dial-A-Ride?

Dial-A-Ride is El Dorado Transit’s curb-to-curb transportation service, available by advance reservation. Curb-to-Curb means that the Dial-A-Ride van or bus will pick up a passenger at a designated location at a pre-scheduled time and take them to a pre-scheduled destination. Sometimes passengers will share a ride with other passengers; this is to ensure that El Dorado Transit can provide service for the largest number of passengers possible. Ride requests are accepted and scheduled on a first come/first served basis. Dial-A-Ride is available to seniors (60 and older) and persons with disabilities who are registered in the El Dorado Transit Dial-A-Ride system.

Where does Dial-A-Ride go?

The following map shows the Dial-A-Ride service area. Call El Dorado Transit to verify if addresses are in the service area.



When does Dial-A-Ride operate?

Rides are available 7 days a week, excluding holidays (Call (530) 642-5383 for the holiday schedule).

Dial-A-Ride pickup times are available from:

Monday - Friday        7:30AM to 5:00PM  
Saturday - Sunday      8:00AM to 5:00PM

Note: Scheduled pickup times must be within the above window, however, drop off time may extend beyond these times.

How much does it cost?

Each one-way ride fare is based on the length of the trip. Up to 4 miles is \$2.00 and each additional mile is \$0.50. For example, if a ride is 7 miles, the total cost will be \$3.50. El Dorado Transit staff will confirm the fare at the time the reservation is made.

When can I make a ride reservation?

Dial-A-Ride requests are accepted on a first come/first served basis by calling (530) 642-3696 or (916) 933-7766 between 9:00AM and 5:00PM, Monday through Friday. Reservations can be scheduled up to 3 business days in advance, excluding holidays.

For example; for a ride on a Thursday, passengers can call on the preceding Monday, Tuesday or Wednesday between 9:00AM and 5:00PM to request that ride. The table below may be helpful.

For a ride ...	Call on the preceding ...
on Monday	Wednesday, Thursday or Friday
on Tuesday	Thursday, Friday or Monday
on Wednesday	Friday, Monday or Tuesday
on Thursday	Monday, Tuesday or Wednesday
on Friday	Tuesday, Wednesday or Thursday
on Saturday or Sunday	Wednesday, Thursday or Friday

Cancellations may be phoned in at any time and must be phoned in at least 1 hour before the scheduled pickup time. Requests cannot be left on the voicemail.

Accessibility

All El Dorado Transit buses and vans are wheelchair accessible. Passenger information is available in alternate formats upon request.

## **PASSENGER INFORMATION**

Passengers must be ready at their scheduled pickup time. The driver will wait 3 minutes before going on to the next stop.

To ensure the safety of our passengers, wheelchairs should be fitted with working brakes, and motorized wheelchairs must be turned off while on-board the lift. Wheelchairs must be secured in the van with tie downs and all passengers must use a seatbelt.

If passengers need assistance, they must provide a Personal Care Attendant (PCA) and include that information when they make their reservation. PCA's travel at no charge.

## **HOLIDAYS**

El Dorado Transit **SAC-MED** services will not operate on the following holidays:

- New Year's Day
- Martin Luther King, Jr. Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Eve
- Christmas Day

**El Dorado Transit**  
**Getting you where you need to go...**



**El Dorado Transit**  
**6565 Commerce Way**  
**Diamond Springs, CA 95619**  
**For general information or assistance**  
**CALL (530) 642-5383**



**SAC-MED**  
**Non-Emergency Medical**  
**Appointment Transportation**

---

**Trips by Reservation Only!**

---



---

**(530) 642-3696**  
**For Reservations and**  
**Cancellations**

**6565 Commerce Way**  
**Diamond Springs, CA 95619**

[www.eldoradotransit.com](http://www.eldoradotransit.com)

**Effective July 24, 2019**  
**Subject to change without notice**



# Need to get to a Doctor's Appointment in the Greater Sacramento Area?

## SAC-MED

It's a shared-ride non-emergency medical appointment transportation service for seniors (60 and older) and persons with disabilities who are registered in the El Dorado Transit system.

SAC-MED operates two (2) days a week,  
**Tuesday and Thursday**  
**8:00 AM - 6:10 PM**  
**24-Hour Cancellation Line**  
**(530) 642-3696**

To make a reservation call (530) 642-3696 between 9:00 AM - 5:00 PM. Reservations for a SAC-MED ride must be made at least four (4) but not more than fourteen (14) business days in advance.

