



# EL DORADO TRANSIT

## EL DORADO COUNTY TRANSIT AUTHORITY CONFORMED MINUTES

Thursday, May 7, 2020; 1:00 PM

Chairperson: John Hidahl, County of El Dorado Supervisor, District I  
Vice Chairperson: Kara Taylor, City of Placerville Councilmember  
Mark Acuna, City of Placerville Councilmember  
Shiva Frentzen, County of El Dorado Supervisor, District II  
Brian Veerkamp, County of El Dorado Supervisor, District III

- Patty Borelli, Alternate for City Councilmembers
- Lori Parlin, Alternate for Board of Supervisors, District IV

Executive Director: Matthew Mauk

*These meetings will be conducted pursuant to the provisions of California Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing public participation telephonically. These measures will only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.*

Members of the public may call in during the meeting and are encouraged to submit public comment via email to [mwilcher@eldoradotransit.com](mailto:mwilcher@eldoradotransit.com) up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

**Participate by Computer:**

<https://zoom.us/j/833772503>

**Participate by Phone:**

1-669-900-6833

**Meeting ID: 833-772-503**

## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Hidahl called the meeting to order at 1:01 PM and the pledge of allegiance was recited.

## **ROLL CALL**

**Directors Present: Mark Acuna, Shiva Frentzen, John Hidahl, Kara Taylor, Brian Veerkamp**

## **ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

**Staff Clarification: Initial agenda was posted with the same item as 1H and 2C. Item was intended to only be 1H. Item 1H was approved on the consent calendar.**

**M/S: Frentzen/Veerkamp**  
**Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp**

## **OPEN FORUM**

None

### **1. CONSENT CALENDAR**

- A.** Approve Conformed Minutes of Regular Meeting April 2, 2020
- B.** Receive and File March 2020 Check Registers
- C.** Receive and File March 2020 Ridership Reports
- D.** Receive and File Quarterly Investment Reports for the period ending 03/31/2020
- E.** 1. Adopt Resolution No. 20-14 Identifying Fuel as Exempt from Competitive Bidding and Authorize the Executive Director to Procure Fuel from Outside Vendors  
2. Approve Blanket Purchase Order No. B26009 issued to Dawson Oil Company in the amount of \$700,000 for fiscal year 2020/21  
3. Approve Blanket Purchase Order No. B26014 issued to Hunt & Sons, Inc in the amount of \$70,000 for fiscal year 2020/21
- F.** Approval of Purchase Orders above \$25,000 for fiscal year 2020/21

G. 1. Approve the update to the Adopted El Dorado County Transit Authority Personnel Policies and Procedures Manual

2. Adopt Resolution No. 20-15 Telecommute Policy

H. Ratification of support letter for Sacramento Area Council of Government's Green Means Go pilot program

2. **ACTION ITEMS**

A. Approve Transit Service Plans for COVID-19 Response and Recovery

**Action: Approve a proposed plan for continuation of essential transit services with revisions, as necessary to respond to the COVID-19 pandemic**

**M/S: Taylor/Acuna**

**Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp**

B. 1. Direct the Executive Director to determine levels of staff attrition for potential reductions in labor force among represented and unrepresented employee groups

2. Set a Special Meeting and Public Hearing on July 9, 2020 to adopt the final Operating and Capital Budgets for Fiscal Year 2020/21

**Action:**

**1. Direct the Executive Director to determine levels of staff attrition for potential reductions in labor force among represented and unrepresented employee groups**

**2. Set a Special Meeting and Public Hearing on July 9, 2020 to adopt the final Operating and Capital Budgets for Fiscal Year 2020/21**

**M/S: Veerkamp/Acuna**

**Ayes: Acuna, Frentzen, Hidahl, Taylor, Veerkamp**

**EXECUTIVE DIRECTOR REPORT \***

**BOARD MEMBER COMMENTS \***

**RECESS TO CLOSED SESSION**

Closed Personnel Session Pursuant to Government Code Section 54957.6 Concerning Labor Negotiations with the Transit Operator's Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Matthew Mauk and Legal Counsel Michael Tucker

Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators concerning discussions with Unrepresented Regular Employees and Unrepresented Regular Management Employees of the El Dorado County Transit Authority. The designated representatives for the El Dorado County Transit Authority are Executive Director Matthew Mauk and Legal Counsel Michael Tucker

Closed Personnel Session Pursuant to Government Code Section 54954.5 PUBLIC EMPLOYMENT Title: Executive Director

**Recessed to Closed Session at 1:33 PM.**

**RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS**

**Reconvened to Open Session at 2:00 PM. No report out.**

**ADJOURNMENT**

**Chairperson Hidahl adjourned the meeting at 2:02 PM. The next regularly schedule meeting is Thursday June 4, 2020.**

\* Verbal Report

**Respectfully Submitted,**

**Megan Wilcher  
Secretary to the Board**