

AGENDA ITEM 1 D  
Consent Item

**MEMORANDUM**

**DATE:** December 3, 2020  
**TO:** El Dorado County Transit Authority  
**FROM:** Megan Wilcher, Administrative Coordinator  
**SUBJECT:** El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for 2021

**REQUESTED ACTION:**  
**BY MOTION,**

**Approve the El Dorado County Transit Authority Board of Directors  
Proposed Meeting Schedule for 2021**

**BACKGROUND**

According to the El Dorado County Transit Authority (El Dorado Transit) Bylaws 4.1, “The Board of Directors shall have regular meetings at least once every two months. The dates for such meetings shall be determined by the Board.”

El Dorado Transit typically meets the first Thursday of every month at 1:00 P.M. at the County of El Dorado, Board of Supervisor’s Meeting Room, 330 Fair Lane, Building A in Placerville.

**DISCUSSION**

The proposed 2021 meeting schedule is attached for discussion and direction.

Due to the July 4<sup>th</sup> Holiday, staff recommends cancelling the July 1, 2021 meeting.

The proposed 2021 meeting schedule is tentative pending approval of the final meeting calendar for the City of Placerville City Council.

**EL DORADO COUNTY TRANSIT AUTHORITY  
PROPOSED MEETING SCHEDULE FOR 2021**

<b>Proposed Meeting Dates 2021</b>	<b>Comments</b>
<i>No meeting January 2021</i>	
Thursday, February 4, 2021	
Thursday, March 4, 2021	
Thursday, April 1, 2021	
Thursday, May 6, 2021	
Thursday, June 3, 2021	
Thursday, July 1, 2021	<i>July 4<sup>th</sup> is a Holiday, propose cancellation of meeting</i>
Thursday, August 5, 2021	
Thursday, September 2, 2021	<i>Monday September 6<sup>th</sup> is Labor Day</i>
Thursday, October 7, 2021	
Thursday, November 4, 2021	
Thursday, December 2, 2021	

El Dorado County Transit Authority Board of Director's meetings are held at 1:00 P.M. at County of El Dorado, Board of Supervisor's Meeting Room, 330 Fair Lane, Building A in Placerville.

Note: Dates are tentative pending final meeting calendar approval for Placerville City Council.