Ride requests are scheduled on a first come, first served basis. Rides are confirmed with a call back later that day before the scheduled ride with your pickup times.

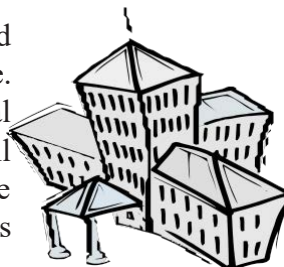
**NOTE: IF YOU HAVE NOT RECEIVED A CONFIRMATION CALL BY 5:00 PM THE DAY BEFORE THE SCHEDULED RIDE, PLEASE CALL OUR OFFICE TO CONFIRM YOUR PICKUP AND DROP**

## PICK UP AND DROP OFF LOCATIONS:

- Placerville Station (Mosquito Rd.)
- Missouri Flat Transfer Center (near WalMart)
- Central Transit Center (Diamond Springs)
- Ponderosa Rd. Park & Ride (Wild Chaparral)
- Cambridge Rd. Park & Ride
- El Dorado Hills Park & Ride

**NOTE: IF YOU NEED A RIDE TO ONE OF THE ABOVE LOCATIONS YOU WILL NEED TO SCHEDULE A SEPARATE DIAL-A-RIDE.**

The locations, times and destinations are flexible. The approximate arrival and departure times will be determined by the number of appointments scheduled for that day.



**NOTE: DOCTOR APPOINTMENTS MUST BE MADE BETWEEN 10:00 AM - 2:00 PM ON TUESDAY AND THURSDAY. PLEASE PROVIDE A PHYSICAL ADDRESS OF THE MEDICAL FACILITY.**

## FARES

Passengers pay \$10.00 per boarding.

YOU MUST HAVE CORRECT CHANGE  
AND PAY UPON BOARDING!

## PASSENGER RULES:

- No Smoking, eating or drinking
- No behavior creating a nuisance for driver or others
- No animals, except service animals
- Standing is permitted only when seats are not available
- Pay fare when boarding
- No unsafe behavior in or around EDT vehicles or bus stops

## "NO-SHOW" POLICY

Passengers must call at least 24 hours in advance to cancel their ride. **Non-canceled** rides will be declared a **"no-show"**.

Any morning pickup "no-show" will result in an automatic cancellation of the return ride. Unless dispatch is contacted, it is assumed that the passenger would not be in Sacramento for a return pickup.

Passengers accumulating **3 "no shows"** in a 30-day period will be suspended from using the shared ride service for **14 days**.

Passengers accumulating **6 "no shows"** in a 90-day period will be suspended from using the shared ride service for a period of **30 days**.

Prior to any suspension, a written warning of the proposed suspension period and the reasons for it will be provided to the passenger. Appeals will be directed to the Operations Manager.

## What is ADA Complementary Paratransit?

Per the Americans with Disabilities Act (ADA) of 1990, transit agencies that provide fixed route bus service are mandated to provide complementary paratransit service for those persons who, due to a disability, are unable to independently use the regular fixed route buses.

ADA paratransit service complements fixed routes with curb-to-curb shared ride bus service within a  $\frac{3}{4}$  of a mile radius of the regular fixed bus routes and operating the same days and hours. Reservations may be made up to 3 days in advance and no later than 5:00 PM the day prior to the desired trip date.

## ADA Paratransit Eligibility

In order to utilize ADA paratransit services, customers must complete and submit an ADA paratransit eligibility application to El Dorado Transit. There are two types of eligibility; unconditional, which means that the customer is unable to ride the regular fixed route bus at all times based on the nature of their disability; or conditional, which means that the customer is unable to ride the regular fixed route bus under certain conditions (i.e. when it is very hot/cold outside, uneven terrain etc.). Once eligible, customers will be issued an ADA paratransit photo ID card. This card must be presented to the driver upon boarding.

## How Do I Apply?

The El Dorado Transit ADA Application is available for download at [www.eldoradotransit.com](http://www.eldoradotransit.com) or by calling (530) 642-5383 **option 3**.

