

AGENDA ITEM 2 A
Action Item

MEMORANDUM

DATE: October 1, 2020
TO: El Dorado County Transit Authority
FROM: Matthew Mauk, Executive Director
SUBJECT: Surplus Vehicle Donations

REQUESTED ACTION:
BY MOTION,

- 1. Authorize the donation of surplus Vehicle No. 0707 to the El Dorado County Sheriff's Office**
- 2. Direct staff to open a competitive application process for donation of up to nine (9) surplus demand-response vehicles to local non-profit organizations or government entities that provide transportation to El Dorado County residents**

BACKGROUND

The El Dorado County Transit Authority (El Dorado Transit) replaces transit vehicles on a regular basis according to an adopted Vehicle Replacement Policy. Those vehicles designated as surplus are either sold at a public venue or donated to local non-profit organizations or governmental agencies.

As a recipient of Federal Transit Administration (FTA) funds for public transportation, El Dorado Transit complies with Federal regulations for disposing of equipment and rolling stock (i.e. vehicles) that were purchased with Federal funds. FTA Circular 5010.1E provides rules for the disposition of grant funded assets, for other than purposes of the original award, after the end of their useful life. Specifically, FTA C 5010.1E, Chapter IV addresses the "Disposition of Property with a Fair Market Value of \$5,000 or Less Value" as follows:

"After the useful life of its federally assisted property is reached, rolling stock and equipment with a unit market value of \$5,000 or less, or supplies with a total aggregate market value of \$5,000 or less, may be retained, sold, or otherwise disposed of with no obligation to reimburse FTA. Records of this action must be retained. FTA approval of this action is not required."

El Dorado Transit's surplus fleet vehicles are commonly sought-after by non-profit agencies that provide passenger transportation services because they are well-maintained and wheelchair accessible. As such, the Board approved Board Policy G-4 in August 2014 that authorized the

Executive Director to design and implement a competitive application process for donation of vehicles to local non-profit organizations or government entities that provide transportation to El Dorado County residents. This process scores competing applicants primarily based on public transportation related criteria including, total number of projected annual passenger trips, transportation coordination, and ability of the organization to maintain transportation services.

DISCUSSION

The El Dorado County Sheriff's Office (EDSO) contacted El Dorado Transit staff in August inquiring about the availability of a surplus vehicle to potentially replace an older vehicle the EDSO is currently using to transport multiple incident response personnel. After further discussion and evaluating the currently available surplus vehicles, staff identified vehicle #0707 as being suitable for the EDSO's needs and in good condition. EDSO representatives inspected the vehicle on August 26th and expressed interest in receiving the vehicle in donation.

Vehicle No. 0707 is a 2007 Chevrolet Kodiak cutaway bus formerly used in demand-response service. The vehicle was originally acquired using a combination of FTA Section 5310 and State Transit Assistance funds. The vehicle was designated as surplus by Board action on November 3, 2016 having surpassed its useful life, per Federal age and mileage standards, and has a unit market value of less than \$5,000. Donating the vehicle to the EDSO would be allowable under the applicable Federal regulations.

Given that the EDSO's intent is to use the vehicle for transporting personnel and not for public transit purposes, the donation does not precisely fit the parameters considered in the established application process. However, the EDSO is an eligible governmental recipient and staff has not received any other recent interest in surplus transit vehicles. If desired, El Dorado Transit has four (4) similar cutaway buses and up to five (5) minivans that could be made available to local non-profit organizations or other governmental agencies through the competitive application process.

Staff is recommending the Board 1) authorize the donation of surplus Vehicle No. 0707 to the El Dorado County Sheriff's Office, in accordance with applicable Federal regulations and record keeping requirements, and 2) direct staff to open a competitive application process for potential donation of up to nine (9) additional surplus demand-response vehicles to local non-profit organizations or government entities that provide transportation. If directed, staff will publicize the availability of the additional surplus vehicles, evaluate applicants in accordance with Board Policy G-4, and return a recommendation for donation(s) at a future Board meeting. If there are no applicants, the vehicles will be sold at a public auction.

FISCAL IMPACT

Vehicle No. 0707 was depreciated to zero value. If authorized, title and ownership will be transferred to the designated recipient and insurance coverage will be terminated.