



EL DORADO TRANSIT

EL DORADO COUNTY TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING CONFORMED MINUTES Thursday, June 3, 2021; 1:00 PM

Chairperson: Kara Taylor, City of Placerville Councilmember
Vice Chairperson: Lori Parlin, County of El Dorado Supervisor, District IV
John Hidahl, County of El Dorado Supervisor, District I
Jackie Neau, City of Placerville Councilmember
George Turnboo, County of El Dorado Supervisor, District II

- Patty Borelli, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Matthew Mauk

These meetings will be conducted pursuant to the provisions of California Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing public participation telephonically. These measures will only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

Participate by Computer:

<https://us02web.zoom.us/j/833772503?pwd=N0RYRGkxMnkzNUtQemsrRjVQdm5BZz09>

Participate by Phone:

1-669-900-6833

Meeting ID: 833-772-503

Passcode: 2021

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Taylor called the meeting to order at 1:00 PM and the pledge of allegiance was recited.

ROLL CALL

Directors Present: John Hidahl, Jackie Neau, Lori Parlin, Kara Taylor, George Turnboo

A quorum was present.

RECESS TO CLOSED SESSION

Closed Personnel Session Pursuant to Government Code Section 54957 –
PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54957–
PUBLIC EMPLOYMENT Title: Executive Director

Closed Personnel Session Pursuant to Government Code Section 54957.6 – Concerning Labor Negotiations with the Transit Operator’s Bargaining Unit. The designated representatives for the El Dorado County Transit Authority are Executive Director Matthew Mauk and Legal Counsel Michael Tucker

Recessed to Closed Session at 1:02 PM

RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORTS

Reconvened to Open Session at 1:15 PM. In Closed Session the Board unanimously voted to approve the tentative agreement between the El Dorado County Transit Authority and the Operating Engineers Local No. 3 containing the following terms which are available for public inspection:

Effective July 3, 2021 salary schedule increase in the amount of 1.5% and Amendments to language impacting the following Articles:

- Article 1 – Terms and Conditions**
- Article 2 – Authorized Agents**
- Article 4 – Union Rights**
- Article 9 – Performance Evaluations**
- Article 12 – Holidays**
- Article 21 – Reduction in Force**

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and

possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Adoption of the Agenda and Approval of Consent Calendar

M/S: Neau/Parlin

Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

OPEN FORUM

None

1. CONSENT CALENDAR

- A.** Approve Conformed Minutes of Regular Meeting May 6, 2021
- B.** Receive and File April 2021 Check Register
- C.** Receive and File April 2021 Ridership Report
- D.**
 - 1.** Approve Purchase Order 27003 issued to the California Transit Indemnity Pool in the amount of \$394,000 for Liability Insurance
 - 2.** Approve Purchase Order 27004 issued to the California Transit Indemnity Pool in the amount of \$27,000 for Physical Damage Insurance
 - 3.** Approve Purchase Order 27005 issued to the California Transit Indemnity Pool in the amount of \$22,000 for Employment Practices Liability Insurance
 - 4.** Approve Purchase Order 27023 issued to the Special District Risk Management Authority in the amount of \$350,000 for Workers' Compensation Insurance
- E.** Approve Charter Rate of \$190.00 per Hour for Fiscal Year 2021/22
- F.**
 - 1.** Award contract for Bus Wash Retrofit at the El Dorado County Transit Authority facility to the lowest responsible bidder
 - 2.** Approve Purchase Order No. 26198 issued to N/S Corporation in the amount of \$157,333
 - 3.** Authorize the Executive Director to execute the contract, including change order authority not exceeding ten percent of the contract price and to execute all related documents necessary to complete the project within the approved budget
- G.**
 - 1.** Adopt Resolution No. 21-11 Adopting the Salary Schedule for Fiscal Year 2021/22
 - 2.** Adopt Resolution No. 21-12 Approving the El Dorado County Transit Authority Salary Structure

- H.
 - 1. Approve Amendment Extending the Term of the Agreement between El Dorado County Transit Authority and ALTA Regional Center for client transportation
 - 2. Authorize the Executive Director to execute the Amendment to the ACRC Agreement as proposed
- I.
 - 1. Approve participation in California Employers' Pension Prefund Trust fund
 - 2. Adopt Resolution No. 21-15 authorizing the Executive Director, Board Chair and Board Vice-Chair to execute all documents necessary for the participation
 - 3. Authorize the initial contribution amount of \$200,000
- J. Approve Revised Blanket Purchase Order B26012 to Gillig LLC in the amount not to exceed \$55,000 for Fiscal Year 2020/21

2. **ACTION ITEMS**

TIMED ITEM 1:05 PM

- A.
 - 1. Public Hearing to Adopt Resolution No. 21-13 Finalizing the Operating Budget for Fiscal Year 2021/22
 - 2. Adopt Resolution No. 21-16 Approving the Fiscal Year 2021/22 Allocation Table
 - 3. Adopt Fiscal Year 2021/22 Organizational Chart

Action: Chair Taylor opened the Public Hearing to accept public comment on the proposed final Operating Budget for Fiscal Year 2021/22. There was no public comment on this item.

M/S: Hidahl/Parlin
Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

TIMED ITEM 1:06 PM

- B. Public Hearing to Adopt Resolution No. 21-14 Finalizing the Fiscal Year 2021/22 Capital Improvement Plan and Capital Budget

Action: Chair Taylor opened the Public Hearing to accept public comment on the proposed final Capital Improvement Plan and Capital Budget for Fiscal Year 2021/22. There was no public comment on this item.

M/S: Neau/Parlin
Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

- C. Final ratification of the Executive Director Employment Contract as Amended and Potential Salary Adjustment

Action: The Board unanimously approved the final ratification of the Executive Director Employment Contract and a salary increase to Step 2

M/S: Parlin/Hidahl

Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

* Verbal Report

ADJOURNMENT

Chairperson Taylor adjourned the meeting at 1:44 PM. The next meeting will be a regular meeting scheduled for Thursday, August 5, 2021.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**