## ADA Paratransit Service Hours

ADA paratransit service is provided the same days and hours as the regular local fixed routes.

Monday - Friday	
Route	Hours
20 – Placerville	6:00AM – 6:55PM
30 – Diamond Springs/ El Dorado	6:00AM – 6:55PM
40 – Cameron Park/ Shingle Springs	6:30AM – 7:20PM
60 – Pollock Pines	7:00AM – 6:55PM
50 Express	5:53AM – 7:55PM

Saturday	
Route	Hours
25 – Saturday Express	9:00AM – 4:55PM
35 – Diamond Springs/ El Dorado	9:00AM – 4:55PM

\*Please note: The ADA Complimentary Paratransit will serve the 50 Express route between the Missouri Flat Transfer Center and the Sacramento County<sup>75</sup> line.

## The Appeal Process

If an applicant is denied, suspended, or feels the category they have been issued is incorrect they may file an appeal. Those wishing to file an appeal may do so by writing a letter to El Dorado Transit within 60 days of receipt of notification. The appeal is then reviewed by an appeals board at a hearing. The appeals board will make a decision within 30 days of the hearing. For a complete description of the Appeals Process, please call (530) 642-5383 or visit [www.eldoradotransit.com](http://www.eldoradotransit.com).

## No-Shows

Passengers must call to cancel rides at least one (1) hour prior to the scheduled trip. Passengers may call (530) 642-5383 **option 4** 24 hours a day to cancel a requested trip. Failure to cancel a requested trip may result in a “no-show”. Passengers accumulating a minimum of 3 no shows in 10 scheduled trips or 30% of all trips over 10 scheduled trips in a 30-day period may be suspended from the shared ride service for 7 days. Prior to any suspension, a written warning of the proposed suspension period and the reasons will be provided to the passenger.

## Fare

The ADA paratransit fare is **\$3.00** per one way trip.

## Reservations

Reservations will be taken between 8:00 AM and 5:00 PM, seven days per week. Scheduling a trip is easy; just call (530) 642-5383 **option 4** up to 3 days prior, and no later than 5:00 PM the day before the desired trip date.

When scheduling a trip, please note that reservationists may offer pick-up times up to 1 hour before or after the requested pick-up time. Once a trip is scheduled, the reservationist will provide a “30 minute ready window” 15 minutes prior to and after the requested pick-up time. This ready window is the time when passengers should be ready to board the vehicle. Upon arriving within the “ready window”, the driver will wait for five (5) minutes for the passenger(s) to board. Should the passenger fail to be ready and not board within the allotted five (5) minutes, the trip will be noted as a No-Show.

## Ride limits

There are no limits on the number of trips provided. You may ride anywhere within the defined ADA service area.

## If I currently have a handicapped parking placard do I qualify under the ADA?

Not necessarily. The criteria for the parking placard are broader than the ADA requirements. ADA requires certification that a person has a disability which prevents that person from using fixed route service.

## Am I eligible for ADA paratransit service in other counties?

When you travel outside El Dorado County, your ADA identification card entitles you to use any other system’s ADA paratransit service. You will be considered a visitor and may use the service for only 21 days. If you plan to be in another city for more than 21 days, you may be required to apply for certification in that city.

## Title VI Notice

El Dorado County Transit Authority (El Dorado Transit) operates its programs and services without regard to race, color or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes he or she has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with El Dorado Transit.



## ADA Paratransit

Americans with Disabilities Act  
Complementary Paratransit Services



## Serving:

Cameron Park, Diamond Springs,  
Placerville, Pollock Pines, Saturday Express  
and Saturday Diamond Springs

(530) 642-5383

## Option 4

6565 Commerce Way  
Diamond Springs, CA 95619  
[www.eldoradotransit.com](http://www.eldoradotransit.com)

**Effective November 1, 2019**

AGENDA ITEM 1 H  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** Title VI Program Update

**REQUESTED ACTION:**  
**BY MOTION,**

1. Adopt Resolution No. 19-28 approving the update of the El Dorado County Transit Authority Title VI Program
2. Authorize Executive Director to execute all documents necessary for implementation of the Title VI Program

**BACKGROUND**

As a recipient of Federal Transit Administration (FTA) Funds, the El Dorado County Transit Authority (El Dorado Transit) is required to comply with Title VI of the Civil Rights Act of 1964, and the implementing regulations which provide that no person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program, activity or service that receives Federal financial assistance.

