



EL DORADO TRANSIT

**EL DORADO COUNTY TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
CONFORMED MINUTES
Thursday, September 2, 2021; 1:00 PM**

Chairperson: Kara Taylor, City of Placerville Councilmember
Vice Chairperson: Lori Parlin, County of El Dorado Supervisor, District IV
John Hidahl, County of El Dorado Supervisor, District I
Jackie Neau, City of Placerville Councilmember
George Turnboo, County of El Dorado Supervisor, District II

- Patty Borelli, Alternate for City Councilmembers
- Wendy Thomas, Alternate for Board of Supervisors, District III

Executive Director: Matthew Mauk

These meetings will be conducted pursuant to the provisions of California Executive Order N-29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing public participation telephonically. These measures will only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

Members of the public may call in during the meeting and are encouraged to submit public comment via email to mwilcher@eldoradotransit.com up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any item on the agenda prior to board action, comments will be limited to no more than three (3) minutes.

If you are joining the meeting via computer and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The board secretary will call you by the last three digits of your phone number when it is your turn to comment.

Participate by Computer:

<https://us02web.zoom.us/j/833772503?pwd=N0RYRGkxMnkzNUtQemsrRjVQdm5BZz09>

Participate by Phone:

1-669-900-6833

Meeting ID: 833-772-503

Passcode: 2021

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Taylor called the meeting to order at 1:00 PM and the pledge of allegiance was recited.

ROLL CALL

Directors Present: John Hidahl, Jackie Neau, Lori Parlin, Kara Taylor, George Turnboo

A quorum was present.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda with one single vote. A Board member may request an item to be removed from the Consent Calendar for discussion and possible action, and the item will be moved from Consent and heard as a separate item. Any member of the public may ask to address an item on the Consent Calendar prior to Board action.

Adoption of the Agenda and Approval of Consent Calendar

M/S: Hidahl/Parlin

Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

Supporting documentation for Item 1F which included Resolution No. 21-21 had missing information in the third paragraph. Revised wording is below with the correction bolded.

“WHEREAS, on **February 6, 2020** the El Dorado County Transit Authority Board of Directors adopted Resolution No. **20-28**, approving the Personnel Policies and Procedures Manual, Article 5.2, which defines the allowable usage of sick leave, and has adopted similar provisions in the Memorandum of Understanding (MOU) with the represented Transit Operator’s bargaining unit; and”

OPEN FORUM

None

1. CONSENT CALENDAR

- A. 1. Approve Conformed Minutes of Regular Meeting June 3, 2021
2. Approve Conformed Minutes of Regular Meeting August 5, 2021
- B. Receive and File July 2021 Check Register
- C. Receive and File July 2021 Ridership Report

- D. Adopt Resolution No. 21-20 defining the El Dorado County Transit Authority's health insurance premium contribution rates provided to unrepresented regular and management employees beginning January 1, 2022
- E. Approve Funding of Operating Reserve utilizing Bike Locker, Advertising and Miscellaneous revenue accounts for Fiscal Year 2020/21
- F. Adopt Resolution No. 21-21 Authorizing the Executive Director to Administer a Temporary Sick Leave Usage Policy for Represented and Unrepresented Regular Employees Subject to Mandatory Evacuation Orders Associated with the Caldor Fire

2. ACTION ITEMS

- A.
 - 1. Receive and file the Final Amended Operating Budget for Fiscal Year 2020/21 as Proposed
 - 2. Acknowledge the budget amount of \$1,308,646 in Deferred Local Transportation Funds (LTF) from Contingency
 - 3. Authorize the use of Deferred LTF for Fiscal Year 2020/21 Capital Expenses

Action: Approved as requested by staff

M/S: Neau/Parlin
Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

- B.
 - 1. Form an ad hoc Audit Review Committee to receive and review fiscal year 2020/21 independent fiscal and compliance audit reports
 - 2. Appoint Chair and Vice-Chair as members to the Audit Review Committee

Action: Approve formation of ad hoc Audit Review Committee and appoint Chair and Vice-Chair as members

M/S: Hidahl/Turnboo
Ayes: Hidahl, Neau, Parlin, Taylor, Turnboo

EXECUTIVE DIRECTOR REPORT *

BOARD MEMBER COMMENTS *

ADJOURNMENT

Chairperson Taylor adjourned the meeting at 1:26 PM. The next meeting will be a regular meeting scheduled for Thursday, October 7, 2021.

Respectfully Submitted,

**Megan Wilcher
Secretary to the Board**

* Verbal Report