**DISCUSSION**

El Dorado Transit initially implemented the Title VI Policy on May, 26, 1988 and most recently revised it on February 2, 2017. El Dorado Transit is required to review the Title VI policy every three (3) years to confirm compliance with all regulations.

The proposed Title VI program includes provisions required for compliance with FTA Circular 4702.1B. In addition, as El Dorado Transit is a sub-recipient of Caltrans for FTA funding, Caltrans must approve the final Title VI Program document. Attachment F of the Title VI Policy is included, and was the only section that required updates to reflect current vehicle sizes and route schedules.

El Dorado Transit staff recommends adoption of Resolution No. 19-28 approving the update of the Title VI Policy, and authorizing the Executive Director to execute all documents necessary for implementation of the Title VI Policy.

## Attachment F



# EL DORADO TRANSIT

## EL DORADO COUNTY TRANSIT AUTHORITY (EL DORADO TRANSIT) SYSTEM PERFORMANCE STANDARDS

El Dorado Transit currently reports the following Transit Development Act (TDA) mandated Key Performance Measures:

Passenger Fares  
Operating Expenses  
Farebox Recovery Ratio (FBR)  
Operating Cost/Passenger  
Operating Cost/Revenue Hour  
Operating Cost/Revenue Mile  
Passenger Trips/Revenue Hour  
Road Calls  
Average Fare per Passenger  
Employees/Full-Time Equivalent (FTE)

### VEHICLE LOAD STANDARDS BY MODE

The average of all loads during the peak operating period should not exceed vehicles' achievable capacities, which are 30 passengers for a 25-foot cut-away bus, 39 passengers for a 30-foot cut-away bus, 55 passengers for 35-foot buses, 67 passengers for 40-foot buses, and 85 passengers for 45-foot over-the-road coaches.

### VEHICLE LOAD STANDARDS BY MODE

Vehicle Type	Passenger Capacities			
	Seated	Standing	Total	Maximum Load Factor
25' Cut-away	20	10	30	1.5
30' Cut-away	26	13	39	1.5
35' Transit Bus	32	23	55	1.7
45' Coach	57	28	85	1.5

## Attachment F

### HEADWAYS AND PERIODS OF OPERATION

#### *Local*

Service operates on local lines every 60 minutes beginning at approximately 6:00 am until approximately 8:00 pm on weekdays. On weekends there is limited local service only, operating approximately every 60 minutes beginning at 9:00 am and ending at approximately 5:00 pm.

- Route 40 - Cameron Park/Shingle Springs service is provided on weekdays every 60 minutes, beginning at 6:30 am and ending at approximately 7:20 pm.
- Route 60 - Pollock Pines service is provided on weekdays every 60 minutes, beginning at 7:00 am and ending at approximately 6:55 pm.
- Route 20 Placerville service is provided on weekdays every 60 minutes, beginning at 6:00 am and ending at approximately 6:55 pm.
- Route 30 - Diamond Springs/El Dorado service is provided on weekdays every 60 minutes, beginning at 6:00 am and ending at approximately 6:55 pm.
- Route 50X - 50 Express service is provided on weekdays every 60 minutes, beginning at 5:53 am and ending at approximately 7:55 pm.
- Route 25 - Saturday Express service is provided on weekends every 60 minutes, beginning at 9:00 am and ending at approximately 4:55 pm.
- Route 35 - Diamond Springs Saturday service is provided on weekends every 60 minutes, beginning at 9:00 am and ending at approximately 4:55 pm.

#### *Commuter Service*

Provided between El Dorado County and downtown Sacramento weekdays, operating approximately every 15 minutes during peak commute hours (05:10-09:26 am and 2:46-7:30 pm). Commuter service is not provided on weekends.

### ON-TIME PERFORMANCE STANDARDS

*Local:* Eighty-five (85%) percent of all fixed-route trips should be operated “on-time,” defined as not early, and no more than five (5) minutes late in comparison to the established time points.

*Commuter:* Ninety (90%) percent of all trips should be operated “on-time,” defined as not early, and no more than five (5) minutes late in comparison to the established time points.

*Demand Response:* Ninety (90%) percent of all trips should be operated “on-time,” defined as not early, and no more than five (5) minutes late in comparison to the established time points.

The above On-time Performance definitions are based upon those definitions as found in the Western El Dorado County Short- and Long-Range Transit Plan, July 11, 2014.

### SERVICE AVAILABILITY

El Dorado Transit provides service to persons in residential areas, apartment complexes including low-income facilities, major medical, shopping, government, employment centers, and activity centers that can support those route services.

## **Attachment F**

For Intra-county transit services, El Dorado Transit provides transit service to persons who travel to those employment centers that can support commuter service consistent with the service efficiency and effectiveness goals of El Dorado Transit.

Routing and scheduling involves the consideration of a number of factors including: ridership productivity, transit/pedestrian friendly streets, density of transit-dependent population and activities, relationship to the Regional Transportation Plan, relationship to major transportation developments, land use connectivity, and transportation demand management. In addition, El Dorado Transit distributes routes so that bus stops are available within one-half mile of all designated low-income housing facilities in the service area.

### **Vehicle Assignment**

All buses within the El Dorado Transit fleet are lift-equipped and have heat/air conditioning. Vehicles are assigned based on operating characteristics of the routes. Local routes operate smaller more maneuverable cut-away type buses or city route buses while commuter routes operate transit coaches to accommodate long distance travel and larger passenger loads.

### **Transit Amenities**

Installation of transit amenities are based on passenger boardings at stops along the routes. For local or commuter routes; amenities are installed where passenger boardings number 5 or more persons (benches) and 10 or more persons (shelters). Printed schedules, system maps or route maps are posted at all bus shelters. Waste receptacles are available at bus shelters. Digital equipment such as next vehicle arrival time signs and amenities such as escalators and elevators are not currently available at El Dorado Transit facilities.

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 19-28**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE EL DORADO COUNTY  
TRANSIT AUTHORITY AUTHORIZING THE ADOPTION OF THE TITLE VI PROGRAM**

**WHEREAS**, the El Dorado County Transit Authority is a recipient of Federal revenues and is required to meet federal regulatory requirements for Title VI of the Civil Rights Act of 1964, established by 49 CFR part 21.7; and

**WHEREAS**, the El Dorado County Transit Authority has or will provide all annual certifications and assurances to the Federal Transit Administration required for the Title VI Program; and

**WHEREAS**, the El Dorado County Transit Authority assures that no person or group of persons on the basis of race, color, or national origin, including limited English proficient persons are subjected to discrimination in the level and quality of transportation services, programs and activities provided, whether federally funded or not;

**WHEREAS**, the El Dorado County Transit Authority assures that all residents and visitors of the Western Slope of El Dorado County are afforded meaningful access to our programs, activities and services;

**WHEREAS**, the El Dorado County Transit Authority Title VI Program meets current Federal Transit Administration Guidelines.

**NOW, THEREFORE, BE IT RESOLVED**, that the El Dorado County Transit Authority Board approves and adopts the El Dorado Transit Title VI Program.

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of the Board held on the 5<sup>th</sup> day of December, 2019, by the following vote of the Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Mark Acuna, Chairperson

ATTEST:

---

Megan Wilcher, Secretary to the Board

AGENDA ITEM 1 I  
Consent Item

**MEMORANDUM**

**DATE:** December 5, 2019

**TO:** El Dorado County Transit Authority

**FROM:** Brian James, Planning and Marketing Manager

**SUBJECT:** El Dorado County Air Quality Management District AB2766 Grant Applications for County Fair Shuttle 2020 and 2021

**REQUESTED ACTION:**

**BY MOTION:**

**Adopt Resolution No. 19-29 authorizing the Executive Director to submit an application to the El Dorado County Air Quality Management District AB2766 Motor Vehicle Emission Reduction Grant Program**

**BACKGROUND**

The El Dorado County Air Quality Management District (EDC AQMD) published a request for proposals on October 25, 2019 to consider motor vehicle emission reduction projects funded with AB2766 Department of Motor Vehicle (DMV) surcharge fees. Funding for this grant program is derived from vehicle registration fees authorized by EDC AQMD for Clean Air Act projects. The deadline for grant submission is December 2, 2019

**DISCUSSION**

El Dorado Transit will prepare one (1) grant application that meets the emission reduction objectives of the AB2766 DMV surcharge grant program. Project descriptions follow:

**APPLICATION**

**EL DORADO COUNTY FAIR SHUTTLE**

Dates: June 18 – 21, 2020  
June 17 – 20, 2021

If approved for funding, the El Dorado County Fair Shuttle will reduce congestion, lower emissions related to excessive idling and provide a safe comfortable alternative to parking in and around the Fairgrounds. The shuttle will provide a regional mitigation to traffic congestion on Placerville Drive and Highway 50 and will reduce pedestrian traffic along Placerville Drive.

With funding, parking and shuttle services will be provided beginning thirty (30) minutes before opening and ending thirty (30) minutes after closing on all four days of the County Fair's operations. The shuttle will be free to the public and will provide round-trip service from two (2) parking locations; the Library/Government Center on Ray Lawyer Drive, and the Ray Lawyer Drive Park & Ride on Forni Road. Shuttle buses will board and disembark Fair passengers at the Green Gate of the County Fairgrounds located on Placerville Drive. Two (2) to five (5) transit vehicles will be in simultaneous service during the Fair's hours of operation. Staff will evaluate service and will scale back the number of shuttle vehicles according to demand. El Dorado Transit will provide all drivers, support vehicles, relief vehicles, and support personnel necessary for shuttle operations.

This proposed project meets the El Dorado County Air Quality Management District (EDC AQMD) goal of "providing the most motor vehicle emission reductions at the most cost-effectiveness per ton of emissions reduced."

Staff requests that the Board adopt Resolution No. 19-29 authorizing the Executive Director to Submit an Application to the El Dorado County Air Quality Management District AB2766 Motor Vehicle Emission Reduction Grant Program.

### **FISCAL IMPACT**

#### *TWO (2) YEAR COST SUMMARY (ESTIMATE)*

AB2766 Grant Funds	\$64,000
Matching Funds – El Dorado County Fair	\$11,000
In-Kind Match – El Dorado County Fair	<u>\$ 5,000</u>
<i>Total Project Cost</i>	<i>\$80,000</i>

**EL DORADO COUNTY TRANSIT AUTHORITY  
RESOLUTION NO. 19-29**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE EL DORADO COUNTY TRANSIT AUTHORITY  
TO SUBMIT A PROPOSAL FOR ASSEMBLY BILL 2766 (AB 2766)  
MOTOR VEHICLE EMISSION REDUCTION PROJECTS**

**WHEREAS**, the California Clean Air Act requires local air pollution control districts to reduce emissions from motor vehicles; and

**WHEREAS**, AB 2766, codified in California Health and Safety Code section 44223, authorizes districts to impose a fee of up to four dollars upon certain registered motor vehicles within the district, and the Governing Board of the El Dorado County Air Quality Management District (EDC AQMD) has imposed said fee; and

**WHEREAS**, said legislation requires the EDC AQMD to use said funds for activities related to reducing air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988; and

**WHEREAS**, El Dorado County Transit Authority (El Dorado Transit) is an eligible applicant for AB 2766 projects; and

**WHEREAS**, the EDC AQMD has published a request for proposals for AB 2766 funding; and

**WHEREAS**, El Dorado Transit will prepare grant applications for projects;

**BE IT HEREBY RESOLVED AND ORDERED**, that the Chairperson of the El Dorado County Transit Authority is hereby authorized and directed to submit proposals for Assembly Bill 2766, Motor Vehicle Emission Reduction Projects, and to execute all necessary actions to carry out the purpose of this resolution;

**BE IT FURTHER RESOLVED**, that Matthew Mauk, Executive Director be the contact person for the El Dorado County Transit Authority, 6565 Commerce Way, Diamond Springs, California 95619, (530) 642-5383 extension 210, and that Matthew Mauk, Executive Director shall be authorized to execute all documentation resulting from these Applications;

**PASSED AND ADOPTED BY THE GOVERNING BOARD OF THE EL DORADO COUNTY TRANSIT AUTHORITY** at a regular meeting of said Board, held on the 5<sup>th</sup> Day of December 2019, by the following vote of said Board:

AYES:                      NOES:                      ABSTAIN:                      ABSENT:

---

Mark Acuna, Chairperson

ATTEST:

---

Megan Wilcher, Secretary to the Board